

#### **FILE COPY**

# CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company No. 7578357

The Registrar of Companies for England and Wales, hereby certifies that

#### POVEY LITTLE ACCOUNTANTS LIMITED

is this day incorporated under the Companies Act 2006 as a private company, that the company is limited by shares, and the situation of its registered office is in England/Wales

Given at Companies House on 25th March 2011



\*N07578357T\*





In accordance with Section 9 of the Companies Act 2006

### **IN01**

#### Application to register a company





A fee is payable with this form Please see 'How to pay' on the last page

✓ What this form is for

You may use this form to register a
private or public company

What this form is NOT for You cannot use this form to a limited liability partnerships, please use form LL IN



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WEDNESDAY

23/03/2011 COMPANIES HOUSE

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#### Part 1 Company details

Filling in this form
 Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by \*

A1	Company details					
	Please show the proposed company name below	Duplicate names     Duplicate names are not permitted A     list of registered names can be found     on our website There are various rules     that may affect your choice of name				
Proposed company name in full <b>0</b>	POVEY LITTLE ACCOUNTANTS					
For official use	official use					
A2	Company name restrictions @					
	Please tick the box only if the proposed company name contains sensitive or restricted words or expressions that require you to seek comments of a government department or other specified body	● Company name restrictions  A list of sensitive or restricted words or expressions that require consent can be found in quidance available				
	l confirm that the proposed company name contains sensitive or restricted words or expressions and that approval, where appropriate, has been sought of a government department or other specified body and I attach a copy of their response	on our website www.companieshouse.gov.uk				
A3	Exemption from name ending with 'Limited' or 'Cyfyngedig' ø					
	Please tick the box if you wish to apply for exemption from the requirement to have the name ending with 'Limited', Cyfyngedig' or permitted alternative    I confirm that the above proposed company meets the conditions for exemption from the requirement to have a name ending with 'Limited', 'Cyfyngedig' or permitted alternative	Name ending exemption Only private companies that are limited by guarantee and meet other specific requirements are eligible to apply for this For more details, please go to our website www.companieshouse.gov.uk				
A4	Company type •					
	Please tick the box that describes the proposed company type and members' liability (only one box must be ticked)  Public limited by shares  Private limited by shares  Private limited by guarantee  Private unlimited with share capital	● Company type  If you are unsure of your company's type, please go to our website www companieshouse gov uk				
	Private unlimited without share capital					

#### IN01 Application to register a company **A5** Situation of registered office o • Registered office Please tick the appropriate box below that describes the situation of the Every company must have a proposed registered office (only one box must be ticked) registered office and this is the England and Wales X address to which the Registrar will Wales send correspondence Scotland For England and Wales companies the address must be in England or Northern Ireland Viales For Welsh, Scottish or Northern ireland companies the address must be in Wales, Scotland or Northern Ireland respectively A6 Registered office address @ Registered office address Please give the registered office address of your company You must ensure that the address shown in this section is consistent Building name/number 12 with the situation indicated in section A5 Street HATHERLEY ROAD You must provide an address in England or Wales for companies to be registered in England and Wales Post town SIDCUP You must provide an address in County/Region KENT Wales, Scotland or Northern Ireland for companies to be registered in Postcode A 1 Wales Scotland or Northern Ireland respectively **A7** Please choose one option only and tick one box only For details of which company type can adopt which model articles I wish to adopt one of the following model articles in its entirety. Please tick Option 1 please go to our website only one box www.companieshouse gov uk X Private limited by shares Private limited by guarantee Public company Option 2 I wish to adopt the following model articles with additional and/or amended provisions I attach a copy of the additional and/or amended provision(s). Please tick only one box Private limited by shares Private limited by guarantee Public company Option 3 I wish to adopt entirely bespoke articles. I attach a copy of the bespoke articles to this application **A8** Restricted company articles • Restricted company articles Please tick the box below if the company's articles are restricted Restricted company articles are those containing provision for entrenchment. For more details

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please go to our website www.companieshouse.gov.uk

Application to register a company

### Part 2 Proposed officers

For private companies the appointment of a secretary is optional, however, if you do decide to appoint a company secretary you must provide the relevant details. Public companies are required to appoint at least one secretary.

Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual.

For a secretary who is an individual, go to Section B1, For a corporate secretary, go to Section C1, For a director who is an individual, go to Section D1, For a corporate director, go to Section E1

#### Secretary

B1	Secretary appointments •						
	Please use this section to list all the secretary appointments taken on formation For a corporate secretary, complete Sections C1-C5	Ocorporate appointments For corporate secretary appointments, please complete					
Title*		section C1-C5 instead of section B					
Full forename(s)		Additional appointments					
Surname		If you vish to appoint more than one secretary, please use					
Former name(s) 2		the 'Secretary appointments' continuation page					
		Former name(s)     Please provide any previous names which have been used for business purposes in the last 20 years.     Married women do not need to give former names unless previously used for business purposes					
B2	Secretary's service address 9						
Building name/number		Service address  This is the address that will appear					
Street		on the public record This does not have to be your usual residential address					
Post town		Please state 'The Company's Registered Office if your service					
County/Region		address will be recorded in the proposed company's register					
Postcode		of secretaries as the company s registered office					
Country		If you provide your residential address here it will appear on the public record					
B3	Signature o						
	I consent to act as secretary of the proposed company named in Section A1	O Signature The person named above consents					
Signature	Signatura	to act as secretary of the proposed company					
	X	· · · · · · · · · · · · · · · · · · ·					

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Application to register a company

#### Corporate secretary

C1	Corporate secretary appointments •			
	Please use this section to list all the corporate secretary appointments taken on formation	Additional appointments     If you wish to appoint more than one     corporate secretary please use the		
Name of corporate body/firm	POVEY LITTLE SECRETARIES LIMITED	'Corporate secretary appointments' continuation page		
Building name/number	12	Registered or principal address This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address). DX number of LP (Legal Post in Scotland) number.		
Street	HATHERLEY ROAD			
Post town	SIDCUP			
County/Region	KENT			
Postcode	D A 1 4 4 D T			
Country				
C2	Location of the registry of the corporate body or firm			
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only			
C3	EEA companies 🏻			
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA can be found in our guidance		
Where the company/ irm is registered €	UK	www.companieshouse.gov.uk		
		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)		
Registration number	2978957	Directive (00/13//reec)		
C4	Non-EEA companies			
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered,		
egal form of the corporate body or firm		you must also provide its number in that register		
Soverning law				
f applicable, where he company/firm is egistered •				
Registration number				
C5	Signature 8			
	I consent to act as secretary of the proposed company named in Section A1	<b>⊙</b> Signature		
ignature	X K MOODY FOR AND ON BEHALF OF X POVEY LITTLE SECRETARIES LIMITED	The person named above consents to act as corporate secretary of the proposed company		
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Application to register a company

#### Director

D1	Director appointments •					
	Please use this section to list all the director appointments taken on formation For a corporate director, complete Sections E1-E5	◆ Appointments  Private companies must appoint at least one director who is an				
Title*	MR	individual Public companies must appoint at least two directors one o				
Full forename(s)	ALAN MICHAEL	which must be an individual				
Surname	POVEY	• Former name(s)  Please provide any previous names				
Former name(s) •	•	which have been used for business purposes in the last 20 years.  Married women do not need to give former names unless previously used for business purposes				
Country/State of residence ©	UK	<b>③</b> Country/State of residence				
Nationality	BRITISH	This is in respect of your usual residential address as stated in				
Date of birth	1 d 70 9 11 9 75 6	section D4				
Business occupation (if any) •	ACCOUNTANT	Business occupation     If you have a business occupation,     please enter here. If you do not,     please leave blank				
		Additional appointments if you wish to appoint more than one director please use the 'Director appointments' continuation page				
D2	Director's service address 9					
	Please complete the service address below You must also fill in the director's usual residential address in <b>Section D4</b>	Service address This is the address that will appear on the public record This does not				
Building name/number	12	have to be your usual residential				
Street	HATHERLEY ROAD	Please state 'The Company's Registered Office if your service				
Post town	SIDCUP	address will be recorded in the proposed company's register of				
County/Region	KENT	directors as the company s registered office				
Postcode	D A 1 4 4 D T	If you provide your residential address here it will appear on the				
Country	UK	public record				
D3	Signature O					
<del>_</del>	I consent to act as director of the proposed company named in Section A1	O Signature				
Signature	Signature X	The person named above consents to act as director of the proposed company				

Directoi	۳
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D1	Director appointments •					
	Please use this section to list all the director appointments taken on formation For a corporate director, complete Sections E1-E5	Appointments     Private companies must appoint     at least one director who is an				
Title*		individual Public companies must appoint at least two directors, one of				
Full forename(s)		which must be an individual				
Surname	1	Please provide any previous names				
Former name(s) <b>®</b>		which have been used for business purposes in the last 20 years.  Married women do not need to give former names unless previously used				
Country/State of		for business purposes				
residence <b>S</b> Nationality		● Country/State of residence This is in respect of your usual residential address as stated in				
Date of birth	d	Section D4				
Business occupation (if any) •		Business occupation  If you have a business occupation, please enter here If you do not, please leave blank				
		Additional appointments If you wish to appoint more than one director, please use the 'Director appointments' continuation page				
D2	Director's service address   Please complete the service address below You must also fill in the director's usual residential address in Section D4	Service address This is the address that will appear				
	Please complete the service address below You must also fill in the director's	This is the address that will appear on the public record. This does not have to be your usual residential.				
Building name/number	Please complete the service address below You must also fill in the director's	This is the address that will appear on the public record. This does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service.				
Building name/number Street	Please complete the service address below You must also fill in the director's	This is the address that will appear on the public record. This does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of				
Building name/number Street Post town	Please complete the service address below You must also fill in the director's	This is the address that will appear on the public record. This does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service address will be recorded in the				
Building name/number Street  Post town County/Region Postcode	Please complete the service address below You must also fill in the director's	This is the address that will appear on the public record. This does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office.  If you provide your residential				
Building name/number Street  Post town County/Region	Please complete the service address below You must also fill in the director's	This is the address that will appear on the public record. This does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office.				
Building name/number Street Post town County/Region Postcode	Please complete the service address below You must also fill in the director's	This is the address that will appear on the public record. This does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office.  If you provide your residential address here it will appear on the				
Building name/number Street  Post town County/Region Postcode Country	Please complete the service address below You must also fill in the director's usual residential address in Section D4	This is the address that will appear on the public record. This does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office.  If you provide your residential address here it will appear on the				

Application to register a company

#### Corporate director

E1.	Corporate director appointments •			
<del></del>	Please use this section to list all the corporate directors taken on formation	Additional appointments  If you wish to appoint more than one		
Name of corporate body or firm				
Building name/number	Registered or principal address This is the address that will appear			
Street		on the public record. This address must be a physical location for the delivery of documents. It cannot be		
Post town		a PO box number (unless contained within a full address), DX number or		
County/Region		LP (Legal Post in Scotland) number		
Postcode				
Country				
E2	Location of the registry of the corporate body or firm			
	Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section E3 only  → No Complete Section E4 only	_		
E3	EEA companies •			
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	A full list of countries of the EEA can be found in our guidance		
Where the company/ firm is registered €		www.companieshouse.gov.uk  This is the register mentioned in		
		Article 3 of the First Company Law		
Registration number		Directive (68/151/EEC)		
E4	Non-EEA companies			
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered,		
Legal form of the corporate body or firm		you must also provide its number in that register		
Governing law				
If applicable, where the company/firm is registered •				
If applicable, the registration number				
E5	Signature ©			
	I consent to act as director of the proposed company named in Section A1	Signature The person named above consents		
Signature	Si gnature	to act as corporate director of the proposed company		

Part 3	Statemen	t of capital				
	→ Yes Co	ny have share capital? mplete the sections bel to Part 4 (Statement				
F1	Share capital ı	n pound sterling	(f)			
		each class of shares he complete Section F1	eld in pound sterling and then go to Section F	1		<del></del>
Class of shares (E.g. Ordinary/Preference etc	:)	Amount paid up on each share ①	Amount (if any) unpaid on each share <b>①</b>	Number of sha	res 😉	Aggregate nominal value 🛭
ORDINARY		£1	0	1		£ 1
	<u> </u>					£
						£
						£
			Total	s 1		€ 1
F2	Share capital ı	n other currencie	s			
Please complete the ta Please complete a sep		any class of shares hel currency	d in other currencies			
Currency						
Class of shares (E.g. Ordinary/Preference etc.)		Amount paid up on each share   O	Amount (if any) unpaid on each share •	Number of sha	res 🖸	Aggregate nominal value 🛭
	<u>.</u> .					
		· · · · · · · · · · · · · · · · · · ·	Total	5		
Currency						
Class of shares (E.g. Ordinary/Preference etc	)	Amount paid up on each share	Amount (if any) unpaid on each share <b>©</b>	paid Number of shares 😝 Aggregat		Aggregate nominal value 🕹
			Total	IS		
F3	Totals				,	11-111
	issued share capital Please list total aggreg				nggregate nominal value list total aggregate values in	
Total number of shares	different currencies separate example £100 + €100 + \$1					
fotal aggregate nominal value <b>©</b>	£1					
● Including both the nominal value and any share premium nominal value of each share premium nominal value of each share page if necessary  ● Total number of issued shares in this class				nital continuation		

F4	Statement of capital (Prescribed particulars of rights attached to shares)	· · · · · ·
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2	• Prescribed particulars of rights attached to shares
Class of share	ORDINARY SHARES	The particulars are a particulars of any voting rights
Prescribed particulars	ORDINARY NON-REDEEMABLE SHARES WITH FULL VOTING RIGHTS AND FULL PARTICIPATION IN DIVIDENDS AND INCOME DISTRIBUTIONS AND CAPITAL DISTRIBUTIONS INCLUDING DISTRIBUTIONS ON WINDING UP	including rights that arise only in certain circumstances b particulars of any rights as respects dividends, to participate in a distribution c particulars of any rights, as respects capital, to participate in a distribution (including on winding up) and d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder and any terms or conditions relating to redemption of these shares.  A separate table must be used for each class of share  Continuation pages Please use the next page or a Statement of Capital (Prescribed particulars of rights attached to shares) continuation page if necessar.

Charles II	
Class of share	● Prescribed particulars of rights attached to shares
Prescribed particulars	The particulars are
	a particulars of any voting rights, including rights that arise only in
	certain circumstances,
	b particulars of any rights, as respects dividends, to participate
	in a distribution,
	c particulars of any rights as respects capital, to participate in a
1	distribution (including on winding up), and
;	dhether the shares are to be
	redeemed or are liable to be redeemed at the option of the
;	company or the shareholder and
	any terms or conditions relating to redemption of these shares.
	A separate table must be used for each class of share
(	Continuation pages
	Please use a Statement of capital (Prescribed particulars of rights
ļ !	attached to shares)' continuation
	page if necessary
ļ	
	İ
!	
1	
	<u> </u>

#### F5

#### Initial shareholdings

This section should only be completed by companies incorporating with share capital Please complete the details below for each subscriber

The addresses will appear on the public record. These do not need to be the subscribers' usual residential address.

Initial shareholdings

Please list the company's subscribers in alphabetical order

Please use an Initial shareholdings continuation page if necessary

subscribers' usual residential address				continuation page if necessary		
Subscriber's details	Class of share	Number of shares	Currency	Nominal value of each share	Amount (if any) unpaid	Amount paid
POVEY LITTLE SECRETARIES LIMITED	ORD	1	£GBP	£1	0	£1
12 HATHERLEY ROAD SIDCUP KENT DA14 4DT		_				
Name						
Adorers						
Name						1
A.J.d.t.ess						
Name						1
aduras						
Name						
a ddress	•					
			-			

Part 4	Statement of guarantee	
	Is your company limited by guarantee?	-
	→ Yes Complete the sections below	
	→ No Go to Part 5 (Statement of compliance)	
G1	Subscribers	
	Please complete this section if you are a subscriber of a company limited by guarantee. The following statement is being made by each and every person named below.	Name     Please use capital letters     Address
	I confirm that if the company is wound up while I am a member, or within one year after I cease to be a member, I will contribute to the assets of the company by such amount as may be required for  - payment of debts and liabilities of the company contracted before I cease to be a member,  - payment of costs, charges and expenses of winding up, and,  - adjustment of the rights of the contributors among ourselves, not exceeding the specified amount below	The addresses in this section will appear on the public record. They do not have to be the subscribers usual residential address.  Amount guaranteed. Any valid currency is permitted. Continuation pages. Please use a 'Subscribers continuation page if necessary.
	Subscriber's details	-
Forename(s) •		_
Surname <b>O</b>		
Address <b>9</b>		-
Postcode		
Amount guaranteed 9		-
	Subscriber's details	-
Forename(s) •		-
Surname <b>①</b>		-
Address <b>3</b>		-
Postcode		
Amount guaranteed 9		_
	Subscriber's details	-
Forename(s) •		-
Surname <b>0</b>		-
Address 3		- -
Postcode		
Amount guaranteed		-

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	Subscriber's details	• Name
Forename(s) •		Please use capital letters
Surname 0		Address     The addresses in this section will
Address 🛭		appear on the public record They do not have to be the subscribers' usual
		residential address
Postcode		Amount guaranteed     Any valid currency is permitted
Amount guaranteed 9		Continuation pages Please use a Subscribers'
	Subscriber's details	continuation page if necessary
Forename(s) •		
Surname •		
Address 2		
Postcode		
Amount guaranteed		
	Subscriber's details	
Forename(s) •		
Surname •		
Address @		
Postcode		
Amount guaranteed 9		
	Subscriber's details	
Forename(s) •		
Surname •		
Address @		
Postcode		
Amount guaranteed 1		
	Subscriber's details	
Forename(s) •		
Surname <b>①</b>		
Address <b>②</b>		
Postcode		
Amount guaranteed		
•	1	

#### Statement of compliance Part 5 This section must be completed by all companies Is the application by an agent on behalf of all the subscribers? Go to Section H1 (Statement of compliance delivered by the subscribers) → Yes Go to Section H2 (Statement of compliance delivered by an agent) H1 Statement of compliance delivered by the subscribers • Statement of compliance Please complete this section if the application is not delivered by an agent delivered by the subscribers for the subscribers of the memorandum of association Every subscriber to the memorandum of association must sign the statement of compliance I confirm that the requirements of the Companies Act 2006 as to registration have been complied with Subscriber's signature ★ K MOØDY FOR AND ON BEHALF OF **POVEY LITTLE SECRETARIES** LIMITED Subscriber's signature X Subscriber's signature X X Subscriber's signature Signature X X Subscriber's signature Signature X X Signature Subscriber's signature X X Subscriber's signature X X Subscriber's signature X

	IN01		
	Application to register a company		
Subscriber's signature	_Signatur-	X	Continuation pages Please use a 'Statement of compliance delivered by the subscribers' continuation page if
Subscriber's signature	Sig tabur X	X	more subscribers need to sign
Subscriber's signature	S gnature	X	
Subscriber's signature	S qnab#-	X	
H2	Statement of compliance delivered by an agent  Please complete this section if this application is delivered by an agent for		
	the subscribers to the memorandum of association	!	
Agent's name		;	
Building name/number			
treet			
Post town			
County/Region			
Postcode			
Country			
	I confirm that the requirements of the Companies Act 2006 as to registration have been complied with		
Agent's signature	Signaturé X		

Application to register a company

Present	ter information
you do it will on the form T	ive to give any contact information, but if help Companies House if there is a query he contact information you give will be chers of the public record
Contact name K	AREN MOODY
Compan, name P(	OVEY LITTLE
Address 12	2 HATHERLEY ROAD
Post 1641	DCUP
County/Region KI	ENT
Pos coda	D A 1 4 4 D T
Country UI	K
D>	
Telephone 02	20 8302 8910
✓ Certific	ate
(shown above shown below At the regi	your certificate to the presenters address e) or if indicated to another address istered office address (Given in Section Af ints address (Given in Section H2)
✓ Checkli	st
	irn forms completed incorrectly or ation missing

Please make sure you have remembered the

You have checked that the proposed company

can be found in guidance on our website ☐ If the name of the company is the same as one

already on the register as permitted by The Company and Business Names (Miscellaneous

Provisions) Regulations 2008, please attach

☐ You have used the correct appointment sections Any addresses given must be a physical location

They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in

The document has been signed, where indicated

All relevant attachments have been included

Scotland) number

You have enclosed the correct fee

name is available as well as the various rules that

may affect your choice of name. More information

following

#### Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses

#### How to pay

A fee of £20 is payable to Companies House to register a company

Make cheques or postal orders payable to 'Companies House'

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 NR Belfast 1

#### Section 243 exemption

A6)

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE

#### **Further information**

For further information, please see the guidance notes on the website at www companieshouse goviuk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

#### **COMPANY HAVING A SHARE CAPITAL**

#### **MEMORANDUM OF ASSOCIATION OF**

#### Povey Little Accountants Limited

Each subscriber to this memorandum of association wishes to form a company under the Companies Act 2006 and agrees to become a member of the company and to take at least one share

Name of each subscriber

Karen L Moody

For and on behalf of

Povey Little Secretaries Limited Registered in England – 02978957 Authentication by each subscriber

Signature of subscriber

Dated 21st March 2011