

LIQ03

Notice of progress report in voluntary winding up



Companies House

SATURDAY



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21/03/2020

#97

COMPANIES HOUSE

1 Company details

Company number 0 7 6 1 8 5 0 9

Company name in full Lou Lou's Cafe Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Carl

Surname Jackson

3 Liquidator's address

Building name/number Office D

Street Beresford House

Post town Town Quay

County/Region Southampton

Postcode S O 1 4 2 A Q

Country

4 Liquidator's name ①

Full forename(s) Andrew

Surname Watling

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number Office D

Street Beresford House

Post town Town Quay

County/Region Southampton

Postcode S O 1 4 2 A Q

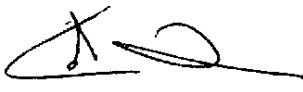
Country

② Other liquidator

Use this section to tell us about
another liquidator.

LIQ03

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6	Period of progress report											
From date	^d	^d	^m	^m	^y	^y	^y	^y				
	3	1	0	1	2	0	1	9				
To date	^d	^d	^m	^m	^y	^y	^y	^y				
	3	0	0	1	2	0	2	0				
7	Progress report											
<input checked="" type="checkbox"/> The progress report is attached												
8	Sign and date											
Liquidator's signature	Signature											
	X								X			
Signature date	^d	^d	^m	^m	^y	^y	^y	^y				
	1	9	0	3	2	0	2	0				

LIQ03

Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Nicola Lyle

Company name Quantuma LLP

Address Office D

Beresford House

Post town Town Quay

County/Region Southampton

Postcode S O 1 4 2 A Q

Country

DX info@quantuma.com

Telephone 02380336464



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



Office D
Beresford House
Town Quay
Southampton
SO14 2AQ
T: 02380336464
www.quantuma.com

LOU LOU'S CAFE LIMITED (IN LIQUIDATION)

THE JOINT LIQUIDATORS' PROGRESS REPORT

19 March 2020

This report has been prepared for the sole purpose of updating the members and creditors for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members and creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Carl Jackson and Andrew Watling of Quantuma LLP, Office D, Beresford House, Town Quay, Southampton, SO14 2AQ, were appointed Joint Liquidators of Lou Lou's Cafe Limited on 31 January 2019.

Carl Jackson and Andrew Watling are licensed to act as Insolvency Practitioners by the Institute of Chartered Accountants in England and Wales



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ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Carl Jackson and Andrew Watling of Quantuma LLP
"the Company"	Lou Lou's Cafe Limited (in Liquidation)
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 31 January 2019 to 30 January 2020

1. INTRODUCTION

This report has been prepared to provide members and creditors with an update on the progress of the Liquidation of the Company since the Joint Liquidators appointment on 31 January 2019.

Given the information previously provided to members and creditors in earlier report, the Joint Liquidators have not included detailed background information in respect of the Company and have focussed on the progress of the Liquidation subsequent to those reports.

A schedule of statutory information in respect of the Company is attached at **Appendix 1**.

Details of the appointment of the Joint Liquidators

Carl Jackson and Andrew Walling of Quantuma LLP were appointed Joint Liquidators of the Company on 31 January 2019.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

2. THE PROGRESS OF THE LIQUIDATION

The Joint Liquidators' Receipts and Payments Account

Attached at **Appendix 2** is a Receipts and Payments Account covering the Review Period.

The rest of this report describes the key developments in the Liquidation over the Review Period.

The Joint Liquidators have summarised the main asset realisations during the Review Period and an estimation of those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

VAT Basis

The Company was registered for VAT.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards.

During the Review Period, primarily these tasks have included:

- Informing all relevant persons of the commencement of the Liquidation, including filing statutory documents at Companies House and meeting statutory advertising requirements;
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Joint Liquidators that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;
- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments; and
- Completing periodic tax returns.



- Preparing a report on the conduct of the directors as required by the Company Directors Disqualification Act.

Realisation of assets

Goodwill

The goodwill had a book value of £40,476 however as anticipated at the outset, it was not possible to achieve a realisation in respect of the goodwill as the Company had ceased to trade prior to the appointment of the Joint Liquidators on 23 December 2018.

Furniture and Equipment

Proudley Associates Limited was instructed in December 2018 to value the assets of the Company. They confirmed their independence and have adequate professional indemnity insurance. As the Company had ceased trading prior to the Company being placed into liquidation, the remaining furniture and equipment was valued on a forced sale basis at £6,500.

An unconnected third party who had agreed a new lease on the Company's premises with the landlord expressed an interest in purchasing these assets and was invited to contact Proudley Associates directly to progress their interest. Proudley Associates Limited weighed up the advantages of a swift sale to the prospective new tenant, which would avoid the ongoing costs of storing and marketing the assets, against the potential of attracting a better offer albeit that this would involve incurring more costs. Proudley Associates Limited concluded that the offer was very likely to represent the best net realisation for the assets and they recommended to the Joint Liquidators that the offer be accepted.

Consequently, the Company's furniture and equipment was sold on 1 April 2019 for £2,666.67 plus VAT. The sale consideration had not been received by the anniversary of the Joint Liquidators appointment and is therefore not shown on the attached Receipts and Payments Account. However the Joint Liquidators confirm that the full consideration was received in February 2020 and will therefore be reflected on the next report circulated to creditors.

Estimated future realisations

No further realisations are anticipated.

Payments

Costs incurred but remaining unpaid

During the Review Period, the Joint Liquidators have also incurred time costs and category 2 disbursements, not all of which have yet been discharged. Further details of these costs are set out below.

3. CREDITORS: CLAIMS AND DISTRIBUTIONS

Secured creditors

The Company had granted the following security:

Type of charge	Date created	Beneficiary
Rent deposit deed	31 October 2011	BD Fraser and EIM Fraser Harris



The Joint Liquidators entered into a Deed of Surrender with the Landlord in respect of the Company's leasehold premises at 37 Marmion Road, Southsea. The Joint Liquidators understand that the Landlord retained the rent deposit they were holding in respect of the Company's outstanding liabilities.

Preferential creditors

There were no preferential creditors in this matter.

Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the unsecured creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.
- Subject to a maximum of £600,000.

The Company has not granted a floating charge to any creditor after 15 September 2003 and consequently there will be no prescribed part in this Liquidation.

Unsecured creditors

Unsecured claims were estimated at £238,547 in the Director's Estimated Statement of Affairs and, to date, four claims have been received totalling £15,211.

It is not anticipated that a dividend will be paid to unsecured creditors.

Notice of No Dividend

In accordance with Rule 14.36 and Rule 14.37 the Joint Liquidators confirm that no dividend will be distributed as the funds realised have already been distributed or used or allocated for defraying the expenses of the Liquidation.

4. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

Investigations

During the Review Period, the Joint Liquidators carried out an initial review of the Company's affairs in the period prior to appointment. This included seeking information and explanations from the director by means of questionnaires; making enquiries of the Company's accountants; reviewing information received from creditors; and collecting and examining the Company's bank statements, accounts and other records.

The director did not provide the books and records or a completed questionnaire however he did provide a Statement of Affairs.

The information gleaned from this process enabled the Joint Liquidators to meet their statutory duty to submit a confidential report on the conduct of the directors (past and present) to the Insolvency Service.

This work was also carried out with the objective of making an initial assessment of whether there were any matters that may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

This initial assessment has been completed and the Joint Liquidators did not identify any further assets or actions which might lead to a recovery for creditors.



EU Regulations (Whether Proceedings Are Main Proceedings or Territorial)

The Company's centre of main interest was in the UK as their registered office address was at 24 Picton House, Hussar Court, Waterlooville, Hampshire, PO7 7SQ and their trading address was at 37 Marmion Road, Portsmouth, Southsea, PO5 2AT and therefore it is considered that the EU Regulations apply. These proceedings are main proceedings as defined in the EU Regulation.

Further Information

Please note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>. Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

To comply with the Provision of Services Regulations, some general information about Quantuma LLP, including our complaints policy and Professional Indemnity Insurance, can be found at <http://www.quantuma.com/legal-information/>.

Information about this insolvency process may be found on the R3 website here <http://www.creditorinsolvencyguide.co.uk/>.

General Data Protection Regulation

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link www.quantuma.com/legal-notices/.

5. THE JOINT LIQUIDATORS' REMUNERATION AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 6 April 2017 together with the firm's current schedule of charge-out rates and chargeable disbursements may be found at <https://www.quantuma.com/guide/creditors-guide-fees/>. A hard copy of both the Creditors' Guide and the firm's charge-out rate and disbursement policy may be obtained on request at no cost.

Pre-Appointment Costs

The creditors authorised the fee of £3,500 plus VAT and disbursements for assisting the director with placing the Company in Liquidation and with preparing the Statement of Affairs at a virtual meeting of creditors held on 6 February 2019.

There have been insufficient asset realisations to enable this fee to be paid in full. Following receipt of sale consideration in respect of the sale of the Company's assets, a payment on account of £2,666.67 has been paid from first realisations on appointment and will be shown on the Receipts and Payments Account circulated with the next report to creditors.

Joint Liquidators' Remuneration

The basis of the Joint Liquidators' fees has not yet been fixed. The Joint Liquidators wrote to creditors on 15 February 2019 inviting them to consider the following postal resolution

- That the basis of the Joint Liquidators' fees be a fixed amount of £5,000.



However, no responses from creditors were received by the deadline of 6 March 2019 and therefore this resolution has not been passed.

For a detailed schedule of work undertaken by the Joint Liquidators during the Review Period see **Appendix 3**. A detailed narrative list of the work undertaken during the Review Period is provided at **Appendix 4**.

The Joint Liquidators believe this case generally to be of average complexity and no extraordinary responsibility has to date fallen upon them as Joint Liquidators.

Comparison of estimates

The expenses incurred to date are compared with the original expenses estimate as follows:

Expenses	Original expenses estimate £	Actual expenses incurred in the Review Period £	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
Advertising	162.90	169.00	
Insurance	-	112.00	
Bonding	135.00	135.00	
Postage	10.00	6.27	
Collection and storage of records	250.00	-	
Category 2 expenses :			
Photocopying	10.00	11.00	
Stationery	10.00	5.50	
TOTAL	577.90	438.77	

The bases on which the expenses defined as Category 2 disbursements are calculated are explained in Quantuma LLP's current schedule of charge-out rates and chargeable disbursements referred to above. Approval has not been obtained for the payment of Category 2 disbursements on these bases, however the Joint Liquidators confirm that there have been insufficient asset realisations to enable any expenses to be drawn.

Having regard for the costs that are likely to be incurred in bringing this Liquidation to a close, the Joint Liquidators consider that:

- the original expenses estimate is unlikely to be exceeded.

Other professional costs

Agents & Valuers

As previously advised, Proudley Associates Limited were instructed as agents and valuers in relation to the valuation and disposal of the Company's assets. Their costs in this matter amount to £450 plus VAT, however it has not been possible to pay these from the liquidation funds.

All professional costs are reviewed and analysed before payment is approved.



Creditors' right to request information

Any secured creditor, or unsecured creditor with the support of at least 5% in value of the unsecured creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

Creditors' right to challenge remuneration and/or expenses

Any secured creditor, or unsecured creditor with the support of at least 10% in value of the unsecured creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.

Future of the Liquidation

The only outstanding matter preventing the closure of the Liquidation is the winding up of the Company's pension scheme with NEST. The Joint Liquidators have contacted NEST and will liaise with them regarding any outstanding issues.

Once the pension matters have been concluded, the Joint Liquidators will seek their release from office by issuing their final account to members and creditors.

Should you have any queries in regard to any of the above please do not hesitate to contact Nicola Lyle on 023 8082 1864 or by e-mail at Nicola.Lyle@Quantuma.com

Carl Jackson
Joint Liquidator

**Lou Lou's Cafe Limited
(IN LIQUIDATION)****STATUTORY INFORMATION**

Company Name	Lou Lou's Cafe Limited
Trading Address	37 Marmion Road, Portsmouth, Southsea, PO5 2AT
Proceedings	In Liquidation
Date of Appointment	31 January 2019
Joint Liquidators	Carl Jackson and Andrew Watling Quantuma LLP Office D, Beresford House, Town Quay, Southampton, SO14 2AQ
Registered office Address	c/o Quantuma LLP Office D, Beresford House, Town Quay, Southampton, SO14 2AQ
Company Number	07618509
Incorporation Date	3 May 2011

Appendix 2

**Lou Lou's Cafe Limited
(IN LIQUIDATION)**

THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT AS AT 30 JANUARY 2020

S of A £		£	£
	SECURED ASSETS		
NIL	Goodwill	NIL	NIL
	ASSET REALISATIONS		
6,500.00	Furniture & Equipment	NIL	NIL
	UNSECURED CREDITORS		
(43,547.24)	Trade & Expense Creditors	NIL	
(55,000.00)	Directors	NIL	
(140,000.00)	Associated party loans	NIL	NIL
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	NIL	NIL
(232,147.24)			NIL
	REPRESENTED BY		
			NIL

Lou Lou's Cafe Limited (IN LIQUIDATION)

SCHEDULE OF THE JOINT LIQUIDATORS' TIME COSTS DURING THE REVIEW PERIOD

6003767 - Lou Lou's Cafe Limited
To: 30/01/2020
Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 Administration & Planning	0.20	0.00	0.00	1.70	1.90	247.50	130.26
100A Initial Statutory & General Notifications & Filing	0.00	0.00	0.00	0.50	0.50	50.00	100.00
101 Insurance / Bonding	0.00	0.20	0.00	0.50	0.70	90.00	128.57
102A Recovering & Scheduling books and records	0.00	0.00	0.00	0.10	0.10	10.00	100.00
103 IP5 Case / File set up / Filing	0.00	0.00	0.40	0.60	1.00	205.00	157.06
104 General Administration	1.00	0.00	6.10	0.80	7.90	1,401.50	177.41
105 Case strategy / Review	0.40	0.00	1.60	0.90	2.90	518.50	178.79
106 VAT & CT matters and returns	0.00	0.00	0.20	1.00	1.20	132.00	110.00
Admin & Planning	1.60	0.20	8.80	5.90	16.50	2,534.50	160.88
900 Cashiering	0.00	0.00	0.50	1.90	2.40	319.00	132.92
Cashiering	0.00	0.00	0.50	1.90	2.40	319.00	132.92
201 Creditors	0.00	3.30	0.00	0.90	6.20	950.00	153.23
203 Creditor correspondence / Call	0.20	0.00	0.00	0.00	0.20	74.00	370.00
204A Dealing with Pension Schemes	0.00	0.10	0.00	0.70	0.80	90.00	112.50
Creditors	0.20	3.40	0.00	3.60	7.20	1,114.00	154.72
300 Investigations	0.00	0.00	1.30	1.70	3.00	379.00	126.33
300A SP2 Review	0.00	0.00	0.00	2.10	2.10	210.00	100.00
301 CDDA Reports	0.00	0.00	0.00	0.20	0.20	20.00	100.00
Investigations	0.00	0.00	1.30	4.00	5.30	609.00	114.91
400 Realisation of Assets	0.20	4.40	2.70	0.40	7.70	1,482.50	192.53
401 Realisation of Leasehold Property	0.00	0.00	0.00	0.90	0.90	127.00	142.22
402 Plant and Machinery	2.30	0.00	0.00	0.00	2.30	680.00	295.65
Realisation of Assets	2.30	4.40	2.70	1.30	10.70	2,289.50	214.91
Total Hours	4.10	8.00	13.30	16.70	42.10	6,595.00	166.18
Total Fees Claimed						0.00	

**Lou Lou's Cafe Limited
(IN LIQUIDATION)**

DETAILED NARRATIVE LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING THE REVIEW PERIOD

Description of work undertaken	Includes
<u>ADMINISTRATION & PLANNING</u>	
Initial Statutory and General Notifications & Filing e.g. Advertising the appointment, undertaking statutory notifications to Companies House, HMRC, the Pension Protection Fund, preparing the documentation and dealing with other notification of appointment	Filing of documents to meet statutory requirements Advertising in accordance with statutory requirements
Obtaining a specific penalty bond.	
Setting up electronic case files and electronic case details on IPS.	
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews at 1 month, 2 months & 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
VAT & Corporation Tax matters and returns.	Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns
<u>CREDITORS</u>	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Dealing with Pension Schemes	Corresponding with the PPF and the Pensions Regulator
Dealing with HMRC/RPO claims	
Creditors' Meeting	Preparation of meeting notices, proxies/voting forms and advertisements Notice of meeting to all known creditors Collate and examine proofs and proxies/votes to decide on resolutions Preparation of meeting file, including agenda, certificate of postage, attendance register, list of creditors, reports to creditors, advertisement of meeting and draft minutes of meeting. Responding to queries and questions following meeting Issuing notice of result of meeting.
Annual/Progress Reports	Preparing, circulating and filing progress reports. Disclosure of sales to connected parties
Initial Appointment Notification to Creditors - Preparing the documentation & sending out initial appointment notification to creditors	Preparing a fee estimate for inclusion with the report to creditors.

Description of work undertaken	Includes
<u>INVESTIGATIONS</u>	
SIP 2 Review - Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.	Correspondence to request information on the company's dealings, making further enquiries of third parties Reviewing questionnaires submitted by creditors and directors Reconstruction of financial affairs of the company Reviewing company's books and records Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Liaising with the committee/creditors or major creditors about further action to be taken
CDDA Reports - Preparing a report or return on the conduct of the directors as required by the Company Directors Disqualification Act.	Preparing statutory investigation reports Liaising with Insolvency Service Submission of report with the Insolvency Service Preparation and submission of supplementary report if required Assisting the Insolvency Service with its investigations
<u>REALISATION OF ASSETS</u>	
Leasehold Property	Liaising with landlord Agreeing surrender
Furniture and Equipment	Liaising with valuers, and interested parties Pursuing sale consideration
Arranging & Monitoring Insurance	Correspondence with insurer regarding initial and ongoing insurance requirements
<u>CASHIERING</u>	
Opening, maintaining and managing the Office Holders' cashbook and bank account.	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments
Dealing with deposit forms	Banking remittances
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory receipts and payments accounts at Companies House

Current Charge-out Rates of the staff working on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken.

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates are likely to be subject to periodic increase.

Grade of Staff	Rate from 1 May 2019
Partner	£345.00 - £520.00
Director	£315.00 - £475.00
Senior Manager	£265.00 – £395.00
Manager	£210.00 - £295.00
Assistant Manager	£195.00 – £280.00
Senior Administrator	£185.00 – £270.00
Administrator	£160.00 – £185.00
Assistant Administrator	£105.00
Case Accountant	£135.00
Junior Administrator	£105.00
Support Staff/Executive Assistant	£100.00 – £135.00