

Company Registration No. 07671255 (England and Wales)

**CHANCERY EDUCATION TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' REPORT AND AUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**



# CHANCERY EDUCATION TRUST

## CONTENTS

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	Page
Reference and administrative details	1
Directors' report	2 - 12
Governance statement	13 - 14
Statement on regularity, propriety and compliance	15
Statement of Directors' responsibilities	16
Independent auditor's report on the accounts	17 - 19
Independent reporting accountant's report on regularity	20 - 21
Statement of financial activities	22 - 23
Balance sheet	24
Cash flow statement	25
Notes to the accounts	26 - 48

# CHANCERY EDUCATION TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS

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<b>Directors</b>	Philip Jefferies (Appointed as Chair of Trust Board 18.12.2018)* Matt Rampton (CEO and Accounting Officer 15.11.2011)* Shelley Muscatt (Appointed Director of Trust Board 09.09.2017)* Marie Powell (Appointed Director of Trust Board 10.07.2018) Craig Holson (Appointed Director of Trust Board 27.08.2020)* Julie Davis (Appointed Director of Trust Board 25.06. 2020 – resigned 31.08.2021)  * Members of the Finance and Audit Committee		
<b>Members</b>	Andrew Ralph (Appointed 08.03.2016) Phillip Jefferies (Appointed 14.02.2018) Rebecca Sharp (Appointed 02.05.2019) Steve Wood (Appointed 18.06.2021)		
<b>Senior Management Team</b>			
- CEO	Matt Rampton		
- COO	Mario Di Clemente (01.09.2019 – 31.08.2021)		
- Principal	Daniel Siggs (Pickhurst Academy)		
- Principal	Farzana Begum (Davidson Primary Academy - resigned 30.04.2021)		
- Acting Principal	Mario Di Clemente (Davidson Primary Academy – from 01.05.2021 until 31.08.2021)		
- Headteacher	Andrea Rampton (Darrick Wood Infant & Nursery)		
<b>Company registration number</b>	07671255 (England and Wales)		
<b>Academies operated</b>	<b>Location</b>	<b>Headteacher/Principal</b>	
Pickhurst Academy	Bromley	Mr D Siggs (Principal)	
Davidson Primary Academy	Croydon	Ms Farzana Begum (Principal – resigned 30.04.2021)	
Darrick Wood Infant & Nursery School	Bromley	Mrs A Rampton	
<b>Registered office</b>	Pickhurst Lane West Wickham Kent BR4 0HL United Kingdom		
<b>Independent auditor</b>	Baxter & Co Lynwood House Crofton Road Orpington Kent BR6 8QE		
<b>Bankers</b>	Lloyds Bank PLC 6-8 Market Square Bromley Kent BR1 1NA		
<b>Solicitors</b>	Judicium Consulting Limited 25 Watling Street London EC4M 9BR  Stone King LLP 13 Queen Square Bath BA1 2HJ		

# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

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The Directors present their annual report together with the accounts and independent auditor's reports of the charitable company for the year ended 31 August 2021. The annual report serves the purposes of both a Directors' report, and a directors' report under company law.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Statement of Recommended Practice 2015, "Accounting and Reporting by Charities", and the Academies' Accounts Direction 2020/2021 issued by the ESFA.

The principal activity of the Trust is the operation of 3 primary school academies, Pickhurst Academy, and Darrick Wood Infant & Nursery School in Bromley and Davidson Primary Academy in Croydon, during the period of these accounts. There is a long tradition of providing the highest quality of education that will meet the needs of every child and enable them to achieve their personal best. Funding is obtained from the Department for Education (DfE) through the Education and Skills Funding Agency (ESFA) in the form of recurrent grants, the use of which is restricted to particular purposes. The Trust has a pupil roll of 521 at Pickhurst Academy including the ARP, 213 at Davidson Primary Academy and 327 at Darrick Wood Infant & Nursery School, according to each school's census dated October 2020.

#### **Structure, governance and management**

##### Constitution

Chancery Education Trust is a company limited by guarantee with no share capital (registration no. 07671255) and an exempt charity. The Charitable Company's memorandum and Articles of Association are the primary governing documents of the Trust.

The directors of Chancery Education Trust are also the directors of the charitable company for the purposes of company law. Details of the directors who served during the year are included in the Reference and Administrative Details on page 1.

##### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### Directors' indemnities

There are no qualifying third party indemnity provisions.

Directors and Governors' liability is covered under the Trust's comprehensive insurance policy.

##### Method of recruitment and appointment or election of Directors

In accordance with the articles of association, the directors of the charitable company are appointed as follows:

- a) Up to 7 directors appointed by the members, including up to 1 staff director;
- b) A minimum of 2 parent directors elected by parents;
- c) The Chief Executive Officer is a director provided they agree to so act;
- d) Further directors may be co-opted by the directors at the time.

In respect of those appointed by the members or directors, when a vacancy arises, the members or directors seek to make an appointment that would maximise the relevant skills and experience on the board as a whole.

# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### Policies and procedures adopted for the induction and training of Directors

The training and induction provided for new directors and of local governors will depend on their existing experience. Where necessary, induction will provide training in charity, educational, legal and financial matters. All directors are provided with the information needed (including policies, minutes, budgets, etc) to undertake their role as directors. The Trust also purchases the Governor Training Scheme run by Octavo Partnership, a Croydon Council approved provider.

#### Organisational structure

The board of directors, the majority of whom are non-executive, comprises those persons appointed under the Articles of Association. The board meets at least six times a year and has 2 committees:

- Finance and Audit Committee
- Pay Committee

The Finance Committee fulfils the functions of an Audit Committee.

Committees are formally constituted with terms of reference and comprise appropriately qualified and experienced members.

Local boards of governors delegate specific responsibilities to their committees, the activities of which are reported to and discussed at full governor board meetings.

Day to day management of the schools and academies within the Trust is undertaken by the Chief Executive Officer supported by the Senior Leadership Team.

The Chief Executive Officer is the Accounting Officer and the Director of Finance is the Chief Finance Officer.

Local academies within the Trust operate under a scheme of delegation agreed by the Trust board.

#### **Committee reports**

The Trust's Local Governing Boards meet regularly to ensure that each school is meeting objectives of the development plan and take key decisions relating to the operation of the schools. Governing Boards are kept fully informed of the schools' performance and that the key decisions are suitably informed.

#### **Arrangements for setting pay and remuneration of key management personnel**

The Senior Leadership Team (SLT) are the key management personnel of the Trust. Directors are also senior management although they receive no pay or other remuneration in respect of their role as directors. Where staff directors are in place, they receive remuneration for their role as staff and their pay is determined in the same way as applicable to all other staff. Further details of remuneration paid to staff whom are directors are set out within the notes to the accounts.

The pay of the CEO and Principal is set annually by the Pay Committee, having regards to performance against objectives set the previous year. Pay of other SLT members is also set by the Pay Committee again having regard to performance against previously agreed objectives and any recommendations made by the CEO.

# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

**FOR THE YEAR ENDED 31 AUGUST 2021**

### Trade Union Facility Time

#### Relevant union officials

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
0	0

#### Percentage of time spent on facility time

Percentage of time	Number of Employees
0%	0
1% - 50%	0
51% - 99%	0
100%	0

#### Percentage of pay bill spent on facility time

Total Cost of facility time	£0
Total Pay bill	£3,853k
Percentage of the total pay bill spent on facility time	0%

#### Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours.	0%
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#### Related Parties and other Connected Charities and Organisations

The Trust is a Multi Academy Trust with three other academies. We also have a relationship with Pickhurst Infant Academy, part of the NEST Academy Trust, who share our site and provide us with many of our Year 3 intake.

The Register of Business Interests records relationships with related parties and any other charities/organisations with which the Academy co-operates in the pursuit of charitable activities. Details of transactions with related parties are set out in the relevant note to the accounts.

### Objectives and activities

#### Objects and aims

The charitable company's principal object is the advancement of education.

Chancery Education Trust promotes and achieves excellence and recognises the importance of outstanding teaching and learning by actively encouraging creativity and innovation, whilst having consistent standards of behaviour and attendance. A non-negotiable of Chancery Education Trust is treating everyone as equal, whilst celebrating diversity, protecting all through safeguarding, health and safety and welfare is paramount.

The main objectives during the year were:

- To constantly inspire all of our students to problem-solve, think creatively, work collaboratively and communicate effectively so that, at the age of 11, they are ready to move with confidence to the next phase in their education
- Achieve outstanding KS1 and KS2 results across the Trust
- To ensure our SEN and Pupil Premium students achieve the highest educational outcomes possible by the extra provision of Teaching and Learning resources
- To provide the best available facilities in order to enable our students to thrive in a stimulating but safe environment.

# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### Objectives, strategies and activities

Given the continually changing educational environment we continue to expand our outreach work in order to support schools and academies that require improvement. We will also strive to strengthen and underpin our independence by developing key strategic alliances with other like-minded schools and academies. These objectives and strategies help support the Government's national objective of school improvement.

#### Public benefit

In setting the objectives and planning the associated activities, directors have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education. In accordance with its charitable objectives, Chancery Education Trust strives to advance the education of the pupils attending the schools and academies that operate through the Trust. The Trust's primary beneficiaries are therefore the pupils, and benefits to pupils are provided through continuing to maintain a high standard of education through all of the Trust's academies, within their local areas.

The directors have complied with their duty to have due regard to the guidance on public benefit issued by the Charity Commission in exercising their powers and duties.

#### **Strategic report**

#### **Achievements and performance**

##### Charitable Activities

It is a primary aim of the Trust to ensure levels of pupil attainment and achievement across the three Academies in the Trust are maintained and, where necessary, improved upon.

Since school closure during the pandemic, and due to the foregoing of National Testing in 2021 it has not been possible to collect or analyse pupil data. However, prior to closure the pupils in each school were on track to achieve the following outcomes:

##### Davidson Primary Academy

- The number of pupils attaining the expected levels in GPS would likely match the National average outcomes.
- The number of pupils attaining higher levels of attainment in mathematics would likely match the National Average.

##### Darrick Wood Infants and Pickhurst

The excellent levels of attainment across all core subjects – where standards are nearly always significantly above National Averages would likely be maintained.

By way of a success criteria to the stated aim, above, the Trust identified and engaged in the following activities:

- A sharing of good practice across the schools is evident. This has not been possible in the usual sense but each school has been very creative in providing continued home learning through on line resources and activities, available through links to the school websites, entertaining videos made by staff to boost the morale of the pupils, explain transition arrangements for new entrants and explain the measures taken for re-entry of reduced pupil numbers prior to September. The provision for Key Workers has continued uninterrupted throughout.
- Moderation activities across the Trust have taken place. This has not been possible. Principals will be held to account through the school's appraisal systems. A new structure of weekly Headteacher-Principal meetings, school SLT meetings and the use of the Guild communication app has ensured that communication, school preparations and accountability levels have remained high.

# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

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- Pupil progress meetings to continue to be a key feature of the school's work. These have not taken place but there has been a renewed focus on pupil welfare checks during lockdown and teachers have been rostered to make weekly and, in some cases, daily 'phone calls and communicate by email, particularly with the vulnerable families, during this time. Catch up funding has been utilised to provide support for any pupils either in the vulnerable category or at risk of falling behind.

#### Monitoring:

Through in-house data. This has not been possible but the last tracking data was promising in terms of the likelihood for the above outcomes to have been achieved.

End of Key Stage assessment Summer 2021. Waived for 2021 due to CoVid-19 school closures.

The Trustees share the CEO's view that although End of Key Stage assessment had not taken place, the School's thorough internal assessments and rigorous Pupil Progress Meetings indicated that the excellent levels of attainment at Pickhurst and Darrick Wood had been attained and pupils were on track to meet targets with pupils attaining well above National Levels.

Levels at Davidson had improved due to the much improved levels of teaching and learning. Pupils had been on track to attain the levels set out in the Pupil Progress objective.

#### Key financial performance indicators

To monitor the financial performance of the Trust the directors use key financial indicators.

The Current Ratio is a financial ratio that measures whether or not a company has enough resources to pay its debts over the next 12 months. It compares a company's current assets to its current liabilities and we believe is an appropriate measure of the financial health of the Trust.

At 31 August 2021, our current assets exceed our current liabilities by a ratio 4.69 to 1 (2020: 3.8:1) which is an indication of the financial strength of the Trust. Going forward we would like this ratio to remain between the range of 1 - 2:1

The most effective Cost Control Measure we monitor is Total Staff Costs as a percentage of Total Grant Income. Total Grant Income includes GAG, SEN Matrix Funding and Pupil Premium. Staff costs for this purpose excludes the FRS102 adjustment identified in the staff costs note to the accounts.

The figure for the year ended 31 August 2021 is 75.8% (2020: 77.9%) which is below our targeted level of 80%.

#### Other key performance indicators

Pickhurst Academy and Darrick Wood Infants & Nursery School achieved 'Outstanding' ratings after a Challenge Partners review following an extensive and rigorous assessment, during which Davidson Primary Academy was rated as 'Good'.

#### Going concern

After making appropriate enquiries, the Board of Directors has a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, the Board of Directors continues to adopt the going concern basis in preparing the accounts. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.



# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

### Financial Review

We receive our income from a number of different sources. The majority of our income comes from central government via the Education and Skills Funding Agency who provide us with grant, based largely on our student numbers to cover our staffing and other general running costs (General Annual Grant - GAG). The ESFA may provide us with additional grants which are earmarked for specific purposes (such as Pupil Premium which must be used to raise the attainment of disadvantaged pupils). These appear in the accounts as DfE/ESFA grants. Where we receive grant or other funding from the Local Authority (such as where we undertake responsibilities on their behalf in respect of our students) this appears in the accounts as Other government grants. Such income is collectively referred to as "Restricted Funds". Other income is received from parents (for example as contributions to trip or other costs) and from third parties (for example from our bank for interest on our account balances or from others who are charged for their use of our facilities). Such other income may be restricted or unrestricted, depending on whether it comes to us with conditions as to its use or whether it is available for spending at the discretion of the directors.

We hold funds in two broad categories, funds which are available for spending and other funds which are not available for spending.

Spendable funds are in turn sub-categorised between those which are available for spending at the discretion of directors ("Unrestricted Funds") and those which are subject to condition or restriction, ("Restricted Funds").

Funds not available for spending include the book value of fixed assets such as land, buildings and equipment. These have a value and are therefore included as assets in the accounts but clearly, we cannot spend this value. In common with all academies and Local Authorities, our share of the Local Government Pension Scheme deficit must also be reflected in our accounts and as this is not a conventional liability, it does not need to be deducted from spendable funds. We meet our obligations in respect of the LGPS by paying over pension contributions due as calculated by the scheme's actuaries.

The following balances were held at 31 August:

Fund	Category	2021 £'000	2020 £'000
GAG	Restricted General Funds	823	831
Other DfE / ESFA grants	Restricted General Funds	52	-
Other Government Grants	Restricted General Funds	-	-
Other Income	Restricted General Funds	-	80
<b>Sub-total General Restricted Funds</b>		<b>875</b>	<b>911</b>
Unspent Capital (net of Salix loans)	Restricted Fixed Asset Fund	945	(9)
Other Income	Unrestricted General Fund	303	289
<b>Sub-Total Spendable Funds</b>		<b>2,123</b>	<b>1,191</b>
Net Book Value of Fixed Assets	Restricted Fixed Asset Fund	15,477	15,415
Share of LGPS Deficit	Restricted Pension Reserve	(3,120)	(2,799)
<b>Total All Funds</b>		<b>14,480</b>	<b>13,807</b>

During the year under review, there was a decrease of £36k (2020: decrease of £40k) on general restricted funds, an increase of £14k (2020: decrease of £57k) on unrestricted funds and after LGPS valuation adjustments, depreciation and capital income and expenditure, an overall increase in funds of £673k (2020: decrease of £516k).

# **CHANCERY EDUCATION TRUST**

## **DIRECTORS' REPORT**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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### Reserves policy

The Trusts' policy on reserves is to continue to build and maintain them in order that it is able to fund future expenditure related to the Trust's development plan's strategic long-term aims and developments. It is also the policy of the Trust to carry forward a prudent level of reserves designed to meet the long-term cyclical needs of renewal and any other unforeseen contingencies, subject to the constraint that the level of resources does not exceed the level permitted by the DfE.

The Trust aims to continue to reduce the deficit in the Local Government Pension Scheme inherited on conversion to Academy status of all of its schools/academies.

### Investment policy

There are no investments held beyond cash deposits retained with the major UK clearing banks. Speculative investments are not permitted.

### Principal risks and uncertainties

The principal financial risk faced by the company is that ongoing pressure on funding results in a risk that deficits may be experienced. The budgeting and reporting process, including scrutiny by the directors and the local governing bodies of actual financial performance, mitigates the risk.

As the nature of the financial instruments dealt with by the company is relatively simple (bank balances, debtors and "trade" creditors), directors consider the associated risk in this area to be minimal.

The risk resulting from the company's share of the LGPS deficit is managed by following the advice of the scheme's actuaries, specifically as regards the level of contributions payable, ensuring that annual budgets are drawn up to reflect the actuary's advice.

The directors have assessed the major risks to which the Trust is exposed, in particular those relating to adverse economic conditions including the pension deficit, public spending cuts and the reforms to the funding of state education, Health and Safety, Child Protection and Welfare, Academic attainment and Dependency on key individuals without adequate cover. The directors and senior management have implemented a number of systems to assess risks that the Trust faces, and have developed policies and procedures to mitigate those risks. Where significant financial risk still remains they have ensured they have adequate insurance cover. The Trust has an effective system of internal financial controls and this is explained in more detail in the Governance Statement.

The risk management process has been codified in a risk register implemented by the Senior Leadership Team and overseen by directors and reviewed on an annual basis.

### **Our fundraising practices**

The Trust and individual academies within it organise fundraising events and appeals and co-ordinate the activities of our supporters both in the academies and in the wider community on behalf of the Trust.

The Trust does not use professional fundraisers or involve commercial participators. There have been no complaints about fundraising activity this year. The Trust complies with the Fundraising Regulator's Code of Fundraising Practice)

All fundraising is undertaken by the Trust in a manner that seeks to ensure that it is not unreasonably intrusive or persistent. Contact is made through email, academy newsletters, our websites and via students.

### **Impact of Covid-19 for the Chancery Education Trust**

The work for the trust continued throughout the school closure and lockdown period. Particularly as there was a clear remit from the government to provide continuous provision for vulnerable learners and key worker families. All schools in the trust remained open for the above purposes. Remote online learning was provided from 5<sup>th</sup> January until 5<sup>th</sup> March 2021. All pupils returned on Monday 8<sup>th</sup> March 2021 to their respective schools.

# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

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The ARP at Pickhurst stayed open throughout the year. Many new ways of working were developed throughout and continue to be utilised. These have had a positive impact on the workings of the Trust and have enabled the executive team to remain in contact regularly through virtual meetings either through the Zoom platform or MS teams or similar. This also included a DFE interview about a successful free school application. Much work was done around ensuring that the trust had fully considered ways in which employees, on their return in September 2020 would be protected and kept as safe as possible and given reassurances about the working conditions. Investments were made in resourcing each school and providing extensive PPE for example protective facemasks including standard, FP2 and FP3 filtration, gloves, aprons, visors, hand sanitisation stations, handheld thermal checking devices, fixed thermal cameras at entry points in each school, desk screens, main office screens and so on. Thorough risk assessments were conducted in conjunction with the advice given by our health and safety consultants. Individual risk assessments were also undertaken with colleagues who were considered more at risk of the effects of COVID-19 either because of an underlying health condition or because they are BAME.

Although there was some lack of clarity initially, about what the trust could claim from the DFE in relation to PPE and this chargeback was unfortunately, minimal, the net effect of lockdown and closure has been relatively neutral for the trust. This is because of the opportunities of outside agencies and contractors who would normally have charged for their services and therefore impacted on the school budget, being able to furlough staff.

Obviously during closure there were no fundraising activities and the main mechanism for this revenue, the PTA were not operational during this period. The impact of this is not clear at this stage but there would have been some corresponding loss of revenue particularly as the period would have included the usual calendar date for the summer fare which is one of the biggest revenue raisers of the year. As the situation was beyond anyone's control there have been no measures put in place to address this or mitigate any financial loss beyond the aforementioned and furloughing a very few number of staff and ongoing careful financial management and stewardship in relation to close scrutiny of budgets.

Early on the Trust took the view that they would maximise the benefits for employees and afford as much surety and certainty for their return as possible. This it is believed, will benefit retention and aid recruitment in future. Many measures beyond the thorough risk assessments previously mentioned have been put in place including health insurance provided by the trust for all employees on an opt in basis, in addition financial help, legal, financial and domestic support through the Health Assured company.

There may be some operational impact and risk of a further wave of the virus which could affect staff capacity and the ability of managers to ensure all classes remain open. Careful attention is being paid to ensuring that staff who are vulnerable receive the appropriate control measures.

Risk assessments are regularly reviewed for relevance and effectiveness by the senior team in each school.

There will need to be continuous investment and restocking of PPE equipment and monitoring and servicing of related hardware and IT technology.

#### **Plans for future periods**

The principal task facing the company remains the total commitment to maintain and improve on the excellent educational standards achieved by Pickhurst Academy and Darrick Wood Infant & Nursery School and replicate this across the whole Trust. Through our strong family ethos we will ensure we continue to meet the needs and aspirations of every single student who attends any of our schools and academies. This will need commitment by the directors, governors, our staff and parents all working together to achieve this overarching ambition.

#### **Key objectives for the year ahead:**

We will continue to support other schools and academies through our outreach work and we will also continue to develop strategic alliances with other like-minded academies and those schools aspiring or considering to develop into Multi Academy Trusts. In tandem, the Trust will be working closely with the Regional Schools Commissioner as a DfE sponsor school. This will hopefully be followed by 1 or 2 other academies or free schools in the near future. We are committed to building a network of outstanding academies with the aim of raising standards across the Trust for all our students.

# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

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In line with the strategic plan of Chancery Education Trust, the board look to grow by up to six schools in the next three years. We are pleased to announce in February the DfE awarded the Trust with a 2FE primary school with a Nursery School and ASD unit attached. The new school will be built within Maidstone and will be called Chapelfield Primary School and is due to open in September 2024.

It is an exciting development for the Trust and will add another dimension to the already excellent provision in our schools.

We will continue to invest in our staffing structure to ensure we can achieve our objectives. This will include the ongoing recruitment of highly skilled and effective practitioners, incentives to reward existing staff who produce outstanding results and go above and beyond what would normally be expected.

We will continue to concentrate on staff training and development and also make significant investments in learning resources to ensure that our staff can deliver an outstanding education to our children.

We will look to further close the attainment gap between children on the Free School Meals register and their peers.

Davidson Primary Academy - new nursery is to open in September 2021 in light of this Davidson Primary Academy will be changing their school name to John Wood School & Nursery.

Chancery Education Trust – School Improvement and Development priorities for the year ahead:

- To ensure there is an inspiring, engaging and creative curriculum for all children.
- To accelerate the progress of all pupils in order that outcomes at the end of EYFS, in Y1 Phonics screening check and end of KS1 and KS2 are above national expectations.
- To ensure standards across the Maths curriculum continue to improve in line with English, with a focus on PPG.
- To address gaps in Pupil Premium attainment with Reading and Writing at the expected standard, and Maths at the higher standard

#### ***Quality of teaching, learning and assessment***

- To ensure there is consistently good and outstanding teaching across the school through support, monitoring, effective systems, training and effective feedback.

#### ***The effectiveness of leadership and management***

- To develop the new leadership structure and ensure all leaders are accountable for effectively driving whole school improvement.
- Leaders at all levels have a clear understanding of how the school is doing and are accountable for key areas in order to effectively drive whole school improvement.

#### ***Personal development, behaviour and welfare***

- To ensure there is inclusive, nurturing and aspirational environment for all.
- To promote extra-curricular activities linked with outdoor learning and vocational education.
- To develop an ethos of 'taking risks' and adventure in learning.

#### ***Site and the Environs***

- To ensure the Trust is a vibrant and exciting place for children to learn.
- To ensure the buildings are clean, well maintained and fit for purpose.

#### **Funds held as custodian trustee on behalf of others**

The Trust does not act as a Custodian Trustee and therefore does not hold any funds on behalf of others.

# CHANCERY EDUCATION TRUST

## DIRECTORS' REPORT

***FOR THE YEAR ENDED 31 AUGUST 2021***

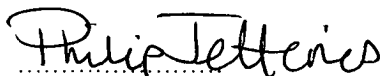
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### Auditor

In so far as the directors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The directors' report, incorporating a strategic report, was approved by order of the board of directors, as the company directors, on 9<sup>th</sup> December 2021 and signed on its behalf by:



Philip Jefferies

**Chair of Directors**

# CHANCERY EDUCATION TRUST

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### Scope of responsibility

As directors we acknowledge we have overall responsibility for ensuring that Chancery Education Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of directors has delegated the day-to-day responsibility the Chief Executive Officer (CEO), as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreements between the trust and the Secretary of State for Education. The CEO is also responsible for reporting to the board of directors any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the 'Directors' Report and in the Statement of Directors' Responsibilities. The board of directors has formally met 6 times during the year. Attendance during the year at meetings of the board of directors was as follows:

Directors	Meetings attended	Out of possible
Philip Jefferies (Chairman of the Trust)	5	6
Matthew Rampton (CEO and Accounting Officer)	6	6
Craig Holson	5	6
Shelley Muscatt	5	6
Marie Powell (Vice Chair of the Trust)	5	6
Julie Davis (Appointed in June 2020)	5	6

The board of directors is very experienced and is made up of individuals with wide ranging and appropriate skills.

The Trust intends to conduct its next self-evaluation of governance this year with the help and support of the London Borough of Croydon Governor Support Package.

The Finance and Audit Committee is a sub-committee of the main board of directors. Its purpose is to assist and support the board of directors, ensuring sound oversight is exercised over the management of the Trust's finances and resources.

Attendance at meetings in the year was as follows:

Directors	Meetings attended	Out of possible
Philip Jefferies (Vice Chairman of F&A Committee)	5	6
Craig Holson (Chairman of F&A Committee)	4	6
Matthew Rampton (CEO and Accounting Officer)	6	6
Shelley Muscatt (Co-opted in 10/7/2018 to ensure meeting quorate)	5	6

### Review of Value for Money

As Accounting Officer the CEO has responsibility for ensuring that the trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the board of directors where value for money can be improved, including the use of benchmarking data where available.

# **CHANCERY EDUCATION TRUST**

## **GOVERNANCE STATEMENT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

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The Accounting Officer in conjunction with the Chief Finance Officer and Facilities Manager constantly drive to improve our use of resources to deliver best value for money. Improved value for money has been achieved in 2020/21. Several contracts have been renegotiated, using economies of scale, over all the schools within the Trust in areas such as curriculum licences, copiers, and various premises contracts. This has enabled financial savings to be achieved, as well as standardising the service received. All purchases are subject to the official ordering process and all orders are signed by the Executive Headteacher. Any invoices received for which an order has not been placed are investigated and discussed with the Executive Headteacher. The Trust's financial procedures have been embedded across the Trust. A number of further contracts which are due for renewal across the Trust are planned to be reviewed over the coming year, such as Grounds Maintenance, Health & Safety Compliance Services, HR Legal/Advisory Service & various premises contracts and licences. In some instances where dates for renewal are not concurrent - contracts have been extended in the short term to enable longer term savings.

Directors approve the annual budget and received detailed income and expenditure reports, including foreseen variances. Monitoring of each school's budget is through robust challenging of spending which has increased the robustness of internal control measures and the Trust's ability to handle risk.

This summer the Trust have used some of their reserves to renovate/improve Davidson Primary School by transforming a modular building with toilet facilities so that the school was able to provide a separate nursery facility on-site. Safety/safeguarding measures such as extra perimeter fencing and access control gates/ with CCTV cameras have also been installed to create a separate entrance/exit/secure play area for the new Nursery Provision.

This year the Trust were successful in securing (x3) Condition Improvement Bids. Davidson Primary Academy were successful in securing (x1) CIF Bid, which has enabled the school to repair/replace extensive sections of the schools flat/pitched roofing systems, improving the building condition/water tightness across the whole school. Due to the size of the project the roofing works will take approximately 21 weeks to complete. Pickhurst Academy were also successful in securing (x1) CIF Bid, to carrying out fire safety improvement works with the replacement of (x44) fire door sets and emergency lighting works throughout the whole school improving facilities/service provision. Darrick Wood Infant & Nursery School successfully achieved (x1) CIF Bid to replace their main school heating/boiler system along with a number radiators and heaters throughout the school/classroom areas improving thermal comfort for both pupils and staff.

#### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place for the year ended 31 August 2021 and up to the date of approval of the annual report and financial statements.

#### **Capacity to handle risk**

The board of directors has reviewed the key risks to which the Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of directors is of the view that there is a formal on-going process for identifying, evaluating and managing the Trust's significant risks that has been in place for the year ended 31 August 2021 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of directors.

#### **The risk and control framework**

The Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of directors;
- regular reviews by the Finance and Audit committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;

# CHANCERY EDUCATION TRUST

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2021**

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- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of directors have considered the need for a specific internal audit function and has decided not to appoint a Responsible Officer. However, the directors have appointed UHY (Hacker Young), to complete the internal assurance function. UHY internal assurance department have performed a range of checks on the Trust's financial systems.

In particular the checks carried out in the current period included:

- A review of the accounting system, including VAT, bank reconciliation and other control accounts
- A cross-check between a sample of payroll and personnel records
- A review and test check of the Trust's procedures and controls operating within the purchasing system
- A review and test check of catering income
- A review of school trip arrangements
- Business interest declarations, website compliance review
- 2 themed reviews- to test at key areas at greater depth. These were conducted on the themes of Governance, and HR/Payroll processes this year.

UHY's internal assurance team reports to the directors on the operation of the systems of control and on discharge of the directors' financial responsibilities.

UHY have delivered their schedule of work as planned and all recommendations have been actioned.

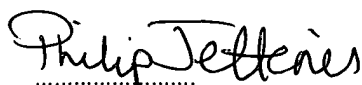
### **Review of effectiveness**

As Accounting Officer, the Chief Executive Officer has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

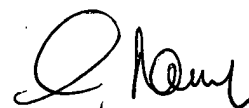
- the work of the internal assurance team
- the work of the external auditor;
- the work of the executive managers within the trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the board of directors on 9<sup>th</sup> December 2021 and signed on its behalf by:



Philip Jefferies  
Chair of Directors



Matt Rampton  
Accounting Officer



# **CHANCERY EDUCATION TRUST**

## **STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE**

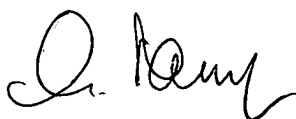
**FOR THE YEAR ENDED 31 AUGUST 2021**

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As accounting officer of Chancery Education Trust, I have considered my responsibility to notify the Academy Trust Board of Directors and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Academy Trust, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2020.

I confirm that I and the Academy Trust's Board of Directors are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2020.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Directors and ESFA.



M Rampton  
**Accounting Officer**

09 December 2021

# CHANCERY EDUCATION TRUST

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

**FOR THE YEAR ENDED 31 AUGUST 2021**

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The directors (who also act as trustees for Chancery Education Trust) are responsible for preparing the Directors' report and the Financial Statements in accordance with the Academies Accounts Direction 2020 to 2021 published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Directors to prepare Financial Statements for each financial year. Under company law, the Directors must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these Financial Statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The Directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Directors on 09 December 2021 and signed on its behalf by:



Philip Jefferies  
Chair of Directors

# CHANCERY EDUCATION TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CHANCERY EDUCATION TRUST

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### Opinion

We have audited the Financial Statements of Chancery Education Trust for the year ended 31 August 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021 issued by the Education and Skills Funding Agency.

In our opinion the Financial Statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the Financial Statements' section of our report. We are independent of the Academy Trust in accordance with the ethical requirements that are relevant to our audit of the Financial Statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Academy Trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

### Other information

The Directors are responsible for the other information, which comprises the information included in the annual report other than the Financial Statements and our auditor's report thereon. Our opinion on the Financial Statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the Financial Statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Financial Statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the Financial Statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# CHANCERY EDUCATION TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CHANCERY EDUCATION TRUST (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Directors' Report including the incorporated Strategic Report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements; and
- the Directors' report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the Academy Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report, including the incorporated Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of Directors**

As explained more fully in the statement of Directors' responsibilities, the Directors are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of Financial Statements that are free from material misstatement, whether due to fraud or error.

In preparing the Financial Statements, the Directors are responsible for assessing the Academy Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the charitable company, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- Enquiry of management and those charged with governance around actual and potential litigation and claims.
- Enquiry of management to identify any instances of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing internal assurance reports.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.

# **CHANCERY EDUCATION TRUST**

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CHANCERY EDUCATION TRUST (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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A further description of our responsibilities for the audit of the Financial Statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charitable company's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Members as a body, for our audit work, for this report, or for the opinions we have formed.

**David John Walsh FCCA (Senior Statutory Auditor)**  
**For and on behalf of Baxter & Co**  
**Chartered Certified Accountants**  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

Dated: 14 December 2021

# **CHANCERY EDUCATION TRUST**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO CHANCERY EDUCATION TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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In accordance with the terms of our engagement letter dated 2 November 2012 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2020 to 2021, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Chancery Education Trust during the period 1 September 2020 to 31 August 2021 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Chancery Education Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Chancery Education Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Chancery Education Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of Chancery Education Trust's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of Chancery Education Trust's funding agreement with the Secretary of State for Education dated 1 August 2011 and the Academies Financial Handbook, extant from 1 September 2020, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2020 to 2021. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2020 to 31 August 2021 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure. The work undertaken to draw to our conclusion includes:

- Review of payments to staff;
- Review of payments to suppliers and other third parties;
- Review of grant and other income streams;
- Review of some key financial control procedures;
- Discussions with finance staff;
- Consideration of the record maintained by the Accounting Officer of the oversight they have exercised;
- Consideration of the programme of internal scrutiny implemented by the Academy Trust in order to comply with its obligations under 3.1 of the Academies Financial Handbook 2020, issued by the ESFA.
- Consideration of compliance with the 'musts' in the Academies Financial Handbook.

# **CHANCERY EDUCATION TRUST**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO CHANCERY EDUCATION TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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### **Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2020 to 31 August 2021 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

**Baxter & Co**  
**Independent Reporting Accountants**  
**Chartered Certified Accountants**

Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

Dated: 14 December 2021

# CHANCERY EDUCATION TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	Unrestricted funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2021 £'000	Total 2020 £'000
<b>Income and endowments from:</b>						
Donations and capital grants	3	-	5	1,239	1,244	39
Charitable activities:						
- Funding for educational operations	4	58	5,560	-	5,618	5,446
Other trading activities	5	72	-	-	72	162
Investments	6	-	-	-	-	1
<b>Total</b>		<u>130</u>	<u>5,565</u>	<u>1,239</u>	<u>6,934</u>	<u>5,648</u>
<b>Expenditure on:</b>						
Raising funds	7	54	8	-	62	80
Charitable activities:						
- Educational operations	9	62	5,683	340	6,085	6,118
<b>Total</b>	7	<u>116</u>	<u>5,691</u>	<u>340</u>	<u>6,147</u>	<u>6,198</u>
<b>Net income/(expenditure)</b>		14	(126)	899	787	(550)
Transfers between funds	19	-	(117)	117	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial (losses)/gains on defined benefit pension schemes	21	-	(114)	-	(114)	34
<b>Net movement in funds</b>		14	(357)	1,016	673	(516)
<b>Reconciliation of funds</b>						
Total funds brought forward		<u>289</u>	<u>(1,888)</u>	<u>15,406</u>	<u>13,807</u>	<u>14,323</u>
Total funds carried forward		<u>303</u>	<u>(2,245)</u>	<u>16,422</u>	<u>14,480</u>	<u>13,807</u>



# CHANCERY EDUCATION TRUST

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2021

Comparative year information		Unrestricted	Restricted funds:		Total
Year ended 31 August 2020		funds	General	Fixed asset	2020
	Notes	£'000	£'000	£'000	£'000
<b>Income and endowments from:</b>					
Donations and capital grants	3	15	-	24	39
Charitable activities:					
- Funding for educational operations	4	75	5,371	-	5,446
Other trading activities	5	120	42	-	162
Investments	6	1	-	-	1
<b>Total</b>		<u>211</u>	<u>5,413</u>	<u>24</u>	<u>5,648</u>
<b>Expenditure on:</b>					
Raising funds	7	-	80	-	80
Charitable activities:					
- Educational operations	9	252	5,540	326	6,118
<b>Total</b>	7	<u>252</u>	<u>5,620</u>	<u>326</u>	<u>6,198</u>
<b>Net expenditure</b>		(41)	(207)	(302)	(550)
Transfers between funds	19	(16)	(24)	40	-
<b>Other recognised gains/(losses)</b>					
Actuarial gains on defined benefit pension schemes	21	-	34	-	34
<b>Net movement in funds</b>		(57)	(197)	(262)	(516)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>346</u>	<u>(1,691)</u>	<u>15,668</u>	<u>14,323</u>
Total funds carried forward		<u>289</u>	<u>(1,888)</u>	<u>15,406</u>	<u>13,807</u>

# CHANCERY EDUCATION TRUST

## BALANCE SHEET

AS AT 31 AUGUST 2021

		2021		2020	
	Notes	£'000	£'000	£'000	£'000
<b>Fixed assets</b>					
Tangible assets	13		15,477		15,415
<b>Current assets</b>					
Stocks	14	3		4	
Debtors	15	1,081		202	
Cash at bank and in hand		1,622		1,425	
		<u>2,706</u>		<u>1,631</u>	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	16	(577)		(432)	
<b>Net current assets</b>			2,129		1,199
<b>Total assets less current liabilities</b>			17,606		16,614
Creditors: amounts falling due after more than one year	17		(6)		(8)
<b>Net assets before defined benefit pension scheme liability</b>			17,600		16,606
Defined benefit pension scheme liability	21		(3,120)		(2,799)
<b>Total net assets</b>			14,480		13,807
<b>Funds of the Academy Trust:</b>					
<b>Restricted funds</b>	19				
- Fixed asset funds			16,422		15,406
- Restricted income funds			875		911
- Pension reserve			(3,120)		(2,799)
<b>Total restricted funds</b>			14,177		13,518
<b>Unrestricted income funds</b>	19		303		289
<b>Total funds</b>			14,480		13,807

The Financial Statements on pages 22 - 48 were approved by the Directors and authorised for issue on 09 December 2021 and are signed on their behalf by:



Philip Jefferies  
Chair of Directors

Company Number 07671255

**CHANCERY EDUCATION TRUST**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

	Notes	2021 £'000	£'000	2020 £'000	£'000
<b>Cash flows from operating activities</b>					
Net cash used in operating activities	22		(638)		(331)
<b>Cash flows from investing activities</b>					
Dividends, interest and rents from investments		-		1	
Capital grants from DfE Group		1,239		24	
Purchase of tangible fixed assets		(402)		(231)	
<b>Net cash provided by/(used in) investing activities</b>			837		(206)
<b>Cash flows from financing activities</b>					
Repayment of long term loan		(2)		(2)	
<b>Net cash used in financing activities</b>			(2)		(2)
<b>Net increase/(decrease) in cash and cash equivalents in the reporting period</b>			197		(539)
Cash and cash equivalents at beginning of the year			1,425		1,964
<b>Cash and cash equivalents at end of the year</b>			1,622		1,425

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### **1 Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **1.1 Basis of preparation**

The Financial Statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2020 to 2021 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

#### **1.2 Going concern**

The Directors assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Directors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the Financial Statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the Financial Statements.

#### **1.3 Income**

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

##### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

##### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### 1 Accounting policies

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the Financial Statements until they are sold. This income is recognised within 'Income from other trading activities'.

#### Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

### 1.5 Tangible fixed assets and depreciation

Assets costing £5,000 or more per item (or less if they form part of a larger purchase or project where the total cost exceeds £25,000) are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Where tangible fixed assets have been acquired / funded by other income, the fixed asset fund is also credited. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### **1 Accounting policies**

Depreciation is provided on all tangible fixed assets other than leasehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Leasehold land & buildings	2% Straight Line
Computer equipment	33.33% Straight Line
Fixtures, fittings & equipment	10% Straight Line
Motor vehicles	20% Straight Line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

### **1.6 Liabilities**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

### **1.7 Leased assets**

Rentals under operating leases are charged on a straight-line basis over the lease term.

### **1.8 Financial instruments**

The Academy Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy Trust and their measurement basis are as follows.

#### Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

#### Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

### **1.9 Stock**

Stock is valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal. Provision is made for obsolete and slow moving stock.

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### **1 Accounting policies**

#### **1.10 Taxation**

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **1.11 Pensions benefits**

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets and the liabilities are held separately from those of the Academy Trust.

The TPS is an unfunded scheme and contributions are calculated to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income or expenditure are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### **1.12 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Directors.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### Critical areas of judgement

In preparing these Financial Statements, the Directors have not needed to exercise any subjective judgements that would be critical to the Academy Trust's Financial Statements.

### 3 Donations and capital grants

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Capital grants	-	1,239	1,239	24
Other donations	-	5	5	15
	<u>-</u>	<u>1,244</u>	<u>1,244</u>	<u>39</u>



# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 4 Funding for the Academy Trust's educational operations

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
<b>DfE / ESFA grants</b>				
General annual grant (GAG)	-	4,316	4,316	4,272
Other DfE / ESFA grants:				
- UIFSM	-	118	118	116
- Pupil premium	-	188	188	200
- Start up grants	-	30	30	-
- Others	-	306	306	313
	-	4,958	4,958	4,901
<b>Other government grants</b>				
Local authority grants	-	504	504	431
<b>COVID-19 additional funding (DfE / ESFA)</b>				
Catch-up premium	-	84	84	-
<b>COVID-19 additional funding (non-DfE / ESFA)</b>				
Coronavirus job retention scheme grant	-	2	2	18
	-	86	86	18
<b>Other funding</b>				
Catering income	58	-	58	75
Trips income	-	1	1	17
Other incoming resources	-	11	11	4
	58	12	70	96
<b>Total funding</b>	58	5,560	5,618	5,446

Following the reclassification in the Academies Accounts Direction 2020/21 of some grants received from the Department for Education and ESFA, the Academy Trust's funding for Universal Infant Free School Meals and Pupil Premium is no longer reported under the Other DfE group grants heading, but as separate lines under the Other DfE/ESFA grants heading. The prior year numbers have been reclassified.

The Academy Trust has been eligible to claim additional funding in the year from government support schemes in response to the Coronavirus outbreak. The funding received is shown above under "COVID-19 additional funding".

- The funding received for coronavirus exceptional support covers £55k of Catch-up premium costs. These costs are included in notes 7 and 9 below as appropriate. The remaining £29k is to be spent in 2021/22.
- The Academy Trust furloughed some of its breakfast and after school club staff under the government's Coronavirus job retention scheme. The funding received of £2k relates to staff costs in respect of 2 staff, which are included within note 10 below as appropriate.

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 5 Other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Hire of facilities	16	-	16	23
Uniform Sales	1	-	1	5
Income from facilities & services	32	-	32	55
Insurance claim income	-	-	-	42
Other Income	23	-	23	37
	<u>72</u>	<u>-</u>	<u>72</u>	<u>162</u>

### 6 Investment income

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Short term deposits	-	-	-	1
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1</u>

### 7 Expenditure

	Staff costs £'000	Non-pay expenditure Premises £'000	Other £'000	Total 2021 £'000	Restated Total 2020 £'000
Expenditure on raising funds					
- Direct costs	38	-	24	62	80
Academy's educational operations					
- Direct costs	3,297	272	351	3,920	3,945
- Allocated support costs	1,026	608	531	2,165	2,173
	<u>4,361</u>	<u>880</u>	<u>906</u>	<u>6,147</u>	<u>6,198</u>

#### Net income/(expenditure) for the year includes:

	2021 £'000	2020 £'000
Fees payable to auditor for:		
- Audit	9	9
- Other services	18	18
Operating lease rentals	12	32
Depreciation of tangible fixed assets	340	326
Net interest on defined benefit pension liability	50	44
	<u>429</u>	<u>429</u>

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 7 Expenditure

Included within expenditure are the following transactions:

	2021 £
Gifts made by the Academy Trust - total	438

Clarification - While the majority of disclosure in these accounts are rounded to £'000, disclosure of gifts are not. The value of gifts for the year was £438 (and not £438k).

### 8 Central services

The Academy Trust has provided the following central services to its academies during the year:

- human resources;
- financial services;
- legal services.

The Academy Trust charges for these services on the following basis:

- Pickhurst Academy pay 8% of their ESFA GAG income
- John Wood School & Nursery, and Darrick Wood Infant and Nursery School pay 7% of their ESFA GAG income

This pays for the CEO, CFO, all audit and accountancy costs as well as legal costs and some educational support costs.

The amounts charged during the year were as follows:	2021 £'000	2020 £'000
John Wood School & Nursery	120	76
Pickhurst Academy	256	285
Darrick Wood Infant & Nursery School	76	62
	<u>452</u>	<u>423</u>

### 9 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Restated Total 2020 £'000
<b>Direct costs</b>				
Educational operations	62	3,858	3,920	3,945
<b>Support costs</b>				
Educational operations	-	2,165	2,165	2,173
	<u>62</u>	<u>6,023</u>	<u>6,085</u>	<u>6,118</u>

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 9 Charitable activities

Analysis of costs	2021	Restated 2020
	£'000	£'000
<b>Direct costs</b>		
Teaching and educational support staff costs	3,297	3,208
Staff development	22	44
Depreciation	272	261
Technology costs	78	70
Educational supplies and services	85	80
Educational consultancy	130	147
Other direct costs	36	135
	<u>3,920</u>	<u>3,945</u>
<b>Support costs</b>		
Support staff costs	869	910
Defined benefit pension scheme - staff costs (FRS102 adjustment)	157	147
Depreciation	68	65
Technology costs	33	33
Maintenance of premises and equipment	204	166
Cleaning	116	107
Energy costs	70	94
Rent, rates and other occupancy costs	109	139
Insurance	36	32
Security and transport	10	16
Catering	205	210
Defined benefit pension scheme - finance costs (FRS102 adjustment)	50	44
Legal costs	6	-
Other support costs	205	183
Governance costs	27	27
	<u>2,165</u>	<u>2,173</u>

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 10 Staff

#### Staff costs

Staff costs during the year were:

	2021 £'000	2020 £'000
Wages and salaries	2,940	2,971
Social security costs	248	270
Pension costs	670	697
Defined benefit pension scheme - staff costs (FRS102 adjustment)	157	147
	<u>          </u>	<u>          </u>
Staff costs - employees	4,015	4,085
Agency staff costs	344	227
Staff restructuring costs	2	-
	<u>          </u>	<u>          </u>
	<u>4,361</u>	<u>4,312</u>

Staff restructuring costs comprise:

Redundancy payments	<u>2</u>	<u>-</u>
---------------------	----------	----------

#### Staff numbers

The average number of persons employed by the Academy Trust during the year was as follows:

	2021 Number	2020 Number
Teachers	48	47
Administration and support	83	83
Management	5	5
	<u>          </u>	<u>          </u>
	<u>136</u>	<u>135</u>

The number of persons employed, expressed as a full time equivalent, was as follows:

	2021 Number	2020 Number
Teachers	38	41
Administration and support	44	44
Management	5	5
	<u>          </u>	<u>          </u>
	<u>87</u>	<u>90</u>

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 10 Staff

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021 Number	2020 Number
£60,000 - £70,000	1	2
£70,001 - £80,000	-	1
£80,001 - £90,000	1	-
£90,001 - £100,000	1	1
£110,001 - £120,000	1	-
£120,001 - £130,000	-	1

#### Key management personnel

The key management personnel of the Academy Trust comprise the Directors and the senior management team as listed on page 1. The total amount of key management personnel employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy Trust was £546,350 (2020: £616,393).

### 11 Directors' remuneration and expenses

One or more of the Directors has been paid remuneration or has received other benefits from an employment with the Academy Trust. The CEO and other Staff Directors only receive remuneration in respect of services they provide undertaking the roles of CEO and staff members under their contracts of employment, and not in respect of their services as Directors.

The value of Directors' remuneration and other benefits was as follows:

#### M Rampton (CEO):

- Remuneration: £120,000 - £125,000 (2020: £120,000 - £125,000)
- Employer's pension contributions: £25,000 - £30,000 (2020: £25,000 - £30,000)

#### S Muscatt (Staff Director):

- Remuneration: £25,000 - £30,000 (2020: £25,000 - £30,000)
- Employer's pension contributions: £nil (2020: £nil)

During the year, expenses payments totalling £115 (2020: £88) were reimbursed or paid directly to 1 Director (2020: 1 Director). Expenses were incurred in the course of performing the duties of employment.

Other related party transactions involving the Directors are set out within the related parties note.

### 12 Directors' and officers' insurance

In accordance with normal commercial practice, the Academy Trust has purchased insurance to protect Directors and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business. The insurance provides cover up to £5,000,000 on any one claim and the cost for the year ended 31 August 2021 was £1,500 (2020: £1,500). The cost of this insurance is included in the total insurance cost.

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 13 Tangible fixed assets

	Leasehold land & buildings £'000	Computer equipment £'000	Fixtures, fittings & equipment £'000	Motor vehicles £'000	Total £'000
<b>Cost</b>					
At 1 September 2020	16,344	221	391	7	16,963
Additions	353	-	49	-	402
At 31 August 2021	16,697	221	440	7	17,365
<b>Depreciation</b>					
At 1 September 2020	1,243	167	131	7	1,548
Charge for the year	267	24	49	-	340
At 31 August 2021	1,510	191	180	7	1,888
<b>Net book value</b>					
At 31 August 2021	15,187	30	260	-	15,477
At 31 August 2020	15,101	54	260	-	15,415

Leasehold land and buildings includes the value of leasehold land at 31 August 2021 of £3,263k.

#### 14 Stocks

	2021 £'000	2020 £'000
Uniform Stock	3	4

#### 15 Debtors

	2021 £'000	2020 £'000
Trade debtors	8	25
VAT recoverable	95	12
Other debtors	8	-
Prepayments and accrued income	970	165
	1,081	202

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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**16 Creditors: amounts falling due within one year**

	2021 £'000	2020 £'000
Government loans	2	2
Trade creditors	137	60
Other taxation and social security	61	65
Other creditors	68	62
Accruals and deferred income	309	243
	<u>577</u>	<u>432</u>

**17 Creditors: amounts falling due after more than one year**

	2021 £'000	2020 £'000
Government loans	<u>6</u>	<u>8</u>

<b>Analysis of loans</b>	2021 £'000	2020 £'000
Wholly repayable within five years	8	10
Less: included in current liabilities	<u>(2)</u>	<u>(2)</u>
Amounts included above	<u>6</u>	<u>8</u>

<b>Loan maturity</b>		
Debt due in one year or less	2	2
Due in more than one year but not more than two years	5	2
Due in more than two years but not more than five years	1	5
Due in more than five years	<u>-</u>	<u>1</u>
	<u>8</u>	<u>10</u>

The liability above represents an interest free Salix energy efficiency loan which was granted to Pickhurst Junior School as part of a Condition Improvement Fund award. The loan is repayable over an 8 year period.

**18 Deferred income**

	2021 £'000	2020 £'000
Deferred income is included within:		
Creditors due within one year	<u>92</u>	<u>95</u>



# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 18 Deferred income

Deferred income at 1 September 2020	95	89
Released from previous years	(95)	(89)
Resources deferred in the year	92	95
	<u>92</u>	<u>95</u>
<b>Deferred income at 31 August 2021</b>	<b>92</b>	<b>95</b>

Deferred income at 31 August 2021 represents UIFSM grant income received in advance of £69k (2020: £69k), trip income in advance of £nil (2020: £8k), rates general annual grants income received in advance of £14k (2020: £11k), donations of £4k (2020: £4k) received in advance and Local authority LAC income of £nil (2020: £3k) paid in advance and £5k (2020: £nil) of refunds to parents.

#### 19 Funds

	Balance at 1 September 2020 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2021 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	831	4,316	(4,207)	(117)	823
Start up grants	-	30	(7)	-	23
UIFSM	-	118	(118)	-	-
Pupil premium	-	188	(188)	-	-
Other DfE / ESFA grants	-	306	(306)	-	-
Catch-up premium	-	84	(55)	-	29
Other government grants	-	504	(504)	-	-
Coronavirus JRS grant	-	2	(2)	-	-
Other restricted funds	80	17	(97)	-	-
Pension reserve	(2,799)	-	(207)	(114)	(3,120)
	<u>(1,888)</u>	<u>5,565</u>	<u>(5,691)</u>	<u>(231)</u>	<u>(2,245)</u>
<b>Restricted fixed asset funds</b>					
Inherited on conversion	13,481	-	(261)	-	13,220
DfE group capital grants	1,487	1,239	(46)	(8)	2,672
Capital expenditure from GAG and other funds	438	-	(33)	125	530
	<u>15,406</u>	<u>1,239</u>	<u>(340)</u>	<u>117</u>	<u>16,422</u>
<b>Total restricted funds</b>	<u>13,518</u>	<u>6,804</u>	<u>(6,031)</u>	<u>(114)</u>	<u>14,177</u>
<b>Unrestricted funds</b>					
General funds	289	130	(116)	-	303
<b>Total funds</b>	<u>13,807</u>	<u>6,934</u>	<u>(6,147)</u>	<u>(114)</u>	<u>14,480</u>

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 19 Funds

The specific purposes for which the funds are to be applied are as follows:

The Restricted General Funds are used to fund the general operating costs of the Academy.

Under the funding agreement with the Secretary of State, the Academy Trust was subject to a limit on the amount of GAG that it could carry forward at 31 August 2021.

The Restricted Pension Reserve deficit represents the Academy's share of the LGPS Pension Fund deficit.

The Restricted Fixed Asset Fund represents the net book value of fixed assets, plus unspent capital income and less capital loan balances. When assets are purchased the fund is increased and depreciation charges reduce the fund.

Unrestricted Funds represent balances held at period end that can be applied at the discretion of the Trustees, to support any of the Academy's charitable purposes.

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2019 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2020 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	811	4,272	(4,228)	(24)	831
Pupil premium	-	197	(197)	-	-
Other DfE / ESFA grants	-	432	(432)	-	-
Other government grants	56	449	(505)	-	-
Other restricted funds	84	63	(67)	-	80
Pension reserve	(2,642)	-	(191)	34	(2,799)
	<u>(1,691)</u>	<u>5,413</u>	<u>(5,620)</u>	<u>10</u>	<u>(1,888)</u>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	13,739	-	(258)	-	13,481
DfE group capital grants	1,518	24	(55)	-	1,487
Capital expenditure from GAG and other funds	411	-	(13)	40	438
	<u>15,668</u>	<u>24</u>	<u>(326)</u>	<u>40</u>	<u>15,406</u>
<b>Total restricted funds</b>	<u>13,977</u>	<u>5,437</u>	<u>(5,946)</u>	<u>50</u>	<u>13,518</u>
<b>Unrestricted funds</b>					
General funds	<u>346</u>	<u>211</u>	<u>(252)</u>	<u>(16)</u>	<u>289</u>
<b>Total funds</b>	<u>14,323</u>	<u>5,648</u>	<u>(6,198)</u>	<u>34</u>	<u>13,807</u>

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 19 Funds

#### Total funds analysis by academy

	2021 £'000	2020 £'000
Fund balances at 31 August 2021 were allocated as follows:		
John Wood School & Nursery	350	430
Pickhurst Academy	811	735
Darrick Wood Infant & Nursery School	25	31
Central services	(8)	4
Total before fixed assets fund and pension reserve	1,178	1,200
Restricted fixed asset fund	16,422	15,406
Pension reserve	(3,120)	(2,799)
Total funds	14,480	13,807

The Central Trust is carrying a net deficit of £8k as at 31st August 2021 due to being unable to secure TCaF (Trust capacity funding) as had been originally anticipated. It has taken action including restructuring the central team in July 21, which will return the Central Trust funds to surplus during 2021/22.

#### Total cost analysis by academy

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff £'000	Other support staff costs £'000	Educational supplies £'000	Other costs excluding depreciation £'000	Total 2021 £'000	Total 2020 £'000
John Wood School & Nursery	615	224	24	465	1,328	1,355
Pickhurst Academy	1,385	405	47	536	2,373	2,389
Darrick Wood Infant & Nursery School	1,020	299	13	279	1,611	1,633
Central services	277	135	-	83	495	495
	3,297	1,063	84	1,363	5,807	5,872

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 20 Analysis of net assets between funds

	Unrestricted Funds £'000	General £'000	Restricted funds: Fixed asset £'000	Total Funds £'000
<b>Fund balances at 31 August 2021 are represented by:</b>				
Tangible fixed assets	-	-	15,477	15,477
Current assets	303	1,450	953	2,706
Creditors falling due within one year	-	(575)	(2)	(577)
Creditors falling due after one year	-	-	(6)	(6)
Defined benefit pension liability	-	(3,120)	-	(3,120)
<b>Total net assets</b>	<b>303</b>	<b>(2,245)</b>	<b>16,422</b>	<b>14,480</b>

	Unrestricted Funds £'000	General £'000	Restricted funds: Fixed asset £'000	Total Funds £'000
<b>Fund balances at 31 August 2020 are represented by:</b>				
Tangible fixed assets	-	-	15,415	15,415
Current assets	289	1,919	1	1,631
Creditors falling due within one year	-	(430)	(2)	(432)
Creditors falling due after one year	-	-	(8)	(8)
Defined benefit pension liability	-	(2,799)	-	(2,799)
<b>Total net assets</b>	<b>289</b>	<b>(1,310)</b>	<b>15,406</b>	<b>13,807</b>

### 21 Pension and similar obligations

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Bromley and Croydon Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016, and that of the LGPS related to the period ended 31 March 2019.

Contributions amounting to £64k (2020: £67k) were payable to the schemes at 31 August 2021 and are included within creditors.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary. These contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 21 Pension and similar obligations

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. The assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to the TPS in the period amounted to £396k (2020: £425k).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy Trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 18.7% to 24.6% for employers and 5.5% to 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of Academy Trust closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2021 £'000	2020 £'000
Employer's contributions	284	272
Employees' contributions	61	59
Total contributions	345	331

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 21 Pension and similar obligations

Principal actuarial assumptions	2021 %	2020 %
Rate of increase in salaries	2.9 - 4.3	2.3 - 3.9
Rate of increase for pensions in payment/inflation	2.8 - 2.9	2.3 - 2.5
Discount rate for scheme liabilities	1.65 - 1.7	1.7 - 1.8

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2021 Years	2020 Years
Retiring today		
- Males	22.1 - 22.9	21.9 - 22.8
- Females	24.3 - 25.3	23.9 - 25.2
Retiring in 20 years		
- Males	23.0 - 24.8	22.5 - 24.7
- Females	26.0 - 27.3	25.3 - 27.2

Scheme liabilities would have been affected by changes in assumptions as follows:

	2021 £'000	2020 £'000
Discount rate + 0.1%	7,602	6,234
Discount rate - 0.1%	7,937	6,506
Salary rate + 0.1%	7,768	6,374
Salary rate - 0.1%	7,768	6,366
Inflation + 0.1%	7,935	6,508
Inflation - 0.1%	7,604	6,232

Defined benefit pension scheme net liability	2021 £'000	2020 £'000
Scheme assets	4,648	3,571
Scheme obligations	(7,768)	(6,370)
Net liability	(3,120)	(2,799)

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 21 Pension and similar obligations

The Academy Trust's share of the assets in the scheme	2021 Fair value £'000	2020 Fair value £'000
Equities	3,069	2,337
Other Bonds	429	283
Government bonds	119	220
Cash	48	30
Property	267	170
Other assets	716	531
Total market value of assets	4,648	3,571

The actual return on scheme assets was £704,000 (2020: £252,000).

Amount recognised in the statement of financial activities	2021 £'000	2020 £'000
Current service cost	435	413
Interest income	(67)	(54)
Interest cost	117	98
Administration expenses	6	6
Total operating charge	491	463

Changes in the present value of defined benefit obligations	2021 £'000
At 1 September 2020	6,370
Current service cost	435
Interest cost	117
Employee contributions	61
Actuarial loss	751
Benefits paid	34
At 31 August 2021	7,768

# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 21 Pension and similar obligations

#### Changes in the fair value of the Academy Trust's share of scheme assets

	2021 £'000
At 1 September 2020	3,571
Interest income	67
Actuarial gain	637
Employer contributions	284
Employee contributions	61
Benefits paid	34
Administration expenses	(6)
At 31 August 2021	4,648

### 22 Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2021 £'000	2020 £'000
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	787	(550)
Adjusted for:		
Capital grants from DfE and other capital income	(1,239)	(24)
Investment income receivable	-	(1)
Defined benefit pension costs less contributions payable	157	147
Defined benefit pension scheme finance cost	50	44
Depreciation of tangible fixed assets	340	326
Decrease in stocks	1	8
(Increase)/decrease in debtors	(879)	140
Increase/(decrease) in creditors	145	(421)
Net cash used in operating activities	(638)	(331)

### 23 Analysis of changes in net funds

	1 September 2020 £'000	Cash flows £'000	31 August 2021 £'000
Cash	1,425	197	1,622
Loans falling due within one year	(2)	-	(2)
Loans falling due after more than one year	(8)	2	(6)
	1,415	199	1,614



# CHANCERY EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 24 Long-term commitments, including operating leases

At 31 August 2021 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2021 £'000	2020 £'000
Amounts due within one year	9	9
Amounts due in two and five years	22	31
	<u>31</u>	<u>40</u>

#### 25 Capital commitments

	2021 £'000	2020 £'000
Expenditure contracted for but not provided in the Financial Statements	<u>1,132</u>	<u>-</u>

At 31 August 2021 the Trust was committed to following capital works projects:

1. John Wood School & Nursery: Roof project with total expected costs of £746k. During the year ended 31 August 2021 the costs incurred were £15k, with anticipated future costs of £731k.

2. Darrick Wood Infant & Nursery School: Boiler project with total expected costs of £201k. During the year ended 31 August 2021 the costs incurred were £107k, with anticipated future costs of £94k.

3. Pickhurst Academy: Fire safety project with total expected costs of £485k. During the year ended 31 August 2021 the costs incurred were £178k, with anticipated future costs of £307k.

The projects are being largely funded by CIF grants, CIF loans and SALIX loans alongside contributions from trust reserves.

#### 26 Related party transactions

Owing to the nature of the Academy Trust and the composition of the Board of Directors being drawn from local public and private sector organisations, transactions may take place with organisations in which the Directors have an interest. The following related party transactions took place in the financial period.

A Rampton, spouse of M Rampton, a director, is employed by the academy trust as a Head Teacher at Darrick Wood Infant School. A Rampton's appointment was made in open competition and before the academy joined the trust. M Rampton was not involved in the decision making process regarding appointment. A Rampton is paid within the normal pay scale for her role and receives no special treatment as a result of her relationship to a director.

I Johnson, niece of M Rampton, a director, was employed by the academy trust as a Play leader at Pickhurst Junior School during the year (left 22 June 2021). I Johnson's appointment was made in open competition, as advised by the internal scrutiny the appointment was not documented as being independently approved. I Johnson is paid within the normal pay scale for her role and receives no special treatment as a result of her relationship to a director.

# **CHANCERY EDUCATION TRUST**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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### **27 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

### **28 Prior year adjustment**

Allocation of income and expenditure to appropriate headings was considered following the reclassifications in the Academies Accounts Direction 2020/2021 and the ESFA chart of accounts. The allocation of income and expenditure in the prior year has been amended in order for the two years to be comparable. There was no impact on the reported surplus for the year, reserves at year end or on any balance sheet items.