

## Liquidator's Progress Report

# S.192

Pursuant to Sections 92A and 104A and 192  
of the Insolvency Act 1986

To the Registrar of Companies

Company Number

07607586

Name of Company

Martin Smith Independent Financial Adviser Limited

I / We

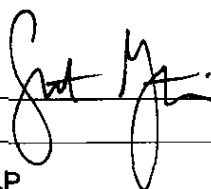
Stuart David Morton, 20 Central Avenue, St Andrews Business Park, Thorpe St Andrew, Norwich, NR7 0HR

Matthew Robert Howard, 20 Central Avenue, St Andrews Business Park, Thorpe St Andrew, Norwich, NR7 0HR

the liquidator(s) of the company attach a copy of my/our Progress Report  
under section 192 of the Insolvency Act 1986.

The Progress Report covers the period from 24/03/2016 to 23/03/2017

Signed



Date

2/6/17

Price Bailey LLP  
20 Central Avenue  
St Andrews Business Park  
Thorpe St Andrew  
Norwich  
NR7 0HR

Ref: M10221/SDM/MRH/JC/WB

TUESDAY



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COMPANIES HOUSE

**MARTIN SMITH INDEPENDENT FINANCIAL ADVISER LIMITED**  
**(n Members' Voluntary Liquidation)**

**LIQUIDATORS' PROGRESS REPORT TO MEMBERS**  
**For the year ending 23 March 2017**

**STATUTORY INFORMATION**

<b>Company name:</b>	Martin Smith Independent Financial Adviser Limited
<b>Registered office:</b>	20 Central Avenue, St Andrews Business Park, Thorpe St Andrew, Norwich, NR7 0HR
<b>Former registered office:</b>	1 Burgh Road, Ayisham, Norwich, NR11 6AJ
<b>Registered number:</b>	07607586
<b>Joint Liquidators' names:</b>	Stuart David Morton and Matthew Robert Howard
<b>Joint Liquidators' address:</b>	20 Central Avenue, St Andrews Business Park, Thorpe St Andrew, Norwich, NR7 0HR
<b>Joint Liquidators' date of appointment:</b>	24 March 2016
<b>Actions of Joint Liquidators'</b>	Any act required or authorised under any enactment to be done by a Liquidator may be done by either or both of the Liquidators acting jointly or alone.

**LIQUIDATORS' ACTIONS SINCE APPOINTMENT**

Following my appointment as Joint Liquidator of the Company the statutory requirements were completed, which included submitting the necessary notices to Companies House and HM Revenue & Customs and three adverts placed in the London Gazette. Notice of my appointment was also sent to all other relevant parties.

Following a review of the information contained in the Declaration of Solvency, the cash at bank was realised.

Shortly after appointment, I declared an initial distribution to shareholders, paying out the majority of cash held but leaving a sufficient balance to cover the Corporation Tax liability, my fees & expenses and a small residual balance as a contingency in case of any unexpected payments being required.

The P11d requirements for the Company were reviewed and I liaised with Price Bailey LLP's corporate team (the Company's accountants) to ensure that the reporting requirements were met. A nil return was submitted for the year.

The Corporation Tax returns had been submitted the Company's accountants, prior to the due date of 30 April 2016. Unfortunately a letter was later received from HM Revenue & Customs stating that the returns had been rejected. This was due to an error by HMRC and the Company's accountants responded arguing against the rejection.

Prior to receiving a response, I received a notice of an HMRC penalty determination for late submission of the Corporation Tax return for the period ending 30 April 2015. I wrote to HMRC and appealed the penalties. This prompted a response from HMRC regarding the rejected returns and I was then advised to resubmit them which I did immediately. Shortly after we received acknowledgements of receipt of the returns, but it wasn't until a further month had passed that we received an amended penalty determination stating that no penalty was due.

On receipt of the amended penalty determination in late September 2016, Corporation Tax clearance was requested from HMRC for the pre-liquidation period. Unfortunately, despite chasing on numerous occasions, clearance was not received until 17 March 2017.

VAT and PAYE tax clearances were received during October 2016.

The residual funds held in the Liquidation bank account were placed onto a non-interest bearing account and the post-Liquidation Corporation Tax return prepared. Shortly after the reporting date, this was submitted to HMRC along with the request for post-Liquidation corporation tax clearance. The liability of £17.40 arising from interest receipts has also been paid.

There is certain work that I am required by the insolvency legislation to undertake work in connection with the liquidation that provides no financial benefit for the members. A description of the routine work undertaken since my appointment as Liquidator is contained in Appendix 2.

#### **RECEIPTS AND PAYMENTS ACCOUNT**

My Receipts & Payments Account for the period from 24 March 2016 to 23 March 2017 is attached at Appendix 1.

The balance of funds are now held in a non-interest bearing account to avoid further Corporation Tax liabilities accruing on interest, enabling us to request post-liquidation tax clearance.

#### **ASSETS**

##### Cash at Bank

According to the Declaration of Solvency, Cash at Bank was estimated to realise £378,607.97. I confirm that £378,607.97 was received in total.

##### Bank Interest

Bank interest of £87.86 was received on both monies held in the Company's bank account prior to closure and monies held in the Liquidation bank account.

#### **LIABILITIES**

##### Unrecoverable VAT

£546.20 VAT has been paid on expenses on the Liquidation during the year which we are not able to recover from HMRC because the Company was not VAT registered.

**Statutory Advertising**

£231.00 has been paid to Courts Advertising Limited in relation to placing the statutory adverts required on appointment in the London Gazette.

**Pre-Liquidation Corporation Tax**

£31,428.73 was paid to HM Revenue & Customs for the pre-Liquidation Corporation Tax liability.

**Corporation Tax Interest**

£245.51 was paid to HM Revenue & Customs relating to accrued interest for the pre-Liquidation Corporation Tax liability.

**Secured Creditors**

An examination of the Company's mortgage register, held by the Registrar of Companies, showed that the Company has no current charges over its assets.

**Preferential Creditors**

There are no preferential creditors on the Liquidation.

**Crown Creditors**

The Declaration of Solvency included £31,528.73 owed to HMRC. £31,528.73 was paid to HMRC in this regard. HMRC's final claim of £Nil, relating to VAT and PAYE has been received.

**Non-Preferential Unsecured Creditors**

The Declaration of Solvency did not include any non-preferential unsecured creditors. I have not received any claims from non-preferential unsecured creditors.

**Share Capital**

All known creditors have been paid in full and the following distribution was made to the Members holding ordinary shares:

Date	Amount of distribution	Rate of distribution per share
30.03.2016	£335,000	£3,350 per share

**LIQUIDATORS' REMUNERATION**

My remuneration was previously authorised by Members by written resolutions effective on 24 March 2016 on a fixed fee basis of £5,000 plus VAT. I have drawn £2,500 plus VAT to 23 March 2017.

Due to the delays in receiving tax clearance, as described above, it is necessary to produce an annual report which was not envisaged when my fees were approved. This additional work does not give any financial benefit to the Members, but I have to undertake it in order to meet my requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that I must follow.

I will not be seeking any further fees to cover the time costs of producing this additional report.

A copy of 'A Members' Guide to Liquidators' Fees', together with an explanatory note which shows Price Bailey LLP's fee policy are available at the link [www.pricebailey.co.uk/creditors](http://www.pricebailey.co.uk/creditors). A hard copy of both documents can be obtained on request from the address below.

#### **LIQUIDATORS' EXPENSES**

I have incurred expenses to 23 March 2017 of £220.00. I have not yet drawn any expenses in this matter.

I have incurred the following expenses in the period since my appointment as Liquidator:

Type of expense	Amount incurred/ accrued in the reporting period
Statutory bonding	£220.00

I have not incurred any category 2 disbursements in the period since my appointment as Liquidator.

I have not used any agents or professional advisors in the reporting period.

#### **FURTHER INFORMATION**

A Member may, with the permission of the court or with at least 5% of the total voting rights of all the Members having the right to vote at general meetings of the company request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report.

A Member may, with the permission of the court or with at least 10% of the total voting rights of all the Members having the right to vote at general meetings of the company, apply to court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

The Liquidation will remain open until the post-Liquidation corporation tax clearance has been received, following the recent submission of the post-Liquidation corporation tax return and request for clearance. Closing procedures can then be undertaken and the Joint Liquidators' Final Report issued. I am again reliant on a response from HMRC and, based on current experience, I estimate that it may take approximately 5 months. Once resolved, the Liquidation will be finalised and our files will be closed. I will endeavour to obtain clearance and finalise the Liquidation as soon as possible.

If members have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available on-line, they should contact James Clarkson on 01603 708467, or by email at [james.clarkson@pricebailey.co.uk](mailto:james.clarkson@pricebailey.co.uk).



**S Morton MIFA MABRP**  
**JOINT LIQUIDATOR**

Authorised to act in the UK by the Insolvency Practitioners Association  
For and on behalf of  
**PRICE BAILEY LLP**

## **Appendix 2**

### **1. Administration**

- Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.
- Setting up and maintaining physical & electronic case files.
- Setting up and maintaining the case on the practice's electronic case management system and entering data.
- Issuing the statutory notifications to creditors and others required on appointment as office holder, including Gazetting the office holder's appointment.
- Obtaining a specific penalty bond.
- Dealing with all routine correspondence and emails relating to the case.
- Opening, maintaining and managing the office holder's estate bank account.
- Creating, maintaining and managing the office holder's cashbook.
- Undertaking regular bank reconciliations of the bank account containing estate funds.
- Reviewing the adequacy of the specific penalty bond on a quarterly basis.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Preparing, reviewing and issuing annual progress reports to Members.
- Filing returns at Companies House.
- Preparing and filing Corporation Tax returns.

### **2. Creditors**

- Maintaining up to date creditor information on the case management system.

**Martin Smith Independent Financial Adviser Limited  
(In Liquidation)**

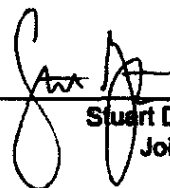
**Joint Liquidators' Summary of Receipts and Payments  
To 23 March 2017**

RECEIPTS	Declaration of Solvency (£)	Total (£)
Cash at Bank	378,607.97	378,692.21
Bank Interest Gross		87.86
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		378,780.07
		<hr/>
<b>PAYMENTS</b>		
Cash at Bank		84.24
Liquidator's Fees		2,500.00
Unrecoverable VAT		546.20
Statutory Advertising		231.00
HMRC (Corporation Tax)	(31,528.73)	31,528.73
HMRC Corporation Tax Interest		245.51
Ordinary Shareholders		335,000.00
		<hr/>
		370,135.68
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Net Receipts/(Payments)		8,644.39
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**MADE UP AS FOLLOWS**

Bank 1 - Current IB	8,644.39
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	8,644.39
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Note - VAT is not recoverable.

  
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Stuart David Morton  
Joint Liquidator