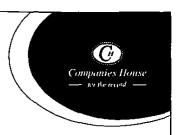
# **AA01**

## Change of accounting reference date



You can use the WebFiling service to file this form online Please go to www companieshouse gov uk

What this form is for You may use this form to change the accounting reference date relating to either the current, or the immediately previous, accounting period

# X What this form is NOT for

You cannot use this form to change a period for which

- accounts are already over a cextend a period beyond months unless the com-



14/01/2012 **COMPANIES HOUSE** 

		administration	COMPANIES HOUSE		
1	Company details				
Company number	0 7 5 9 1 6 5 3		→ Filing in this form Please complete in typescript or in bold black capitals  All fields are mandatory unless specified or indicated by *		
Company name in full  2  Accounting period ending on	Claremont House RTM Company	Limited			
	Date of accounting reference period				
	Please enter the end date of the current accounting period •	t, or the immediately previous,	Date of period you wish to change     The current period means the		
	d3   d0   m0   m4   y2   y0	y <sub>1</sub> y <sub>2</sub>	present accounting period which has not yet come to an end		

The immediately previous period means the period immediately preceding your present accounting period

3	New accounting reference date o				
	Has the accounting reference period been shortened or extended?				
	<ul> <li>→ Shortened Please complete 'Date shortened so as to end on'</li> <li>→ Extended Please complete 'Date extended so as to end on'</li> <li>Please enter the date the accounting reference period has been shortened to</li> </ul>				
Date <b>Shortened</b> so as to end on	d 3         d 1         m 1         m 2         y 2         y 0         y 1         y 1				
or	Please enter the date the accounting reference period has been extended to				
Date Extended so as to end on	d d m y y y				

New accounting reference date If you wish to move the end of your current, or immediately previous, reference period to an earlier date, please insert the required date in the box marked 'Shortened'

If you wish to move the end of your current, or immediately previous, reference period to a later date, please insert the required date in the box marked 'Extended'

You cannot change a period for which the accounts are overdue

You cannot extend a period beyond 18 months unless the company is in administration

# AA01 Change of accounting reference date

	Have you extended the accounting reference period more than once in five years?  → Yes Please complete the section below  → No Please go to Section 5	Textending more than once in five years You only need to complete this section if you have extended your accounting reference period more than once in five years	
Extending more than once in five years	You may not extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box.  The company is in administration.  You have specific approval from the Secretary of State (please enclose a copy).  You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area.  You are submitting the form on behalf of an overseas company.		
5	Signature		
	I am signing this form on behalf of the company	Societas Europaea  If the form is being filed on behalf	
Signature	Signature X	of a Societas Europaea (SE), please	
	This form may be signed by Director ②, Secretary, Person authorised ③, Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	Under either section 270 or 274 of the Companies Act 2006	

#### **AA01**

Change of accounting reference date

	Presenter information				
	You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.				
ĺ	Contact name				
İ	Company name				
ĺ					
	Address				
	Post tawn				
ĺ	County/Region				
	Postcode				
١	Country				

## Checklist

ĐΧ

Telephone

We may return forms completed incorrectly or with information missing

#### Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed section 2
- ☐ You have entered the new accounting reference date in section 3
- ☐ You have completed section 4 (if appropriate)
- ☐ You have signed the form
- ☐ You have checked your filing deadline through WebCHeck at www companieshouse gov uk

#### Important information

Please note that all information on this form will appear on the public record.

### Where to send

but if

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland. The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

#### For companies registered in Northern Ireland

The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 NR Belfast 1

# Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk