

# LIQ14

## Notice of final account prior to dissolution in CVL



Companies House

WEDNESDAY



A04 \*A8W7V1L4\* 08/01/2020 #242  
COMPANIES HOUSE

### 1 Company details

Company number 0 7 5 8 1 4 0 7

Company name in full Mosi Squared Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals

### 2 Liquidator's name

Full forename(s) Tauseef

Surname Rashid

### 3 Liquidator's address

Building name/number Kingsland Business Recovery

Street 14 Derby Road

Post town Stapleford

County/Region Nottingham

Postcode N G 9 7 A A

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

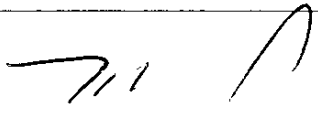
Postcode

Country

② Other liquidator  
Use this section to tell us about  
another liquidator

# LIQ14

Notice of final account prior to dissolution in CVL

<b>6</b>	<b>Liquidator's release</b>	
	<input type="checkbox"/> Tick if one or more creditors objected to liquidator's release.	
	:	
<b>7</b>	<b>Final account</b>	
	<input type="checkbox"/> I attach a copy of the final account.	
<b>8</b>	<b>Sign and date</b>	
Liquidator's signature	<div>Signature</div> <div>X  X</div>	
Signature date	<div><div>d0d7</div><div>m0m1</div><div>y2y0y2y0</div></div>	

# LIQ14

## Notice of final account prior to dissolution in CVL



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Maggi White**

Company name **Quantuma LLP**

Address **14 Derby Road**

**Stapleford**

Post town **Nottingham**

County/Region **Nottinghamshire**

Postcode **N G 9 7 A A**

Country

DX

Telephone **0800 955 3595**



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

**All information on this form will appear on the public record.**



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Mosi Squared Limited**  
**(In Liquidation)**  
**Liquidator's Abstract of Receipts & Payments**  
**From 25 June 2015 To 7 January 2020**

Statement of Affairs		£	£
NIL	ASSET REALISATIONS		
	Furniture & Equipment	NIL	
	Cash at Bank	5,289.62	
	Bank Interest Gross	1.20	
			5,290.82
	COST OF REALISATIONS		
	Preparation of S. of A.	4,000.00	
	Office Holders Fees	1,290.49	
	Bank Charges	0.33	
			(5,290.82)
(1,000.00)	UNSECURED CREDITORS		
(40,864.42)	Trade & Expense Creditors	NIL	
	HM Revenue & Customs	NIL	
			NIL
(10.00)	DISTRIBUTIONS		
	Ordinary Shareholders	NIL	
			NIL
<b>(41,874.42)</b>			<b>(0.00)</b>
	REPRESENTED BY		
			NIL

Tauseef Rashid  
Liquidator

# NOTICE OF NO DIVIDEND

**Company Name:** Mosi Squared Limited (In Liquidation) ("the Company")  
**Company Number:** 07581407

This Notice is given under Rule 14.36 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Liquidator of the Company, Tauseef A Rashid, of Quantuma LLP, 14 Derby Road, Stapleford, Nottingham, NG9 7AA who were appointed by the members and creditors.

The Liquidator gives notice confirming that no dividend will be declared in the Liquidation of the Company, as the funds realised have already been allocated for paying the expenses of the Liquidation.

The Liquidator will now proceed to conclude the Liquidation.

Signed: \_\_\_\_\_

Tauseef a Rashid  
Liquidator

Dated: \_\_\_\_\_

4/11/19

# **NOTICE THAT THE COMPANY'S AFFAIRS ARE FULLY WOUND UP**

**Company Name:** Mosi Squared Limited (In Liquidation) ("the Company")  
**Company Number:** 07581407

This Notice is given under Rule 6.28 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Liquidator of the Company, Tauseef A Rashid, of Quantuma LLP, 14 Derby Road, Stapleford, Nottingham, NG9 7AA who was appointed by the creditors.

The Liquidator gives notice that the Company's affairs are fully wound up.

Creditors have the right:

- (i) to request information from the Liquidator under Rule 18.9 of the Rules;
- (ii) to challenge the Liquidator's remuneration and expenses under Rule 18.34 of the Rules; and
- (iii) to object to the release of the Liquidator by giving notice in writing, before the end of the prescribed period, to:

Tauseef A Rashid  
Quantuma LLP  
14 Derby Road, Stapleford, Nottingham, NG9 7AA

The prescribed period ends at the later of: (i) eight weeks after delivery of this notice, or (ii) if any request for information under Rule 18.9 of the Rules or any application to Court under that Rule or Rule 18.34 of the Rules is made, when that request or application is finally determined.

The Liquidator will vacate office under Section 171 of the Insolvency Act 1986 ("the Act") on delivering to the Registrar of Companies the final account and notice saying whether any creditor has objected to release.

The Liquidator will be released under Section 173 of the Act at the same time as vacating office unless any of the Company's creditors objected to release.

Relevant extracts of the Rules referred to above are provided overleaf.

Signed: \_\_\_\_\_

Tauseef A Rashid  
Liquidator

Dated: \_\_\_\_\_

4/11/19

**RELEVANT EXTRACTS OF RULES 18.9 AND 18.34 OF  
THE INSOLVENCY (ENGLAND & WALES) RULES 2016**

**Rule 18.9**

- (1) The following may make a written request to the office-holder for further information about remuneration or expenses set out in a final report under rule 18.14:
- a secured creditor;
  - an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question); or
  - any unsecured creditor with the permission of the court.
- (2) A request or an application to the court for permission by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one creditor.

**Rule 18.34**

- (1) This rule applies to an application in a winding-up made by a person mentioned in paragraph (2) on the grounds that:
- the remuneration charged by the office-holder is in all the circumstances excessive;
  - the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
  - the expenses incurred by the office-holder are in all the circumstances excessive.
- (2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable:
- a secured creditor; or
  - an unsecured creditor with either
    - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
    - (ii) the permission of the court.
- (3) The application by a creditor must be made no later than eight weeks after receipt by the applicant of the final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question.

**MOSI SQUARED LIMITED  
THE LIQUIDATOR'S FINAL ACCOUNT**

**4 November 2019**

**This is the final account on the conduct of the Liquidation of Mosi Squared Limited following the appointment of Tauseef A Rashid as Liquidator on 25 June 2015.**

**Please note that the Company's affairs are fully wound up and that I am seeking my Release as Liquidator in this matter. The report has been prepared solely to comply with the statutory requirements of The Insolvency Act 1986 and The Insolvency (England and Wales) Rules 2016. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members and creditors for any purpose other than updating them for the purposes, or by any other person for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.**

**OBJECTIONS TO THE LIQUIDATOR'S RELEASE**

**Creditors may object to the Release of the Liquidator by giving notice, in writing, within 8 weeks of the receipt of this report, or on final determination of any Court application.**

**Tauseef A Rashid is licensed to act as an Insolvency Practitioner by The Institute Of Chartered Accountants In England and Wales**

## **CONTENTS**

1. INTRODUCTION
2. THE PROGRESS OF THE LIQUIDATION
3. CREDITORS: CLAIMS AND DISTRIBUTIONS
4. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS
5. THE LIQUIDATOR'S FEES AND EXPENSES
6. CLOSURE OF THE LIQUIDATION

## **APPENDICES**

- Appendix 1 Statutory Information
- Appendix 2 The Liquidator's receipts and payments account as at 4 November 2019
- Appendix 3 Schedule of Liquidator's time costs for the Review Period and the whole period of the Liquidation
- Appendix 4 The Liquidator's Detailed Narrative List of Work Undertaken during the Review Period

## **ABBREVIATIONS**

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Liquidator"	Tauseef A Rashid
"Email"	nottingham@quantuma.com
"the Company"	Mosi Squared Limited (in Liquidation)
"Decision Procedure"	Vote by Correspondence
	Virtual Meeting – allows creditors to participate without the need to attend.
	Electronic Voting – an electronic system that allows creditors to vote without the need to attend.
	Physical Meeting – meeting held at a specific location and time where creditors need to attend in person.
"SIP"	Statement of Insolvency Practice (England & Wales)
"Small Debts"	Claims of £1,000 or less
"Review Period"	Period covered by the report from 25 June 2019 to 4 November 2019

## **1. Introduction**

This report has been prepared to provide members and creditors with an update on the progress of the Liquidation of the Company since my appointment as Liquidator on 25 June 2015.

The report has been prepared in accordance with insolvency legislation to provide members and creditors and the Registrar of Companies with details of the progress made during the Review Period, and with an overview of the conduct of the Liquidation and summary of the information provided in the annual progress reports that have been issued during the Liquidation. Copies of these reports are available on request.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

### **Details of the appointment of the Liquidator**

Tauseef A Rashid of Quantuma was appointed Liquidator of the Company on 25 June 2015.

On 1 April 2019 Kingsland Business Recovery merged with Quantuma LLP. Mr Rashid remains as sole Liquidator in this matter.

## **2. THE PROGRESS OF THE LIQUIDATION**

### **The Liquidator's receipts and payments account**

Attached at Appendix 2 is a receipts and payments account covering the Review Period, together with a summary of the transactions during the course of the Liquidation to the date of this report.

### **VAT Basis**

Receipts and payments are shown net of VAT, with any amount due from HM Revenue and Customs shown separately. All VAT has now been reclaimed.

### **Realisation of Assets**

#### **Cash at Bank**

As previously report, the sum of £5,289.62 was held in the Company's bank account with HSBC Bank and transferred to the Liquidation account shortly after my appointment.

#### **Gross Bank Interest**

In total gross bank interest of £1.20 has been received during the course of the Liquidation.

### **Administrative, Statutory & Regulatory Tasks**

The Liquidator has met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progression of the Liquidation, which has ensured that the Liquidator and his staff have carried out the work to high professional standards.

During the Review Period, primarily these tasks have included:

- Drafting and issuing the progress report to creditors;
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Liquidator that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;
- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;

- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments; and
- Completing periodic tax returns.
- Closing procedures including preparing the Final Report.

### **3. CREDITORS: CLAIMS AND DISTRIBUTIONS**

#### **Secured creditors**

There are no secured creditors in this matter.

#### **Preferential creditors**

The Liquidator has not received any preferential claims.

#### **Prescribed Part**

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the unsecured creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.
- Subject to a maximum of £600,000.

As previously advised, the Company did not grant a floating charge.

#### **Unsecured creditors**

Unsecured claims were estimated at £41,864 in the Director's Estimated Statement of Affairs and, to date, 2 claims have been received totalling £156,322.

#### **Notice of No Dividend**

I confirm that no dividend will be distributed as the funds realised have already been distributed or used or allocated for defraying the expenses of the Liquidation.

The Liquidator will now proceed to conclude the Liquidation. Notice of no dividend is enclosed with this final account.

### **4. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS**

#### **Investigations**

As part of the Liquidator's statutory duties, an investigation into the conduct of the Company Director was completed.

In this regard, a confidential report was submitted to The Insolvency Service on 23 November 2015.

#### **EU Regulations (Whether Proceedings are Main Proceedings or Territorial)**

The Company's centre of main interest was in the UK as their registered office was 114 Merlion Avenue, Harrow, Middlesex, HA7 4RX and their trading address was 114 Merlion Avenue, Harrow, Middlesex, HA7 4RX and, therefore, it is considered that the EU Regulations apply. These proceedings are main proceedings as defined in the EU Regulations.

## **General Data Protection Regulation**

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, Directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link [www.quantuma.com/legal-notices/](http://www.quantuma.com/legal-notices/).

## **Further Information**

Please note that the Liquidator is bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>. Additionally the Liquidator is also bound by the regulations of their Licensing Bodies.

To comply with the Provision of Services Regulations, some general information about Quantuma LLP, including our complaints policy and Professional Indemnity Insurance, can be found at <http://www.quantuma.com/legal-information/>.

## **5. THE LIQUIDATOR'S FEES AND EXPENSES**

A copy of 'A Creditors Guide to Liquidator's Fees' effective from 6 April 2017 together with Quantuma LLP's current schedule of charge-out rates and chargeable disbursements may be found at <https://www.quantuma.com/guide/creditors-guide-fees/>. A hard copy of both the Creditors' Guide and the firm's charge-out rate and disbursement policy may be obtained on request at no cost.

### **Pre-Appointment Costs**

At the meeting of creditors held on 25 June 2015, a fixed fee of £4,000 plus VAT approved for assisting the Directors in calling the relevant meeting with preparing the Statement of Affairs. This fee was paid from first realisations on appointment, and is reflected on the enclosed Receipts and Payments account.

A payment of £1,000 plus VAT from this fee, was paid to Sigma Chartered Accountants for their assistance with preparing the account in connection with the Statement of Affairs.

### **Liquidator's Remuneration**

The Liquidator's remuneration was approved on a time cost basis in relation to this assignment, as authorised by creditors at the Section 98 Meeting of Creditors, on 25 June 2015 in accordance with the following resolution:

"That the Liquidator be authorised to draw his remuneration according to time spent and expertise applied by him and his staff in the conduct of the administration (to include payments to third parties for any relevant assistance in the conduct of the administration) from time to time as and when appropriate, together with any relevant disbursement contributions"

The time costs for the Review Period 25 June 2019 to 4 November 2019 total £1,511.00, representing 8 30 hours at an average hourly rate of £182.05.

The total time incurred by the Liquidator totals £7,162.50, representing 36.85 hours at an average hourly rate of £194.37.

A summary of the time costs for the periods are detailed at Appendix 3

We believe this case generally to be of average complexity and no extraordinary responsibility has to date fallen upon the Liquidator however, the case has remained open longer than anticipated at the request of HM Revenue and Customs, whilst they carried out their own enquiries.

## Liquidator's Expenses

The expenses incurred during the Review Period and to date are compared with the original expenses estimate as follows:

Expenses	Original expenses estimate £	Actual expenses incurred in the Review Period £	Actual expenses incurred to date £	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
Advertising	208.65	Nil	208.65	N/a
Bank charges	0.33	Nil	0.33	N/a
Bond	36.00	Nil	36.00	N/a
<b>TOTAL</b>	<b>244.98</b>	<b>Nil</b>	<b>244.98</b>	

Having regard for the costs that are likely to be incurred in bringing this Liquidation to a close, the Liquidator considers that the original fees estimate is unlikely to be exceeded; and the original expenses estimate is unlikely to be exceeded.

### Creditors' right to request information

Any secured creditor, or unsecured creditor with the support of at least 5% in value of the unsecured creditors or with permission of the Court, may request, in writing, for the Liquidator to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

### Creditors' right to challenge remuneration and/or expenses

Any secured creditor, or unsecured creditor with the support of at least 10% in value of the unsecured creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Liquidator is entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.

## 6. CLOSURE OF THE LIQUIDATION

All matters have been concluded and the Liquidator will vacate office and obtain their Release as Liquidator on delivering the final account to the Registrar of Companies.

The company will subsequently be dissolved automatically (cease to exist) three months after the delivery of the final account.

Should you have any queries in regard to any of the above please do not hesitate to contact Narinder Kaur on 0800 955 3595 or by e-mail at [notingham@quantuma.com](mailto:notingham@quantuma.com).

**Tauseef A Rashid**  
Liquidator

**MOSI SQUARED LIMITED  
(IN LIQUIDATION)**

**Appendix 1**

**STATUTORY INFORMATION**

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Company Name Mosi Squared Limited

Trading Address 114 Merrion Avenue  
Harrow  
Middlesex  
HA7 4RX

Trading Name/Former Trading Name None registered

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Proceedings in Liquidation

Date of Appointment 25 June 2015

Liquidator Tauseef A Rashid  
Quantuma LLP  
14 Derby Road  
Stapleford  
Nottingham  
NG9 7AA

Email nottingham@quantuma.com

Registered Office c/o Quantuma LLP  
14 Derby Road  
Stapleford  
Nottingham  
NG9 7AA

Former Registered Office 114 Merrion Avenue  
Harrow  
Middlesex  
HA7 4RX

Company Number 07581407

Incorporation Date 29 March 2011

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**MOSI SQUARED LIMITED  
(IN LIQUIDATION)**

**THE LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT  
AS AT 4 November 2019**

**Mosi Squared Limited  
(In Liquidation)  
Liquidator's Summary of Receipts and Payments**

RECEIPTS	Statement of Affairs (£)	From 25/06/2015 To 24/06/2019 (£)	From 25/06/2019 To 04/11/2019 (£)	Total (£)
Furniture & Equipment	NIL	0.00	0.00	0.00
Cash at Bank		5,289.62	0.00	5,289.62
Bank Interest Gross		1.20	0.00	1.20
Vat Receivable		1,058.10	0.00	1,058.10
		<b>6,348.92</b>	<b>0.00</b>	<b>6,348.92</b>
<b>PAYMENTS</b>				
Preparation of S. of A.		4,000.00	0.00	4,000.00
Office Holders Fees		1,290.49	0.00	1,290.49
Bank Charges		0.33	0.00	0.33
Trade & Expense Creditors	(1,000.00)	0.00	0.00	0.00
HM Revenue & Customs	(40,854.42)	0.00	0.00	0.00
Ordinary Shareholders	(10.00)	0.00	0.00	0.00
Vat Receivable		1,058.10	0.00	1,058.10
		<b>6,348.92</b>	<b>0.00</b>	<b>6,348.92</b>
<b>Net Receipts/(Payments)</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MADE UP AS FOLLOWS</b>				
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Classification of Work Function	Partner	Manager	Other Senior Professionals	Attendants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
9.1 Fee Review and Strategy Notes	0.00	0.50	0.30	0.00	0.80	179.00	223.75
Admin & Planning	0.00	0.50	0.30	0.00	0.80	179.00	223.75
4.1 Periodic Meetings and Reports	0.00	0.00	6.00	0.00	6.00	1044.00	174.00
4.2 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.3 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.4 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.5 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.6 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.7 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.8 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.9 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.10 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.11 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.12 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.13 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.14 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.15 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.16 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.17 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.18 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.19 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.20 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.21 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.22 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.23 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.24 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.25 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.26 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.27 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.28 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.29 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.30 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.31 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.32 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.33 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.34 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.35 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.36 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.37 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.38 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.39 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.40 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.41 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.42 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.43 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.44 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.45 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.46 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.47 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.48 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.49 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.50 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.51 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.52 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.53 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.54 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.55 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.56 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.57 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.58 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.59 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.60 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.61 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.62 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.63 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.64 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.65 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.66 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.67 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.68 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.69 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.70 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.71 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.72 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.73 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.74 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.75 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.76 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.77 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.78 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.79 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.80 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.81 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.82 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.83 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.84 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.85 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.86 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.87 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.88 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.89 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.90 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.91 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.92 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.93 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.94 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.95 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.96 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.97 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.98 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.99 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.100 Station Level Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigations	0.00	0.00	1.30	0.00	1.30	234.00	180.00
Total Hours	0.00	0.50	7.60	0.20	8.30	1,511.00	182.05
Total Fees Earned						1,290.45	

0467 - Mrs Squared Limited  
From 25/06/2015 to 04/11/2019  
All Cost Appointment Project Codes

[illegible]

THE LIQUIDATOR'S DETAILED NARRATIVE LIST OF WORK UNDERTAKEN DURING THE REVIEW PERIOD

Description of work undertaken	Includes
<b>ADMINISTRATION &amp; PLANNING</b>	
Case strategy & completing file reviews	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
VAT & Corporation Tax matters and returns	Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns
<b>CREDITORS</b>	
Dealing with creditor correspondence, emails and telephone conversations	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Dealing with HMRC	Receive and follow up HMRC enquiries via telephone and email Review and prepare correspondence for HMRC in relation to their enquiries, via email and post
Annual Progress Reports	Preparing, circulating and filing progress reports.
<b>INVESTIGATIONS</b>	
<b>REALISATION OF ASSETS</b>	
<b>CASHIERING</b>	
Opening, maintaining and managing the Office Holders' cashbook and bank account	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque regulations	Issuing cheques/BACS payments
Dealing with deposit forms	Banking remittances
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory receipts and payments accounts at Companies House
<b>CLOSING PROCEDURES</b>	
Filing final statutory returns at Companies House/Court	

Current Charge-out Rates of the staff who have worked on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken

Support staff include secretarial and administrative support

The minimum unit of time recorded is 6 minutes.

Rates may have been subject to periodic increase.

Staff	Charge out rates £
Insolvency Practitioners/Partners	315
Managers	210-250
Administrators	120-180
Secretarial/Administration Support Staff	90