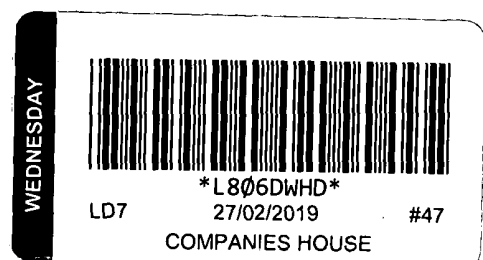


Company Registration Number: 07566528 (England)

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018



QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

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QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2018

Members	A Thwaites (resigned 15 November 2017) Q Stone S LePage (appointed 15 November 2017) M Burrin (appointed 15 November 2017) Mhd Yassin MP (appointed 15 November 2017)
Trustees	R Robson, Chair (from 26 September 2017) A Thwaites, Head teacher ¹ Q Stone, Chair (resigned 10 September 2017) S Arif (resigned 15 November 2017) ¹ E Bolton, Assistant Head teacher K Boucher, Staff Trustee (resigned 15 November 2017) ¹ R Shaikh, Community Trustee L Tanner, Community Trustee (resigned 15 November 2017) D Workman (resigned 18 July 2018) ^{1,2} J Yildiz, Parent Trustee J Petty, Associate Trustee (resigned 15 November 2017) A Walsh, Community Trustee (appointed 15 November 2017) M Shabir, Parent Trustee and Responsible Officer ¹ Rev S Wratten (resigned 19 September 2017) T Masud (appointed 15 November 2017, resigned 18 July 2018) ¹ E Masih (appointed 15 November 2017) ¹ N Akhtar (appointed 15 November 2017) U Ayoub (appointed 15 November 2017) T Burrin (appointed 15 November 2017) ¹ V Bolton (appointed 18 July 2018)
	¹ Member of Finance Committee ² Director of the Charitable Company
Company registered number	07566528
Company name	Queens Park Academy
Principal and registered office	Chestnut Avenue Bedford Bedfordshire MK40 4HA
Chief executive officer	A Thwaites
Senior management team	A Thwaites, Head teacher E Bolton, Assistant Head teacher V Wilson, Assistant Head teacher H Smith, Assistant Head teacher S Kirby, Assistant Head teacher S Evans, Business Manager

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY TRUST, ITS TRUSTEES AND
ADVISERS**
FOR THE YEAR ENDED 31 AUGUST 2018

Advisers (continued)

Independent auditors Landau Baker Limited
Chartered Accountants
Statutory Auditors
Mountcliff House
154 Brent Street
London
MW4 2DR

Bankers Lloyds Bank plc
Westminster House
11 Portland Street
Manchester
M1 3HU

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2018

The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 1 September 2017 to 31 August 2018. The Annual Report serves the purposes of both a Trustees' Report, and a Directors' report under company law.

The trust operates an Academy for pupils aged 3 to 11 years serving a catchment area in Bedford. It has a pupil capacity of 420 and had a roll of 436 on the October 2017 census.

Structure, governance and management

a. CONSTITUTION

The Academy Trust is a charitable company limited by guarantee and an exempt charity.

The charitable company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust.

The Trustees of Queens Park Academy are also the directors of the charitable company for the purpose of company law.

The charitable company is known as Queens Park Academy.

Details of the Trustees who served in the year are included in the Reference and administrative details on page 1.

b. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

c. METHOD OF RECRUITMENT AND APPOINTMENT OR ELECTION OF TRUSTEES

The management of the Academy Trust is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

d. POLICIES AND PROCEDURES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

During the period under review, the governors held 3 full governing body meetings. In addition there were regular meetings covering finance, curriculum, and personnel. The training and induction provided for new governors will depend on their experience. Where necessary an induction will provide training on charity and educational, legal and financial matters. All new governors are given a tour of the Academy and the chance to meet with staff and students. All governors are provided with copies of policies, procedures, minutes, budgets, plans and other documents that they will need to understand their role as trustees and directors of the Academy.

e. ORGANISATIONAL STRUCTURE

The Academy has established a management structure to enable its efficient running. The structure consists of two levels: the governors and the executive who are the senior leadership team.

The governing body has considered its role thoughtfully and decided that the role of the governors is to approve

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

the strategic direction and objectives of the Academy and monitor its progress towards these objectives. The governing body has approved a scheme of delegation which sets out a statement on the system of internal control, responsibilities, standing orders, a scheme of delegation and terms of reference. The Head Teacher is directly responsible for the day to day running of the Academy and is assisted by a senior leadership team. Governors are responsible for setting general policy, adopting an annual plan and budget, monitoring the Academy by use of budgets and making major decisions about the direction of the Academy, including capital expenditure and senior staff appointments.

The Head teacher assumes the accounting officer role.

f. PAY POLICY FOR KEY MANAGEMENT PERSONNEL

The Academy operates a robust pay policy which sets out the framework for making decisions on staff pay. It has been developed to comply with current legislation and the requirements of the School Teachers' Pay and Conditions Document (STPCD). The objective of the policy is to:

- ensure that pay and staffing arrangements enable the current and future delivery of the curriculum and Academy improvement plans;
- support the recruitment and retention of high quality staff;
- recognise and reward staff for their contribution to Academy improvement;
- ensure that pay decisions are made in a fair and transparent way; and
- ensure that budgetary funds are allocated appropriately.

Remuneration awards in the year are subject to the key management personnel demonstrating a sustained high quality of performance, as indicated by the extent to which objectives delineated in his/her annual performance management appraisal have been met. A discretionary time-limited pay award for key personnel who have reached the top of their relevant pay range may be awarded.

The Head Teacher will produce an annual Pay Recommendation Statement which will be presented to the Pay Committee for review and approval.

Objectives and Activities

The principal object and activity of the Academy is the operation of Queens Park Academy to provide a broad and balanced education for pupils of all abilities in the Bedford area. The governors have referred to the guidance issued by the Charity Commission in respect of public benefit when reviewing the aims and objectives of the academy.

In accordance with the articles of association, the Academy has adopted a "Scheme of Government" approved by the Secretary of State for Education.

a. OBJECTIVES

Our objectives this year are:

Effectiveness of leadership and management -All leaders to have a clear cycle of planning, monitoring and refinement, which holds all members of the school community to account.

Quality of teaching, learning and assessment- To ensure effective use of lesson time to improve outcomes for all children

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

Personal development, behaviour and welfare– To improve attendance and welfare for all groups of children

Outcomes for pupils - Equality of opportunity for all children to ensure the best possible outcomes

Effectiveness of the Early Years– To ensure children are ready for the next stage of their development

b. ACTIVITIES

Examples of the activities that support our objectives are:

- Governors will complete a skills audit to ensure the board has the right membership to support the school effectively. This will enable them to be allocated to the most appropriate role.
- Governors will produce a timetable for the year detailing meetings, visits and systematic checks.
- Governors will provide constructive feedback for both internal and external use.
- The senior leadership team will continue to produce School Development Plans with clear targets and monitoring milestones which they share with the school community.
- Middle leaders will have a structured programme of training, coaching, monitoring and feedback across the year.
- The school will provide staff training to enable them to make lessons engaging for all children.
- The senior leadership team will ensure that all staff follow the marking and feedback policy.
- Using a robust monitoring and training cycle linked to staff appraisals and lesson observations we will ensure a better use of lesson time.
- The attendance team will meet with individual families to offer personalised support.
- All school staff will be more aware of different groups of vulnerable children and their professional responsibilities towards them, using the staff handbook, induction and the Citation portal.
- Vulnerable children will be mentored by different members of school staff (including support staff) and a structured programme of support will be put into place and monitored.
- Planned and focused interventions based on a robust assessment cycle, will close the gaps to ensure rapid improvement.
- We will develop a '101 things you will experience at QPA' document, to travel with children through their life at the school.
- We will implement an assessment method that accurately measures the progress that pupils with SEND and complex needs make.
- We will analyse assessments termly to ensure that all children are making progress across all areas.
- We will use Urley audits to improve outcomes in speaking and writing in Early Years.
- We will plan using Maths Hub and identify gaps in understanding in Early Years.

c. PUBLIC BENEFIT

In setting the objectives, the governors have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education.

Achievements and performance

Strategic report

a. KEY PERFORMANCE INDICATORS

- Surplus for the year before depreciation £380,451
- Cash at bank £392,657
- Net current assets £309,002

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

- Restricted income reserve £266,522
- Fixed asset reserve £2,757,426

b. GOING CONCERN

After making appropriate enquiries, the board of Trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

c. INVESTMENT POLICY AND PERFORMANCE

It should be noted that the Academy has substantial power with regards to investments due to cash balances held. Investment policies are determined by the Governing Body. This ensures the level of funds the Academy holds can cover any immediate expenditure, without exposing the Academy to additional risk. Should any potential investment opportunity arise this would be escalated to the Board for consideration. The most typical investments that are held by academies are the Special Interest Deposit accounts which are immediately available to draw against. At 31 August 2018, no investments were held.

Financial review

a. RESERVES POLICY

The definition of reserves in the SORP is 'that part of a charity's income funds that is freely available for its general purposes'. This definition of reserves therefore normally excludes:

- o permanent endowment funds
- o expendable endowment funds
- o restricted income funds
- o any part of unrestricted funds not readily available for spending, specifically income funds which could only be realised by disposing of fixed assets held for charitable use

'Reserves' are therefore the resources the Academy has or can make available to spend for any or all of the Academy's purposes once it has met its commitments and covered its other planned expenditure. More specifically 'reserves' are income which becomes available to the Academy and is to be spent at the trustees' discretion in furtherance of any of the Academy's objects (sometimes referred to as 'general purpose' income) but which is not yet spent, committed or designated (ie is 'free').

The level of reserves held takes into account the nature of income and expenditure streams, the need to match them with commitments, including future capital projects, and the nature of reserves. The governors will keep this level of reserves under review at each Board meeting and aim to build and maintain the reserves level by entering into cost effective agreements as noted in Objectives and Activities above, whilst in keeping with the principal object of the Academy.

Total reserves at the end of the period amounted to £266,522. This balance includes unrestricted funds (free reserves) of £NIL, which is considered appropriate for the Academy Trust, and restricted funds of £266,522.

Users should also note that a surplus or deficit position of the pension scheme would generally result in a cash flow effect for the Academy Trust in the form of an increase or decrease in employers' pension contributions over a period of years. The Academy Trust thus takes this fact into account when reviewing current business plans and budgets, ascertaining how the pension costs might affect budgets in the future. On the basis that increased pension contributions should generally be met from the Academy Trust's budgeted annual income, whilst the deficit might not be eliminated, there should be no actual cash flow deficit on the fund or direct impact on the unrestricted reserves of the Academy Trust due to the recognition of the deficit.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

b. PRINCIPAL RISKS AND UNCERTAINTIES

The Companies Act 2006 s417(3b) requires disclosure of the principal risks and uncertainties facing a company. The Academy is exposed to a number of financial risks including credit, cash flow and liquidity risks. Given the Academy's exposure to financial instruments being limited, the exposure principally relates to bank balances, cash and trade creditors, with limited trade (and other) debtors. The Academy's system of internal controls ensures risk is minimal in these areas.

A risk register has been established and is updated regularly. Where appropriate, systems or procedures have been established to mitigate the risks the Academy faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

The governors have assessed the major risks to which the Academy is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the Academy, and its finances. The governors have implemented a number of systems to assess risks that the school faces, especially in the operational areas (e.g. in relation to teaching, health and safety, bullying and school trips) and in relation to the control of finance. They have introduced systems, including operational procedures (e.g. vetting of new staff and visitors, supervision of school grounds) and internal financial controls (see below) in order to minimise risk. Where significant financial risk still remains they have ensured they have adequate insurance cover.

The Academy has an effective system of internal financial controls and this is explained in more detail in the Governance Statement.

It should also be noted that procedures are in place to ensure compliance with the health and safety regulations, pertaining to both staff and pupils.

FUNDRAISING

We secured a number of grants last academic year. Some were comparatively small amounts for a residential trip for upper KS2, for books to support reading comprehension, and another to fund engaging science week activities. We also received a CIF grant to replace the boiler on our Marlborough Road site.

We are applying for another CIF bid in the academic year 2018/19, to replace our fire alarm system. We have also built on links with businesses, including a link with Tesco through the FareShare scheme.

Plans for future periods

a. FUTURE DEVELOPMENTS

To continue to review and refine our curriculum and teaching methods to ensure targets for pupil outcomes are met

To continue to improve personnel systems to provide robust and supportive appraisal for all staff

To seek opportunities to improve the learning environment, including exploring bringing the school on to one site.

To support succession planning and sustainability in all areas of the school community

To continue to seek sponsorship opportunities

QUEENS PARK ACADEMY
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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

The Academy Trust and/or its trustees did not act as custodian trustee during the current or previous period.

DISCLOSURE OF INFORMATION TO AUDITORS

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The Trustees' Report, incorporating a strategic report, was approved by order of the board of Trustees, as the company directors, on 24 November 2018 and signed on its behalf by:



R Robson
Chair of Trustees

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

GOVERNANCE STATEMENT

SCOPE OF RESPONSIBILITY

As Trustees, we acknowledge we have overall responsibility for ensuring that Queens Park Academy has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of Trustees has delegated the day-to-day responsibility to the Head Teacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Queens Park Academy and the Secretary of State for Education. They are also responsible for reporting to the board of Trustees any material weaknesses or breakdowns in internal control.

GOVERNANCE

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of Trustees has formally met 3 times during the year. Attendance during the year at meetings of the board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
R Robson, Chair (from 26 September 2017)	3	3
A Thwaites, Head teacher	3	3
E Bolton, Assistant Head teacher	3	3
R Shaikh, Community Trustee	2	3
D Workman	2	2
J Yildiz, Parent Trustee	3	3
A Walsh, Community Trustee	3	3
M Shabir, Parent Trustee and Responsible Officer	3	3
T Masud	1	2
E Masih	1	3
N Akhtar	2	3
U Ayoub	3	3
T Burrin	3	3
V Bolton	1	1

The Finance Committee is a sub-committee of the main board of Trustees. Its purpose is to monitor, review and interrogate the finances of the Academy.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
M Shabir	3	3
A Thwaites	3	3
T Masud	0	2
E Masih	2	3
T Burrin	3	3

REVIEW OF VALUE FOR MONEY

As Accounting Officer, the Head Teacher has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy Trust's use of its resources has provided good value for

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

GOVERNANCE STATEMENT (continued)

money during each academic year, and reports to the board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy Trust has delivered improved value for money during the year by:

- Changing the broadband contract saving £2.8k per annum
- Change of plumbing contractors saving £2k per annum
- Successful BID submission which has allowed the boiler to be changed on our Marlborough Road site which will result in significant savings in gas costs in future years and has helped reduce the Academy's carbon footprint.
- All the catering suppliers have been changed in the year to local suppliers. Whilst this has created some savings, by far the biggest advantage has been to reduce the carbon footprint of the Academy as well as creating a 'working partnership' with the local community.
- We now work with Fare Share who provide free food for the Academy (bread, fruit and vegetables) as well as reducing food costs, we have been able to improve the quality of service for the breakfast club.
- Significant changes were made within staffing and whilst some of these created a short-term cost implication, the net savings were significant (c.£60k)

THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Queens Park Academy for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

CAPACITY TO HANDLE RISK

The board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks, that has been in place for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of Trustees.

THE RISK AND CONTROL FRAMEWORK

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of Trustees;
- regular reviews by the Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of Trustees has considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However, the Trustees have appointed Majid Shabir, a Trustee, to carry out a programme of internal checks.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

GOVERNANCE STATEMENT (continued)

The reviewer's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. In particular the checks carried out in the current period included:

review of reconciliation of all nominal ledger control accounts, purchasing, payroll and income.

On a quarterly basis, the reviewer reports to the board of Trustees through the audit committee on the operation of the systems of control and on the discharge of the board of Trustees' financial responsibilities.

The RO has delivered reports to the trustees on the work carried out and controls have been found to be operating correctly.

REVIEW OF EFFECTIVENESS

As Accounting Officer, the Head Teacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the reviewer;
- the work of the external auditors;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of Trustees on 24 November 2018 and signed on their behalf, by:



R Robson
Chair of Trustees



A Thwaites
Accounting Officer

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Queens Park Academy I have considered my responsibility to notify the academy trust board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust board of Trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of Trustees and ESFA.

A Thwaites

A Thwaites
Accounting Officer

Date: 24 November 2018

QUEENS PARK ACADEMY
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 AUGUST 2018

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of Trustees on 24 November 2018 and signed on its behalf by:



R Robson
Chair of Trustees

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF QUEENS PARK ACADEMY

OPINION

We have audited the financial statements of Queens Park Academy (the 'Academy Trust') for the year ended 31 August 2018 which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy Trust's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education and Skills Funding Agency.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Academy Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy Trust ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

QUEENS PARK ACADEMY
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INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF QUEENS PARK ACADEMY

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report and the Strategic Report has been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of our knowledge and understanding of the Academy Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the directors of the Academy Trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy Trust's ability to

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF QUEENS
PARK ACADEMY**

continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy Trust or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

USE OF OUR REPORT

This report is made solely to the Academy Trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy Trust's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy Trust and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

 for Landau Baker Limited

Michael Durst (Senior Statutory Auditor)

for and on behalf of

Landau Baker Limited

Chartered Accountants
Statutory Auditors

Mountcliff House
154 Brent Street
London
NW4 2DR
24 November 2018

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO QUEENS
PARK ACADEMY AND THE EDUCATION & SKILLS FUNDING AGENCY**

In accordance with the terms of our engagement letter dated 15 April 2016 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Queens Park Academy during the year 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Queens Park Academy and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Queens Park Academy and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Queens Park Academy and the ESFA, for our work, for this report, or for the conclusion we have formed.

**RESPECTIVE RESPONSIBILITIES OF QUEENS PARK ACADEMY'S ACCOUNTING OFFICER AND THE
REPORTING ACCOUNTANT**

The Accounting Officer is responsible, under the requirements of Queens Park Academy's funding agreement with the Secretary of State for Education dated 1 April 2011, and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

APPROACH

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- review of management reporting documents.
- review of Trustees meeting minutes.
- confirming compliance with the Academy Trust's Scheme of Delegation.
- compliance with delegated authorities.
- consideration of whether any personal benefit has been derived from the Academy Trust's transactions by staff or related parties.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO QUEENS
PARK ACADEMY AND THE EDUCATION & SKILLS FUNDING AGENCY (continued)**

- adherence to tendering policies summary of work undertaken, demonstrating application of the principles outlined in ICAEW guidance.

CONCLUSION

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Landau Baker Limited

Reporting Accountant

Landau Baker Limited

Chartered Accountants
Statutory Auditors

Mountcliff House
154 Brent Street
London
MW4 2DR

24 November 2018

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2018**

	Note	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds (as restated) 2017 £
INCOME FROM:					
Donations and capital grants	2	689	157,921	158,610	14,012
Charitable activities	3	2,532,275	-	2,532,275	2,549,747
Investments	4	165	-	165	143
TOTAL INCOME		2,533,129	157,921	2,691,050	2,563,902
EXPENDITURE ON:					
Charitable activities		2,525,599	56,652	2,582,251	2,845,421
TOTAL EXPENDITURE	7	2,525,599	56,652	2,582,251	2,845,421
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES					
		7,530	101,269	108,799	(281,519)
Actuarial gains on defined benefit pension schemes	23	426,000	-	426,000	585,000
NET MOVEMENT IN FUNDS		433,530	101,269	534,799	303,481
RECONCILIATION OF FUNDS:					
Total funds brought forward		(1,271,008)	2,656,157	1,385,149	651,777
Prior year adjustment (Note 18)		-	-	-	429,891
TOTAL FUNDS CARRIED FORWARD		(837,478)	2,757,426	1,919,948	1,385,149

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)
REGISTERED NUMBER: 07566528

BALANCE SHEET
AS AT 31 AUGUST 2018

	Note	£	2018 £	2017 £
FIXED ASSETS				
Tangible assets	15		2,714,946	2,642,445
CURRENT ASSETS				
Debtors	16	113,738	105,052	
Cash at bank and in hand		392,657	171,417	
		<u>506,395</u>	<u>276,469</u>	
CREDITORS: amounts falling due within one year	17	(197,393)	(218,765)	
NET CURRENT ASSETS			<u>309,002</u>	<u>57,704</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>3,023,948</u>	<u>2,700,149</u>
Defined benefit pension scheme liability	23	(1,104,000)	(1,315,000)	
NET ASSETS INCLUDING PENSION SCHEME LIABILITIES			<u><u>1,919,948</u></u>	<u><u>1,385,149</u></u>
FUNDS OF THE ACADEMY				
Restricted income funds:				
Restricted income funds	19	266,522	43,992	
Restricted fixed asset funds	19	2,757,426	2,656,157	
Restricted income funds excluding pension liability		<u>3,023,948</u>	<u>2,700,149</u>	
Pension reserve		<u>(1,104,000)</u>	<u>(1,315,000)</u>	
Total restricted income funds			<u><u>1,919,948</u></u>	<u><u>1,385,149</u></u>
TOTAL FUNDS			<u><u>1,919,948</u></u>	<u><u>1,385,149</u></u>

The financial statements on pages 19 to 42 were approved by the Trustees, and authorised for issue, on 24 November 2018 and are signed on their behalf, by:


R Robson
Chair of Trustees

The notes on pages 22 to 42 form part of these financial statements.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2018

	Note	2018 £	2017 £
Cash flows from operating activities			
Net cash provided by/(used in) operating activities	21	192,307	(15,037)
Cash flows from investing activities:			
Dividends, interest and rents from investments		165	143
Purchase of tangible fixed assets		(129,153)	(5,003)
Capital grants from DfE Group		157,921	9,394
Defined benefit pension scheme return on assets		-	35,000
Net cash provided by investing activities		28,933	39,534
Change in cash and cash equivalents in the year		221,240	24,497
Cash and cash equivalents brought forward		171,417	146,920
Cash and cash equivalents carried forward	22	392,657	171,417

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation of financial statements

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Queens Park Academy constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy Trust to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES (continued)

1.3 Income

All income is recognised once the Academy Trust has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities incorporating Income and Expenditure Account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities incorporating Income and Expenditure Account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the Statement of Financial Activities incorporating Income and Expenditure Account in the period in which it is receivable, where receipt is probable and it is measurable.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities are costs incurred on the Academy Trust's educational operations, including support costs and those costs relating to the governance of the Academy Trust appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES (continued)

1.5 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities incorporating Income and Expenditure Account and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities incorporating Income and Expenditure Account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold property	-	125 years
Furniture and fixtures	-	5 years
Computer equipment	-	3 years

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities incorporating Income and Expenditure Account.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Liabilities and provisions

Liabilities and provisions are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES (continued)

1.9 Financial instruments

The Academy Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy Trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 16. Prepayments are not financial instruments. Amounts due to the Academy Trust's wholly owned subsidiary are held at face value less any impairment. Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 17. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments. Amounts due to the Academy Trust's wholly owned subsidiary are held at face value less any impairment.

1.10 Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.11 Pensions

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 23, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES (continued)

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities incorporating Income and Expenditure Account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.12 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

1. ACCOUNTING POLICIES (continued)

1.13 Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy Trust Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 23, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 August 2018 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgment:

During the period no estimates or judgements have been applied to the financial statements.

2. INCOME FROM DONATIONS AND CAPITAL GRANTS

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds (as restated) 2017 £
Donations	-	689	689	4,618
Capital Grants	-	157,921	157,921	9,394
	-	158,610	158,610	14,012
<i>Total 2017</i>	4,618	9,394	14,012	

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

3. INCOME FROM CHARITABLE ACTIVITIES

	Restricted funds 2018 £	Total funds 2018 £	Total funds (as restated) 2017 £
Government grants	2,406,666	2,406,666	2,402,043
Other charitable activities	125,609	125,609	147,704
	<u>2,532,275</u>	<u>2,532,275</u>	<u>2,549,747</u>
<i>Total 2017</i>	<u>2,549,747</u>	<u>2,549,747</u>	

FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS

Queens Park Academy

	Restricted funds 2018 £	Total funds 2018 £	Total funds (as restated) 2017 £
DfE/ESFA grants			
GAG income	1,920,646	1,920,646	1,766,562
Other DfE and ESFA grants	230,617	230,617	222,244
	<u>2,151,263</u>	<u>2,151,263</u>	<u>1,988,806</u>
Other government grants			
Other government grants	255,403	255,403	413,237
	<u>255,403</u>	<u>255,403</u>	<u>413,237</u>
	<u>2,406,666</u>	<u>2,406,666</u>	<u>2,402,043</u>
<i>Total 2017</i>	<u>2,402,043</u>	<u>2,402,043</u>	

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

4. INVESTMENT INCOME

	Restricted funds 2018 £	Total funds 2018 £	<i>Total funds (as restated) 2017 £</i>
Investment income - local cash	165	165	143
	<u>165</u>	<u>165</u>	
<i>Total 2017</i>	<u>143</u>	<u>143</u>	

5. DIRECT COSTS

	Educational operations £	Total 2018 £	<i>Total (as restated) 2017 £</i>
Educational supplies	115,311	115,311	83,571
Staff development	8,782	8,782	10,295
Other direct costs	14,464	14,464	23,920
Agency supply staff	-	-	9,205
Wages and salaries	1,290,149	1,290,149	1,060,341
National insurance	109,833	109,833	79,256
Pension cost	211,973	211,973	166,492
Depreciation	56,652	56,652	83,639
	<u>1,807,164</u>	<u>1,807,164</u>	<u>1,516,719</u>
	<u>1,807,164</u>	<u>1,807,164</u>	
<i>Total 2017</i>	<u>1,516,719</u>	<u>1,516,719</u>	

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

6. SUPPORT COSTS

	Educational operations £	Total 2018 £	Total 2017 £
Pension finance cost	35,000	35,000	37,000
Maintenance of premises & equipment	15,445	15,445	16,645
Cleaning	5,605	5,605	6,417
Rent and rates	20,140	20,140	15,887
Insurance	26,288	26,288	31,923
Catering costs	50,793	50,793	67,396
Other support costs	61,040	61,040	79,782
Governance costs	7,225	7,225	6,000
Debts written off	23,140	23,140	-
IT costs	13,837	13,837	16,165
Wages and salaries	279,850	279,850	727,540
National insurance	11,820	11,820	48,729
Pension cost	224,904	224,904	275,218
	<u>775,087</u>	<u>775,087</u>	<u>1,328,702</u>
<i>Total 2017</i>	<u>1,328,702</u>	<u>1,328,702</u>	

7. EXPENDITURE

	Staff costs 2018 £	Premises 2018 £	Other costs 2018 £	Total 2018 £	Total 2017 £
Educational operations:					
Direct costs	1,611,955	39,917	155,292	1,807,164	1,516,719
Support costs	516,574	68,779	189,734	775,087	1,328,702
	<u>2,128,529</u>	<u>108,696</u>	<u>345,026</u>	<u>2,582,251</u>	<u>2,845,421</u>
<i>Total 2017</i>	<u>2,366,781</u>	<u>105,533</u>	<u>373,107</u>	<u>2,845,421</u>	

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

8. ANALYSIS OF EXPENDITURE BY ACTIVITIES

	Activities undertaken directly 2018 £	Support costs 2018 £	Total 2018 £	Total 2017 £
Educational operations	1,807,164	775,087	2,582,251	2,845,421
<i>Total 2017</i>	<u>1,516,719</u>	<u>1,328,702</u>	<u>2,845,421</u>	

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2018 £	2017 £
Depreciation of tangible fixed assets:		
- owned by the charity	56,652	83,639
Operating lease charges	<u>30,819</u>	<u>24,554</u>

10. AUDITORS' REMUNERATION

	2018 £	2017 £
Fees payable to the academy's auditor in respect of:		
The auditing of accounts of the academy	5,600	5,150
All other non-audit services not included above	<u>850</u>	<u>850</u>

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

11. STAFF COSTS

a. Staff costs

Staff costs were as follows:

	2018 £	2017 £
Wages and salaries	1,569,999	1,787,881
Social security costs	121,653	127,985
Operating costs of defined benefit pension schemes	436,877	441,710
	<u>2,128,529</u>	<u>2,357,576</u>
Agency staff costs	-	9,205
	<u>2,128,529</u>	<u>2,366,781</u>

b. Staff numbers

The average number of persons employed by the Academy Trust during the year was as follows:

	2018 No.	2017 No.
Teachers	17	21
Administration and support	78	97
Management	6	5
	<u>101</u>	<u>123</u>

c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018 No.	2017 No.
In the band £60,001 - £70,000	1	1

The above staff member participated in the Teachers' Pension Scheme and the Academy had employer contributions amounting to £11,426 (2017: £11,312) paid by the academy.

d. Key management personnel

The total remuneration received by key management staff of the Academy amounted to £373,698 (2017: £293,193).

QUEENS PARK ACADEMY
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

12. TRUSTEES' REMUNERATION AND EXPENSES

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and other staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

		2018 £	2017 £
Mrs A Thwaites, Head teacher	Remuneration	65,000-70,000	65,000-70,000
	Pension contributions paid	10,000-15,000	10,000-15,000
Ms E Bolton	Remuneration	40,000-45,000	40,000-45,000
	Pension contributions paid	5,000-10,000	5,000-10,000
Mr T Burrin	Remuneration	25,000-30,000	NIL
	Pension contributions paid	0-5,000	NIL

During the year, no Trustees received any benefits in kind (2017 - £NIL).

During the year ended 31 August 2018, no Trustees received any reimbursement of expenses (2017 - £NIL to 0 Trustees).

13. TRUSTEES' AND OFFICERS' INSURANCE

In accordance with normal commercial practice the Academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £1,000,000 on any one claim and the cost for the year ended 31 August 2018 was £477 (2017 - £477).

14. PENSION FINANCE COST

	2018 £	2017 £
Interest income on pension scheme assets	48,000	36,000
Interest on pension scheme liabilities	(83,000)	(73,000)
	<u>(35,000)</u>	<u>(37,000)</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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15. TANGIBLE FIXED ASSETS

	Leasehold property £	Furniture and fixtures £	Computer equipment £	Total £
Cost				
At 1 September 2017	2,786,080	212,519	127,174	3,125,773
Additions	129,153	-	-	129,153
At 31 August 2018	2,915,233	212,519	127,174	3,254,926
Depreciation				
At 1 September 2017	169,249	190,869	123,210	483,328
Charge for the year	39,917	14,572	2,163	56,652
At 31 August 2018	209,166	205,441	125,373	539,980
Net book value				
At 31 August 2018	2,706,067	7,078	1,801	2,714,946
At 31 August 2017	2,616,831	21,650	3,964	2,642,445

The leasehold property is held under a 125 year lease, at a peppercorn rental, granted by Bedford Borough Council.

A prior year adjustment was made in the current year to reflect the change in the amortisation period of the leasehold property. This has resulted in the net book value of this asset being increased by £506,034 at 31 August 2017. £429,891 of this amount related to the period since inception of the academy to 31 August 2016 and £76,143 of this amount related to the year ended 31 August 2017. Comparative figures in the note above and in the Statement of Financial Activities and Balance Sheet have been restated accordingly.

Improvements to the leasehold property in the current year relate to boiler works funded by a Condition Improvement Fund (CIF) grant.

16. DEBTORS

	2018 £	2017 £
Trade debtors	28,024	26,962
Prepayments and accrued income	53,183	69,194
Tax recoverable	32,531	8,896
	<u>113,738</u>	<u>105,052</u>

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17. CREDITORS: Amounts falling due within one year

	2018 £	2017 £
Trade creditors	105,397	22,457
Other taxation and social security	34,010	63,537
Accruals and deferred income	57,986	132,771
	<u>197,393</u>	<u>218,765</u>
	2018 £	2017 £
Deferred income		
Deferred income at 1 September 2017	42,572	42,572
Resources deferred during the year	35,215	44,899
Amounts released from previous years	(42,572)	(42,572)
Deferred income at 31 August 2018	<u>35,215</u>	<u>44,899</u>

At the balance sheet date the academy trust was holding funds of £35,215 received in advance for grant income.

18. PRIOR YEAR ADJUSTMENT

The academy occupies premises under a 125 year lease from Bedford Borough Council. This lease had been amortised previously over 25 years. Trustees, in the current period, decided that it was more appropriate to change the amortisation period to 125 years and, accordingly, the comparative figures at 31 August 2017 in these financial statements are restated to show the revised amortisation charge and funds carried forward at 31 August 2016, on the basis of amortisation since the inception of the academy over 125 years.

Funds carried forward and leasehold property are higher by £429,891 at 31 August 2016 and by an additional £76,143, being the increased amortisation charge relating to the year ended 31 August 2017.

19. STATEMENT OF FUNDS

	Balance at 1 September 2017 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 August 2018 £
Restricted funds					
Restricted Funds - all funds	43,992	2,533,129	(2,310,599)	-	266,522
Pension reserve	(1,315,000)	-	(215,000)	426,000	(1,104,000)
	<u>(1,271,008)</u>	<u>2,533,129</u>	<u>(2,525,599)</u>	<u>426,000</u>	<u>(837,478)</u>

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FOR THE YEAR ENDED 31 AUGUST 2018**

19. STATEMENT OF FUNDS (continued)

Restricted fixed asset funds

Restricted Fixed Asset Funds - all funds	2,656,157	157,921	(56,652)	-	2,757,426
Total restricted funds	1,385,149	2,691,050	(2,582,251)	426,000	1,919,948
Total of funds	1,385,149	2,691,050	(2,582,251)	426,000	1,919,948

The specific purposes for which the funds are to be applied are as follows:

All funds originated from assets gifted by the predecessor school. In addition:

Restricted fixed asset funds have been increased by capital grants provided by the DfE and reduced by depreciation charges.

Restricted general funds have been increased by revenue grants provided by the DfE and reduced by expenditure incurred in the operation of the Academy.

The restricted funds can only be used in terms of limitations imposed the the Funding Agreement with the DfE and the terms of any specific grant.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.

STATEMENT OF FUNDS - PRIOR YEAR

	<i>Balance at 1 September 2016 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 August 2017 £</i>
Restricted funds					
Restricted Funds - all funds	52,266	2,554,508	(2,562,782)	-	43,992
Pension reserve	(1,701,000)	-	(199,000)	585,000	(1,315,000)
Restricted fixed asset funds					
Restricted Fixed Asset Funds - all funds	2,730,402	9,394	(83,639)	-	2,656,157

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

A CURRENT YEAR 12 MONTHS AND PRIOR YEAR 12 MONTHS COMBINED POSITION IS AS FOLLOWS:

	Balance at 1 September 2016 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 August 2018 £
Restricted funds					
Restricted Funds - all funds	52,266	5,087,637	(4,873,381)	-	266,522
Pension reserve	(1,701,000)	-	(414,000)	1,011,000	(1,104,000)
Restricted fixed asset funds					
Restricted Fixed Asset Funds - all funds	2,730,402	167,315	(140,291)	-	2,757,426
	<u>1,081,668</u>	<u>5,254,952</u>	<u>(5,427,672)</u>	<u>1,011,000</u>	<u>1,919,948</u>

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £
Tangible fixed assets	-	2,714,946	2,714,946
Current assets	463,915	42,480	506,395
Creditors due within one year	(197,393)	-	(197,393)
Provisions for liabilities and charges	(1,104,000)	-	(1,104,000)
	<u>(837,478)</u>	<u>2,757,426</u>	<u>1,919,948</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £
Tangible fixed assets	-	2,642,444	2,642,445
Current assets	262,757	13,712	276,469
Creditors due within one year	(218,765)	-	(218,765)
Provisions for liabilities and charges	(1,315,000)	-	(1,315,000)
	<u>(1,271,008)</u>	<u>2,656,156</u>	<u>1,385,149</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

21. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2018 £	2017 £
Net income/(expenditure) for the year (as per Statement of Financial Activities)	108,799	(281,519)
Adjustment for:		
Depreciation charges	56,652	83,639
Losses on investments	(165)	(143)
Increase in creditors	(21,372)	61,965
Increase in debtors	(8,686)	(33,585)
Capital grants from DfE and other capital income	(157,921)	(9,394)
Defined benefit pension scheme cost less contributions payable	180,000	162,000
Defined benefit pension scheme finance cost	35,000	37,000
Defined benefit pension scheme return on assets	-	(35,000)
Net cash provided by/(used in) operating activities	192,307	(15,037)

22. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2018 £	2017 £
Cash in hand	392,657	171,417
Total	392,657	171,417

23. PENSION COMMITMENTS

The Academy Trust's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Bedfordshire Pension Fund. Both are Multi-Employer Defined Benefit Pension Schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 August 2018.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension

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23. PENSION COMMITMENTS (continued)

benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge.
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 September 2019.

The employer's pension costs paid to TPS in the period amounted to £211,973 (2017 - £166,492).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £211,000 (2017 - £203,000), of which employer's contributions totalled £163,000 (2017 - £156,000) and employees' contributions totalled £48,000 (2017 - £47,000). The agreed contribution rates for future years are 17.8% for employers and between 5.5% and 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

23. PENSION COMMITMENTS (continued)

Bedfordshire Pension Fund

Principal actuarial assumptions:

	2018	2017
Discount rate for scheme liabilities	2.80 %	2.50 %
Rate of increase in salaries	2.60 %	2.70 %
Rate of increase for pensions in payment / inflation	2.30 %	2.40 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2018	2017
Retiring today		
Males	22.4	22.4
Females	24.5	24.5
Retiring in 20 years		
Males	24.0	24.0
Females	26.2	26.2

	At 31 August 2018 £	At 31 August 2017 £
Sensitivity analysis		
Discount rate +0.1%	91,000	98,000
Discount rate -0.1%	91,000	98,000

The Academy Trust's share of the assets in the scheme was:

	Fair value at 31 August 2018 £	Fair value at 31 August 2017 £
Equities	1,225,540	1,035,000
Bonds	295,820	272,000
Property	190,170	163,000
Cash and other liquid assets	401,470	346,000
Total market value of assets	2,113,000	1,816,000

The actual return on scheme assets was £[enter amount] (2017 - £173,000).

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23. PENSION COMMITMENTS (continued)

The amounts recognised in the Statement of Financial Activities incorporating Income and Expenditure Account are as follows:

	2018 £	2017 £
Current service cost	(343,000)	(318,000)
Interest income	48,000	36,000
Interest cost	(83,000)	(73,000)
Total	<u>(378,000)</u>	<u>(355,000)</u>
Actual return on scheme assets	<u>(35,000)</u>	<u>173,000</u>

Movements in the present value of the defined benefit obligation were as follows:

	2018 £	2017 £
Opening defined benefit obligation	3,131,000	3,326,000
Current service cost	343,000	318,000
Interest cost	83,000	73,000
Employee contributions	48,000	47,000
Actuarial gains	(376,000)	(620,000)
Benefits paid	(12,000)	(13,000)
Other experience	-	-
Closing defined benefit obligation	<u>3,217,000</u>	<u>3,131,000</u>

Movements in the fair value of the Academy Trust's share of scheme assets:

	2018 £	2017 £
Opening fair value of scheme assets	1,816,000	1,625,000
Interest income	48,000	36,000
Actuarial losses/(gains)	50,000	(35,000)
Employer contributions	163,000	156,000
Employee contributions	48,000	47,000
Benefits paid	(12,000)	(13,000)
Closing fair value of scheme assets	<u>2,113,000</u>	<u>1,816,000</u>

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24. OPERATING LEASE COMMITMENTS

At 31 August 2018 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
Amounts payable:		
Within 1 year	43,425	12,585
Between 1 and 5 years	68,771	50,340
After more than 5 years	-	12,585
Total	112,196	75,510

25. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £ 10 for the debts and liabilities contracted before he/she ceases to be a member.

26. RELATED PARTY TRANSACTIONS

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which Trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and with the trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took place in the period of account, other than certain trustees' remuneration and expenses already disclosed in note 12.