h In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

# LIQ03 Notice of progress report in voluntary winding up





13/09/2018 **COMPANIES HOUSE** 

| 1                    | Company details        |  |
|----------------------|------------------------|--|
| Company number       | 0 7 6 7 5 6 5 1        | → Filling in this form Please complete in typescript or in |
| Company name in full | Proalias Limited       | bold black capitals.                                       |
|                      |                        |  |
| 2                    | Liquidator's name      |  |
| Full forename(s)     | Nicola Jayne           |  |
| Surname              | Fisher                 |  |
| 3                    | Liquidator's address   |  |
| Building name/number | Satago Cottage         |  |
| Street               | 360a Brighton Road     |  |
|                      |                        |  |
| Post town            | Croydon                |  |
| County/Region        |                        |  |
| Postcode             | C R 2 6 A L            |  |
| Country              |                        |  |
| 4                    | Liquidator's name •    |  |
| Full forename(s)     | Christopher            | Other liquidator Use this section to tell us about         |
| Surname              | Herron                 | another liquidator.  |
| 5                    | Liquidator's address o |  |
| Building name/number | Satago Cottage         | <b>⊙</b> Other liquidator                                  |
| Street               | 360a Brighton Road     | Use this section to tell us about another liquidator.      |
|                      |                        |  |
| Post town            | Croydon                |  |
| County/Region        |                        |  |
| Postcode             | CR26AL                 |  |
| Country              |                        |  |

#### LIQ03 Notice of progress report in voluntary winding up

| 6                      | Period of progress report         |  |
|------------------------|-----------------------------------|--|
| From date              | 0 8 2 0 1 7 7                     |  |
| To date                | 0 9 0 8 ½ 70 1 8                  |  |
| 7                      | Progress report                   |  |
|                        | ☐ The progress report is attached |  |
|                        |                                   |  |
| 8                      | Sign and date                     |  |
| Liquidator's signature |                                   |  |
|                        | x wane x                          |  |
|                        |                                   |  |
| Signature date         | 1 1 8 9 ½ 10 11 18                |  |

#### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

| Contact name  | Laura Devine       |
|---------------|--------------------|
| Company name  | Herron Fisher      |
|               |                    |
| Address       | Satago Cottage     |
|               | 360a Brighton Road |
|               |                    |
| Post town     | Croydon            |
| County/Region |                    |
| Postcode      | C R 2 6 A L        |
| Country       |                    |
| DX            |                    |
| Telephone     | 01323 723 643      |

#### ✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have attached the required documents.
- ☐ You have signed the form.

#### Important information

All information on this form will appear on the public record.

#### ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

#### Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

## Proalias Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

| ement<br>ffairs<br>£                | From 10/08/2017<br>To 09/08/2018<br>£ | From 10/08/2016<br>To 09/08/2018<br>£ |
|-------------------------------------|---------------------------------------|---------------------------------------|
| SECURED ASSETS                      |                                       |                                       |
| ertain Book Debts                   | NIL                                   | NIL                                   |
| ortain Book Bobts                   | NIL                                   | NIL                                   |
| SECURED CREDITORS                   | 1412                                  | 1412                                  |
| 29.68) Bibby                        | NIL                                   | NIL.                                  |
| ,                                   | NIL                                   | NIL                                   |
| ASSET REALISATIONS                  | , <u>.</u>                            |                                       |
| 00.00 Books                         | 310.50                                | 900.00                                |
| 37.00 Furniture & Equipment         | 603.13                                | 1,094.39                              |
| NIL Shares & Investments            | NIL                                   | NIL                                   |
| 43.00 Director's Loan Account       | NIL                                   | NIL                                   |
| Bank Interest Gross                 | 1.64                                  | 1.94                                  |
|                                     | 915.27                                | 1,996.33                              |
| COST OF REALISATIONS                |                                       | •                                     |
| Specific Bond                       | NIL                                   | 58.00                                 |
| Preparation of S. of A.             | 1,500.00                              | 1,500.00                              |
| ·                                   | (1,500.00)                            | (1,558.00)                            |
| PREFERENTIAL CREDITORS              |                                       |                                       |
| 00.00) Employee Arrears/Hol Pay     | NIL                                   | NIL                                   |
|                                     | NIL.                                  | NIL                                   |
| UNSECURED CREDITORS                 |                                       |                                       |
| 34.40) Trade & Expense Creditors    | NIL                                   | NIL                                   |
| 00.00) Employees                    | NIL                                   | NIL                                   |
| 00.00) HM Revenue and Customs       | NIL                                   | NILNIL                                |
|                                     | NIL                                   | NIL                                   |
| DISTRIBUTIONS                       |                                       |                                       |
| 00.00) Ordinary Shareholders        | NIL                                   | NIL.                                  |
|                                     | NIL                                   | NIL                                   |
| 34.08)                              | (584.73)                              | 438.33                                |
| REPRESENTED BY                      | (304.73)                              | <del></del>                           |
| Bank 1 Current                      |                                       | 357.19                                |
| Vat Payable                         |                                       | (25.00)                               |
| Vat l'ayable<br>Vat Control Account |                                       | 106.14                                |
| vat oomioi Account                  |                                       |                                       |
|                                     |                                       | 438.33                                |





### Proalias Limited – In Creditors' Voluntary Liquidation Joint Liquidators' progress report to Creditors and Members For the year ending 9 August 2018

#### STATUTORY INFORMATION

Company name: Proalias Limited

Registered number: 07675651

Registered office: Satago Cottage

360a Brighton Road

Croydon CR2 6AL

Former registered office: Unit 15, Thompson Road

Whitehills Business Park

Blackpool Lancashire FY4 5PN

Trading address: 2a Foulden Road

Stoke Newington

London N16 7UR

Joint Liquidators' names: Christopher Herron (IP no. 8755)

Nicola Jayne Fisher (IP no. 9090)

Joint Liquidators' address: Herron Fisher

Satago Cottage 360a Brighton Road

Croydon CR2 6AL

Joint Liquidators' date of

appointment:

10 August 2016

Actions of Joint Liquidators: Any act required or authorised under any enactment to

be done by a Liquidator may be done by either or both

of the Liquidators acting jointly or alone.

#### JOINT LIQUIDATORS' ACTIONS SINCE LAST REPORT

Since my last report I have had to repeatedly contact the Director regarding his failure to make the agreed monthly payments for his purchase of the Company's assets. The Director has now assured me that he will maintain these payments and I will monitor this and contact the Director as necessary.

There is also certain work that I am required by the insolvency legislation to undertake in connection with the liquidation that provides no financial benefit for the creditors. A description of the routine work undertaken over the duration of the liquidation to date is contained in Appendix I.



#### **RECEIPTS AND PAYMENTS**

My Receipts & Payments Account for the reporting period from 10 August 2017 to 9 August 2018 is attached at Appendix II.

The balance of funds are held in an interest bearing estate bank account held at a UK bank.

#### **ASSETS**

#### Furniture & Equipment etc

The Statement of Affairs estimated the following realisable values:

|                         | £            |
|-------------------------|--------------|
| Books                   | 900          |
| Furniture & Equipment   | 2,637        |
| Director's Loan Account | <u>8,943</u> |
|                         | 12,480       |

The books and equipment were valued by the Company's accountant using prices from eBay of similar items for sale.

The Director agreed to purchase the Books and Furniture & Equipment for the total of £3,537 by way of 12 monthly instalments, and I agreed to his request for payment to commence in February 2017. Unfortunately, the Director failed to make/maintain the agreed monthly repayments.

Following my repeated requests, the Director did make intermittent payments but at present is still in arrears. However, he assures me that he will now make the agreed monthly payment and I will monitor this. Furthermore, I have advised the Director that should he fail to maintain his payments it may be necessary for me to escalate the matter to recovery agents and he would then be liable for any associated collection costs.

Regarding the Director's Loan Account, it was agreed that once the Director had made full payment for his purchase of the Books and Furniture & Equipment, he would then make 36 monthly payments to repay his loan.

#### Book debts

The Statement of Affairs showed book debts as having an uncertain realisable value. My enquiries showed that any book debts due will be collected by Bibby Financial Services Ltd, who hold a fixed charge. I therefore do not anticipate any funds being received into the liquidation in respect of book debts.

#### Director's Loan Account

As mentioned above, the Director will repay his loan by way of 36 monthly payments once he has made full payment for his purchase of Books and Furniture & Equipment.

#### **Shares & Investments**

These were shown on the Statement of Affairs as having a nil realisable value and, accordingly, no realisations will be made in this regard.

#### Bank interest

Gross bank interest of £1.94 has been received over the duration of the liquidation to date, with £1.64 of this having been received in the current reporting period to 9 August 2018.

#### LIABILITIES (Appendix III)

#### **Secured Creditors**

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An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company granted a fixed charge to Bibby Financial Services Ltd on 28 April 2018. The legislation requires that if the Company has created a floating charge after 15 September 2003, a prescribed part of the Company's net property (i.e. the money that would otherwise be available to the charge holder) should be ring-fenced for distribution to unsecured creditors. In this case there were no creditors secured by a floating charge such that the prescribed part provisions do not apply.

#### **Preferential Creditors**

The Statement of Affairs anticipated preferential claims of £800, being the Director's arrears of pay/holiday pay. To date, however, no claim has been received from the Redundancy Payments Service (RPS).

#### **Crown Creditors**

The Statement of Affairs included an estimated £31,100 as being owed to HM Revenue & Customs. I have received HMRC's final combined tax and VAT claim of £31,514.85; this is higher than estimated due to interest having accrued.

#### Non-preferential unsecured Creditors

The Statement of Affairs included a further 3 non-preferential unsecured creditors, excluding HMRC, with estimated total liabilities of £4,534.40. I have received a claim of £260 from one of these creditors; I have not received claims from the 2 other creditors listed in the original Statement of Affairs with estimated liabilities of £4,274.40.

#### **DIVIDEND PROSPECTS**

On current information, once the Director has paid for the Company's assets and repaid his Director's Loan Account in full, there may be sufficient funds to make a distribution to any preferential creditors. I do not anticipate there being sufficient funds to make a distribution to any other class of creditor.

#### INVESTIGATION INTO THE AFFAIRS OF THE COMPANY

I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved. There were no matters that justified further investigation in the circumstances of this appointment.

Within three months of my appointment as Liquidator, I am required to submit a confidential report to the Secretary of State to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present Director would make them unfit to be concerned with the management of the Company. I would confirm that my report has been submitted.

#### PRE-APPOINTMENT REMUNERATION

The creditors previously authorised the payment of a fee of £3,500, plus disbursements, plus VAT, for my assistance with preparing the Statement of Affairs and calling the meeting of creditors on 10 August 2016. To date, £1,500 of this fee has been paid from post-appointment realisations, as shown on the attached Receipts & Payments Account at Appendix II.

#### JOINT LIQUIDATORS' REMUNERATION

Creditors approved, by written resolution on 18 December 2017, that my remuneration be on a time cost basis, based on a fees estimate of £18,642. The fees estimate acts as a cap and I cannot draw remuneration in excess of that estimate without first seeking approval from the creditors. My time costs to 9 August 2018 total £7,897, representing 39.10 hours' work at a blended charge out rate of £201.97, of which £4,839.50, representing 23.80 hours' work, was incurred since 10 August 2017, the date of my last report, at a blended charge out rate of £203.34 per hour. The actual blended charge out rate incurred is less than the estimated blended charge out rate of £225.96 in my fees estimate. To date, I have not drawn any time costs in this matter.

Detailed schedules of my time costs incurred over the duration of the liquidation to date and since 10 August 2017, the date of my last report, compared with my original fees estimate is attached as Appendices IV (a), (b) and (c).

As at 9 August 2018 I do not anticipate that the total time costs I will incur in this matter in respect of the categories of work for which I am being remunerated on a time cost basis will exceed the total estimated remuneration I set out in my fees estimate when my remuneration was authorised by the Creditors.

My firm's current charge out rates are as follow:

| Grade of staff              | Current charge-out rate per hour, effective from 1 April 2018 £ | Previous charge-out rate per hour, effective from 1 April 2017 £ |
|-----------------------------|---|--|
| Partner – appointment taker | 330   | 325  |
| Manager                     | 225-250   | 225-250  |
| Case Administrator          | 150-220   | 150-200  |

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <a href="http://www.creditorinsolvencyguide.co.uk/">http://www.creditorinsolvencyguide.co.uk/</a>. A copy of 'A Creditors Guide to Liquidators' Fees' also published by R3, together with an explanatory note which shows Herron Fisher's fee policy are available at <a href="https://www.herronfisher.co.uk">www.herronfisher.co.uk</a>. Please note that there are different versions of the Guidance Notes and in this case you should refer to the April 2017 version.

#### **JOINT LIQUIDATORS' EXPENSES**

To 9 August 2018 I have incurred expenses totalling £229.50, of which £17.60 was incurred since 10 August 2017, the date of my last report. To date, I have drawn expenses of £58, all of which was drawn prior to the current reporting period. Expenses have been incurred, paid and remain outstanding as follows:

| Type of Expense       | Total<br>incurred to date | Total<br>incurred in reporting<br>period | Amount outstanding |
|-----------------------|---------------------------|--|--------------------|
| Cat. 1                | £                         | £  | £                  |
| Bond                  | 58.00                     | 0  | 0                  |
| Statutory advertising | 138.00                    | 0  | 138.00             |
| Postage               | 8.90                      | 5.60                                     | 8.90               |
| Cat. 2                |                           |  |                    |
| Photocopying          | 24.60                     | 12.00                                    | 24.60              |
| Total                 | 229.50                    | 17.60                                    | 171.50             |

As at 9 August 2018, I do not anticipate that the expenses I will incur over the duration of the liquidation will exceed the total expenses of £479 I estimated I would incur when my remuneration was authorised by the creditors.

#### **FURTHER INFORMATION**

An unsecured creditor may, with the permission of the Court, or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question), request further details of the Joint Liquidators' remuneration and expenses within 21 days of their receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the Court, or with the concurrence of 10% in value of the unsecured creditors (including the creditor in question), apply to Court to challenge the amount of remuneration charged by the Joint Liquidators as being excessive, and/or the basis of the Joint Liquidators' remuneration, and/or the amount of the expenses incurred as being excessive, within 8 weeks of their receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

As Insolvency Practitioners, when carrying out all professional work relating to an insolvency appointment, Christopher Herron and I are bound by the Insolvency Code of Ethics, a copy of which can be found at http://www.insolvency-practitioners.org.uk/regulation-and-guidance/ethics-code and I can confirm that we have not identified any threats to the ethical fundamental principles in respect of this case. We are also bound by the regulations of our professional body, which can be found at <a href="http://www.insolvency-practitioners.org.uk">http://www.insolvency-practitioners.org.uk</a>. To comply with the Provision of Services Regulations, some general information about Herron Fisher can be found at <a href="http://www.herronfisher.co.uk">www.herronfisher.co.uk</a>.

#### SUMMARY

The Liquidation will remain open until the Director has paid in full for his purchase of the Company's assets and repaid his Director's Loan Account in full, which on current information will take an estimated 4 years. I will then be in a position to ascertain whether there are sufficient funds to enable a distribution to be made to any preferential creditors.

If creditors have any queries regarding this report, or the conduct of the Liquidation in general, they should contact Laura Devine by email at <a href="mailto:laura.devine@herronfisher.co.uk">laura.devine@herronfisher.co.uk</a> or be 'phone on 01323 723 643.

NICKY FISHER

A description of the work undertaken in the Liquidation to date is as follows:

#### 1. Administration and Planning

.

- Case planning devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.
- Setting up and maintaining physical case files.
- Setting up the case on the practice's electronic case management system and entering data.
- Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment.
- Obtaining a specific penalty bond.
- Convening and holding general meetings of creditors and members (as applicable).
- Dealing with all routine correspondence and emails relating to the case.
- Opening, maintaining and managing the office holder's estate bank account.
- Creating, maintaining and managing the office holder's cashbook.
- Undertaking regular bank reconciliations of the bank account containing estate funds.
- Reviewing the adequacy of the specific penalty bond.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Preparing, reviewing and issuing annual progress reports to creditors and members.
- Filing returns at Companies House.
- Preparing and filing VAT returns.
- Preparing and filing Corporation Tax returns.

#### 2. Creditors

- Dealing with creditor correspondence, emails and telephone conversations regarding their claims.
- Maintaining up to date creditor information on the case management system.
- Reviewing proofs of debt received from creditors.

#### 3. <u>Investigations</u>

- Reviewing company books and records.
- Requesting further information from the Director regarding the affairs of the company
- Preparing a report or return on the conduct of the directors as required by the Company Directors Disqualification Act.

#### 4. Realisation of Assets

• Liaising with the director regarding the purchase of company assets and funds in respect of the director's Loan Account.

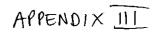
### Proalias Limited (In Liquidation)

#### Joint Liquidators' Summary of Receipts and Payments

| RECEIPTS                   | Statement of Affairs | From 10/08/2016<br>To 09/08/2017 | From 10/08/2017<br>To 09/08/2018 | Total    |
|----------------------------|----------------------|----------------------------------|----------------------------------|----------|
|                            | (£)                  | (£)                              | (£)                              | (£)      |
| Book Debts                 | Uncertain            | 0.00                             | 0.00                             | 0.00     |
| Books                      | 900.00               | 589.50                           | 310.50                           | 900.00   |
| Furniture & Equipment      | 2,637.00             | <b>4</b> 91.26                   | 603.13                           | 1,094.39 |
| Shares & Investments       | NIL                  | 0.00                             | 0.00                             | 0.00     |
| Director's Loan Account    | 8,943.00             | 0.00                             | 0.00                             | 0.00     |
| Bank Interest Gross        |                      | 0.30                             | 1.64                             | 1.94     |
|                            |                      | 1,081.06                         | 915.27                           | 1,996.33 |
| PAYMENTS                   |                      |                                  |                                  |          |
| Bibby                      | (2,429.68)           | 0.00                             | 0.00                             | 0.00     |
| Specific Bond              | , , ,                | 58.00                            | 0.00                             | 58.00    |
| Preparation of S. of A.    |                      | 0.00                             | 1,500.00                         | 1,500.00 |
| Employee Arrears/Hol Pay   | (800.00)             | 0.00                             | 0.00                             | 0.00     |
| Trade & Expense Creditors  | (2,734.40)           | 0.00                             | 0.00                             | 0.00     |
| Employees                  | (1,000.00)           | 0.00                             | 0.00                             | 0.00     |
| HM Revenue and Customs     | (31,100.00)          | 0.00                             | 0.00                             | 0.00     |
| Ordinary Shareholders      | (100.00)             | 0.00                             | 0.00                             | 0.00     |
|                            |                      | 58.00                            | 1,500.00                         | 1,558.00 |
| Net Receipts/(Payments)    |                      | 1,023.06                         | (584.73)                         | 438.33   |
| MADE UP AS FOLLOWS         |                      |                                  |                                  |          |
|                            |                      |                                  |                                  |          |
| Bank 1 Current             |                      | 1,121.30                         | (764.11)                         | 357.19   |
| VAT Receivable / (Payable) |                      | (98.24)                          | 179.38                           | 81.14    |
|                            |                      | 1,023.06                         | (584.73)                         | 438.33   |

Nicola Jayne Fisher Joint Liquidator

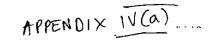
# Herron Fisher . Proalias Limited Creditor Claims Summary Report



| Key      | Name   | Rep. By  | S of A £  | Claim £   | Agreed Claim £ |
|----------|--|----------|-----------|-----------|----------------|
| CB01     | Bibby Factors North East Limited 0006050/001 |          | 2,429.68  | 2,429.68  | 0.00           |
| CC00     | Steve Cottam - Antstream                     |          | 2,474.40  | 0.00      | 0.00           |
| CC01     | Alias Cummins                                |          | 1,800.00  | 0.00      | 0.00           |
| CD00     | Death and Taxes Ltd                          |          | 260.00    | 260.00    | 0.00           |
| CH00     | HM Revenue & Customs<br>075 2083778 05 VAT   |          | 31,100.00 | 31,514.85 | 31,514.85 (U)  |
| 5 Entrie | s Totalling                                  | <u> </u> | 38,064.08 | 34,204.53 | 31,514.85      |

U - Unsecured

#### PRO0949 **Proalias Limited**



SIP 9 - Time & Cost Summary
Filters: Code: PRO0949, Project Filter: POST, Transaction Date Filter: 10/08/16..09/08/18
Period: 10/08/16..09/08/18

#### Time Summary

| Hours                           |         |         |                               |                            |             |               |                         |
|---------------------------------|---------|---------|-------------------------------|----------------------------|-------------|---------------|-------------------------|
| Classification of work function | Partner | Manager | Other Senior<br>Professionals | Assistants & Support Staff | Total Hours | Time Cost (£) | Average hourly rate (£) |
| Administration & planning       | 0.90    | 0.30    | 28.50                         | 0.00                       | 29.70       | 6,020.50      | 202.71                  |
| Investigations                  | 0.00    | 0.00    | 0.50                          | 0.00                       | 0.50        | 97.50         | 195.00                  |
| Realisations of assets          | 0.20    | 0.00    | 5.40                          | 0.00                       | 5.60        | 1,140.50      | 203.66                  |
| Trading                         | 0.00    | 0.00    | 0.00                          | 0.00                       | 0.00        | 0.00          | 0.00                    |
| Creditors                       | 0.00    | 0.00    | 3.30                          | 0.00                       | 3.30        | 638.50        | 193,48                  |
| Case specific matters           | 0.00    | 0.00    | 0.00                          | 0.00                       | 0.00        | 0.00          | 0.00                    |
| Total Hours                     | 1.10    | 0.30    | 37.70                         | 0.00                       | 39.10       | 7,897.00      | 201.97                  |
| Total Fees Claimed              |         |         |                               |                            |             |               |                         |

SIP 9 - Time & Cost Summary
Filters: Code: PRO0949, Project Filter: POST, Transaction Date Filter: 10/08/17..09/08/18

Period: 10/08/17..09/08/18

Time Summary

| Hours                           |         |         |                               |                               |             |               |                         |
|---------------------------------|---------|---------|-------------------------------|-------------------------------|-------------|---------------|-------------------------|
| Classification of work function | Partner | Manager | Other Senior<br>Professionals | Assistants &<br>Support Staff | Total Hours | Time Cost (£) | Average hourly rate (£) |
| Administration & planning       | 0.50    | 0.20    | 15.60                         | 0.00                          | 16.30       | 3,354.50      | 205.80                  |
| Investigations                  | 0.00    | 0.00    | 0.00                          | 0.00                          | 0.00        | 0.00          | 0.00                    |
| Realisations of assets          | 0.00    | 0.00    | 5.20                          | 0.00                          | 5.20        | 1,036.50      | 199.33                  |
| Trading                         | 0.00    | 0.00    | 0.00                          | 0.00                          | 0.00        | 0.00          | 0.00                    |
| Creditors                       | 0.00    | 0.00    | 2.30                          | 0.00                          | 2.30        | 448.50        | 195.00                  |
| Case specific matters           | 0.00    | 0.00    | 0.00                          | 0.00                          | 0.00        | 0.00          | 0.00                    |
| Total Hours                     | 0.50    | 0.20    | 23.10                         | 0.00                          | 23.80       | 4,839.50      | 203.34                  |
| Total Fees Claimed              |         |         |                               |                               |             |               |                         |