

AD01

Change of registered office address



You can use the WebFiling service to file this form online Please go to www companieshouse gov uk

✓ What this form is for

You may use this form to change
a company's registered office
address

What this form is NOT for You cannot use this form to the registered office addres Limited Liability Partnership do this, please use form LL. Change of registered office a limited liability partnership.



A36 29/12/2010 COMPANIES HO 393

egistered office address • change in registered office address does not take effect until the Registrar egistered this notice rson may validly serve any document on the company at its previous tered office for 14 days from the date that a change of registered office is tered Eleanor Centre nor Street	Filling in this form Please complete in typescript or in bold black capitals All fields are mandatory unless specified or indicated by * Change of registered office For England and Wales companies, the address provided can either be in England or Wales For Welsh companies, the address provided must be in Wales For companies registered in Scotland or Northern Ireland, the address provided must be in Scotland or Northern Ireland respectively
change in registered office address does not take effect until the Registrar registered this notice rson may validly serve any document on the company at its previous tered office for 14 days from the date that a change of registered office is tered Eleanor Centre nor Street	For England and Wales companies, the address provided can either be in England or Wales For Welsh companies, the address provided must be in Wales For companies registered in Scotland or Northern Ireland, the address provided must be in Scotland or
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signing this form on behalf of the company	Societas Europaea If the form is being filed on behalf
orm may be signed by or ②, Secretary, Person Authorised ③, Liquidator, Administrator, nistrative receiver, Receiver, Receiver manager, Charity commission receiver	of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership Person authorised Under either section 270 or 274 of the Companies Act 2006
	ture signing this form on behalf of the company are

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Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	Please note that all information on this form will appear on the public record
Visible to Searchers of the public record	☑ Where to send
Company name Hempsons Solicitors	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.
Address 40 Villiers Street	For companies registered in England and Wales. The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
Post town London County/Region Postcode W C 2 N 6 N J	For companies registered in Scotland. The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)
County DX 138411 Charing Cross 1 Telephone 020 78390278	For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG
✓ Checklist	DX 481 N R Belfast 1
We may return forms completed incorrectly or with information missing. Please make sure you have remembered the following The company name and number match the information held on the public Register You have provided the new registered office address in section 2 The registered office is in the location where the company was registered e g England and Wales, Wales, Scotland, Northern Ireland You have signed the form	For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk This form is available in an alternative format. Please visit the forms page on the website at www companieshouse.gov.uk