

# **ESSEX CARERS NETWORK CIC**

**Registered Company Number: 07517900**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2017**

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COMPANIES HOUSE



*Community*  
*Accounts Service*

# **ESSEX CARERS NETWORK CIC**

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## **ESSEX CARERS NETWORK CIC**

### **LEGAL AND ADMINISTRATION INFORMATION FOR THE YEAR ENDED 31 MARCH 2017**

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<b>Full name</b>	ESSEX CARERS NETWORK CIC
<b>Registered company number</b>	07517900
<b>Registered address</b>	Unit 1 Harwich Enterprise Centre Old Parkeston School Tyler Street Harwich Essex CO12 4PH
<b>Directors</b>	J Brown, Chair J Myers, Vice Chair D Wilson

#### **Governing document**

As a Community Interest Company the organisation is operated under the rules of its Memorandum and Articles of Association

It is a Company Limited by Guarantee and therefore has no share capital.

Overall management of the company is the responsibility of the directors who are elected and co-opted under the terms of the Memorandum and Articles and Association.  
Day to day project activity is managed and carried out by paid staff and volunteers.

<b>Bankers</b>	Barclays Bank PLC Leicester LE87 2BB
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<b>Independent examiner</b>	Colchester CVS Winsleys House High Street Colchester Essex, CO1 1UG
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#### **Exemptions**

The directors have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

## ESSEX CARERS NETWORK CIC

### ACCOUNTANTS' REPORT TO THE DIRECTOR ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF ESSEX CARERS NETWORK CIC FOR THE YEAR ENDED 31 MARCH 2017

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These financial statements have been prepared in accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Acts that relate to preparing the financial statements of the company for the period ended 31 March 2017.

We have prepared these finance statements based on the accounting records, information and explanations provided by you. We do not express any opinion on the financial statements.

On the balance sheet you have acknowledged your duties under the prevailing Companies Acts to ensure that the company keeps adequate accounting records and prepares financial statements that give "a true and fair view".

You have determined that the company is exempt from the statutory requirement for an audit for this accounting 31 March 2017. Therefore, the financial statements are unaudited.

The financial statements are provided exclusively to the director for the limited purpose mentioned above, and may not be used or relied upon for any other purpose or by any other person, and we shall not be liable for any other usage or reliance.

Shelley-Marie Rudling MAAT MIP for and on behalf of:  
Community360  
Winsley's House  
High Street, Colchester, Essex



Date 3rd November  
2017

# ESSEX CARERS NETWORK CIC

## INCOME & EXPENSES ACCOUNT FOR THE YEAR ENDED 31 MARCH 2017

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
<b>Income</b>					
Grants	2	35,000	-	35,000	38,566
Donations		50	-	50	-
<b>Total income</b>		<b>35,050</b>	<b>-</b>	<b>35,050</b>	<b>38,566</b>
<b>Expenditure</b>					
Other workers		22,970	-	22,970	23,670
Expenses		2,911	-	2,911	7,336
Insurance		692	-	692	841
Training & development		230	-	230	540
Legal & Professional		340	-	340	310
Promotion & Publicity		-	-	-	390
Printing & stationery		637	-	637	143
Room Hire		828	-	828	213
IT Expenses		-	-	-	227
Miscellaneous		166	-	166	-
Fines & Fees		-	-	-	150
Subscriptions & publications		50	-	50	150
Volunteer Expenses		126	-	126	-
Rent		1,991	-	1,991	-
<b>Total expenditure</b>		<b>30,940</b>	<b>-</b>	<b>30,940</b>	<b>33,970</b>
<b>Net income</b>		<b>4,110</b>	<b>-</b>	<b>4,110</b>	<b>4,596</b>
<b>Transfer of Funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Total funds brought forward		33,496	120	33,616	29,020
<b>Total funds carried forward</b>		<b>37,606</b>	<b>120</b>	<b>37,726</b>	<b>33,616</b>

Notes on page 5 form an integral part of these accounts.

## ESSEX CARERS NETWORK CIC

### BALANCE SHEET AS AT 31 MARCH 2017

	Note	2017 £	2016 £
<b>Current assets</b>			
Cash at bank and in hand		53,008	34,180
<b>Total current assets</b>		<b>53,008</b>	<b>34,180</b>
<b>Current Liabilities</b>			
Creditors: Amounts falling due within one year	3	15,282	564
<b>Total current liabilities</b>		<b>15,282</b>	<b>564</b>
<b>Net current assets</b>		<b>37,726</b>	<b>33,616</b>
<b>Net assets</b>		<b>37,726</b>	<b>33,616</b>
<b>The funds of the company</b>			
Unrestricted income funds		37,606	33,496
Restricted income funds		120	120
<b>Total funds</b>		<b>37,726</b>	<b>33,616</b>

For the year ended 31st March 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

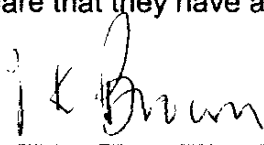
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The directors declare that they have approved the accounts above.

Signed



J Brown - Chair

Date

26th October 2017

# ESSEX CARERS NETWORK CIC

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

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### 1. Accounting Policies

#### Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and applicable accounting standards.

All material incoming resources have been included on a receivable basis. They are included if the date receivable falls within the period covered by these accounts.

#### Resources expended

These have been analysed using a natural classification.

2. Grants received	Unrestricted	Restricted	Total 2017	Total 2016
Essex County Council (Essex Carers Network)	35,000	-	35,000	38,566
	<u>35,000</u>	<u>-</u>	<u>35,000</u>	<u>38,566</u>

3. Creditors	2017 £	2016 £
Independent examination fee	282	564
Deferred Income	15,000	-
	<u>15,282</u>	<u>564</u>

### 4. Trustees' remuneration, benefits and expenses

The trustees have received no remuneration or benefits in the period.

### 5. Related party transactions

No person connected with the Directors has received or is due to receive any remuneration for the year directly or indirectly from the company's funds.

**CIC 34****Community Interest Company Report**

**For official use**  
(Please leave blank)

*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

ESSEX CARERS NETWORK CIC

**Company Number**

7517900

**Year Ending**

MARCH 2017

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

#### **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

The Essex Carers Network, which became a CIC in February 2011, is a key partner working alongside statutory organisations and third sector organisations to improve the lives of people with a learning disability and their family carers in Essex.

Open meetings were held for families caring for a family member with a learning disability. This enabled families to meet other families in similar situations to themselves, discuss issues that were concerning them and gain information and listen to speakers invited to the meetings to talk about specific issues.

We had a celebration meeting this year to celebrate our 10<sup>th</sup> year as a network for our families, at this meeting we had a number of providers who offer support to carers attending each provider gave a short presentation and had a market stall with information for our families, this was very well received.

*Continued .....*

*(If applicable, please just state "A social audit report covering these points is attached").*

*(Please continue on separate continuation sheet if necessary.)*



**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The Essex Carers Network stakeholders are the members of the Network who are families caring for a family member with a learning disability. Other stakeholders are Essex County Council, the local authority who fund the network through grants, the Essex Increasing Independence Board and other boards and groups who influence the services and opportunities for people with a learning disability in Essex and their families. Essex Mencap is a working partner.

Essex Carers Network ask members at our Network meetings what they would like from the group, what information they feel they need and what they may need to know more about. Members are encouraged to email us with ideas. Our membership forms list potential information sessions and members can indicate their interest. There is also space to request alternative sessions. As a result of this we are planning our meetings going forwards and a conference from what our members have told us.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No remuneration was received

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made

*(Please continue on separate continuation sheet if necessary.)*

## PART 5 – SIGNATORY

**The original report must be signed by a director or secretary of the company**

Signed

J.K. Brown

Date

4 Jan 2018

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**

# CIC 34

## CONTINUATION SHEET

*Please  
complete in  
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in bold black  
capitals.*

**Company Name in  
full**

ESSEX CARERS NETWORK CIC

**Company Number**

7517900

**Year Ending**

MARCH 2017

### PLEASE CLEARLY INDICATE THE PART YOU ARE CONTINUING HERE

Part 1 continued . .

We hosted 3 events along with Essex Mencap to facilitate discussions between our families and the local authority about the current system and what has changed and needs to change.

We are actively involved in a number of initiatives working coproductively with our local authority to ensure our families voices are heard and influence service provision, these include the support for carers workstream, specilaist health provision and transforming care workstream and introducing the thinking ahead template to help families to plan for the future.

The Network continues to ensure the views of family carers are being heard in the right places. We provide family carer representatives to participate in events or sit on decision making boards. We continue to have members sitting on a significant number of boards and groups. We also ensure that our views are represented at a regional and national level through representative attendance at relevant regional and national forums and events.