

**BUCKINGHAM YOUTH CLUBS LIMITED**

**(Limited by Guarantee)**

**DIRECTORS' REPORT AND  
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2020**

**BUCKINGHAM YOUTH CLUBS LIMITED**  
**(Limited by Guarantee)**

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**BUCKINGHAM YOUTH CLUBS LIMITED**  
**(Limited by Guarantee)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

DIRECTORS/TRUSTEES:	J C Barnett M J Jackson P J Fealey
REGISTERED OFFICE:	Chandos House School Lane Buckingham Buckinghamshire MK18 1HD
CHARITY NO:	1148623
COMPANY NO:	07723088
INDEPENDENT EXAMINERS:	Tearle & Carver Limited Registered Auditors Chandos House School Lane Buckingham MK18 1HD
BANKERS:	National Westminster Bank Plc 80 High St, Stony Stratford Milton Keynes MK11 1AJ

**BUCKINGHAM YOUTH CLUBS LIMITED**  
**(a company limited by guarantee)**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

The Trustees present their report along with the financial statements of the charity for the year ended 31 August 2020.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation is a charitable company limited by guarantee, incorporated on 29 July 2011 and registered as a charity on 17 August 2012. (Charity number 1148623; company number 7723088)

The charity was created by its Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under these Articles the Trustees are responsible for the management of the Charity and are assisted by a management committee which, along with the three Trustees, includes up to three elected members (at the AGM), Local Authority nominees and our Youth Club Leader and Building Manager.

The full list of Trustees and other management committee members who served during the year is shown below. All Trustees stand as guarantors of the charitable company in the sum of £1 each.

**RISK MANAGEMENT**

The Trustees, supported by the management committee, have in the past year, examined the activities and risks that the charity faces and will continue to do so. Financial systems exist to this end and all activities for our young club members are risk assessed through our management structure.

**OBJECTIVES AND ACTIVITIES**

The objectives of the charity are to help young people through their leisure time activities to develop their physical, mental and spiritual capacities so they may develop as individuals and as members of the community.

**ACHIEVEMENTS AND PERFORMANCE**

The company have employed nine people during 2019/20, including a Youth Club Leader and Deputy Club Leader/Building Manager to manage the weekly Youth Clubs which have run on most weeks of the year and on three separate nights and a seniors/music club which is run fortnightly. Around 60-90 young people per week used our facilities until the enforced closure in March and were supported in doing so by our paid Staff and volunteers.

In addition, the company have, since September 2012, held a lease from Bucks County Council for the Buckingham Youth Centre. This has secured the current home of the Youth Clubs and at the same time kept the building in public use for a number of other organisations, most of whom pay rent which helps meet the running costs of the building.

**BUCKINGHAM YOUTH CLUBS LIMITED**  
**(a company limited by guarantee)**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**FINANCIAL REVIEW**

The total income for the year amounted to £22,745 including interest on invested funds and, in addition, £59,370 was brought forward from the previous year. The charity had expenditure in the year of £25,004 leaving an overall surplus of £57,111. This is held in two separate accounts with the Nat West Bank, one of which is interest earning, and £211 is in the cashbox.

**PLANS FOR THE FUTURE**

The Charity will continue to operate Youth Clubs in support of its overall objectives and will maintain the Youth Centre building supported by hire revenue which we will collect. We will continue to seek local authority grants and donations from individuals and organisations willing to support the Charity. These are unlikely to match annual expenditure in the coming years, however, and the funds surplus will begin to reduce. New workplace Pension Rules came into force on 1 July 2016 and all Staff have received letters of entitlement. One employee has been automatically enrolled in the Scheme but annual pay for other Staff does not warrant this.

**MANAGEMENT COMMITTEE**

Trustee & Chair	John Barnett
Trustee & V/Chair	Patrick Fealey
Trustee & Secretary	Margo Jackson
Elected member	Carrie Rushton
Elected member/Treasurer	Ivan Baker
Town Council nominee	Jon Harvey
Town Council nominee	Robin Stuchbury
Bucks Council nominee	Simon Cole
Youth Club Leader	Kingsley Allen (until end June)
Building Manager	Katie Cleminson (also Youth Club Leader from 1 July)

**BUCKINGHAM YOUTH CLUBS LIMITED**  
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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020**  
**(Continued)**

**Trustees' Responsibilities in relation to the Financial Statements**

The trustees (who are also directors of Buckingham Youth Clubs Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have prepared this report in accordance with the provisions applicable to companies subject to the small companies' regime under the Companies Act 2006 and with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Approved by the Board on 30/9/20 and signed on its behalf by

  
..... J C Barnett- Trustee

**BUCKINGHAM YOUTH CLUBS LIMITED**  
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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BUCKINGHAM YOUTH CLUBS LIMITED**

I report on the accounts of the company for the year ended 31 August 2020 which are set out on pages 8 to 14.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Tearle & Carver Limited*

.....  
Tearle & Carver Limited  
Chartered Accountants  
Chandos House  
School Lane  
BUCKINGHAM  
MK18 1HD

Date: *30/09/2020*

**BUCKINGHAM YOUTH CLUBS LIMITED**  
(Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Incoming Resources from Generated Funds					
Investment Income	4	48	-	48	59
Voluntary Income	5	18,669	-	18,669	13,928
Activities for generating funds	6	1,596	-	1,596	3,557
Incoming resources from Charitable activities	7	286	-	286	681
Other Incoming Resources	8	2,146	-	2,146	1,709
<b>TOTAL INCOMING RESOURCES</b>		<b>22,745</b>	<b>-</b>	<b>22,745</b>	<b>19,944</b>
<b>RESOURCES EXPENDED</b>					
Costs of Generating Funds					
Charitable Activities	9	25,004	-	25,004	28,431
<b>TOTAL RESOURCES EXPENDED</b>		<b>25,004</b>	<b>-</b>	<b>25,004</b>	<b>28,431</b>
<b>OTHER RECOGNISED GAINS/LOSSES</b>					
Gains/(Losses) on Investments		-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(2,259)</b>	<b>-</b>	<b>(2,259)</b>	<b>(8,487)</b>
<b>RECONCILIATION OF FUNDS</b>					
Funds Brought Forward		59,370	-	59,370	67,856
Surplus/(Deficit) for the Year		(2,259)	-	(2,259)	(8,487)
		<b>57,111</b>	<b>-</b>	<b>57,111</b>	<b>59,370</b>

The notes on pages 10 to 13 form an integral part of these financial statements.



**BUCKINGHAM YOUTH CLUBS LIMITED**  
(Limited by Guarantee)

**BALANCE SHEET – 31 AUGUST 2020**

	Note	£	2020 £	£	2019 £
<b>CURRENT ASSETS</b>					
Debtors	10	513		391	
Cash at Bank and in hand		56,598		58,979	
		<u>57,111</u>		<u>59,370</u>	
<b>CURRENT LIABILITIES</b>					
Creditors	11	-		-	
<b>NET CURRENT ASSETS</b>			<u>57,111</u>		<u>59,370</u>
<b>TOTAL ASSETS</b>			<u>57,111</u>		<u>59,370</u>
<b>REPRESENTED BY:</b>					
<b>FUNDS</b>					
Unrestricted Reserves			57,111		59,370
Restricted Reserves			-		-
			<u>57,111</u>		<u>59,370</u>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006 and members have not required the company to obtain an audit of its accounts for the period in question in accordance with Section 476 of the Act. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 August 2020 and of its profit for the period then ended in accordance with the requirements of Section 396, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime under the companies Act 2006 and with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Approved by the Board of Trustees on 30/9/20 and signed on its behalf by:

  
J C Barnett- Trustee

The notes on pages 10 to 13 form an integral part of these financial statements

**BUCKINGHAM YOUTH CLUBS LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**

**1) Principal Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

**a) Accounting Convention**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**b) Cashflows**

The financial statements do not include a cash flow statement because the charity, as a small charity, is exempt from the requirement to prepare such a statement under the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)'.

**c) Fund Accounting**

Funds held by the Charity are either:

- Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values.

- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**d) Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities (SOFA) when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

- Donated services and facilities are included at the value to the charity where this can be quantified.

- Investment income is included when receivable.

- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**BUCKINGHAM YOUTH CLUBS LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**  
(Continued)

**e) Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure is inclusive of VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

**2) Legal Status of the Charity**

The Charity is a company limited by a guarantee and has no share capital. The members of the company are the Trustees named on page 3. The liability of each member in the event of winding-up is limited to £1.

**3) Trustees Remuneration**

Members of the Board of Trustees receive no remuneration for their services as Trustees. Where Trustees have charged the charity for non Trustee duties, those services have been disclosed in the notes to the accounts.

**4) Investment Income**

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Bank Interest	48	-	48	59
	-----	-----	-----	-----
	48	-	48	59
	-----	-----	-----	-----

**5) Voluntary Income**

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Other donations	1,997	-	1,997	4,513
Buckingham County Council	1,500	-	1,500	1,225
Buckingham Town Council	5,200	-	5,200	5,200
HMRC Grants	7,972	-	7,972	-
Radcliffe Family Trust	2,000	-	2,000	3,000
	-----	-----	-----	-----
	18,669	-	18,669	13,938
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**BUCKINGHAM YOUTH CLUBS LIMITED**  
(Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**  
(Continued)

**6) Activities For Generating Funds**

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Snack Bar	455	-	455	1,176
Subscriptions	741	-	741	2,031
Miscellaneous	400	-	400	350
	-----	-----	-----	-----
	1,596	-	1,596	3,557
	-----	-----	-----	-----

**7) Incoming Resources From Charitable Activities**

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Trips	286	-	286	681
	-----	-----	-----	-----
	286	-	286	681
	-----	-----	-----	-----

**8) Other Incoming Resources**

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Rent	2,146	-	2,146	1,709
	-----	-----	-----	-----
	2,146	-	2,146	1,709
	-----	-----	-----	-----

**BUCKINGHAM YOUTH CLUBS LIMITED**  
(Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**  
(Continued)

**9) Charitable Activities**

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Trips	330	-	330	2,502
Snack Bar	519	-	519	1,257
Staff Costs	19,544	-	19,544	19,192
Telephone & Internet Costs	819	-	819	590
Stationery & Postage	-	-	-	89
Insurance	725	-	725	781
Photocopier Hire	335	-	335	442
Party Costs	50	-	50	139
Affiliation	-	-	-	100
Licences	589	-	589	589
Waste	462	-	462	412
Cleaning	1,226	-	1,226	1,516
Sundry	5	-	5	727
Companies House Charge	-	-	-	13
HR Costs	-	-	-	82
Family support	400	-	400	-
	<u>25,004</u>	<u>-</u>	<u>25,004</u>	<u>28,431</u>

**10) Debtors**

	2020 £	2019 £
PAYE	46	-
Prepayments	467	391
	<u>513</u>	<u>389</u>

**11) Creditors**

	2020 £	2019 £
Payroll Tax and Social Security	-	-
Wages	-	-
Other Creditors	-	-
	<u>-</u>	<u>-</u>

**12) Taxation**

As a Charity, Buckingham Youth Club Limited is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or S256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

**13) Related Party Transactions**

There were no related party transactions during the year.