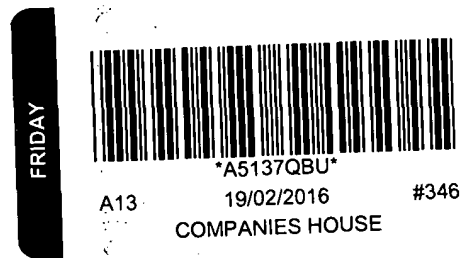


UWE STUDENTS' UNION

**ANNUAL REPORT AND
CONSOLIDATED FINANCIAL STATEMENTS**

FOR THE YEAR ENDED

31 JULY 2015



UWE STUDENTS' UNION
Annual Report and Consolidated Financial Statements
For the year ended 31 July 2015

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Trustees' Report for the year ended 31 July 2015

TRUSTEES' ANNUAL REPORT FOR MEMBERS

The trustees are pleased to present their annual report together with the accounts for the year ended the 31 July 2015.

REFERENCE & ADMINISTRATIVE DETAILS

Charity Name: UWE Students' Union

Company Number: 07675253

Charity Number: 1143067

Principal Office and registered address: Frenchay Campus, Coldharbour Lane, Bristol, BS16 1QY

Trustees:

2015/16		2014/15	
President	Jack Polson #	President	Charlie Roper #
Vice President Education	Lauren Conen #	Vice President Education	Joshua Clark #
Vice President Sports & Health	Adam Brittain	Vice President Sports & Health	Roisin Greenup #
Vice President Community & Welfare	Scarlett Oliver #	Vice President Community & Welfare	Scarlet Oliver #
Vice President Societies & Communication	Gemma Heywood	Vice President Societies & Communication	Hannah Khan #
External Trustee	Clare Sinfield #	External Trustee	Peter Brasted #
External Trustee	Craig Pocock #	External Trustee	Craig Pocock #
Student Trustee	Anthony Harding #	External Trustee	James Clune #
Student Trustee (Ratified 26/04/15)	Laura Goode	Student Trustee (resigned 21/11 /13)	Chris Nicholls #
External Trustee (Ratified 26/04/15)	Chris Clements #	Student Trustee (resigned 26/06/14)	Holly Manners #
External Trustee (Ratified 26/04/15)	Sarah Eden	Student Trustee (Ratified 21/11/13)	Anthony Harding #
External Trustee (Resigned 26/04/15)	James Clune #	External Trustee (Ratified 01/04/14)	Clare Sinfield
External Trustee (Resigned 26/04/15)	Peter Brasted #		

The President and Vice President trustees hold post from the 1st July of the year they are elected to the 30th June of the following year. Elections are held for each position annually. The trustees identified with a # are directors of UWE Students' Union.

Chief Executive Officer of UWE Students' Union: Tim Benford

Advisers:

Bankers: National Westminster Bank Plc
72 Gloucester Road
Bishopston
Bristol, BS99 5AF

Solicitors: Osborne Clark
2 Temple Back East
Temple Quay
Bristol, BS1 6EG

Trustees' Report for the year ended 31 July 2015

Auditor:

RSM UK Audit LLP
Hartwell House
55-61 Victoria Street
Bristol, BS1 6AD

Structure, Governance & Management

The Union has a written constitution that was approved by the Board of Governors of the University of the West of England on the 31 January 2012.

UWE Students' Union, a company limited by guarantee, was incorporated on the 20 June 2011 and registered with the Charities Commission. The Union moved from its traditional Unincorporated Association model which had served it in the past, to become incorporated into a Company Limited by Guarantee - a model which more suitably serves the multi million pound organisation that the Union is today. The entire assets, liabilities and staff of the previous unincorporated association were transferred to the new charitable company on the 31 July 2011.

The incorporated charity has company number: 7675253 and registered charity number: 1143067.

Appointment of Trustees

Up to five Officer Trustees shall be elected by secret ballot by the members of UWESU. In addition up to two Student Trustees, one Alumni Trustee and four External Trustees shall be appointed by the Appointments Committee. These appointments do not take effect until they have been ratified by the Student Council.

Trustee Induction & Training

The Officer Trustees are given extensive in house training and inductions as well as attending relevant external and NUS run courses in the initial three months of their period of office. The Student and External Trustees are offered the opportunity to go on suitable NUS or other external trustee training courses.

Organisation

The Union has a Student Council that is the main regular mechanism for members to make their views known to the Union. All the elected officers are members of the Executive Committee which acts in the absence of Student Council. In addition there are four committees that focus on distinct areas of activity, namely the Student Representative Committee, Sports Committee, Community & Welfare Committee and Societies & Communication Committee. There is also the Annual General Meeting for the more formal annual communication with the membership. Strategic decisions and the setting of the Union's budget are made at the quarterly meetings of the Board of Trustees. The implementations of those decisions are carried out by those Trustees who are appointed to attend the monthly meetings of the Finance & General Purposes Committee and the Staff Committee. The day to day management of the Union is the responsibility of the senior member of staff, the Chief Executive Officer.

Related Parties

The Union receives a substantial part of its income from the University of the West of England and therefore has a close working relationship with the University to enable the Union to best carry out its objectives and activities.

Risk Management

The Union has examined the major strategic, business and operational risks and has put in place a Risk Management Strategy and a Risk Register. These are reviewed annually by both the senior staff and the Trustees of the Union and where appropriate systems or procedures have been implemented to mitigate the risks the Union faces. In addition procedures are in place to ensure that the activities of the Union are carried out with due regard to the health & safety of all participants.

Trustees' Report for the year ended 31 July 2015

OBJECTIVES & ACTIVITIES

The Articles of Association of the Union state that:

The objects of the Union are the advancement of education of students at the University of the West of England for the public benefit by:

- Promoting the interests and welfare of students at the University of the West of England during their course of study and representing, supporting and advising students;
- Being the recognised representative channel between students and the University of the West of England and any other external bodies; and
- Providing social, cultural, sporting and recreational activities and forums for discussions and debate for the personal development of its students.

The principal activity of the Union is to represent its members and provide appropriate services. To this end the Union organises Student Representation, runs clubs, societies and networks, provides an Advice Centre, Job Shop, Student Letting, Nursery, bars, shops and entertainments. The commercial activities are provided through the Union's subsidiary, UWESU Services Limited.

When reviewing our objectives and planning our activities we have given due consideration to the Charity Commission's general and relevant supplementary guidance on public benefit.

During this financial year the Union has undertaken significant staff restructuring and rebranded in line with the move to the new bespoke Students' Union building. The culture change to bring staff ambitions and attitude in line with the strategic plan gives a strong platform for the challenges of the move in the new building.

ACHIEVEMENTS & PERFORMANCE

The key achievements of the past year are detailed below.

Ensuring that we are listening to students and taking action to affect change – Representing Your Voice

The Students Union has surveyed and canvassed student opinion throughout the year. This resulted in several high profile campaigns which were evidence based and provided recommendations for change.

Student Rep conference – Over 100 reps attended to help students understand what it means to be a true representative.

SU on Tour – The full time and part time officer team reached out to all campuses to educate and seek opinion from all students to help deliver the details to supplement the campus connect survey.

General Election – There were 197 seats across the country where the current MP had a majority of 10% or less. Each of these seats needed a swing of no more than 5% to change who is MP entirely. In all but 6 of those seats, data showed that the number of students living there was larger than the swing required. This gave students a lot of power. Carrying out voter registration rallies, door knocking, working with both Bristol and South Gloucestershire Councils, giving away freebies and talking to students on National Voter Registration day saw a massive increase in students registering to vote.

Elections – Three key performance indicators which were set by the elections working group to improve and enhance the elections. The number of candidates increased from 55 in 2014 to 58 in 2015, the number of international students increased from 12 to 14 and the votes polled increased to 4,370.

Library Loans and Fines – Significant positive changes to UWE's Library Loans and Fines policy as well as unlimited renewals.

The QAA – We wrote, submitted and endorsed the Student Written Submission for the institutional QAA report with the recommendations forming a key part of plans for 2015/16.

Trustees' Report for the year ended 31 July 2015

We created opportunities to maximise the student's experiences – Giving You Opportunities

Varsity - This year the Varsity Series was again a great success. In total 30 sporting clubs and 7 societies groups participated across the board. Over 60 matches were played which therefore meant that over 1,800 students were involved in the varsity programme, also raising over £6,000 for charity. Despite some extremely strong results we were unable to retain the trophy.

Freshers Fair - continued to be a success with over 200 stalls. All student activities and the services of the Union were showcased at the event. A survey of all the external stall holders was conducted and the results concluded that UWE Freshers Fair was ranked in the top ten in the country with over 12,000 students attend the day.

Academic Societies – This year 13 new academic societies were set up engaging many students across all campuses. Such was the success the university have funded a specific support post for the 2015/16 year.

Society Development – Society membership now stands at 3728 with 74 societies giving students an increased offer catering for everything from quidditch to pole fitness.

Women in Sport – Increasing female participation in sport is a hot topic nationally at the moment, and we have been working with #ThisGirlCan campaign to increase female participation. A number of successful events were held, including a guest lecture from Deb Pinniger an international freestyle kayaker, and a number of female led or female specific training sessions. The culture is changing and clubs are increasingly requesting support to assist in delivering female specific programmes.

Supporting and creating a diverse range of communities – Building Your Community

Networks – Four years since implementing student-led networks, groups of students who are united by common belief, culture or identity, we are continuing to see these groups develop. We have seen a vast increase in network membership and activity following the initiative to make memberships to Networks free.

We now have over 1,200 members, across 35 student led networks. New networks this year include Sign Language, Post Graduate and Students Living at Home, Mental Health and three groups that had previously been under-represented, as well as many new cultural and faith groups.

Student Lettings - 1950 students were helped to find accommodation either directly or via referrals from our Student Lettings service in 2014/15.

Anti-Abuse Campaign – A new campaign and network with over 100 actively campaigning on sexual abuse, violence, harassment, Hate Crimes and sexual consent. As a result of this work our Anti-Abuse Ambassadors collected a huge total of 800 pledges.

Green Team – In conjunction with Bristol being the Green Capital the Green Team, funded by the university have delivered great initiatives including removing plastic bags from all Union Shops.

Freshers

Yet another successful Freshers Week with outstanding ticket and re-sales on the doors, this together with keeping costs down saw ticket sales reach £138k with an overall contribution of £36.5k against a budget of £25.5k.

Trading Activities

The scope of the trading activities has not changed significantly from the previous year. Wet sales were 4% down on the previous year, retail sales 0.8% up and Catering 16.8% up. It is anticipated that sales will improve in 2015/16 as a result of the move to the new building.

Trustees' Report for the year ended 31 July 2015

FINANCIAL REVIEW

The Union has made a surplus this year of £124,934, against a budgeted deficit of £34,300. This surplus includes a reduction of £20,284 in reserves held by the clubs, societies and networks which now stand at £65,912.

There were a number of significant unbudgeted one off items in the year which are reflected in these figures:

Additional Grant re capital spend on new building £189,000

Additional Capital Grant re Glenside £15,000

Additional expenditure on restructuring £144,559

Additional expenditure on branding £34,832

The principal funding sources are the Block Grant from the University of £926,000, the surplus generated from the Union's trading activities and the income raised by the individual clubs, societies and networks. There was an increase of £45,200 in the Block Grant, The trading surplus, pre overhead charges was £243,342 which is £5,768 below last years.

On the expenditure side the non-trading costs were in line with expectations.

Capital expenditure was £359,905 largely due to £325,757 expenditure on the new building relating to furniture, catering and AV equipment. Capital expenditure on the new building continues in 2015/16 with a total net contribution from the SU of £300,000 (£582,287 less capital grants of £282,287). This expenditure has been funded from reserves set aside from previous years.

The present level of funding is sufficient to support the charity's activities and the Trustees consider the financial position of the Union to be good.

The Union has set a deficit budget for 2015/16 of £24,300, pre the contribution from the nursery and any movement on the club, society and network balances. The budget includes prudent assumptions around trading sales in the new building and it is anticipated that these will be exceeded leading to at least a breakeven position in 2015/16.

REVIEW OF TRADING SUBSIDIARY

The trading subsidiary, UWESU Services Limited, was set up at the end of January 2012. The total turnover for the year to 31 July 2015 was £2,978,878 and the surplus of £53,982 was donated to UWE Students' Union to leave reserves of £1. The assets of the company are stock, debtors and cash and the main creditor of the company was with UWE Students' Union. The principal activity of the company was the running of bars, entertainments, shops and other commercial activities.

RESERVES POLICY

As a sensible and professional organisation, we feel it is important to keep some monies held in reserve. These monies are either held to meet known future circumstances, meet unforeseen circumstances or for a situation where we need to wind up the organisation.

As we are a membership organisation we believe that in each year the majority of the income received by the Union should be spent in providing services to our members. However, it is prudent for us to budget to make a small surplus each year to ensure that we live within our means. This should mean that we will develop a reserve that can then be used in future years.

The Union currently holds £1,044,577 in its reserves, £60,630 in restricted funds, £582,776 in the unrestricted funds and £401,171 in the designated funds. However £413,834 of those reserves are held as tangible fixed assets and are thus not easily converted to usable cash.

Trustees' Report for the year ended 31 July 2015

INVESTMENT POLICY

The key investment objective is to maintain and, where possible, grow the value of the Union's designated reserves whilst balancing risk with return. The Union must always ensure that the Union has sufficient cash to meet its operational needs, but must also obtain the best return possible on all funds deposited with our bankers. Any funds not required in the short term may then be invested in short term deposits and any funds not needed in the medium-long term can then be invested wisely in longer term investments to generate a greater yield. Funds not needed for short term operational needs can be deposited with reputable institutions, provided that the risk ratings and limits agreed by the Board of Trustees are adhered to. Deposits should always be split between UK based institutions with different banking licences, to reduce the risk from institutional failure.

At the year end the following Fixed Rate Bonds were held: £150,000 at Nationwide and £50,000 at TRIDOS Bank. The remaining cash is held in instant access interest bearing accounts. The investment performance of the Union's funds is in line with the objectives set by the Trustees.

OBJECTIVES FOR 2015/16

Representing your voice:

- To develop an Academic Representation system and structure that is nationally renowned;
- To ensure our members, staff and stakeholders have an informed level of understanding of the Students' Union services and we listen to their feedback;
- To undertake a governance review to ensure the student voice is effectively represented.

Giving you opportunities:

- To enhance academic societies to develop engagement and personal development opportunities;
- To improve scope and participation with a range of diverse events;
- To become a leading Students' Union in widening participation and outreach activity;
- To develop inclusive sports and activities making opportunities available to all our members.

Building your community:

- To develop our Rag activity to make a step change in processes and engagement;
- To promote active engagement with the local community through a range of initiatives and activities;
- To review the Students' Union's provision at the campuses and agree sustainable plans for the future.

Essential Foundations:

- To review with our members, staff and stakeholders the impact and new working practices required in the new building;
- To embed the organisation's strategic plan, making sure our aims and goals are resourced effectively;
- To ensure effective implementation of the Partnership Board with the University and make progress on the four work streams of Sports, Academic Societies, Representation and Funding.

CUSTODIAN ACTIVITIES

The Union acts as custodian for the monies raised through Raise & Give (RAG) fundraising activities organised by students during the year to raise monies for distribution to registered charities. During the course of the year funds were raised and paid out to charities of £6,906. At the year end the balance held was £4,409.

SUBSCRIPTIONS

The following subscriptions were paid in the year ended 31 July 2014:

National Union of Students	£43,487
British University & Colleges Sports	£11,429
NUS Services Limited	£300
Advice UK membership	£210

In addition there are subscriptions by some of the sports clubs to their relevant governing body.

Trustees' Report for the year ended 31 July 2015

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees (who are also directors of UWE Students' Union for the purposes of company law) are responsible for preparing the Annual Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the Trustees are aware, there is no relevant audit information of which the Charity's auditor is unaware. The Trustees have each taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

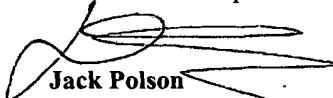
The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

AUDITOR

Our auditor, RSM UK Audit LLP (formerly Baker Tilly UK Audit LLP), has indicated their willingness to continue in office and a resolution concerning their reappointment will be proposed at the Annual General Meeting.

APPROVAL

The Trustees' Report was approved on 20 October 2015 and signed on their behalf by:


Jack Polson
President of UWE Students' Union

Independent Auditor's Report to the Members of UWE Students' Union

We have audited the group and parent charity financial statements of UWE Students' Union ("the financial statements") for the year ended 31 July 2015 on pages 9 to 20. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' responsibilities set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed auditors under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at <http://www.frc.org.uk/auditscopeukprivate>

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 July 2015 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006 and the Charities Act 2011.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report and the incorporated Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a strategic report or in preparing the Trustees' report.

RSM UK Audit LLP

KERRY GALLAGHER (Senior Statutory Auditor)

For and on behalf of RSM UK AUDIT LLP (formerly BAKER TILLY UK AUDIT LLP), Statutory Auditor
Chartered Accountants

Hartwell House,
55 - 61 Victoria Street,
Bristol, BS1 6AD

Date *17 February 2016*

UWE STUDENTS' UNION

Consolidated Statement of Financial Activities (inc Income and Expenditure accounts) for the year 31 July 2015

		Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Incoming Resources					
Incoming resources from generated funds:					
Voluntary income:					
Block grant		932,946	189,000	1,121,946	880,800
Activities for generating funds:					
Nursery and other trading	2	601,273	-	601,273	599,471
Investment income		9,871	-	9,871	10,137
Incoming resources from charitable activities:					
Freshers, student shops and bars	3	2,866,518	-	2,866,518	2,879,480
Union services, sports and other activities	4	607,131	336,455	943,586	861,336
Total incoming resources		5,017,739	525,455	5,543,194	5,231,224
Resources Expended					
Costs of generating funds:					
Nursery and other trading	5	662,621	-	662,621	635,034
Charitable activities:					
Freshers, student shops and bars	6	2,788,708	-	2,788,708	2,774,767
Union services, sports and other activities	7	1,639,288	302,363	1,941,651	1,728,413
Governance costs		25,280	-	25,280	35,180
Total resources expended	8	5,115,897	302,363	5,418,260	5,173,394
Net incoming resources before transfers		(98,158)	223,092	124,934	57,830
Transfers		-	-	-	-
Net incoming resources after transfers being net movement in funds		(98,158)	223,092	124,934	57,830
Fund balances brought forward		893,105	26,5383	919,644	861,814
Funds Balance at 31 July		794,947	249,630	1,044,577	919,644

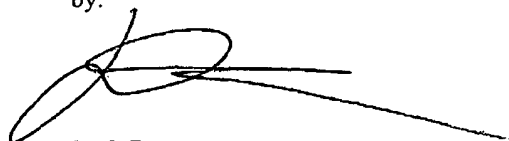
There are no recognised gains or losses other than those passing through the consolidated statement of financial activities. All trading activities of the Union and its subsidiary are classed as continuing.

UWE STUDENTS' UNION
Consolidated & Charity Balance Sheets
as at 31 July 2015

		Group 2015 £	Group 2014 £	Charity 2015 £	Charity 2014 £
Fixed Assets					
Tangible assets	11	413,834	107,939	413,834	107,939
Investments	12	206,462	590,262	206,462	509,262
		-----	-----	-----	-----
Total Fixed Assets		620,296	617,201	620,296	617,202
Current Assets					
Stocks	13	112,174	125,923	1,968	3,313
Debtors	14	376,266	216,891	563,821	254,203
Cash at bank and in hand		415,980	307,121	266,051	257,006
		-----	-----	-----	-----
Total Current Assets		904,420	649,935	831,840	514,522
Creditors: Amounts falling due within one year	15	(480,139)	(347,492)	(407,559)	(212,080)
		-----	-----	-----	-----
Net Current Assets		424,281	302,443	424,281	302,442
		-----	-----	-----	-----
Net Assets		<u>1,044,577</u>	<u>919,644</u>	<u>1,044,577</u>	<u>919,644</u>
Funds of the charity:					
Unrestricted funds					
General funds	16	393,776	101,972	393,776	101,972
Designated funds	16	401,171	791,134	401,171	791,134
Restricted funds	18	249,630	26,538	249,630	26,538
		-----	-----	-----	-----
Total funds		<u>1,044,577</u>	<u>919,644</u>	<u>1,044,577</u>	<u>919,644</u>

The notes on pages 9 to 20 form part of these accounts.

These Financial Statements were approved by the Trustees on 20 October 2015 and are signed on their behalf by:



Jack Polson
President of UWE Students' Union

Company Registration Number 07675253

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

1. Accounting Policies

Basis of preparation

The financial statements have been prepared under the historical cost accounting rules and in accordance with Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005), applicable UK Accounting Standards and the Companies Act 2006.

Group Financial Statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary UWESU Services Limited on a line by line basis. A separate Statement of Financial Activities and income and expenditure account, for the charity are not presented because the charity has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006 and paragraph 397 of the SORP. The unconsolidated surplus for the year of the charity was £124,934 (2014: £44,339).

Income

The Block Grant from the University of the West of England is dealt with on a financial year basis. Other income is included in the SoFA account on a receivables basis where there is reasonable certainty of receipt.

The Union receives grants which are recognised as incoming resources in the Statement of Financial Activities on a receivable basis when they meet the three recognition criteria set out in the SORP.

Resources Expended

Costs of generating funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds including liabilities where there is a reasonable certainty of the expenditure. Charitable activities include both the direct costs and support costs relating to those activities.

Governance costs include those incurred in the governance of the charity and its assets. Support costs, being indirect staff and overhead costs, are apportioned on a usage basis across each area.

Cash Flow Statement

The Trustees have taken advantage of the exemption in Financial Reporting Standard No 1 from including a cash flow statement in the financial statements on the basis that the Union is small.

Stocks

All stocks are stated at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less the estimated cost of disposal.

Investments

Investments are stated in the balance sheet at cost. There are no movements in value arising from investment changes or revaluations. Provision is made for any permanent impairment in the carrying value.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Tangible fixed assets with a cost below £2,500 are not capitalised. Depreciation is provided at the following annual rates in order to write the cost of assets off over their estimated useful lives:-

Fixtures and fittings	10% - 33% of cost
Equipment	20% - 33% of cost
Alterations to premises	10% - 20% of cost

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

1. Accounting Policies (continued)

Pension costs

UWE Students' Union participates in the Students' Union Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the trustees on the advice of the actuary. The Scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of the underlying assets and liabilities can be directly attributed to UWE Students' Union. Under the terms of FRS17, in these circumstances contributions are accounted for as if the Scheme were a defined contribution Scheme based on actual contributions paid through the year.

Taxation

No provision is made in these accounts from corporation tax as UWE Students' Union is exempt from such taxes, provided the income is applied for charitable purposes.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against surpluses on a straight-line basis over the period of the lease.

Fund Accounting

Unrestricted Funds represent unspent income which may be used for any activity. Designated Funds are set aside by the Union to be spent on specific projects and areas. Restricted Funds raised and administered by the Union are for specific purposes, such as Clubs and Societies.

2. Activity for Generating Funds

	2015	2014
	£	£
Nursery	488,914	464,141
Other Trading	112,359	135,330
	<u>601,273</u>	<u>599,471</u>

3. Charitable Activities - Freshers, Student Shops and Bars

	2015	2014
	£	£
Freshers	209,287	193,592
Retail	1,593,225	1,605,120
Food & Beverage	1,064,006	1,080,768
	<u>2,866,518</u>	<u>2,879,480</u>

4. Charitable Activities - Union Services, Sports and Other Activities

	2015	2014
	£	£
Sports & Other Activities	843,018	768,588
Union Services	100,568	92,748
	<u>943,586</u>	<u>861,336</u>

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

5. Analysis of expenditure - Activities for Generating Funds

	2015	2014
	£	£
Nursery	526,434	513,719
Other Trading	136,187	121,315
	<u>662,621</u>	<u>635,034</u>

6. Analysis of expenditure on Charitable Activities – Freshers, Student Shops and Bars

	2015	2014
	£	£
Freshers	203,511	159,300
Retail	1,467,731	1,478,953
Food & Beverage	1,117,466	1,136,514
	<u>2,788,708</u>	<u>2,774,767</u>

7. Analysis of expenditure on Charitable Activities – Union Services, Sports and Other Activities

	2015	2014
	£	£
Sports & Other Activities	1,151,747	1,034,888
Union Services	789,904	693,525
	<u>1,941,651</u>	<u>1,728,413</u>

8. Charitable and Commercial Costs

	Usage	Direct £	Staff £	Support £	2015 Total £	2014 Total £
Charitable						
Clubs, Societies & Networks	(20%)	865,191	184,512	102,044	1,151,747	1,034,887
Student Rep & Officers	(8%)	92,542	325,946	78,893	497,381	392,927
Advice Centre / Job Shop	(2%)	4,235	72,353	17,513	94,101	89,908
Campus Support	(1%)	13,484	22,543	5,456	41,483	54,397
Communications	(3%)	34,842	98,303	23,794	156,939	156,292
Commercial						
Nursery	(10%)	83,401	371,728	71,305	526,434	526,434
Commercial activities	(56%)	1,847,605	913,822	163,468	2,924,895	2,896,084
Governance		17,803	7,477	-	25,280	35,180
Overheads recharged		(212,965)	212,965	-	-	-
Pensions deficit		(87,452)	87,452	-	-	-
		<u>2,658,686</u>	<u>2,297,101</u>	<u>462,473</u>	<u>5,418,260</u>	<u>5,173,394</u>

Governance costs are those incurred for compliance with constitutional and statutory requirements, such as the annual audit, professional fees and election costs.

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

8. Charitable and Commercial Costs (continued)

The support costs were looked at on a detailed basis. Where individual costs could be allocated to specific areas they were. Otherwise costs were allocated by comparison to either salaries, non salary expenditure or a combination of the two, depending on which method gave the most reasonable allocation.

Net movement of funds

Net movement in funds is arrived at after charging:

	2015	2014
	£	£
Depreciation post grant amortisation – owned assets	53,260	69,662
Operating lease charges – plant & machinery	9,934	6,793

Auditor's remuneration:

Fees payable to the Charity auditor for the audit of the financial statements and consolidation

7,225	7,225
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Fees payable to the Charity auditor and its associates for other services:

The audit of the Charity's subsidiary pursuant to legislation	1,250	1,250
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The auditor's remuneration was payable to RSM UK Audit LLP (formerly Baker Tilly UK Audit LLP) in both years.

9. Staff Costs

The number of staff employed by the Union amounted to:

	2015	2014
	No.	No.
Permanent Staff	79	86
Student Staff	325	372
	-----	-----
	404	458
	=====	=====

The full time equivalent number of staff employed by the Union amounted to:

	2015	2014
	No.	No.
Permanent Staff	67	68
Student Staff	35	34
	-----	-----
	102	100
	=====	=====

The costs of the above were:

	2015	2014
	£	£
Wages & salaries	2,013,114	1,920,383
Social security	104,524	107,342
Pension costs	231,809	174,596
	-----	-----
	2,349,447	2,202,321
	=====	=====

Pension costs include deficit payments of £87,452 (2014: £61,384).

Two employees earned over £60,000 per annum in 2015, due to severance payments.

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

10. Trustees' Remuneration and Expenses

The SU President and each of the four Vice-Presidents received £19,136 for the year as authorised by the Union's governing document for the representation, campaigning and support work they undertake as distinct from their Trustee responsibilities. This work includes voicing student opinion with the institution and local community, defending and extending the rights of students through petitions, discussions with MPs, organising and supporting student volunteers and service provision for them. The total salary and NI costs for the sabbatical officers amounted to £96,325 (2014: £98,106).

There were no other Trustee benefits for the year.

Travel expenses of £715 (2014: £2,352) were paid out to Trustees.

11. Tangible Fixed Assets

Group and Charity	Fixtures & Fittings £
Cost	
At 1 August 2014	977,217
Additions	359,905
Disposals	(661,448)
	<hr/>
At 31 July 2015	675,674
	<hr/>
Depreciation	
At 1 August 2014	869,278
Charge for the year	54,009
On disposals	(661,448)
	<hr/>
At 31 July 2015	261,839
	<hr/>
Net Book Value	
At 31 July 2015	413,835
	<hr/>
At 31 July 2014	107,939
	<hr/>

12. Investments

Group	Shares in Subsidiary £	Deposits £	Total £
At Cost			
At 1 August 2014	-	509,262	509,262
Additions	-	405,031	405,031
Disposals	-	(707,831)	(707,831)
	<hr/>	<hr/>	<hr/>
At 31 July 2015	-	206,462	206,462
	<hr/>	<hr/>	<hr/>

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

12. Investments (continued)

Charity	Shares in Subsidiary £	Deposits £	Total £
At Cost			
At 1 August 2014	1	509,262	509,263
Additions	-	405,031	405,031
Disposals	-	(707,831)	(707,831)
	-----	-----	-----
At 31 July 2015	1	206,462	206,463
	=====	=====	=====

At 31 July 2015 the Union held an investment in the following company which is incorporated in the United Kingdom:

Name of Company	Main Trading Activity	Equity Held
UWESU Services Limited	Commercial activities of the Union	100%

A summary of the subsidiary's results for the year ended 31 July 2015 and the balance sheet position at 31 July 2015 is shown below:

	2015 £	2014 £
UWESU Services Ltd – Profit and loss account		
Turnover	2,978,877	3,014,810
Expenditure	(2,924,895)	(2,896,082)
	-----	-----
Net Profit	53,982	118,728
Distribution UWE SU	(53,982)	(118,728)
	-----	-----
Retained profits brought forward	-	-
	-----	-----
Retained profits carried forward	-	-
	=====	=====
UWESU Services Ltd – Balance sheet		
Current assets	343,215	274,681
Current liabilities	(343,214)	(274,680)
	-----	-----
	1	1
	=====	=====
Called up share capital	1	1
Profit and loss account	-	-
	-----	-----
	-	-
	=====	=====

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

13. Stocks

	Group		Charity	
	2015	2014	2015	2014
	£	£	£	£
Goods for own use	1,968	3,313	1,968	3,313
Goods for resale	110,206	122,610	-	-
	<u>112,174</u>	<u>125,923</u>	<u>1,968</u>	<u>3,313</u>

14. Debtors

	Group		Charity	
	2015	2014	2015	2014
	£	£	£	£
Trade and sundry debtors	133,415	135,241	73,675	70,592
Prepayments and accrued income	242,851	81,650	220,066	45,542
Amount due from subsidiary	-	-	270,081	138,069
	<u>376,266</u>	<u>216,891</u>	<u>563,822</u>	<u>254,203</u>

15. Creditors: Amounts falling due within one year

	Group		Charity	
	2015	2014	2015	2014
	£	£	£	£
Trade creditors	361,597	191,969	290,494	68,426
Social security and other taxes	27,024	34,877	27,024	34,877
Other creditors	61,463	82,217	61,139	79,833
Accruals and deferred income	29,875	38,429	28,902	28,944
	<u>480,139</u>	<u>347,492</u>	<u>407,559</u>	<u>212,080</u>

16. Unrestricted Funds

	2014	Income	Costs	Transfers	2015
	£	£	£	£	£
General Funds	101,972	4,071,881	(4,112,242)	332,165	393,776
<i>Designated Funds:</i>					
Halley Nursery	44,944	488,914	(526,434)	71,305	78,729
Pension Deficit	260,000	-	-	(260,000)	-
Capital Reserve	400,000	-	-	(143,470)	256,530
Clubs, Soc's & Networks	86,189	456,944	(477,221)	-	65,912
Total Designated Funds	<u>791,133</u>	<u>945,858</u>	<u>(1,003,655)</u>	<u>(332,165)</u>	<u>401,171</u>
Total Unrestricted Funds	<u>893,105</u>	<u>5,017,739</u>	<u>(5,115,897)</u>	<u>-</u>	<u>794,947</u>

The Designated Funds of £401,171 (2014 - £791,133) are for the replacement of existing capital items and providing towards the costs of any future new facilities, the separation of surpluses generated by the Clubs, Societies and Networks and the separation of the Halley Nursery funds. The pension fund deficit has been transferred to General Funds as this is included in the annual revenue budget and therefore no longer required.

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

16. Unrestricted Funds (continued)

The Capital Reserve Fund is for kitting out of the new SU building. Spend to date of £325,757 plus the reserve of £256,530, gives a total contribution of £582,287. This is offset by capital grant of £282,287 (£189,000 received in 2014/15) giving a net contribution from the SU of £300,000. The reserve will be topped up in future years to provide for the replacement of Capital Assets.

In addition, by agreement between the Union and the University the direct funding generated from or required for the running of the Halley Nursery have been assigned a separate designated fund.

Finally surpluses generated by Clubs, Societies and Networks are set aside by the Union to be spent specifically in these areas.

17. Restricted Funds

	2014 £	Income £	Costs £	Transfers £	2015 £
Clubs, Soc's & Networks	-	243,624	(243,624)	-	-
Restricted donations	26,538	92,831	(58,739)	-	60,630
Capital Grant	-	189,000	-	-	189,000
	<u>26,538</u>	<u>525,455</u>	<u>(302,363)</u>	<u>-</u>	<u>249,630</u>

The Restricted Funds of £249,360 (2014: £26,538) relate to donations and income raised for specific projects and as such are held pending future spending. The Club, Society and Network funds represent monies raised by those bodies either by donation or from membership fees. The Capital Grant is a contribution towards the fit out of the new SU building and will be written off over the life of the assets (10 years).

18. Analysis of Net Assets between Funds

Group	Restricted funds	Designated fund	General funds	Total
Fund balances at 31 July 2015	£	£	£	£
Represented by:				
Tangible fixed assets	189,000	-	224,834	413,834
Investments	-	206,462	-	206,462
Current assets	69,630	194,709	649,081	904,420
Current liabilities	-	-	(480,139)	(480,139)
Total net assets	<u>249,630</u>	<u>401,171</u>	<u>393,776</u>	<u>1,044,577</u>
 Charity	 Restricted funds	 Designated fund	 General funds	 Total
Fund balances at 31 July 2015	£	£	£	£
Represented by:				
Tangible fixed assets	-	-	413,384	413,384
Investments	-	206,462	-	206,462
Current assets	249,630	194,709	387,501	831,840
Current liabilities	-	-	(407,559)	(407,559)
Total net assets	<u>249,630</u>	<u>401,171</u>	<u>393,776</u>	<u>1,044,577</u>

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

19. Commitments Under Operating Leases

At 31 July 2015 the Union had aggregate annual commitments under non-cancellable operating leases as set out below.

	2015 Equipment & vehicles £	2014 Equipment & vehicles £
Operating leases which expire:		
Within 1 year	-	-
Within 1 to 2 years	13,208	-
Within 2 to 5 years	-	23,568
	<u>13,208</u>	<u>23,568</u>

20. Capital Commitments

UWESU has the following Capital Commitments as at 31/07/2015:

Contribution to the fit out of new Students' Union building £256,530 of which £93,287 will be funded from additional grant from UWE.

21. Pensions

UWE Students' Union participates in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 accruing on a Career Average Revalued Earnings (CARE) basis. With effect from 30 September 2011 the Scheme closed to future accrual.

The most recent valuation of the Scheme was carried out as at 30 June 2013 and showed that the market value of the Scheme's assets was £80,910,623 with these assets representing 52% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an ongoing funding basis amounted to £73,849,000.

The assumptions which have the most significant effect upon the results of the valuation are those relating to the rate of return on investments and the rates of increase in salaries and pensions.

The following assumptions applied at 30 June 2013:-

The investment return would be 6.1% per annum before retirement and 4.1% per annum after retirement.

Pensions accruing on the CARE basis would revalue at 3.6% per annum.

Present and future pensions would increase at rates specified by Scheme rules with appropriate assumptions where these are dependent on inflation.

The 2013 Valuation recommended a monthly contribution requirement by each Participating Employer expressed in monetary terms intended to clear the ongoing funding deficit over a period of 17 years and will increase by at least 5% each year. These contributions also include an allowance for the cost of the ongoing administrative and operational expenses of running the Scheme. These rates applied with effect from 1 October 2014 and will be formally reviewed following completion of the next valuation due with an effective date of 30th June 2016. Surpluses or deficits which arise at future valuations will also impact on UWE Students' Union's

UWE STUDENTS' UNION
Notes to the Financial Statements
for the year ended 31 July 2015

21. Pensions *(continued)*

future contribution commitment. In addition to the above contributions, UWE Students' Union also pays its share of the Scheme's levy to the Pension Protection Fund.

The total contributions paid into the scheme by the Union in respect of eligible employees for the year ended 31 July 2014 amounted to £87,452 (2014 - £61,684).

Under the new charity SORP, which will be effective from the 1st January 2015 the Union would have to recognise a pension liability equal to £2.32m, which is the amount anticipated to be paid under the current recovery plan.

22. Related Party Transactions

During the year, the Union received £926,000 (2014 - £880,800) grant funding from The University of the West of England plus an additional £120,000 (2014 - £120,000) in respect of Sports Hall charges and Capital Grant of £189,000 (2014 - £nil)

During the year, the Union made sales to The University of the West of England of £418,704 (2014 - £351,802). At the year end the Union was owed £20,102 (2014 - £33,800).

During the year, the Union purchased services from The University of the West of England of £398,814 (2014 - £709,065). At the year end the Union owed The University of the West of England £14,070 (2014 £21,463).

The Trustees are of the opinion that this financial assistance is not an influencing factor with regards to the formulation of Union policy nor does it have any effect on the internal management and decision making of the Union.

Transactions with subsidiary undertakings are not disclosed as we are taking exemption under FRS 8.

23. Ultimate Controlling Party

The controlling party of the Union are the Trustees by virtue of their position under the Articles of Association.

24. Company Limited by Guarantee

The Directors of the Company are listed on Page 1, the limit of their guarantee is £1.

The following pages do not form part of the financial statements which are the subject of the independent auditors' report on page 9

UWE STUDENTS' UNION
Management Information
for the year ended 31 July 2015

	Freshers	Other Trading	Retail	F&B	Total of Trading
	£	£	£	£	£
Turnover	209,287	112,359	1,593,225	1,064,006	2,978,877
Cost sales	(95,876)	0	(1,060,020)	(365,248)	(1,521,144)
Total	113,411	112,359	533,205	698,758	1,457,733
Salaries	(29,971)	(110,084)	(272,125)	(501,642)	(913,822)
Direct Exp	(65,258)	(9,921)	(74,825)	(150,565)	(300,569)
	18,182	(7,646)	186,255	46,551	243,342
Dep'n	-	-	(6,303)	(19,589)	(25,892)
Totals pre overhead	18,182	(7,646)	179,952	26,962	217,450
Overhead	(12,406)	(16,182)	(54,458)	(80,422)	(163,468)
Overall Totals	5,776	(23,828)	125,494	(53,460)	53,982
Totals pre overhead 13/14	43,563	32,914	166,069	6,564	249,110

	S & A	Union Services	Nursery	Governance	Man., HR, Admin & Finance	Overall Totals
	£	£	£	£	£	£
Turnover	843,018	100,568	488,914	1,131,817	0	5,543,194
Cost sales	0	0	0	0	0	(1,521,144)
Total	843,018	100,568	488,914	890,937	1,131,817	4,022,050
Salaries	(184,512)	(519,145)	(371,728)	(7,477)	(212,965)	(2,209,649)
Direct Exp	(857,041)	(145,103)	(83,401)	(17,803)	(230,290)	(1,634,207)
	(198,535)	(563,680)	33,785	1,106,537	(443,255)	178,194
Dep'n	(8,150)	(19,218)	0	0	0	(53,260)
Totals pre overhead	(206,685)	(582,898)	33,785	1,106,537	(443,255)	124,934
Overhead	(102,044)	(106,438)	(71,305)	0	443,255	0
Overall Totals	(308,729)	(689,336)	(37,520)	1,106,537	0	124,934
Total pre Overhead 13/14	(184,488)	(518,353)	5,369	855,757	(349,565)	57,830