

AD01

Change of registered office address

form produced by

PC Share Register

Ver 16 01

You can use the WebFiling service to file this form online.

Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to change a company's
registered office address

☐ **What this form is NOT for**
You cannot use this form to
the registered office of a
Limited Liability Partnership
To do this, please use form
LL AD01 Change of register
office address of a Limited L
Partnership (LLP)

THURSDAY



A10 13/10/2011 93
COMPANIES HOUSE

1 Company details

Company number 07706729

Company name in full 10-12 Waverley Close Limited

→ **Filling in this form**
Please complete in typescript
or in bold black capitals

All fields are mandatory unless
specified or indicated by *

2 New registered office address ①

The change in registered office address does not take effect until the
Registrar has registered this notice

A person may validly serve any document on the company at its previous
registered office for 14 days from the date that a change of registered
office is registered

Building name/number Tenison House

Street Tweedy Road

Post town Bromley

County/Region Kent

Postcode BR1 3NF

① **Change of registered office**
For England and Wales
companies, the address
provided can either be in
England or Wales

For Welsh companies, the
address provided must be in
Wales

For companies registered in
Scotland or Northern Ireland,
the address provided must be
in Scotland or Northern Ireland
respectively

3 Signature

I am signing this form on behalf of the company

Signature

Signature

X *[Handwritten signature]* X
directors for + on behalf of
Wig + Per Services Ltd.

This form may be signed by
Director ②, Secretary, Person Authorised ③, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charitable commission
receiver and manager, CIC manager, Judicial factor

② **Societas Europaea**
If the form is being filed on
behalf of a Societas Europaea
(SE), please delete 'director' and
insert details of which organ of
the SE the person signing has
membership

③ **Person authorised**
Under either section 270 or 274
of the Companies Act 2006

AD01

Change of registered office address

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	MR A J SUMMERS				
Company name	Wig & Pen Services Limited				
Address	Tenison House, Tweedy Road				
Post town	Bromley				
County/Region	Kent				
Postcode	B	R	1	3	N F
Country	United Kingdom				
DX	5713 BROMLEY				
Telephone	020-8290-7984				

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland.
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland BT2 8BG
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk