# BATH CITY FC COMMUNITY SPORTS FOUNDATION COMPANY LIMITED BY GUARANTEE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2014

Charity Number 1143224

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# FINANCIAL STATEMENTS

# YEAR ENDED 31 JULY 2014

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#### **COMPANY LIMITED BY GUARANTEE**

#### TRUSTEES ANNUAL REPORT

#### YEAR ENDED 31 JULY 2014

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 31 July 2014.

## REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name

Bath City FC Community Sports Foundation

Charity registration number

1143224

Company registration number

07710189

Principal office

Same as registered office address

(see below)

Registered office

15 Bloomfield Road

Bath Somerset BA2 2AD

#### The trustees

The trustees who served the company during the period were as follows:

Mr P Sellwood
Mr I Robinson
Ms K Byles
Mr B Chester
Mr S Morgan
Mrs T Pike
Mr M Fowle
Mr J Reynolds
Mr R Appleyard
Mr K Loach (Chair)
Mr G Steer

Mr G Steer
Mr P McCormack
Mr M Powell

Mr I Robinson was appointed as a trustee on 15 November 2013.

Ms K Byles was appointed as a trustee on 15 November 2013.

Mr B Chester was appointed as a trustee on 10 March 2014.

Mr S Morgan was appointed as a trustee on 10 February 2014.

Mr J Reynolds was appointed as a trustee on 15 November 2013.

Mr I Robinson retired as a trustee on 12 May 2014.

Mrs T Pike retired as a trustee on 27 September 2013.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing Documents**

The organisation is a charitable company limited by guarantee, incorporated on 19th July 2011 and registered as a charity on 3rd August 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute and amount not exceeding £1.

#### TRUSTEES ANNUAL REPORT (continued)

#### YEAR ENDED 31 JULY 2014

#### The Board and Management of the Charity

The charity operates solely through meetings of the Trustees. All decisions are taken by the Trustees. Responsibility for financial management is delegated to the Chair who draws on the support of other Trustees as necessary. Activities of the Trust are overseen by the Chair.

During the year formal meetings of the Trustees were held.

#### **Appointment of Trustees**

Further Trustees will be appointed in the future to provide skills and expertise on new projects as they occur.

#### **OBJECTIVES AND ACTIVITIES**

The charity's objectives, as laid out in its objects upon formation, are as follows.

- 1. To act as a resource for young people from deprived areas by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
- (a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- (b) Advancing education.
- 2. To advance the education of primary school children from schools within deprived areas in verbal and written communication through contact with Bath City Football Club and its community team and players.

In order to serve these objectives, the charity runs soccer schools, attacking skills, and five-a-side programmes, and is beginning to introduce a girls programme alongside these activities. Incorporated within these activities is coaching in both spoken and practical form for the development of primary school children and other young people participating in the programmes.

#### **Public Benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

#### **ACHIEVEMENTS AND PERFORMANCE**

During the year, the charity has continued to lay foundations and build upon the projects in which it aims to serve its objectives through the coming periods.

The charity is pleased in particular with how the soccer schools, attacking skills and five-a-side activities have progressed, with the valued support in coaching and officiating from Bath University students and Bath City FC football players. The charity has also highly valued the kind financial support by the way of voluntary donations during the year.

As a result of the attacking skills project in particular, the charity has seen an opportunity to build in the area of girls football in coming periods, with a particular interest in this shown during the year.

Visits to primary schools, a key part of the charity's objectives have proven successful and good feedback has enforced the charity's belief that it can continue to serve this objective well in coming periods through the continued support of volunteers.

#### TRUSTEES ANNUAL REPORT (continued)

#### YEAR ENDED 31 JULY 2014

#### FINANCIAL REVIEW

The net outgoing funds were £137 (2013 - £31,042 incoming) for the period. The accounts comply with current statutory requirements, the charity's governing document and the requirements of the revised Statement of Recommended Practice for Charities (SORP 2005).

#### Reserves Policy

It is the policy of the charity to raise funds to finance various projects, consequently the level of reserves will vary dependent upon whether the charity is in the process of raising funds or has expended such funds.

As the charity has low fixed operating costs it does not require high level of reserves in order to ensure that it is able to function.

#### PLANS FOR FUTURE PERIODS

The projects that commenced in the previous period to 31 July 2013 have been built upon this year and will continue to do so in the coming periods through the continued support of its volunteers in coaching, officiating and administrative support roles and also those providing funding for these projects during the year.

#### INDEPENDENT EXAMINER

Robert Branch ACA has been re-appointed as independent examiner for the ensuing year.

Registered office: 15 Bloomfield Road Bath Somerset BA2 2AD Signed by order of the trustees

MR P SELLWOOD Director

11 Marato 2014

#### **COMPANY LIMITED BY GUARANTEE**

# INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF BATH CITY FC COMMUNITY SPORTS FOUNDATION

#### YEAR ENDED 31 JULY 2014

I report on the accounts of the company for the year ended 31 July 2014 which are set out on pages 5 to 10.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Bath City Fc Community Sports Foundation for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- · examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- · to state whether particular matters have come to my attention.

#### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Robert Branch ACA Independent examiner

30 Gay Street Bath BA1 2PA

20/11/14.

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# **COMPANY LIMITED BY GUARANTEE**

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

## YEAR ENDED 31 JULY 2014

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
INCOMING RESOURCES Incoming resources from gener funds:	rating	-	_	-	
Voluntary income	2	30,785	2,000	32,785	50,057
TOTAL INCOMING RESOURCES		30,785	2,000	32,785	50,057
RESOURCES EXPENDED Costs of generating funds: Costs of generating					
voluntary income	3	(16,093)	(14,210)	(30,303)	(13,293)
Charitable activities	4/5	-	(5,256)	(5,256)	(5,136)
Governance costs	6	(502)	(116)	(618)	(586)
TOTAL RESOURCES EXPENDED		(16,595)	(19,582)	(36,177)	(19,015)
NET (OUTGOING)/INCOMING RESOURCES BEFORE		<del></del>		•	
TRANSFERS	7	14,190	(17,582)	(3,392)	31,042
Transfer between funds	8	-	3,255	3,255	_
NET (EXPENDITURE)/INC	OME	11100	(1.4.205)	(105)	21.040
FOR THE YEAR	MINC	14,190	(14,327)	(137)	31,042
Total funds brought forward	ND2	17,912	14,660	32,572	1,530
TOTAL FUNDS CARRIED		22 102		20 425	20 570
FORWARD		32,102	333	32,435	32,572

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

#### **COMPANY LIMITED BY GUARANTEE**

#### **BALANCE SHEET**

#### 31 JULY 2014

	2014			2013
	Note	£	£	£
FIXED ASSETS Tangible assets	10		532	360
CURRENT ASSETS Cash at bank		29,007		32,572
CREDITORS: Amounts falling due within one year	11	(359)		(360)
NET CURRENT ASSETS			28,648	32,212
TOTAL ASSETS LESS CURRENT LIABILITIES			29,180	32,572
FUNDS				
Restricted income funds	12		333	14,660
Unrestricted income funds	13		28,847	17,912
TOTAL FUNDS			29,180	32,572

For the year ended 31 July 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the members of the committee and authorised for issue on the limitation. What and are signed on their behalf by:

MR P SELLWOOD DIRECTOR

Company Registration Number: 07710189

The notes on pages 7 to 10 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 JULY 2014

#### 1. ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

The accounts have been prepared on a going concern basis.

#### **Incoming resources**

Voluntary income is received by way of donations and gifts and is included in full in the statement of financial activities where there is an entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

#### Resources expended

Expenditure is recognised when a liability is incurred and includes irrecoverable VAT.

Costs of generating funds are those costs incurred in attracting voluntary income and those costs incurred in activities that raise funds.

Charitable activities include expenditure associated with specific projects undertaken and include both the direct costs and support costs relating to these activities.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

#### **Funds**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor and all such funds are shown separately in the notes to the financial statements.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in the furtherance of charitable objectives.

#### 2. VOLUNTARY INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2014	Total Funds 2013
	£	£	£	£
Donations			•	
Donations (General Fund)	30,785	-	30,785	31,730
Donations (Attacking Skills)	_	2,000	2,000	2,000
Donations (Five-a-side)	_	-	_	2,000
Donations (U21 Development)	-	_		14,327
	20.505			50.055
	30,785	2,000	32,785	50,057

#### NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 JULY 2014

## 3. COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2014	2013
	£	£	£	£
Donations	16,093	-	16,093	13,293
Grants	_	14,210	14,210	_
	16,093	14,210	30,303	13,293
				10,20

#### 4. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Restricted	<b>Total Funds</b>	Total Funds
	Funds	2014	2013
	£	£	£
Attacking Skills	5,256	5,256	2,289
5-a-side	-	_	2,847
	5,256	5,256	5,136
	5,256	5,256	

# 5. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken	Total Funds	Total Funds
	directly	2014	2013
	£	£	£
Attacking Skills	5,256	5,256	2,289
5-a-side	-		2,847
	5,256	5,256	5,136
	<del></del>		The state of the s

## 6. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Audit fees	358	_	358	451
Other financial costs	144	116	260	135
	<del></del>	_		_
	502	116	618	586
		-	***************************************	***************************************

# 7. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2014	2013
	£	£
Depreciation	178	120
Auditors' remuneration:		
- audit of the financial statements	357	451

# 8. FUND TRANSFERS

A transfer has been made from the unrestricted fund to the restricted fund totalling £3,256 to meet excess expenditure incurred in respect of the Attacking Skills project.

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 JULY 2014

## 9. STAFF COSTS AND EMOLUMENTS

Total staf	f costs	were a	ıs follows:
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	2014 £	2013 £
Wages and salaries	11,321	10,400
Social security costs	· <del>-</del>	-
	<del></del>	
	11,321	10,400

# Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2014	2013
	No	No
Coaches	3	3

No employee received remuneration of more than £60,000 during the year (2013 - Nil).

# 10. TANGIBLE FIXED ASSETS

		Equipment
COST		£
At 1 August 2013		480
Additions		350
A 4 21 Tule: 2014		830
At 31 July 2014		830
DEPRECIATION		
At 1 August 2013		120
Charge for the year		178
•		
At 31 July 2014		298
NET BOOK VALUE		
At 31 July 2014		532
At 31 July 2013		360
At 31 July 2013		300
CREDITORS: Amounts falling due within one year		
	2014	2013
	£	£
Accruals and deferred income	359	360
	-	7-4-4

## 12. RESTRICTED INCOME FUNDS

11.

	Balance at	Incoming	Balance at
	1 Aug 2013	resources	31 Jul 2014
	£	£	£
Five-a-side	333	_	333
U21 Development	14,327	(14,327)	_
	14,660	(14,327)	333

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 JULY 2014

#### 13. UNRESTRICTED INCOME FUNDS

Balance at	Incoming		Balance at
1 Aug 2013	resources	Transfers	31 Jul 2014
£	£	£	£
17,912	14,190	(3,255)	28,847
	1 Aug 2013 £	1 Aug 2013 resources £ £ 17,912 14,190	1 Aug 2013 resources Transfers £ £ £ 17,912 14,190 (3,255)

#### 14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets £	Total £
Restricted Income Funds:	222	222
Five-a-side Unrestricted Income Funds	333	333
Ourestricted income Funds	28,847	28,845
Total Funds	29,180	29,178

#### 15. RELATED PARTY TRANSACTIONS

During the year, expenditure totalling £552 (2013 - £785) was reimbursed to Mr P Sellwood, who is a trustee of the charity (and director under the Companies Act), in respect of coaching and kit costs in relation to the Soccer Schools, and other office costs (administrative) paid for by them on behalf of the charity.

During the period no payments (2013 - £1,063) were made by the charity to reimburse Bath City Football Club Limited for costs they incurred on behalf of the charity, relating to the following:

	£ 2014	£ 2013
Costs of charitable activities: Attacking skills Other office costs (administrative)	- -	15 1.048

During the period, no amounts (2013 - £1,000) were transferred from Bath City Football Club Limited into the charity, in respect of donations received directly by Bath City Football Club Limited that are due to the charity.

At the beginning of the year and at the year end, there were no amounts owed from or due to Bath City Football Club Limited.

#### 16. COMPANY LIMITED BY GUARANTEE

At 31st July 2014 the company had one member (2013 - 2). The liability of each member to contribute to the assets of the charity is limited to £1.