

Company Registration No. 07536911 (England and Wales)

**CORFE HILLS SCHOOL ACADEMY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT AND AUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2013**



---

# CORFE HILLS SCHOOL ACADEMY TRUST

## CONTENTS

---

	<b>Page</b>
Reference and administrative details	1 - 2
Trustees' report	3 - 8
Governance statement	9 - 11
Statement on regularity, propriety and compliance	12
Statement of trustees' responsibilities	13
Independent auditor's report on the accounts	14 - 15
Independent auditor's report on regularity	16 - 17
Statement of financial activities	18
Balance sheet	19
Cash flow statement	20
Notes to the accounts	21 - 37

---

# CORFE HILLS SCHOOL ACADEMY TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS

---

### Trustees

N Atkin (Associate Governor) (Resigned 1 February 2013)  
M Barker-Garrod (Staff Governor) (Appointed 4 March 2013)  
A Bicker (Parent Governor and Member) \*  
L Bolton (Staff Governor) (Appointed 1 February 2013)  
P Bompas (Community Governor)  
G Cave (Community Governor and Member) \*  
H Chignell (Members Governor)  
G Clark (Headteacher) (Member) \*  
P Crouch (Community Governor) (Resigned 9 October 2012)  
J Everett (Associate Governor)  
S Gavira (Associate Governor) (Appointed 1 February 2013)  
S Haines (Community Governor)  
S Haywood (Associate Governor) (Appointed 1 February 2013) \*  
V Henrys (Parent Governor) (Resigned 15 May 2013)  
S Jefferies (Associate Governor)  
L Jeffery (Community Governor and Member) \*  
S Jordan (Parent Governor)  
A Kaciniel (Parent Governor) (Resigned 31 March 2013)  
G Lodge (Parent Governor) (Appointed 31 January 2013) \*  
B Milne (Community Governor and Member) \*  
A Murray (Staff Governor) \*  
R Mutlow (Community Governor) \*  
G Pinder (Staff Governor) (Resigned 31 March 2013)  
J Quest (Associate Governor) (Appointed 31 January 2013) \*  
F Raven-Vause (Parent Governor) (Appointed 1 February 2013) \*  
N Wood (Parent Governor)  
T Zimmerman (Parent Governor) \*

\* members of the Finance and Estates Committee

### Senior management team

- Headteacher	G Clark
- Deputy Head	P Keen
- Deputy Head	E Pickup
- Assistant Head	C Beater
- Assistant Head	T King
- Assistant Head	G Scammell
- Director of Finance	S Gardiner

### Company secretary

Miss S Gardiner

### Company registration number

07536911 (England and Wales)

### Registered office

Higher Blandford Road  
Broadstone  
Dorset  
BH18 9BG

---

# **CORFE HILLS SCHOOL ACADEMY TRUST**

## **REFERENCE AND ADMINISTRATIVE DETAILS**

---

**Independent auditor**

Moore Stephens (South) LLP  
33 The Clarendon Centre  
Dairy Meadow Lane  
Salisbury , Wiltshire,  
SP1 2TJ

# CORFE HILLS SCHOOL ACADEMY TRUST

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 AUGUST 2013**

---

The trustees present their annual report together with the accounts and independent auditor's reports of the charitable company for the period 1 September 2012 to 31 August 2013

### **Structure, governance and management**

#### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The prime governing documents of the Trust are the Charitable Company's Memorandum and Articles of Association and the Funding Agreement which the Trust has with the Department of Education.

The trustees of Corfe Hills School Academy Trust are also the directors of the charitable company for the purposes of company law. Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

#### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### Trustees' indemnities

The academy trust has purchased governors liability insurance (£2,000,000) and fidelity cover (£250,000 Governors and Employees) at a cost of £912 and £628 respectively in 2012/13.

#### Principal activities

The principal activity of the Corfe Hills School Academy Trust is to "advance for the public benefit education in the United Kingdom in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum."

#### Method of recruitment and appointment or election of trustees

The Corfe Hills School Academy Trust can appoint up to 17 Governors all of whom serve for a period of four years.

Of these Governors

- 7 are Parent Governors who should be parents of a registered pupil of the school at the time of the election. Should there be a greater number of applicants than the vacancies available a secret ballot of parents of all registered pupils will be held.
- Up to 3 Staff Governors elected by members of Staff.
- Up to 7 Community Governors appointed by the Governing Body. Community Governors should live or work in the community served by the Academy or be a person who, in the opinion of the Governing Body, is committed to the government and success of the Academy.

The Head Teacher/Principal is also a member of the Governing Body.

Additionally the Members have the power, if necessary to appoint a further Governor and the Secretary of State retains the power to appoint additional Governors should they see fit.

The Governing Body also has the power to appoint Associate Governors who, whilst having no voting powers on the Full Governing Body, can be voting members of sub-committees. Generally Associate Governors will be appointed to provide specific skills or experience to assist the deliberations of Governors in specific areas of the School's activities.

---

# CORFE HILLS SCHOOL ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2013**

---

### Policies and procedures adopted for the induction and training of trustees

Induction Packs are provided specific to the structure and needs of the Academy and training is provided with specialist staff within the school

### Organisational structure

The Full Governing Body has planned meetings at least once a term and more often if necessary. The meetings will discuss, agree and assess issues such as the strategic direction of the school, the levels of performance expected, the annual financial budget and the statutory policies which the school is required to have in place. There are also sub-committees covering Finance and Estates, Personnel, Curriculum, and Student, Parents and the Community which also meet termly to discuss specific areas of the School's activities, receive presentations from external sources and school staff and students on specific activities and make, where necessary, appropriate representations to the full Governing Body. The terms of reference for these Committees are detailed in the Governing Body's Standing Orders. The Governing Body has also appointed governors with specific responsibilities for Additional Educational Needs and Inclusion, Child Protection, Premises and Site, Health and Safety, and School Trips.

The Governing Body has delegated to the Head Teacher and the School's Senior Management Team responsibility for the internal organisation, management and control of the Academy and implementation of the agreed School policies and strategies, providing the Governing Body with sufficient data to enable it to monitor and assess the success of this implementation.

The Headteacher has been appointed Accounting Officer of the Academy.

The Governing Body has also appointed external, qualified auditors to carry out the role of Responsible Officer to undertake regular checks on the Academy's internal financial processes and structures to ensure compliance with the Academy's financial guidelines. The Responsible Officer submits formal reports which are reviewed by the Finance and Estates Committee.

### Risk management

The Governors of the Academy recognise their overall responsibility to ensure it has effective and appropriate systems of control, financial or otherwise. In March 2012 the EFA External Assurance Team visited the Academy to validate the full Financial Management and Governance Evaluation (FMGE) return and concluded that they concurred with the Academy's self-assessed grade of "Outstanding" in respect of its financial and governance arrangements.

The Academy has also undertaken a full review of all its operational risks within the guidelines of the Academies Financial Handbook. The finalised Risk Review has been scrutinised by the Finance and Estates Committee.

### Connected organisations and related party relationships

Corfe Hills School Academy Trust is not connected to any other organisations. The Corfe Hills School Association (CHSA) is a related party and operates separately to support the school. The CHSA is funded by parent contributions and separate accounts are produced on an annual basis.

# CORFE HILLS SCHOOL ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2013**

---

### **Objectives and activities**

#### Objects and aims

Corfe Hills School Academy Trust is a 13-18, 1,600 pupil co-educational comprehensive school which is the apex of a three tier educational pyramid of nine middle and first schools. Whilst Corfe Hills School Academy Trust is situated within the Poole LA some of its feeder schools fall within the Dorset LA. Currently Corfe Hills School Academy Trust is the only school within the pyramid with Academy status.

The Academy has the objectives of

- providing a balanced and broadly based curriculum satisfying the requirements of Sect 78 of the Education Act 2002
- providing an educational, cultural, sporting, social and safe environment for the local communities of Corfe Mullen and Broadstone within which all students and staff will have the opportunity to achieve their potential

#### Objectives, strategies and activities

The objectives of the Trust have to be considered within the context of, firstly, the Poole LA continuing to maintain a selective system but also being in the process of moving all of its schools, other than those within the Corfe Hills pyramid, into a two tier system by 2013 and, secondly by the planned extension of secondary education nationally until the age of 18. As yet the practical implications of these changes for the Trust are unclear. However the Trust sees a clear short and medium term benefit in working even more closely with its feeder schools in academic, IT and administrative services support to ensure better use of pyramid resources and a positive and seamless movement of students through the pyramid.

In September 2012 the Governing Body agreed a new School Improvement Plan for the period 1st September 2012 to 31st August 2013.

The Aims of the school were to

- provide outstanding education in an excellent, dynamic, creative learning environment
- enable high levels of academic achievement and progress for all students
- use the learning environment to develop, in students, considerate and ethical personal standards
- provide a full range of exciting, enjoyable and meaningful learning experiences including those that develop understanding, tolerance and embrace equality

Specific objectives agreed were to

- identify and improve literacy levels
- utilise Sharepoint to improve independent student learning
- reduce the gap between expected progress and actual progress of the most able students in Years 9,10 and 11
- ensure assessment for learning (afl) lesson feedback actually influences the direction of learning
- where necessary, pursue subject based intervention strategies when evidence indicates failing performance levels
- improve the recording and tracking of student behaviour
- ensure students' homework improves learning outcomes

#### Public benefit

The Governors are mindful of their duty to extend the school's activities for the public benefit. The school already provides formal and informal academic and service support - sometimes in conjunction with Poole LA - to other schools within the Borough and actively encourages the use of its premises for community events and activities. These initiatives will continue.

# CORFE HILLS SCHOOL ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2013

---

#### Achievements and performance

##### Achievements in the year

It is rare to have the opportunity when reviewing the progress of a school over a period of twelve months to have the benefit of a simultaneous, independent, professional and external assessment of the school. To that extent, the arrival of an OfSTED inspection team during the last full week of the summer term provides a fortuitous backdrop to this report.

A summary of the OfSTED report - which is available in full on the school's website - indicates that the school is considered 'Good' in all categories and that -

"the Headteacher provides outstanding leadership and vision  
teaching is well managed is at least good and much is outstanding and that students achieve well throughout the school  
the curriculum is a strength of the school  
student behaviour is good overall students feel safe and are proud to be members of the school  
disabled students, those with special educational needs and those eligible for the pupil premium make good progress and achieve well because of the well-targeted, individual support they are provided with"

The Governors considered the report to be a balanced and fair confirmation of their own view of the current status of the school in providing a very high level of comprehensive education to the local community.

The progress that the school has made during the year was subsequently confirmed by the 2013 'GSCE' and 'A Level' results, with a 13% improvement in the benchmark 'GSCE' level 5, Grade A\* - C to 60% and an improvement in the overall grade of the school's "Value added Quality and Breadth 'A Level' assessment. In practice this means that nearly all of our 'A Level' students achieved the grades necessary to gain their first choice of further education provider.

Whilst these results are a welcome validation of the endeavours of our teaching and support staff throughout the year, the OfSTED Report and detailed analysis of the examination results indicate areas of the school's teaching where further improvement is desirable and action plans are already in place to ensure that recent progress continues.

The school already has an enviable reputation for the quality of the social, cultural and sporting opportunities it provides its students. In addition to well received productions of 'Oklahoma' and 'Cabaret' during the year, the continued excellence of choreography and dramatic skills exhibited in our 'Rock Challenge' performances and a broad range of team and individual sporting successes achieved by both boys and girls, there was an increased involvement by the school in community and inclusion activities to underpin the commitment of the school's staff to broaden and enrich our students educational experiences.

During the year there have been detailed discussions with the First and Middle Schools within the Corfe Hills Pyramid and the Department of Education to assess the educational benefits of creating a Multi Academy Trust (MAT) to include schools within the Pyramid. Corfe Hills School is already an Academy but the MAT would enable each of the schools within the pyramid to become an Academy within the umbrella of the Pyramid with the possibility of the central provision of administration, financial and premises services. The Governing Bodies of most schools involved have accepted the educational benefits that should accrue from this and indicated their support, in principle, to the initiative subject to the agreement of the Department of Education and the production of an independent financial appraisal confirming the long term sustainability of the proposed structure. It is likely this report will be available by early 2014.

# CORFE HILLS SCHOOL ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2013**

---

Whilst the school has completed a significant level of capital expenditure during the year, including £130k of fire improvements funded by the Department of Education, we anticipate continued pressure on the school's funding sources for the foreseeable future especially as admission levels have fallen slightly compared to the previous years. It is not yet clear whether this solely reflects the impact of the change in age of transfer into secondary education introduced by the Poole LEA in September 2013 or wider, and probably short term, demographic factors. Whilst the school retains significant financial reserves, the robust monitoring of staffing levels and overheads remains a key priority of the School.

Governors are very pleased to record the successes of Gary Clark, his Senior Management Team and all the Staff during 2012/13. Much has been achieved and much has been learnt. The school now has a far clearer idea of what needs to be done to ensure recent progress is maintained and, most importantly, knows how this can be achieved.

### Key performance indicators

Total Student numbers	1,593
Staffing FTE's Teaching	100.7 FTE
Staffing FTE's Administration	56.5 FTE
Staffing FTE's Management (SLT)	7.0 FTE
Teaching to non-teaching staff costs (as a percentage of total costs)	79.1% / 20.9%
GAG to total income percentage (excluding capital)	88.0%
GAG per student (excluding sixth form)	£6,077.58

### Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason the board of trustees continues to adopt the going concern basis in preparing the accounts. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.

### **Financial review**

The 2012/13 audited accounts show a sound financial position. During the financial year the Academy's general funds have increased by £97,641. The Academy's available general funds as at 31<sup>st</sup> August 2013 now stand at £812,954. Of these reserves it is important to note that some of this income will be carried forward as ringfenced funding for Pupil Premium, 16-19 Bursary Funding and Academies Capital Maintenance Funding and will be spent during the 2013/14 financial year although the income is recognised in the 2012/2013 financial year.

### Principal risks and uncertainties

The Governors of the Academy Trust have undertaken a robust Risk Review to identify those significant risks facing the Trust concentrating on those which fall within their control. This review will be undertaken annually.

They appreciate that the financial viability of the school ultimately rests on its continued success in ensuring the school is fully subscribed, which requires that the school maintains its reputation for educational excellence and in providing a dynamic, safe and stimulating environment for all its pupils, allied to a robust system of cost control and monitoring.

There also needs to be constant monitoring of operational requirements in terms of pupil safeguarding and health and safety.

Finally the school must continue to recognise that its continued success relies on a committed, professional staff and that requires positive management in terms of recruitment, performance and promotion management and in effective succession/absence planning.

# CORFE HILLS SCHOOL ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2013**

---

### Financial and risk management objectives and policies

The Academy has been advised that the contingent liability to the Local Government Pension Fund for non-teaching staff has, with effect from the 31st August 2013, increased from £1,205k to £1,343k. At this stage the Academy is taking professional advice as to whether to increase the percentage of employers' annual contributions.

### Reserves policy

As at the year end the Academy reserves increased from £715,313 to £812,954. In light of continued uncertainty concerning levels of future government income levels the Academy will not commit these reserves to any capital projects and will protect these reserves to cover possible future in-year budget deficits.

### Investment policy and powers

Given the current uncertainties concerning future revenue sources, the Academy has no current plans to invest any of its financial surplus.

### **Plans for the future**

In view of current difficult financial climate and the uncertainties surrounding the changes in educational provision locally the Academy currently has no defined plans other than those detailed in the Objectives and Aims section of this report.

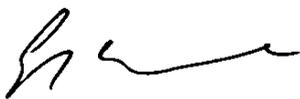
### **Auditor**

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditor is unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

A resolution proposing that Moore Stephens (South) LLP be reappointed as auditor of the charitable company will be put to the members.

Approved by order of the board of trustees on 11 December 2013 and signed on its behalf by



G Clark  
Headteacher

# CORFE HILLS SCHOOL ACADEMY TRUST

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2013**

---

### Scope of responsibility

As trustees we acknowledge we have overall responsibility for ensuring that Corfe Hills School Academy Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Corfe Hills School Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 4 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustees	Meetings attended	Out of possible
N Atkin (Associate Governor)	0	1
M Barker-Garrod (Staff Governor)	2	2
A Bicker (Parent Governor and Member)	4	4
L Bolton (Staff Governor)	2	2
P Bompas (Community Governor)	4	4
G Cave (Community Governor and Member)	3	4
H Chignell (Members Governor)	3	4
G Clark (Headteacher)	4	4
P Crouch (Community Governor)	1	1
J Everett (Associate Governor)	3	4
S Gavira (Associate Governor)	2	2
S Haines (Community Governor)	4	4
S Haywood (Associate Governor)	2	2
V Henrys (Parent Governor)	1	3
S Jefferies (Associate Governor)	3	4
L Jeffery (Community Governor and Member)	4	4
S Jordan (Parent Governor)	3	4
A Kaciniel (Parent Governor)	2	4
G Lodge (Parent Governor)	1	2
B Milne (Community Governor and Member)	4	4
A Murray (Staff Governor)	4	4
R Mutlow (Community Governor)	3	4
G Pinder (Staff Governor)	1	3
J Quest (Associate Governor)	2	2
F Raven-Vause (Parent Governor)	2	2
N Wood (Parent Governor)	2	4
T Zimmerman (Parent Governor)	4	4

# CORFE HILLS SCHOOL ACADEMY TRUST

## GOVERNANCE STATEMENT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2013**

The Finance and Estates Committee is a sub-committee of the main board of trustees

It is responsible for the proper financial management of the Academy, with particular reference to the setting and monitoring of budgets and to capital expenditure including appropriate procurement and tendering processes, receiving regular advice from the Academy's Director of Finance and the independent external Responsible Officer and ensuring compliance with the agreed Financial Management Guidelines for Academies issued by the Education Funding Agency. The EFA External Assurance Team visited the Academy in March 2012 and indicated they concurred with the Academy's self-assessed grade of "Outstanding" in respect of its financial and governance arrangements.

Attendance at meetings in the year was as follows

Trustees	Meetings attended	Out of possible
A Bicker (Parent Governor and Member)	4	4
G Cave (Community Governor and Member)	3	4
G Clark (Headteacher)	4	4
S Haywood (Associate Governor)	2	2
L Jeffery (Community Governor and Member)	4	4
G Lodge (Parent Governor)	1	2
B Milne (Community Governor and Member)	4	4
A Murray (Staff Governor)	4	4
R Mutlow (Community Governor)	4	4
F Raven-Vause (Parent Governor)	1	2
T Zimmerman (Parent Governor)	2	4

### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Corfe Hills School Academy Trust for the period 1 September 2012 to 31 August 2013 and up to the date of approval of the annual report and accounts.

### Capacity to handle risk

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2012 to 31 August 2013 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the board of trustees.

# CORFE HILLS SCHOOL ACADEMY TRUST

## GOVERNANCE STATEMENT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2013**

---

### **The risk and control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees,
- regular reviews by the Finance and Estates Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes,
- setting targets to measure financial and other performance,
- clearly defined purchasing (asset purchase or capital investment) guidelines,
- delegation of authority and segregation of duties,
- identification and management of risks

The governing body has considered the need for an audit function and has decided to appoint an external auditor as Responsible Officer ('RO') with effect from the Spring Term 2012. The RO's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems on a quarterly basis. The RO reports to the Finance and Estates Committee on the operation of the systems of control and on the discharge of the governing body's financial responsibilities. So far this process has operated entirely to the satisfaction of the Governing Body and has not identified any material control issues.

### **Review of effectiveness**

As accounting officer the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by

- the work of the Responsible Officer,
- the work of the external auditor,
- the financial management and governance self-assessment process,
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance and general purposes committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the board of trustees on 11 December 2013 and signed on its behalf by



G Clark  
Headteacher

# **CORFE HILLS SCHOOL ACADEMY TRUST**

## **STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

### **FOR THE YEAR ENDED 31 AUGUST 2013**

---

As accounting officer of Corfe Hills Academy I have considered my responsibility to notify the academy trust board of trustees and the Education Funding Agency of material irregularity, impropriety and non-compliance with Education Funding Agency terms and conditions of funding, under the funding agreement in place between the academy trust and Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date.

Approved on 11 December 2013 and signed by



G Clark  
Accounting Officer

# CORFE HILLS SCHOOL ACADEMY TRUST

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

---

The trustees (who also act as governors for Corfe Hills Academy and are also the directors of Corfe Hills Academy for the purposes of company law) are responsible for preparing the Trustees' Report and the accounts in accordance with the Annual Accounts Direction issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations

Company law requires the trustees to prepare accounts for each financial year. Under company law the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts, and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from the EFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the board of trustees on 11 December 2013 and signed on its behalf by



G Clark  
Headteacher

# **CORFE HILLS SCHOOL ACADEMY TRUST**

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE MEMBERS OF CORFE HILLS SCHOOL ACADEMY TRUST**

---

We have audited the accounts of Corfe Hills School Academy Trust for the year ended 31 August 2013 set out on pages 18 to 37. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Academies Accounts Direction 2013 issued by the EFA.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of trustees and auditors**

As explained more fully in the Trustees' Responsibilities Statement set out on page 13, the trustees, who are also the directors of Corfe Hills School Academy Trust for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the accounts**

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on accounts**

In our opinion the accounts

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and in accordance with the requirements of the Companies Act 2006, and
- have been prepared in accordance with the Academies Accounts Direction 2013 issued by the EFA.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Report for the financial year for which the accounts are prepared is consistent with the accounts.

# CORFE HILLS SCHOOL ACADEMY TRUST

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

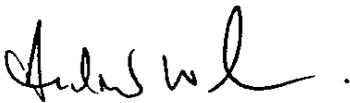
### TO THE MEMBERS OF CORFE HILLS SCHOOL ACADEMY TRUST

---

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the accounts are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit



**Mr Andrew Williams (Senior Statutory Auditor)  
for and on behalf of Moore Stephens (South) LLP**

#### **Chartered Accountants Statutory Auditor**

33 The Clarendon Centre  
Dairy Meadow Lane  
Salisbury, Wiltshire,  
SP1 2TJ

Dated 11 December 2013

# **CORFE HILLS SCHOOL ACADEMY TRUST**

## **INDEPENDENT REPORTING AUDITOR'S ASSURANCE REPORT ON REGULARITY TO CORFE HILLS SCHOOL ACADEMY TRUST AND THE EDUCATION FUNDING AGENCY**

---

In accordance with the terms of our engagement letter dated 07 March 2012 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2013, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Corfe Hills School Academy Trust during the period 1 September 2012 to 31 August 2013 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them

This report is made solely to Corfe Hills School Academy Trust and the EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Corfe Hills School Academy Trust and the EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Corfe Hills School Academy Trust and the EFA, for our work, for this report, or for the conclusion we have formed

### **Respective responsibilities of Corfe Hills School Academy Trust's accounting officer and the reporting**

The accounting officer is responsible, under the requirements of Corfe Hills School Academy Trust's funding agreement with the Secretary of State for Education dated 23 March 2010 and the Academies Financial Handbook, extant from 1 September 2012, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2013. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2012 to 31 August 2013 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them

### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2013 issued by the EFA. We performed a limited assurance engagement as defined in our engagement letter

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure

The work undertaken to draw to our conclusion includes

- consideration of the evidence supporting the accounting officers statement on regularity, propriety and compliance,
- analytical procedures on the general activities of the academy trust,
- a review of minutes of committees and board meetings which may be relevant to regularity,
- consideration of discussions with key personnel including the accounting officer and governing body,
- tests of control have been carried out on a control activity which are relevant to regularity,
- substantive testing of individual transactions

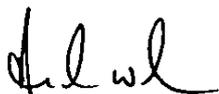
# CORFE HILLS SCHOOL ACADEMY TRUST

## INDEPENDENT REPORTING AUDITOR'S ASSURANCE REPORT ON REGULARITY TO CORFE HILLS SCHOOL ACADEMY TRUST AND THE EDUCATION FUNDING AGENCY (CONTINUED)

---

### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2012 to 31 August 2013 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them



**Mr Andrew Williams (Senior Statutory Auditor)**  
for and on behalf of Moore Stephens (South) LLP

Dated 11 December 2013

# CORFE HILLS SCHOOL ACADEMY TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2013

		Unrestricted funds	Restricted funds	Fixed Asset fund	Total 2013	As Restated Total 2012
	Notes	£	£	£	£	£
<b>Incoming resources</b>						
<i>Resources from generated funds</i>						
- Voluntary income	2	209,937	8,322	-	218,259	21,740
- Activities for generating funds	3	341,552	-	-	341,552	440,462
<i>Resources from charitable activities</i>						
- Funding for educational operations	4	-	7,718,535	110,726	7,829,261	7,697,437
<b>Total incoming resources</b>		<b>551,489</b>	<b>7,726,857</b>	<b>110,726</b>	<b>8,389,072</b>	<b>8,159,639</b>
<b>Resources expended</b>						
<i>Costs of generating funds</i>						
- Relating to voluntary income	5	329,484	-	-	329,484	340,558
<i>Charitable activities</i>						
- Educational operations	6	-	7,772,219	371,165	8,143,384	8,026,005
Governance costs	7	-	28,603	-	28,603	26,145
<b>Total resources expended</b>	<b>5</b>	<b>329,484</b>	<b>7,800,822</b>	<b>371,165</b>	<b>8,501,471</b>	<b>8,392,708</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>222,005</b>	<b>(73,965)</b>	<b>(260,439)</b>	<b>(112,399)</b>	<b>(233,069)</b>
Gross transfers between funds		-	74,606	(74,606)	-	-
<b>Net income/(expenditure) for the year</b>		<b>222,005</b>	<b>641</b>	<b>(335,045)</b>	<b>(112,399)</b>	<b>(233,069)</b>
<b>Other recognised gains and losses</b>						
Actuarial gains/(losses) on defined benefit pension scheme	17	-	(41,000)	-	(41,000)	(334,000)
<b>Net movement in funds</b>		<b>222,005</b>	<b>(40,359)</b>	<b>(335,045)</b>	<b>(153,399)</b>	<b>(567,069)</b>
Fund balances at 1 September 2012		84,750	(489,687)	20,124,255	19,719,318	18,680,055
Prior year adjustment	14			(1,606,332)	(1,606,332)	
<b>Fund balances at 31 August 2013</b>		<b>306,755</b>	<b>(530,046)</b>	<b>18,182,878</b>	<b>17,959,587</b>	<b>18,112,986</b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006. A statement of total recognised gains and losses is not required as all gains and losses are included in the statement of financial activities.

All of the academy's activities derive from continuing operations during the two financial periods above.

# CORFE HILLS SCHOOL ACADEMY TRUST

## BALANCE SHEET

AS AT 31 AUGUST 2013

	Notes	2013		As Restated 2012	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	10		18,182,878		18,517,923
<b>Current assets</b>					
Debtors	12	250,626		146,638	
Cash at bank and in hand		1,054,140		877,160	
		<u>1,304,766</u>		<u>1,023,798</u>	
Creditors amounts falling due within one year	13	(185,057)		(223,735)	
<b>Net current assets</b>			<u>1,119,709</u>		<u>800,063</u>
<b>Total assets less current liabilities</b>			<u>19,302,587</u>		<u>19,317,986</u>
Defined benefit pension liability	17	(1,343,000)		(1,205,000)	
<b>Net assets</b>			<u>17,959,587</u>		<u>18,112,986</u>
<b>Funds of the academy trust</b>					
<b>Restricted income funds</b>	15				
- Fixed asset funds			18,182,878		18,517,923
- General funds			812,954		715,313
- Pension reserve			(1,343,000)		(1,205,000)
<b>Total restricted funds</b>			<u>17,652,832</u>		<u>18,028,236</u>
<b>Unrestricted funds</b>	15		306,755		84,750
<b>Total funds</b>			<u>17,959,587</u>		<u>18,112,986</u>

Company Number 07536911

The accounts were approved by order of the board of trustees and authorised for issue on 11 December 2013



G Clark

Headteacher

# CORFE HILLS SCHOOL ACADEMY TRUST

## CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2013

	Notes	2013 £	2012 £
Net cash inflow/(outflow) from operating activities	18	102,846	273,048
<b>Returns on investments and servicing of finance</b>			
Financing costs		(472)	(441)
<b>Net cash inflow/(outflow) from returns on investments and servicing of finance</b>		(472)	(441)
		102,374	272,607
<b>Capital expenditure and financial investments</b>			
Capital grants received		110,726	17,926
Payments to acquire tangible fixed assets		(36,120)	(62,060)
<b>Net cash flow from capital activities</b>		74,606	(44,134)
<b>Increase/(decrease) in cash</b>	19	176,980	228,473

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2013

---

### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention in accordance with applicable United Kingdom Accounting Standards, the Charity Commission 'Statement of Recommended Practice Accounting and Reporting by Charities' ('SORP 2005'), the Academies Accounts Direction issued by the Education Funding Agency and the Companies Act 2006. A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

#### 1.2 Going concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the accounts.

#### 1.3 Incoming resources

All incoming resources are recognised when the academy trust has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

#### Grants receivable

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the year for which it is receivable and any unspent amount is reflected as a balance in the restricted general fund. Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

#### Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable, where there is certainty of receipt and the value of the donation is measurable.

#### Donations

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

#### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the goods have been provided or on completion of the service.

#### Donated services and gifts in kind

The value of donated services and gifts in kind provided to the academy trust are recognised at their open market value in the period in which they are receivable as incoming resources, where the benefit to the academy trust can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the statement of financial activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's policies.

---

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2013

---

#### 1 Accounting policies

##### 1.4 Resources expended

All expenditure is recognised in the period in which a liability is incurred and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

##### Costs of generating funds

These are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

##### Charitable activities

These are costs incurred on the academy trust's educational operations.

##### Governance costs

These include the costs attributable to the academy trust's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

All resources expended are inclusive of irrecoverable VAT.

##### 1.5 Tangible fixed assets and depreciation

Assets costing £ 1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Freehold buildings	2% straight line
Computer equipment	20% straight line
Fixtures, fittings & equipment	25% reducing balance
Motor vehicles	20% straight line

##### 1.6 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 1 Accounting policies

#### 1.7 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.8 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in Note 17, the TPS is a multi-employer scheme and the academy trust is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions are recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and gains and losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the statement of financial activities if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period until vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount of other finance costs or credits adjacent to interest. Actuarial gains and losses are recognised immediately in other gains and losses.

#### 1.9 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency.

### 2 Voluntary income

	Unrestricted funds £	Restricted funds £	Total 2013 £	Total 2012 £
Other donations	209,937	8,322	218,259	21,740

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

2 Voluntary income				
3 Activities for generating funds	Unrestricted funds £	Restricted funds £	Total 2013 £	Total 2012 £
Hire of facilities	21,451	-	21,451	20,976
Fundraising	744	-	744	76,973
Visits and trip income	154,906	-	154,906	210,893
Minibus recharges income	1,995	-	1,995	2,284
Vouchers income	200	-	200	29,709
School fund income	162,256	-	162,256	99,627
	<u>341,552</u>	<u>-</u>	<u>341,552</u>	<u>440,462</u>
<b>4 Funding for the academy trust's educational operations</b>				
	Unrestricted funds £	Restricted funds £	Total 2013 £	Total 2012 £
<b>DfE / EFA revenue grants</b>				
General annual grant (GAG)	-	7,519,792	7,519,792	7,519,780
Capital grants	-	110,726	110,726	17,926
Other DfE / EFA grants	-	82,290	82,290	46,738
	<u>-</u>	<u>7,712,808</u>	<u>7,712,808</u>	<u>7,584,444</u>
<b>Other government grants</b>				
Local authority grants	-	74,683	74,683	110,420
Other grants	-	41,770	41,770	2,573
	<u>-</u>	<u>116,453</u>	<u>116,453</u>	<u>112,993</u>
<b>Total funding</b>	<u>-</u>	<u>7,829,261</u>	<u>7,829,261</u>	<u>7,697,437</u>

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 5 Resources expended

	Staff costs £	Premises & equipment £	Other costs £	Total 2013 £	As Restated Total 2012 £
<b>Academy's educational operations</b>					
- Direct costs	5,293,382	371,165	745,602	6,410,149	6,463,679
- Allocated support costs	861,541	552,300	319,394	1,733,235	1,562,326
	<u>6,154,923</u>	<u>923,465</u>	<u>1,064,996</u>	<u>8,143,384</u>	<u>8,026,005</u>
<b>Other expenditure</b>					
Costs of generating voluntary income	-	-	329,484	329,484	340,558
Governance costs	-	-	28,603	28,603	26,145
	<u>-</u>	<u>-</u>	<u>358,087</u>	<u>358,087</u>	<u>366,703</u>
<b>Total expenditure</b>	<u>6,154,923</u>	<u>923,465</u>	<u>1,423,083</u>	<u>8,501,471</u>	<u>8,392,708</u>
<b>Incoming/outgoing resources for the year include</b>				<b>2013 £</b>	<b>2012 £</b>
Operating leases				10,867	6,530
Fees payable to auditor					
- Audit				3,900	4,945
- Other services				5,198	2,106
- Responsible Officer fees				2,035	-
				<u>2,035</u>	<u>-</u>

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 6 Charitable activities - the academy trust's educational operations

	Unrestricted funds	Restricted funds	Total 2013	As Restated Total 2012
	£	£	£	£
<b>Direct costs</b>				
Teaching and educational support staff costs	-	5,293,382	5,293,382	5,395,757
Depreciation	-	371,165	371,165	366,276
Technology costs	-	119,075	119,075	102,942
Educational supplies and services	-	246,377	246,377	235,610
Examination fees	-	226,356	226,356	231,370
Staff development	-	29,093	29,093	33,559
Other direct costs	-	124,701	124,701	98,165
	-	6,410,149	6,410,149	6,463,679
<b>Allocated support costs</b>				
Support staff costs	-	861,541	861,541	848,725
Technology costs	-	9,839	9,839	7,720
Recruitment and support	-	24,417	24,417	48,142
Maintenance of premises and equipment	-	259,667	259,667	133,290
Cleaning	-	146,745	146,745	145,203
Energy costs	-	125,100	125,100	93,037
Rent and rates	-	54,977	54,977	65,069
Insurance	-	55,281	55,281	49,011
Security and transport	-	39,311	39,311	9,404
Catering	-	30,644	30,644	29,045
Interest and finance costs	-	40,472	40,472	43,441
Other support costs	-	85,241	85,241	90,239
	-	1,733,235	1,733,235	1,562,326
<b>Total costs</b>	-	8,143,384	8,143,384	8,026,005

### 7 Governance costs

	Unrestricted funds	Restricted funds	Total 2013	Total 2012
	£	£	£	£
Legal and professional fees	-	17,470	17,470	18,911
Auditor's remuneration				
- Audit of financial statements	-	3,900	3,900	5,751
- Other audit costs	-	7,233	7,233	1,299
Other governance costs	-	-	-	184
	-	28,603	28,603	26,145

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 8 Staff costs

The average number of persons (including senior management team) employed by the academy trust during the year expressed as full time equivalents was as follows

	2013 Number	2012 Number
Teachers	101	105
Administration and support	57	55
Management	7	7
	165	167

#### Costs included within the accounts:

	2013 £	2012 £
Wages and salaries	4,891,089	5,007,837
Social security costs	368,423	376,253
Other pension costs	736,088	715,286
	5,995,600	6,099,376
Supply teacher costs	159,323	107,710
Compensation payments	-	37,396
	6,154,923	6,244,482

The number of employees whose annual remuneration was £60,000 or more was

	2013 Number	2012 Number
£60,001 - £70,000	6	2
£90,001 +	1	1
	7	3

Of the employees above, the number participating in pension schemes and the employers' contributions paid on their behalf were as follows

		2013	2012
Teachers' Pension Scheme	Numbers	6	3
	£	67,530	31,718
Local Government Pension Scheme	Numbers	-	-
	£	-	-
		67,530	31,718

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2013

#### 9 Trustees' remuneration and expenses

The Headteacher and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of Headteacher and staff, and not in respect of their services as trustees. Other trustees did not receive any payments, other than expenses, from the academy trust in respect of their role as trustees. During the year, travel and subsistence and stationery payments totalling £166 (2012 £185) were reimbursed to two trustees (2012 one trustee)

The value of trustees' remuneration was as follows

G Clark (Headteacher) £90,000 - £95,000 (2012 £90,000 - £95,000)  
 A Murray (Other staff Governor) £10,000 - £15,000 (2012 £5,000 - £10,000)  
 G Butt (Other staff Governor) £30,000 - £35,000 (2012 £30,000 - £35,000)  
 L Jeffrey (Other staff Governor) £15,000 - £20,000 (2012 £15,000 - £20,000)  
 M Barker-Garrod (Other staff Governor) £40,000 - £45,000 (2012 £nil)  
 L Bolton (Other staff Governor) £30,000 - £35,000 (2012 £nil)

Other related party transactions involving the trustees are set out within the related parties note

#### Trustees' and officers' insurance

In accordance with normal commercial practice, the academy trust has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the year ended 31 August 2013 was £912 (2012 £891)

#### 10 Tangible fixed assets

	As Restated				Total
	Land and buildings	Computer equipment	Fixtures, fittings & equipment	Motor vehicles	
	£	£	£	£	
<b>Cost</b>					
At 1 September 2012	18,637,956	208,172	32,930	31,200	18,910,258
Additions	-	36,120	-	-	36,120
<b>At 31 August 2013</b>	<b>18,637,956</b>	<b>244,292</b>	<b>32,930</b>	<b>31,200</b>	<b>18,946,378</b>
<b>Depreciation</b>					
At 1 September 2012	311,165	63,213	9,717	8,240	392,335
Charge for the year	311,165	48,859	6,549	4,592	371,165
<b>At 31 August 2013</b>	<b>622,330</b>	<b>112,072</b>	<b>16,266</b>	<b>12,832</b>	<b>763,500</b>
<b>Net book value</b>					
At 31 August 2013	18,015,626	132,220	16,664	18,368	18,182,878
At 31 August 2012	18,326,791	144,959	23,213	22,960	18,517,923

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 11 Heritage assets

The land and buildings have been adjusted as a prior year adjustment to reflect the valuation exercise undertaken on behalf of the EFA in 2012. They are now included on the depreciated replacement cost method as at the 31 August 2012. The land was valued at £3,079,731 and the buildings at £15,508,092.

The academy has not obtained a separate valuation as the academies trust did not consider it an effective use of public funds to obtain an additional valuation.

12 Debtors	2013 £	2012 £
Trade debtors	78,180	10,536
VAT recoverable	55,052	43,486
Prepayments and accrued income	117,394	92,616
	<u>250,626</u>	<u>146,638</u>

13 Creditors amounts falling due within one year	2013 £	2012 £
Other creditors	59,953	140,864
Accruals	88,330	6,580
Deferred income	36,774	76,291
	<u>185,057</u>	<u>223,735</u>

14 Deferred income	2013 £	2012 £
Deferred income is included within Creditors due within one year	36,774	76,291
	<u>36,774</u>	<u>76,291</u>
Total deferred income at 1 September 2012	76,291	39,184
Amounts credited to the statement of financial activities	(76,291)	(30,244)
Amounts deferred in the year	36,774	67,351
	<u>36,774</u>	<u>76,291</u>
<b>Total deferred income at 31 August 2013</b>	<b>36,774</b>	<b>76,291</b>

The deferred income relates to income received in advance with respect to business rates reimbursement and devolved formula capital.

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 15 Funds

	As Restated				
	Balance at 1 September 2012	Incoming resources	Resources expended	Gains, losses and transfers	Balance at 31 August 2013
	£	£	£	£	£
<b>Restricted general funds</b>					
General Annual Grant	485,438	7,519,792	(7,703,822)	254,943	556,351
Other DfE / EFA grants	-	82,290	-	(72,205)	10,085
Other government grants	-	116,453	-	(99,810)	16,643
Other restricted funds	229,875	8,322	-	(8,322)	229,875
	<u>715,313</u>	<u>7,726,857</u>	<u>(7,703,822)</u>	<u>74,606</u>	<u>812,954</u>
Funds excluding pensions	715,313	7,726,857	(7,703,822)	74,606	812,954
Pension reserve	(1,205,000)	-	(97,000)	(41,000)	(1,343,000)
	<u>(489,687)</u>	<u>7,726,857</u>	<u>(7,800,822)</u>	<u>33,606</u>	<u>(530,046)</u>
<b>Restricted fixed asset funds</b>					
DfE / EFA capital grants	19,922	110,726	(371,165)	-	(240,517)
Inherited fixed asset fund	18,452,191	-	-	-	18,452,191
Capital expenditure from GAG or other funds	45,810	-	-	(74,606)	(28,796)
	<u>18,517,923</u>	<u>110,726</u>	<u>(371,165)</u>	<u>(74,606)</u>	<u>18,182,878</u>
<b>Total restricted funds</b>	<u>18,028,236</u>	<u>7,837,583</u>	<u>(8,171,987)</u>	<u>(41,000)</u>	<u>17,652,832</u>
<b>Unrestricted funds</b>					
Other funds	84,750	551,489	(329,484)	-	306,755
	<u>84,750</u>	<u>551,489</u>	<u>(329,484)</u>	<u>-</u>	<u>306,755</u>
<b>Total funds</b>	<u>18,112,986</u>	<u>8,389,072</u>	<u>(8,501,471)</u>	<u>(41,000)</u>	<u>17,959,587</u>

The specific purposes for which the funds are to be applied are as follows

The fixed asset fund was created with the donation of the school's land and buildings to the Academy. Additional assets are added to the fund which is also written down by depreciation each year. The restricted general funds are made up of the General Annual Grant received, to be spent on education within the Academy, and other related DfE or other authority grants. Unrestricted funds are general donations and fund raising activities of the Academy and are used to support the provision of education with the Academy.

The fixed asset fund has been restated as part of the prior year adjustment amending the value of the land and buildings to agree to the valuation undertaken by Drivers Jonas Deloitte on the depreciated replacement cost method. The Buildings had originally been introduced on a replacement cost insurance value.

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 16 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	As Restated Fixed asset funds	Total funds
	£	£	£	£
<b>Fund balances at 31 August 2013 are represented by</b>				
Tangible fixed assets	-	-	18,182,878	18,182,878
Current assets	491,812	812,954	-	1,304,766
Creditors amounts falling due within one year	(185,057)	-	-	(185,057)
Defined benefit pension liability	-	(1,343,000)	-	(1,343,000)
	<u>306,755</u>	<u>(530,046)</u>	<u>18,182,878</u>	<u>17,959,587</u>

### 17 Pensions and similar obligations

The academy trust's employees belong to two principal pension schemes the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff, and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Dorset County Council Both are defined-benefit schemes The pension costs are assessed in accordance with the advice of independent qualified actuaries The latest actuarial valuation of the TPS related to the period ended 31 March 2004 and of the LGPS 31 August 2013

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) These regulations apply to teachers in schools that are maintained by local authorities and other educational establishments, including academies, in England and Wales In addition teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership Membership is automatic for full-time teachers and lecturers and from 1 January 2007 automatic too for teachers and lecturers in part-time employment following appointment or a change of contract Teachers and lecturers are able to opt out of the TPS

##### The Teachers' Pension Scheme budgeting and valuation account

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and are paid by public funds provided by Parliament The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer under arrangements governed by the above Act

The Teachers' Pensions Regulations require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pensions increases) From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

---

### 17 Pensions and similar obligations

#### Valuation of the Teachers' Pension Scheme

At the last valuation, the contribution rate to be paid into the TPS was assessed in two parts. First, a standard contribution rate ('SCR') was determined. This is the contribution, expressed as a percentage of the salaries of teachers and lecturers in service or entering service during the period over which the contribution rate applies, which if it were paid over the entire active service of these teachers and lecturers would broadly defray the cost of benefits payable in respect of that service. Secondly, a supplementary contribution is payable if, as a result of the actuarial review, it is found that accumulated liabilities of the Account for benefits to past and present teachers, are not fully covered by standard contributions to be paid in future and by the notional fund built up from past contributions. The total contribution rate payable is the sum of the SCR and the supplementary contribution rate.

The last valuation of the TPS related to the period 1 April 2001 to 31 March 2004. The Government Actuary's report of October 2006 revealed that the total liabilities of the Scheme (pensions in payment and the estimated cost of future benefits) amounted to £166,500 million. The value of the assets (estimated future contributions together with the proceeds from the notional investments held at that valuation date) was £163,240 million. The assumed real rate of return was 3.5% in excess of prices and 2% in excess of earnings. The rate of real earnings growth was assumed to be 1.5%. The assumed gross rate of return was 6.5%. From 1 January 2007, the SCR was assessed at 19.75%, and the supplementary contribution rate was assessed to be 0.75% (to balance assets and liabilities as required by the regulations within 15 years). This resulted in a total contribution rate of 20.5%, which translated into an employee contribution rate of 6.4% and employer contribution rate of 14.1% payable.

Actuarial scheme valuations are dependent on assumptions about the value of future costs, the design of benefits and many other factors. Many of these assumptions are being considered as part of the work on the reformed TPS, as set out below. Scheme valuations therefore remain suspended. The Public Service Pensions Bill, which is being debated in the House of Commons, provides for future scheme valuations to be conducted in accordance with Treasury directions. The timing for the next valuation has still to be determined, but it is likely to be before the reformed schemes are introduced in 2015.

#### Teachers' Pension Scheme changes

Lord Hutton published his final report in March 2011 and made recommendations about how pensions can be made sustainable and affordable, whilst remaining fair to the workforce and the taxpayer. The Government accepted Lord Hutton's recommendations as the basis for consultation and Ministers engaged in extensive discussions with trade unions and other representative bodies on reform of the TPS. Those discussions concluded on 9 March 2012 and the Department published a Proposed Final Agreement, setting out the design for a reformed TPS to be implemented from 1 April 2015.

The key provisions of the reformed scheme include a pension based on career average earnings, an accrual rate of 1/57th, and a Normal Pension Age equal to State Pension Age, but with options to enable members to retire earlier or later than their Normal Pension Age. Importantly, pension benefits built up before 1 April 2015 will be fully protected.

In addition, the Proposed Final Agreement includes a Government commitment that those within 10 years of Normal Pension Age on 1 April 2012 will see no change to the age at which they can retire, and no decrease in the amount of pension they receive when they retire. There will also be further transitional protection, tapered over a three and a half year period, for people who would fall just outside of the 10 year protection.

In his interim report of October 2010, Lord Hutton recommended that short-term savings were also required, and that the only realistic way of achieving these was to increase member contributions. At the Spending Review 2010 the Government announced an average increase of 3.2 percentage points on the contribution rates by 2014-15. The increases were to be phased in from April 2012 on a 40/80/100 percent basis.

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 17 Pensions and similar obligations

Under the definitions set out in Financial Reporting Standard (FRS 17) Retirement Benefits, the TPS is a multi-employer pension scheme. The academy trust is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, the academy trust has taken advantage of the exemption in FRS 17 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 17.6 per cent for employers and 5.5 to 7.5 per cent for employees. The estimated value of employer contributions for the forthcoming year is £817,000.

The employer contributions will be 17.4% to assist in reducing the pension deficit.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

	2013 £	2012 £
Employer's contributions	155,000	148,000
Employees' contributions	53,000	51,000
	<hr/>	<hr/>
Total contributions	208,000	199,000
	<hr/>	<hr/>

#### Principal actuarial assumptions

	2013 %	2012 %
Rate of increase in salaries	4.90	4.70
Rate of increase for pensions in payment	2.90	2.60
Discount rate for scheme liabilities	4.70	5.40
Inflation assumption (CPI)	2.90	2.60
	<hr/>	<hr/>

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2013 Years	2012 Years
Retiring today		
- Males	20	20
- Females	24	24
Retiring in 20 years		
- Males	26	26
- Females	26	26
	<hr/>	<hr/>

**CORFE HILLS SCHOOL ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2013**

**17 Pensions and similar obligations**

The academy's share of the assets and liabilities in the scheme and the expected rates of return were

	2013 Expected return %	2013 Fair value £	2012 Expected return %	2012 Fair value £
Equities	5.80	850,000	6.80	636,000
Gilts	2.80	274,000	3.80	209,000
Target portfolio return	2.50	69,000	5.00	52,000
Cash	0.50	69,000	3.00	52,000
Property	3.80	110,000	4.80	94,000
		<u>1,372,000</u>		<u>1,043,000</u>
Total market value of assets		1,372,000		1,043,000
Present value of scheme liabilities - funded		(2,715,000)		(2,248,000)
		<u>(1,343,000)</u>		<u>(1,205,000)</u>
Net pension asset / (liability)		(1,343,000)		(1,205,000)

The expected return on assets is based on the long-term future expected investment return for each asset class as at the beginning of the period (i.e. as at 1 September 2013 for the year to 31 August 2014). The returns on gilts and other bonds are assumed to be the gilt yield and corporate bond yield respectively at the relevant date. The returns on equities and property are then assumed to be a margin above gilt yields.

The actual return on the scheme assets was £155,000 (2012: £101,000).

**Operating costs and income recognised in the statement of financial activities**

	2013 £	2012 £
<b>Financial expenditure/(income)</b>		
Expected return on pension scheme assets	(52,000)	(48,000)
Interest on pension liabilities	92,000	91,000
	<u>40,000</u>	<u>43,000</u>
<b>Other expenditure/(income)</b>		
Current service cost	57,000	22,000
Past service cost	-	-
	<u>57,000</u>	<u>22,000</u>
<b>Total operating charge/(income)</b>	<u>97,000</u>	<u>65,000</u>

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

### 17 Pensions and similar obligations

Actuarial gains and losses recognised in the statement of financial activities

	2013	2012
	£	£
Actuarial (gains)/losses on assets actual return less expected	(103,000)	(52,000)
Experience (gains)/losses on liabilities	144,000	386,000
(Gains)/losses arising from changes in assumptions	-	-
	<u>41,000</u>	<u>334,000</u>
Cumulative (gains)/losses to date	<u>355,000</u>	<u>314,000</u>

Movements in the present value of defined benefit obligations were as follows:

	2013	2012
	£	£
Opening defined benefit obligations	(2,248,000)	(1,602,000)
Current service cost	(212,000)	(170,000)
Interest cost	(92,000)	(91,000)
Contributions by employees	(53,000)	(51,000)
Actuarial gains/(losses)	(144,000)	(386,000)
Benefits paid	34,000	52,000
	<u>(2,715,000)</u>	<u>(2,248,000)</u>

Movements in the fair value of the academy trust's share of scheme assets

	2013	2012
	£	£
Opening fair value of scheme assets	1,043,000	796,000
Expected return on assets	52,000	48,000
Actuarial gains/(losses)	103,000	52,000
Contributions by employers	155,000	148,000
Contributions by employees	53,000	51,000
Benefits paid	(34,000)	(52,000)
	<u>1,372,000</u>	<u>1,043,000</u>

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

<b>17 Pensions and similar obligations</b>				
<b>History of experience gains and losses</b>				
		<b>2013</b>	<b>2012</b>	
		<b>£</b>	<b>£</b>	
Present value of defined benefit obligations		(2,715,000)	(2,248,000)	
Fair value of share of scheme assets		1,372,000	1,043,000	
		<u>(1,343,000)</u>	<u>(1,205,000)</u>	
Surplus / (deficit)				
Experience adjustment on scheme liabilities		(144,000)	(386,000)	
Experience adjustment on scheme assets		103,000	52,000	
		<u>(41,000)</u>	<u>(334,000)</u>	
<b>18 Reconciliation of net income to net cash inflow/(outflow) from operating activities</b>				
		<b>2013</b>	<b>2012</b>	
		<b>£</b>	<b>£</b>	
Net income		(112,399)	(233,069)	
Capital grants and similar income		(110,726)	(17,926)	
Financing costs		472	441	
FRS17 pension costs less contributions payable		57,000	22,000	
FRS17 pension finance income		40,000	43,000	
Depreciation of tangible fixed assets		371,165	366,276	
(Increase)/decrease in debtors		(103,988)	(19,944)	
Increase/(decrease) in creditors		(38,678)	112,270	
		<u>102,846</u>	<u>273,048</u>	
Net cash inflow/(outflow) from operating activities				
<b>19 Reconciliation of net cash flow to movement in net funds</b>				
		<b>2013</b>	<b>2012</b>	
		<b>£</b>	<b>£</b>	
Increase/(decrease) in cash		176,980	228,473	
Net funds at 1 September 2012		877,160	648,687	
		<u>1,054,140</u>	<u>877,160</u>	
Net funds at 31 August 2013				
<b>20 Analysis of net funds</b>				
	<b>At 1</b>	<b>Cash flows</b>	<b>Non-cash</b>	<b>At 31 August</b>
	<b>September</b>		<b>changes</b>	<b>2013</b>
	<b>2012</b>			
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Cash at bank and in hand	877,160	176,980	-	1,054,140
	<u>877,160</u>	<u>176,980</u>	<u>-</u>	<u>1,054,140</u>

# CORFE HILLS SCHOOL ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2013

---

### 21 Commitments under operating leases

At 31 August 2013 the academy trust had annual commitments under non-cancellable operating leases as follows

	2013 £	2012 £
Expiry date		
- Within one year	18,307	410
- Between two and five years	73,229	29,239
	<u>91,536</u>	<u>29,649</u>

### 22 Related parties

Owing to the nature of the Academy's operations and the composition of the board of governors being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the board of governors may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy's financial regulations and normal procurement procedures.

The board of governors are required to disclose any such transactions in the Academy's register of interests. In the year to 31 August 2013, no such transactions were disclosed and no such transactions were noted.

### 23 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.