



Companies House

AR01 (ef)

Annual Return



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Company Name: **CLERE OFFICE ASSISTANTS LTD**

Company Number: **07874326**

Date of this return: **07/12/2014**

SIC codes: **82990**

Company Type: **Private company limited by shares**

Situation of Registered Office: **130 HIGH STREET
HUNGERFORD
BERKSHIRE
RG17 0DL**

Officers of the company

Company Director **1**

Type: **Person**

Full forename(s): **MRS VICTORIA**

Surname: **KYLE-LAWRENCE**

Former names:

Service Address: **2 GREENWAYS
WOOLTON HILL
NEWBURY
BERKSHIRE
ENGLAND
RG20 9TD**

Country/State Usually Resident: **ENGLAND**

Date of Birth: **26/10/1962** *Nationality:* **BRITISH**

Occupation: **BOOKKEEPER**

Statement of Capital (Share Capital)

Class of shares	ORDINARY	<i>Number allotted</i>	1
		<i>Aggregate nominal value</i>	1
<i>Currency</i>	GBP	<i>Amount paid per share</i>	1
		<i>Amount unpaid per share</i>	0

Prescribed particulars

ALL SHARES ARE TO RANK EQUALLY IN ALL RESPECTS IN RELATION TO VOTING RIGHTS, DIVIDENDS, AND CAPITAL DISTRIBUTIONS INCLUDING ON WINDING UP AND REDEMPTION OF SHARES AT THE OPTION OF THE COMPANY AND/OR THE SHAREHOLDER.

Statement of Capital (Totals)

<i>Currency</i>	GBP	<i>Total number of shares</i>	1
		<i>Total aggregate nominal value</i>	1

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 07/12/2014 or that had ceased to be shareholders since the made up date of the previous Annual Return

A full list of shareholders for the company are shown below

Shareholding 1 : **1 ORDINARY shares held as at the date of this return**
Name: **VICTORIA KYLE-LAWRENCE**

Authorisation

Authenticated

This form was authorised by one of the following:

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.