REGISTERED COMPANY NUMBER: 07710189 (England and Wales)
REGISTERED CHARITY NUMBER: 1143224

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 July 2015

for
Bath City FC Community Sports Foundation

Moore Stephens Chartered Accountants 30 Gay Street Bath BA1 2PA

FRIDAY



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## Report of the Trustees for the Year Ended 31 July 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number** 

07710189 (England and Wales)

#### **Registered Charity number**

1143224

#### **Registered office**

11 Bruton Avenue Bath

#### **Trustees**

BA2 4QJ

P M Sellwood

Education Consultant

K Loach M Powell **G** Steer Cllr R Appleyard J Reynolds M Fowle Ms K Byles DJR Tanner

**S L Morgan** RJC Chester

#### Independent examiner

**Moore Stephens Chartered Accountants** 30 Gay Street Bath **BA1 2PA** 

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The organisation is a charitable company limited by guarantee, incorporated on 19th July 2011 and registered as a charity on 3rd August 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute and amount not exceeding £1.

Report of the Trustees for the Year Ended 31 July 2015

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Recruitment and appointment of new trustees

One trustee has been appointed during the year and additional trustees will be appointed in the future to provide skills and expertise on new projects as they occur.

#### **Organisational structure**

The charity operates solely through meetings of the Trustees. All decisions are taken by the Trustees. Responsibility for financial management is delegated to the Chair who draws on the support of other Trustees as necessary. Activities of the Trust are overseen by the Chair.

During the year formal meetings of the Trustees were held.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and activities**

The charity's objectives, as laid out in its objects upon formation, are as follows.

- 1. To act as a resource for young people from deprived areas by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
- (a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- (b) Advancing education.
- 2. To advance the education of primary school children from schools within deprived areas in verbal and written communication through contact with Bath City Football Club and its community team and players.

In order to serve these objectives, the charity runs soccer schools, attacking skills, and five-a-side programmes, and is beginning to introduce a girls programme alongside these activities. Incorporated within these activities is coaching in both spoken and practical form for the development of primary school children and other young people participating in the programmes.

#### **Public benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Report of the Trustees for the Year Ended 31 July 2015

#### **ACHIEVEMENT AND PERFORMANCE**

#### Achievements and performance

During the year the charity has continued to build upon the projects in which it aims to serve its core objectives through the coming periods.

The charity is pleased in particular with how the soccer schools, attacking skills and girls football activities have progressed. In January 2015 Saturday girls development sessions were commenced and the continued growth in these sessions is pleasing. There has been valued support from Bath University students and Bath City FC players. The charity has highly valued the kind financial support of its sponsors without which none of our work would be possible.

Positive feedback has been received from several of the schools in which the charity works and this has enforced the belief that it can further grow and continue to serve its objectives in the coming periods with the continued support of sponsors and volunteers.

#### **FINANCIAL REVIEW**

The net outgoing funds were £6,763 (2014 - £3,392) for the period. The accounts comply with current statutory requirements, the charity's governing document and the requirements of the revised Statement of Recommended Practice for Charities (SORP 2005).

#### **FUTURE DEVELOPMENTS**

The charity has grown rapidly during the past year and the stage has been reached where there is a need for the appointment of a full time coach to enable development to be continued. With the support of sponsors this should be in place for September 2015 and will enable further developments such as the establishment of girls football leagues and the work in Primary Schools to be followed through with a greater presence in Secondary Schools.

The Charity also plans to commence Saturday morning sessions for boys development and to advance the works started with disability and youth groups. In addition the popular school holiday Soccer Clubs will be increased. The already successful Saturday morning girls sessions will be expanded and development matches arranged with the objective of being able to integrate girls football into the already existing Bath City Academy.

This is an ambitious programme and it is hoped to have a one year placement student from Bath University to assist the full time coach.

P M Sellwood - Trustee

## Independent Examiner's Report to the Trustees of Bath City FC Community Sports Foundation

I report on the accounts for the year ended 31 July 2015 set out on pages six to fifteen.

#### Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006;
     and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## Independent Examiner's Report to the Trustees of Bath City FC Community Sports Foundation

Robert Branch FCA MAAT Moore Stephens Chartered Accountants 30 Gay Street Bath BA1 2PA

RSFBL

Date: 176 March 2016

## Statement of Financial Activities for the Year Ended 31 July 2015

	Un	restricted fund	Restricted funds	31.7.15 Total funds	31.7.14 Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	23,289	12,000	35,289	31,000
Incoming resources from charitable					
activities	3				
Soccer Schools		1,945	-	1,945	1,785
Total incoming resources		25,234	12,000	37,234	32,785
RESOURCES EXPENDED					
Costs of generating funds		260		260	200
Costs of generating voluntary income	4	360	-	360	300
Charitable activities	5		10 277	10 277	E 256
Attacking Skills		2.005	10,377	10,377	5,256 1,498
Soccer Schools		2,665	-	2,665 2,938	4,325
Girls football		2,938	-	2,938 3,435	4,323 480
Secondary boys		3,435 485	-	3,433 485	585
Disability Programme		485 102	-	463 102	263
Mash up St Johns - Girls Football		102	6,922	6,922	-
		4,000	0,322	4,000	_
Academy		4,000 12,353	-	12,353	8,664
Support Costs		12,333	-	12,333	14,210
Under-21 Development Squad Bath City Youth		-	_		502
Governance costs	8	360	-	360	357
Total resources expended		26,698	17,299	43,997	36,177
NET INCOMING/(OUTGOING) RESOURCES					
BEFORE TRANSFERS		(1,464)	(5,299)	(6,763)	(3,392)
Gross transfers between funds	15	(8,377)	8,377	-	-
Net incoming/(outgoing) resources		(9,841)	3,078	(6,763)	(3,392)

The notes form part of these financial statements

# Statement of Financial Activities - continued for the Year Ended 31 July 2015

	Un	restricted fund	Restricted funds	31.7.15 Total funds	31.7.14 Total funds
RECONCILIATION OF FUNDS	Notes	£	£	£	£
Total funds brought forward		28,847	333	29,180	32,572
TOTAL FUNDS CARRIED FORWARD		19,006	3,411	22,417	29,180

## Balance Sheet At 31 July 2015

	Un	restricted fund	Restricted funds	31.7.15 Total funds	31.7.14 Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	12	399	-	399	532
CURRENT ASSETS					
Debtors	13	94	-	94	-
Cash at bank		18,871	5,911	24,782	29,007
		18,965	5,911	24,876	29,007
CREDITORS					
Amounts falling due within one year	14	(358)	(2,500)	(2,858)	(359)
NET CURRENT ASSETS		18,607	3,411	22,018	28,648
NET CORRENT ASSETS					
TOTAL ASSETS LESS CURRENT LIABILITIES		19,006	3,411	22,417	29,180
NET ASSETS		19,006	3,411	22,417	29,180
FUNDS	15				
Unrestricted funds	12			19,006	28,847
Restricted funds				3,411	333
TOTAL FUNDS				22,417	29,180

Balance Sheet - continued At 31 July 2015

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 July 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 26m Cutolu 2015 and were signed on its behalf by:

P M Sellwood -Trustee

Notes to the Financial Statements for the Year Ended 31 July 2015

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income is received by way of donations and gifts and is included in full in the statement of financial activities where there is an entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Income from Charitable Activities represents income as a payment of goods and services provided for the benefit of the charity's beneficiaries.

#### **Resources expended**

Expenditure is recognised when a liability is incurred and includes irrecoverable VAT.

Costs of generating funds are those costs incurred in attracting voluntary income and those costs incurred in activities that raise funds.

Charitable activities include expenditure associated with specific projects undertaken and include both the direct costs and support costs relating to these activities.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment

- 25% on reducing balance

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

## Notes to the Financial Statements - continued for the Year Ended 31 July 2015

#### 1. ACCOUNTING POLICIES - continued

#### **Funds**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor and all such funds are shown separately in the notes to the financial statements.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in the furtherance of charitable objectives.

## 2. **VOLUNTARY INCOME**

3.	Donations INCOMING RESOURCES FROM	1 CHARITABLE ACTIVITIES	31.7.15 £ 35,289	31.7.14 £ 31,000
<b>J.</b>	Soccer School income	Activity Soccer Schools	31.7.15 £ 1,945	31.7.14 £ 1,785
4.	COSTS OF GENERATING VOLU	NTARY INCOME		
	Advertising		31.7.15 £ 360	31.7.14 £ 300

# Notes to the Financial Statements - continued for the Year Ended 31 July 2015

## 5. CHARITABLE ACTIVITIES COSTS

	Attacking Skills Soccer Schools Girls football Secondary boys Disability Programme Mash up St Johns - Girls Football Academy Support Costs	£ 10,377 2,665 2,938 3,435 485 102 6,922	Grant funding of activities (See note 6)  £  4,000  4,000	Support costs (See note 7)  £  12,353  12,353	Totals  £ 10,377 2,665 2,938 3,435 485 102 6,922 4,000 12,353
<b>6.</b> 1	GRANTS PAYABLE				
	Academy Under-21 Development Squad			31.7.15 £ 4,000 —————————————————————————————————	31.7.14 f 14,210 14,210
	The total grants paid to institutions during th	e year was as f	ollows:	24 7 45	21714
	Academy Under 21 Development Squad	,		31.7.15 £ 4,000 —————————————————————————————————	14,210 ————————————————————————————————————
7.	SUPPORT COSTS				
	Support Costs		Finance £ 194	Other £ 12,159	Totals £ 12,353

## Notes to the Financial Statements - continued for the Year Ended 31 July 2015

#### 8. GOVERNANCE COSTS

	31.7.15	31.7.14
	£	£
Accountancy	360	357
	<del></del>	

### 9. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.7.15	31.7.14
	£	£
Depreciation - owned assets	133	178

#### 10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2015 nor for the year ended 31 July 2014.

## Trustees' expenses

During the year, expenditure totalling £222 (2014 - £552) was reimbursed to Mr P Sellwood, who is a trustee of the charity (and a director under the Companies Act), in respect of costs paid on behalf of the charity.

#### 11. STAFF COSTS

	31.7.15	31.7.14
	£	£
Wages and salaries	22,960	11,321
The average monthly number of employees during the year wa	s as follows:	
	31.7.15	31.7.14
Coaches	· 3	2
Administration	1	1
	<del></del>	<del></del>
	4	3

No employees received emoluments in excess of £60,000.

# Notes to the Financial Statements - continued for the Year Ended 31 July 2015

## 12. TANGIBLE FIXED ASSETS

12.	TANGISE TIMES ASSETS		Equipment £
	COST		
	At 1 August 2014 and 31 July 2015		<u>830</u>
	DEPRECIATION		
	At 1 August 2014		298
	Charge for year		133
	At 31 July 2015		431
	NET BOOK VALUE		
	At 31 July 2015		399 
	At 31 July 2014		532 ——
13.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		31.7.15	31.7.14
		£	£
	Other debtors	94	=====
14.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		31.7.15	31.7.14
		£	£
	Other creditors	2,858	359 ———

## Notes to the Financial Statements - continued for the Year Ended 31 July 2015

#### 15. MOVEMENT IN FUNDS

	At 1.8.14 £	Net movement in funds £	Transfers between funds £	At 31.7.15 £
Unrestricted funds				
General fund	28,847	(1,464)	(8,377)	19,006
Restricted funds				
Attacking Skills	-	(8,377)	8,377	-
Five-a-side	333	+	-	333
St Johns - Girls Football	-	3,078		3,078
	333	(5,299)	8,377	3,411
		<del></del>		
TOTAL FUNDS	29,180	(6,763)	-	22,417

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds	_	•	-
General fund	25,234	(26,698)	(1,464)
Restricted funds			
Attacking Skills	2,000	(10,377)	(8,377)
St Johns - Girls Football	10,000	(6,922)	3,078
	12,000	(17,299)	(5,299)
	<u></u>	<del></del>	
TOTAL FUNDS	37,234	(43,997)	(6,763)

## **Transfers between funds**

A transfer has been made from the unrestricted fund to the restricted fund totalling £8,377 to meet excess expenditure incurred in respect of the Attacking Skills project.

## 16. COMPANY LIMITED BY GUARANTEE

At 31 July 2015 the company had one member (2014 - 1). The liability of each member to contribute to the assets of the charity is limited to £1.

## <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 July 2015</u>

	31.7.15 £	31.7.14 £
INCOMING RESOURCES		
Voluntary income Donations	35,289	31,000
Incoming resources from charitable activities Soccer School income	1,945	1,785
Total incoming resources	37,234	32,785
RESOURCES EXPENDED		
Costs of generating voluntary income Advertising	360	300
Charitable activities Wages	18,707	7,816
Printing and stationery	90	- 7,010
Coaching staff	6,124	4,048
Trophies and merchandise	101	184
Pitch hire	1,160	593
Community Day expenses	152	-
Wembley trip	590	-
Sundry expenses	-	5
Grants to institutions	4,000	14,210
	30,924	26,856
Governance costs		
Accountancy	360	357
Support costs		
Finance	104	261
Bank charges	194	261
Other Wages	4,253	3,505
wages Insurance	4,253 658	5,505 692
Carried forward	4,911	4,197
Carried forward	7,711	7,237

## <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 July 2015</u>

	31.7.15	31.7.14
	£	£
Other		
Brought forward	4,911	4,197
Office expenses	1,411	2,029
Staff travel expenses	2,408	1,021
Payroll fees	192	-
Sports kit	1,756	807
Trophies and merchandise	618	171
Sponsorship	730	-
Depreciation of tangible fixed assets	133	178
	12,159	8,403
Total resources expended	43,997	36,177
	****	
Net expenditure	(6,763)	(3,392)
	<del></del>	