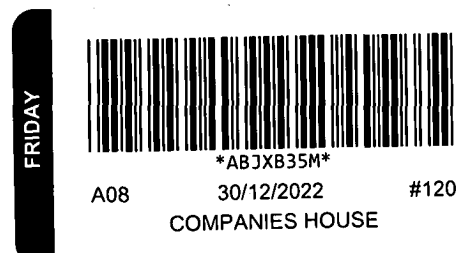




**Community Focus Inclusive Arts**  
(A Company Limited by Guarantee)

**Annual Report & Financial Statements**  
**For The Year Ended 31 March 2022**



**Company Registration No. 7442636**  
**Registered Charity No. 1139259**

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*(image – Student performing Circus skills in Friary Park, Short Breaks programme, Aug.2021)*

*“Community Focus is such a good organisation – it has been such a constant for us through the pandemic. It has been so adaptive and responsive to students’ needs by creating socials and courses that have actually upped students’ creativity during an extremely difficult time for everyone..”*

*– R’s Mum, an Arts@Home student*

*Legal and Administrative Information*

Charity number:	1139259
Company number	7442636
Trustees	Ajaz Ahmed (Treasurer) Mark Claydon (appointed 22 October 2021) Christine Grant Tom Hor (appointed 22 October 2021) Dr. Oge Ilozue (appointed 28 February 2022) Phillip Rackham (appointed 22 October 2021) Eleanor Stokes-Puzone Peter Tarl (resigned 22 October 2021) Hannah Ufland (appointed 28 February 2022) Stephen Yeo (appointed 28 February 2022, as Chair 20 April 2022)
Chief Executive Officer	John McCafferty MA
Registered Office	Friary House, Friary Park, Friary Road, Friern Barnet Lane London N20 0NR
Media	<a href="http://www.communityfocus.co.uk">www.communityfocus.co.uk</a> <a href="https://www.facebook.com/commfocus">www.facebook.com/commfocus</a> <a href="https://www.twitter.com/communityfocus">www.twitter.com/ communityfocus</a> <a href="https://www.instagram.com/communityfocus">www.instagram.com/ communityfocus</a>
Independent examiner	Pitts & SeeUs, Chartered Accountants & Registered Auditor Studio 6, 6 Hornsey Street, Holloway, London N7 8GR
Bank	HSBC, 789 High Road, North Finchley London, N12 8JX
Solicitors	DLA Piper, 160 Aldersgate Street, Barbican, London, EC1A 4HT

The Trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the year ended 31 March 2022, which are also prepared to meet the Companies Act requirements for a director's report and accounts. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practices applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

## **Chair's Report**

During 2021 and 2022 Community Focus (CF) continued to successfully adapt to a rapidly changing environment. Many of our students were keen to attend onsite activities again, and with the impact of the COVID-19 virus weakening throughout the year we safely transitioned through periods of uncertainty, returning to a situation in which the majority of our classes were held face to face and onsite. Helping our students meet face to face and connect with their peers is a key benefit, and demonstrates how community activities matter for those who need them the most. Throughout the year we were careful to ensure that PPE equipment such as transparent dividers, face masks and hand sanitizer were in constant use, in order to minimise the risk of spreading disease and to improve collective wellbeing. We also continued to provide online activities for individuals who were at greater risk. This combination of onsite and online classes helped CF reach far more beneficiaries, drawn from a much wider group in the community.

As in the previous year the Department of Culture, Media and Sport, working through Arts Council England, played a large part in sustaining our activities, initially via the Culture Recovery Fund and subsequently via Continuity Support Funding. This enabled us to maintain our vital work, of supporting disabled students to become artists. Student numbers per class were still lower than before the pandemic so financial support helped extend our activities, cover costs and help CF remain 'Here for Culture'. Part of the Continuity Support Funding, combined with other grants, allowed the charity to update office IT equipment which was over a decade old, including laptops, screens and docking stations for the office. This not only benefited our students, but enabled us to make better use of our staff, via homeworking.

Attracting onsite students, in particular through our In-House activities, also played an important role in our financial recovery over the year, since the fees from these classes strengthened our income stream. Grants from trusts and foundations play an important role in CF's financial sustainability but it is difficult to predict whether a particular grant proposal will be successful, and this makes it difficult to plan beyond the very short term. Fortunately demand for our onsite classes steadily increased over the year, and so by the year end we had over 80 students attending these classes.

While our onsite classes have resumed, our online presence has continued to play a key role in achieving our mission. Connectivity seems to be growing steadily, as the digital world becomes increasingly networked, which has had a great impact on the accessibility of our services. CF staff have become more closely involved in online learning through the Digital Culture Network, whose digital marketing specialists helped to develop CF's digital skills. We have used a stronger social media presence to generate a regular stream of output that provides evidence of our impact, via Instagram, Twitter and Facebook. In addition, a number of funders have also commented on improvements to our website. Digital connections and

greater use of technology also help us to strengthen our student engagement. CF held its first Virtual Exhibition through an app within our onsite Winter exhibition using a QR Code that can be scanned using a visitor's mobile phone, this in turn opens a digital space to view our artwork. CF's iPads were regularly used by students at home, onsite and outdoors [weather permitting] in a variety of classes, some photographs were added to CF's social media. Our weekly online Monday morning meditation, online afternoon arts class and Friday social – all delivered via Zoom – have remained free and open to all users throughout the year.

Sustained effort and effective teamwork from all our staff, who worked above and beyond the call of duty, are reflected in the quality and range of artwork produced in all our projects. One of our project managers became seriously ill this year, but fortunately has improved with time, treatment and kindness and has been able to return to work one day a week. This small success story shows the importance of supporting staff when the need arises. It is not only the right thing to do, but retaining staff and their knowledge and skills helps make CF a more sustainable organization over the longer term.

Our longest serving Trustee Peter Tarl resigned this year after an accumulated service of over 35 years in post as a Trustee and as Treasurer. We wish him well in his retirement, thank him for his support. His contributions over the years are proof that age is but a number. Peter's departure prompted a renewed search for new trustees, and three new trustees have joined the over the year, augmenting the number of Trustees and increasing the range and depth of skills available to the charity. This will serve us well in the years to come.

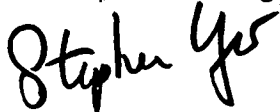
During the year we also hired four talented tutors, who have brought fresh energy and ideas to the classroom, helping motivate our students to identify new artists for inspiration and to learn different techniques. In order to provide more focus for our activities, CF decided to implement a collective theme every other term, with all classes creating similar linked content. Alice In Wonderland was exhibited at the Victoria & Albert Museum and so our students decided to adopt this theme in our Autumn term and exhibited onsite in January receiving over 200 visitors. Student and staff murals that were on display to the public for eighteen months at the Food Court in Brent Cross Shopping Centre. Brent Cross staff estimated that 1.5 million people would have seen the artwork on display. This is a massive achievement for CF and its beneficiaries, which we seek to replicate elsewhere through community opportunities and continued engagement in the borough.

We seek to provide value for our students and stakeholders, by continuing to offer a high-quality service through both face to face and digital means, within an increasingly interconnected and competitive market. Sustainability remains a major priority and we continue to engage in partnerships more often with other likeminded providers within the local community, particularly on large funding bids. CF remains committed to adopting a more business-like approach to its activities, building our unrestricted income, and strengthening maintaining our reserves. The quality of the programmes CF delivers continues to shine through as examples of social benefit assisting a wide array of students, much of which is recorded through our social media channels.

Ensuring the safety of all our staff and beneficiaries has been a paramount concern. We have followed government guidelines and NHS procedures, continually reassessing how to improve the

delivery of our services online. In addition, our Trustees met remotely via Zoom throughout the pandemic, as allowed by our Articles of Association. Although the Trustees intend to meet onsite for at least some of their meetings in the future, Zoom has proven to be a useful platform for receiving updates from the CEO and discussing the business of the charity. It allows the Trustees to meet more frequently, eliminates travel, and reduces the risks of infection.

CF continues to progress and promote the creative skills of vulnerable individuals who have an interest in art, by providing a supportive, safe, and positive environment. We are confident that our arts programmes deliver significant benefits to our students, and reflect our ethos – that everyone is an artist. The Trustees would like to thank our staff, freelance tutors, assistants, volunteers, and other stakeholders for their dedicated and gallant efforts in maintaining the energy and dynamism life force of our charity during a very difficult and challenging year. We look forward to the year to come, in the hope and expectation that we will be able to introduce new activities, and strengthen and develop CF as an organisation.



**Stephen Yeo, Chairman**  
On Behalf of the Board of Trustees  
1 December 2022

## **Our purpose and activities**

CF is an independent accessible multi-disciplinary arts centre, offering a variety of arts and crafts activities to a diverse audience within the London Borough of Barnet and surrounding areas. We offer both stimulating and educational services to our beneficiaries who participate collectively within a safe, happy and inclusive environment. As a charity we aim to enhance the conditions and purposes of all individuals involved, many of whom have issues formed from age, background and/or disability. Our service was primarily created to benefit their social welfare through recreation.

This is evident through the targets we set ourselves surrounding inclusive arts and the feedback we regularly receive either directly from the people we help and their wider network. We recognise that change is often inevitable and unfortunate circumstances can occur to anyone at any time, so we aim to provide beneficial services to a variety of vulnerable individuals, where they can benefit from being valued and can comfortably engage in a larger group setting. Therefore allowing our students to learn about themselves and others in a supportive environment to safely collaborate. We conduct our objectives through planned activities using termly student feedback throughout the year. The trustees have considered the Charity Commission's guidance on public benefit and fee charging. The charity relies on grants from trusts and foundations, plus income generated from fees and charges to cover its operating costs. CF understands that in completing our objectives throughout the year we have exhibited a clear public benefit to the people who have used our services and to the general local community. We have

scope for funding opportunities from a variety of historical sources we have interacted with previously and look to local providers within the borough for additional funding opportunities ensuring affordable access to clients and maintaining value for money.

### **Governance and Management**

The board of trustees administers the charity. They usually meet on a quarterly basis unless otherwise requested further. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment, policies, and project related activities. Most staff are self-employed freelancers as many funders will not finance the long-term costs associated with employees. The board agreed to share responsibility in an acting role fulfilling the position of Chair until a suitable and willing replacement was found with decisions taken at board level to meet regulatory guidance. The position of Chair has since been taken up and trustees authority has now been reallocated to the Chair who manages board meetings and regularly assists in the future direction of the charity. Trustees also review applicant trustees and vote on their suitability, elected trustees are then subject to a DBS and reference checks before being formally invited to join the board. Our Articles of Association states that three trustees are required for a quorum, and we follow Charity Commission guidelines for advice. The trustees aim was to increase the number of our current board members to nine individuals further broadening the skillsets required in complementing our charity's needs. Our longest serving trustee has stepped down as suitable replacements have been elected.

### **Operations and staffing**

CF requires voluntary assistance to support our beneficiaries attending some of our classes, projects, end of term events and fairs to help minimise expenditure. COVID-19 significantly diminished our need for volunteers in their usual form, as face-to-face activities were now extremely limited. However, we were able to source a volunteer fundraiser in July 2020 through a national organisation called Furlonteer and after multiple successful bids they relocated and joined our team as a freelance fundraiser.

One of our long-term students volunteered to create images in our IT classes and was helped to upload these onto our Instagram page. We aim to create more online projects particularly where students can learn transferable digital skills, leading to job programs through local Disability Employment Advisor support and placement schemes. Minimal staff were allowed onsite at any point so our part-time office volunteers were placed on hold for their own safety. The charity will rehire once restrictions have significantly relaxed. We thank all volunteers for their continued support and service. CF continue to seek suitable applicants from groups such as local residents, Volunteering Barnet, and Middlesex University's MDX Works.



## **Health and Safety**

### **COVID-19**

CF managed to run multiple onsite, outreach and online classes for its students by regularly following updated government and NHS guidelines and assigning changes to our Coronavirus policy and project risk assessments. Relevant signage is visible throughout the building displaying possible symptoms, best practice for students and staff to minimise risk. PPE and infrared scanners were used or offered on all parties entering the building to check temperatures and we followed National Youth Agency protocol for projects involving our younger students.

### **Our Programmes and their Impact**

CF continues to operate through three main programmes: In House with Arts@Home (which is due to expire under current Arts Council England funds ending, ARTiculate Futures and Short Breaks. Arts@Home are online classes predominately although not exclusively for adults with learning disabilities, as they also encompass older adults in local care and nursing homes. ARTiculate Futures provides workshops for 16–30-year-olds with additional needs and associated mental health issues. Short Breaks offers activities for children 10-18 years with physical and sensory impairments. Most activities throughout each programme were moved from online back to face to face onsite activities although online arts packs continued to be regularly delivered by staff or volunteers.

#### *In House (including Arts@Home)*

CF developed links with care and nursing homes as well as with families to support vulnerable students accessing our service, we continued to adapt a varied range of creative onsite and online twelve week termly classes offering new opportunities for students to progress. Our timetables were published both online and in print form as leaflets to be posted out and promoted in our public display unit. Weekly reminders were emailed out directly to students or their support staff to maintain engagement.

We use therapeutic arts activities as a constant learning tool to help clients progressively form positive changes through regular feedback which helps guide our direction for future activities. Most of our beneficiaries have multiple impairments, including adults with learning disabilities, physical & sensory issues, and mental health problems. Our projects take place outdoors and onsite where clients respond positively attending in a safe comfortable atmosphere where they are encouraged to learn in the grounds of a picturesque park which adds to their mental health and wellbeing.

Supporting students in making the transition from online Arts@Home courses back to onsite classes at Friary House. Student H, for example, had been a regular Creative Writing student at Community Focus before the pandemic, but during lockdown discovered a talent and passion for art. H had some anxiety about returning to Friary House but wanted to sign up to classes and socialise again. Through a process of attending the exhibitions and free “taster” sessions, H now has the confidence to return to the Friary

House and has enrolled in the Advanced Fine Art course in September. H is one of many students who staff have supported in returning to face to face sessions.

A summary of In House and Arts@Home projects throughout this year:

**Classes during lockdown periods:** January and February 2022 - Some classes were temporarily transferred to Zoom due to lockdowns. CF adapted by having some students at Friary House supported by staff, while other tutors taught at home. Staff worked hard to keep everyone connected.

**In-House timetable:** CF's previous annual report stated that "We use therapeutic arts activities as a progressive learning tool helping clients form positive changes" CF continues to develop this approach by adapting its courses and adding new ones.

**New classes:** CF is keeping the timetable varied and challenging for students by introducing innovative and exciting classes e.g. Dance and Draw which uses therapeutic skills (the tutor is a psychotherapist) and the developing the link between arts and therapy. Other new classes include 3D Art.

**Evolving classes:** Drumming has now become The Funky Music Club. It now includes a weekly spot called 'Cover to Cover' in which students listen to one piece of music by two artists and discuss the differences and vote for their favourite piece of music. Students develop analytical skills, engage in discussion and have their opinions valued and their voices heard. This class now involves more singing and dancing and is now sold out.



**Opportunities for progression:** Fine Art is another new course, which offers the opportunity to progress on to Fine Art – Advanced class. This distinguishes students skillsets to produce work at their own pace and ability creating a more comfortable environment.

**New staff:** Three new tutors were employed for the 2021/2022 academic year. Two are qualified art teachers and have brought new skills and enthusiasm to CF. The third new tutor is an actor and film maker and continues to devise and develop innovative and exciting new

courses. One student with few literacy skills joined his creative writing class, has built confidence and motivation and now wants to take a course to learn new literacy skills.

**Staff retention:** With only one tutor leaving this year who have moved away from the area. CF plans to run one-off workshops and Zoom classes with this tutor showing that technology can help sustain talent.

**Holiday Timetables - Summer Poster Workshop June 2021** This four-day arts workshop in June 2021 evolved into a project working on two levels. Some students came back to Friary House to create two banners and a large flag welcoming students back to CF, which encouraged and welcomed the other students returning to Friary House. The project also created a legacy: these banners are still in use and not only create a sense of CF's "presence" in Friary Park but also reflects and advertise the creative services that CF provides.

**Summer 2021 Summer Arts in the Park** This involved two weeks of Arts activities including textiles, mindfulness activities and photography. CF also offered free online classes during the summer.

**Christmas Holidays 2021-22** CF provided online Winter workshops and socials throughout the Christmas holiday. This also included a New Year's Eve social – specifically for isolated students who weren't able to socialise.

**Easter Holidays 2022** CF also organized online mediations and socials, as well as two inhouse Arts days "Fashion with Flo" and "Art with Xanthe". Keeping students engaged and connected with their friends throughout the holidays with in-house arts activities.

**Exhibitions** The Winter 2022 Exhibition took place over two weekends in January, and included two workshops. The Summer 2022 Exhibition took place over one weekend in June and included two workshops.

**A new collaboration with Barnet Bereavement Service** In Autumn 2022 CF run an Expressive Arts course with Barnet Bereavement Services (BBS). BBS received funding to support people bereaved by Covid-19. Meeting once a week for 8 weeks, CF and BBS drew on their skills to provide participants with an opportunity to express their emotions and share their experiences through creative writing and art, and work towards some healing after a time of great trauma.

### *ARTiculate Futures*

CF assists young people from 16-30 years of age with additional needs and associated mental health issues, including those with severe educational needs some of whom are not in education, employment or training (NEET). We support many of these individuals who organically progress from Short Breaks programme into and throughout early adulthood to develop their confidence within a friendly, safe and therapeutic arts environment. The local need for effective Child and Adolescent Mental Health Services (CAMHS) remains underlined by the percentage of school age pupils with social, emotional, and mental health needs in Barnet. For 2018, this percentage is 2.61% for Barnet, which is significantly higher than both London (2.41%) and England (2.39%). The percentage of primary school and secondary school pupils in the borough with social, emotional, and mental health needs are also significantly higher than the national average, in each case. Holiday provision continues to be a popular choice in improving individual and collective confidence through social engagement amongst peers during both weekends and the holiday periods.

We were able to run a mixture of five onsite projects plus four outreach projects in education settings. Between April 2021 - March 2022 the programme engaged 88 young people including 40 unique individuals taking part.

Summary of Online and Outreach projects throughout this year:

- **Meaningful Spaces** Photography and modelling project Summer 2021  
The first onsite activity since lockdown ended provided students with a gentle reintroduction to the building, as most students had been isolated at home throughout so were asked to think about and reflect on 'Meaningful Spaces'. Aiding their wellbeing by focusing on positive emotions and sentimental value of places that made them feel safe during lockdown. They learnt modelling techniques plus photography skills using iPads.
- **Freedom** Creative Arts and Drama project Summer 2021  
Exploring the idea of freedom, focusing on future plans and goals enabled students to look at the positive aspects of their lives as they moved forward. Drama improvisation allowed expression of thoughts helping make sense of the pandemic.
- **NHS Young Londoners Pandemic Fund** – Poetry and spoken word project August 2021.  
Students created their own poems based on the impact of COVID-19 on their life and the challenges they faced in returning to normal life. The students worked with professional writer/actor to produce their own poem and created art work to reflect their words. Their work was included in the ARTS FOR YOU exhibition. The project included a guest visit from a local GP. Funded by NHS.
- **Arts For You** Mixed media project Oak Lodge SEN Summer 2021  
Students created their own personalised wall hangings using textiles, printing and photography in response to the pandemic. The school identified a need that support was needed for Year 9 girls group and sixth formers to discuss feelings and what made them feel better. Each week they were asked to talk about their artwork and comment on others increasing communication and confidence.
- **'Back in Action'** Drama, Creative Writing and Illustration projects – September 2021- March 2022.  
The Girls Group at Oak Lodge started a creative writing project with writer/tutor Vicky Martin to create their own fictional book about teenage girls with autism. The project took place over the 2021-22 academic year. In the first term (September to December 2021) Vicky worked to cultivate ideas through drama and art, drawing inspiration from Kandinsky's work to create themes and a storyline for their book. In the second term (January to March 2022) the girls worked with Vicky and a drama assistant to draw out the words and story from these ideas. In the final term the group will work to finalise the story and will take part in Illustration workshops to create illustrations to support their story. The book will be published in the autumn of 2022. Funded by John Lyon's Charity – Cultural Capital Fund



▪ **Processing the Pandemic** Barnet & Southgate College LLDD centre

Following the academic pathway where the curriculum does not include art. During eight sessions over seven weeks students worked both together and independently to process the pandemic using different art forms including clay modelling 2D and 3D modelling and painting. using different materials students created their own boxes that convey the emotions and feelings about the pandemic.

▪ **Arts For You Exhibition October – November 2021**

Student artwork was exhibited at the ArtsDepot on display to the general public for a month, with a private view for students, their family, friends, tutors and supporters. The private view empowered students to feel proud and accomplished seeing their achievements showcased professionally.

▪ **'Back In Action' Social Enterprise Arts project – January-**

**March 2022.** A twelve-week mixed arts and product design project delivered by art and design tutor and teacher to the social enterprise group at Barnet and Southgate College LLDD (Learners with learning difficulties or disabilities). Students hadn't previously experienced arts-based lessons as part of their educational pathway. Throughout the project they learnt what was appropriate in a professional design studio and how to work positively within a team. Students designed and produced tote bags and pencil cases that could be sold at the centre's social enterprise shop. They learned about two modern Artists and their use of pattern, colour and line to inspire and influence their print designs. The students learnt about the design process, colour transfers, branding, selling a product, copyright and how to develop and adapt their ideas to produce unique product designs. Funded by John Lyon's Charity Cultural Capital Fund.

- **Healthy Relationships – February 2022.** Tender, a charity working with young people to prevent domestic abuse and sexual violence through creative arts projects. ARTiculate hosted Tender, who offered a four-day Healthy Relationships workshop at Friary House during the Half Term. Tender facilitators created a safe and fun environment for students to discuss and discover – through drama and art activities – what healthy relationships meant to them.
- **Coming Together Therapeutic Arts – October 2021,** funded by Community Barnet Giving Fund. Articulate students took part in a four-day project at Friary House during the Half Term holiday. The workshop provided a shared safe space in which the students could to discuss and explore their feelings and thoughts on what 'community' meant to them as individuals. Then the students grouped together collecting nature objects and created a shared Mandala and produced a final shared piece using a variety of painting techniques.
- **Youth Forum – October 2021.** Over four Saturdays students met at Friary House to develop employability skills, including marketing and publicity. The students designed posters and badges for the 'Arts for You' final exhibition, using the online design tool Canva (<https://www.canva.com>). This helped build confidence in their abilities to use design software to produce marketing materials. They also learned about branding and how to promote an event. The group worked together to design an interactive sculpture for feedback at the 'Arts for You' exhibition.



(image – Student at 'Arts For You' exhibition at the ArtsDepot, Articulate Futures programme, Nov.2021)

### *Quotes from Articulate Futures beneficiaries:*

#### *From participants –*

"'X' enjoyed learning about poetry and different words in poetry. I found it hard to talk about the pandemic. The doctor really helped me feel better because she listened to me. I worked with new people – tutors I hadn't worked with before and I liked printing. I didn't like focusing on the pandemic too much." The project gave me confidence to try new things, new techniques."

"Last year was horrible. I had school problems too. I am at college now and get more support. I had homework to do online. It was difficult. I used to play football when I was sixteen, I miss it a bit. Now I want to do my work and get a job. My box represents my emotions."

"What I got out of it is how to speak from the heart, how to say my true feelings. I get to see my mum and grandparents faces light up as they get to see my amazing artwork."

#### *From a parent –*

"I think that people with learning disabilities are given access to vocational courses and not just practical/life skills."

We would especially like to thank Arts Council England's Continuity Support Fund for their financial assistance throughout this year of funding, helping to sustain the positions of project managers that in turn allowed us to assist a large variety of vulnerable individuals. These online opportunities have helped many individuals maintain a sense of themselves in continuing to learn new skills, improving transferable communication techniques to use beyond the classroom environment and in some cases provide the confidence to create public artwork, further their education and employment opportunities. CF intend to reapply to large multi-year funders to maintain our Articulate Futures programme, such lengthy multiyear applications have a long response time of 3-5 months, so we hope to know in the following financial year.

### *Short Breaks*

9 activities were provided including 5 projects and 2 day trips funded by LBB plus 2 projects funded by John Lyon's Charity.

CF offers arts projects, social activities and day trips in the community to children from 10-18 years of age who have physical and sensory impairments. Short Breaks aim to enrich the lives of the children and provide respite for the children's parents and/or guardians. During this year CF provided five projects and two trips for the London Borough of Barnet (LBB): these took place both on weekends and during holiday periods and involved between 7 to 10 participants. In addition, two activities were organized with the support of the John Lyons Charity School Holiday Activity Fund. For all these activities CF made sure that all essential processes were in place to safely deliver these Breaks in line with the local authority's requirements. The Short Breaks project managers frequently communicated with students, parents and senior LBB staff to organise enjoyable, safe and suitable projects during a year that presented many challenges.

**Together project** - May 2021, funded by London borough of Barnet (LBB).

This two-day project in May 2021 reintroduced students to working together after COVID-19 restrictions were relaxed. The eight participants painted onto small wooden plaques that were displayed on a trellis in CF's community garden area. The layout of the tables supported social distancing and other measures such as hand sanitizers were in place.

**Sensory Arts project** - August 2021, funded by John Lyon's Charity School Holiday Activity Fund

This project involved mixing colours, tie dying fabrics and creating group soundscapes – live sculptures which were hung onto trees at the end of the project to blow in the wind. Group games were organized outdoors to increase participants' engagement 8 participants.

**Circus Skills project**– August 2021, funded by John Lyon's Charity School Holiday Activity Fund

This project involved using a range of props to join in circus activities such as juggling, hula hooping, tight rope walking and stilt walking. Eight students engaged.

**Photography Arts project**– October 2021, funded by LBB

This was a popular and well received activity, and all the students interacted productively. The use of warm up games gave all participants the opportunity to get to know one another better. Eight students engaged.

**Ever After, Chicken Shed Theatre trip** – January 2022, funded by LBB

A minibus transported participants to a neighbouring borough to watch a mixed up fairytale show inspired by the story of Hansel and Gretel. Eight students engaged.

**Draw Your Dreams** – February 2022, funded by LBB

A range of drawing techniques were provided, with a particular focus on step-by-step guidance on drawing self portraits. A very popular activity as many parents stated their children had a keen interest in drawing. Ten students engaged.

**London Transport Museum trip** – February 2022, funded by LBB

A one-day outing looking at historical vehicles such as train carriages and buses, which many participants loved. Seven students engaged.

Quotes from Short Breaks beneficiaries:

*From participants:*

"Managing to throw a diablo 5ft or so into the air and then catching it made 'Z' proud during circus skills!"

"'M' liked learning new activities and playing games "

"'J' enjoyed making new friends and meeting people, especially hearing 'F's voice."

*From parents:*

"All of the projects and events are great"

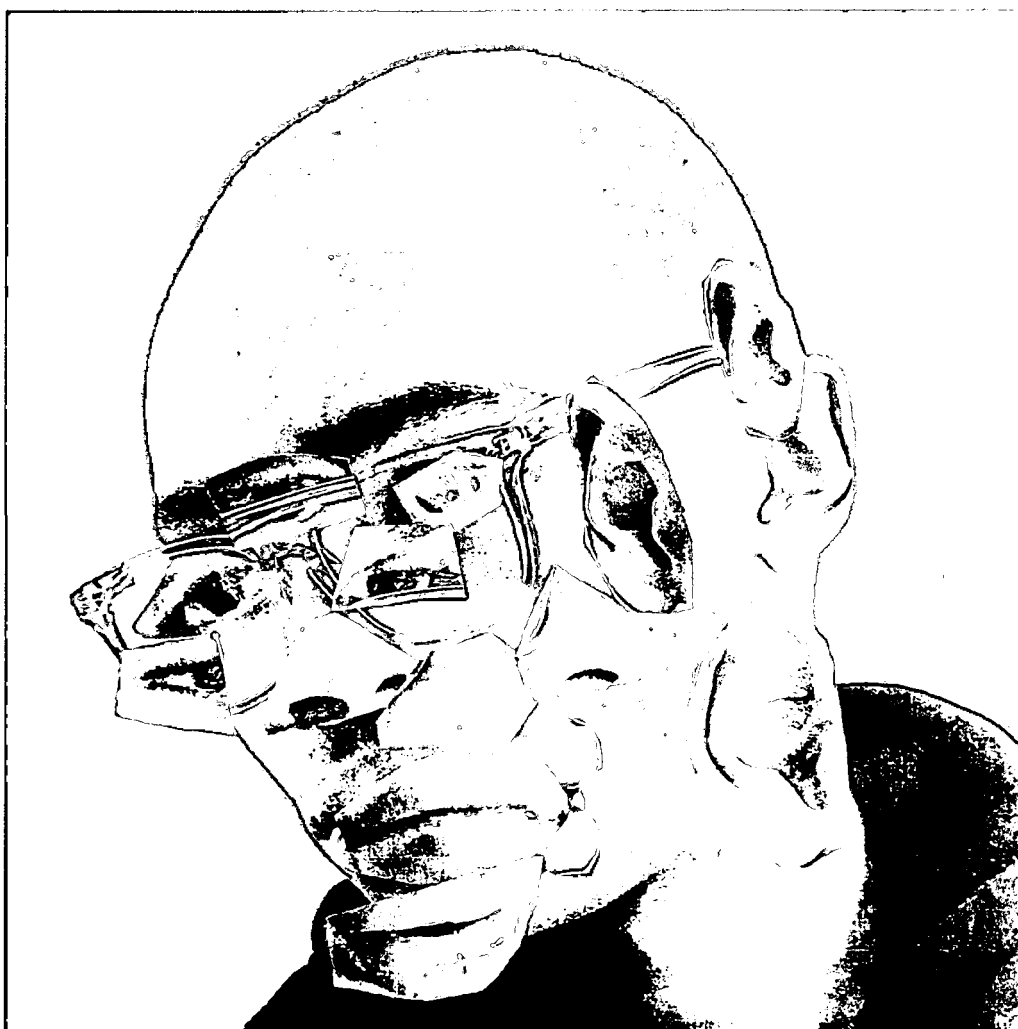
"We are grateful with your creation, different ideas, different projects for children"

"Thank you for all you and the Community Focus team have done for 'E'. She has gained confidence and social skills because of Community Focus. For this , we will be forever grateful."



## Partnerships and Key Funders

Our strategy to sustain the charity's activities continues to involve creating and developing key partnerships. CF is able to reach out to other organisations as our income and resources start to strengthen as positive partnerships is key to our growth and survival, we are seen as a charity that other organisations can work with because of our 'open culture'.



*(image – Student in Photography Arts class, In House programme, Feb.2021)*

New and existing partners through the year include:

Hft London, ArtsDepot, Brent Cross Shopping Centre, Oak Lodge SEN School, Barnet & Southgate College, Barnet Carer's Centre, LBB Commissioners, LBB Short Breaks, Barnet Together Network and various Care Homes around the borough.

We would like to thank the generous support received throughout this year from the funders below which allowed CF to sustain roles for tutors and key staff, including CEO and project managers. This provided stability, varied opportunities and allowed us to promote a clear pathway in assisting students to be creative in a period of transition and uncertain times ahead:

Arts Council England Cultural Recovery Fund, Community Barnet Giving Fund, Arts Council England Continuity Support Fund, Albert Hunt Trust, Baily Thomas Charitable Fund, Barnet Community Innovation Fund, Friern Barnet Educational Trust, Garfield Weston Foundation, John Lyon's Charity Cultural Capital Fund and School Holiday Activity Fund, Thomas Wall Trust amongst others.



**The Baily Thomas**  
Charitable Fund

Friern Barnet  
Educational  
Trust



**Garfield Weston**  
FOUNDATION



**BARNET**  
LONDON BOROUGH

**S Souter**  
CHARITABLE TRUST



 **THE CLOTHWORKERS'**  
FOUNDATION

 **THE**  
**ALBERT HUNT**  
TRUST

## The Way Forward

CF has learned to maintain a flexible approach when dealing with uncertainty, so that the charity can quickly mobilise itself to change as and when required. Survival is still our key priority because the effects of COVID-19 have stretched our resources and modified our ways of working. Response times on larger funding applications frequently take months as Emergency funds diminish so a varied mix of grant bids should assist in maintaining our financial balance and output. We are keen to work collectively with likeminded organisations to create new partnerships both locally and beyond our current parameters.

Our CEO wants to support CF's students in producing high quality artwork that is saleable and has the capacity to be monetised bringing in some income for student's efforts and strengthening their skillsets that can be used in and outside of the artworld. We intend to make more effective use of Voluntary Community Sector support services within the borough to develop our own processes, strengthen our visibility and offer to more people who can benefit from our involvement. We're suitably positioned to offer a wider range of services in the style of our Short Breaks and Articulate Futures programmes to local education settings and other providers as potential delivery partners. CF intends to look into funding opportunities involving research and build new partnerships that helps strengthen our impact, allowing for greater successes in the future.

CF is into the fourth year of a four-year contract with the London borough of Barnet as a Short Breaks preferred provider, which allows us to offer our service to 10–18-year olds with physical and sensory impairments, this also includes a possible two-year extension. CF often presents the outstanding work we offer evidenced online and by the continued demand for our service. We remain ambitious and intend to strengthen student numbers, through providing a wider range of activities and varied trips but also repeat popular sessions. Parent and student feedback helps assess any new areas of interest, increasing our long-term plans of broadening both our beneficiaries. We continue to employ an experienced freelance graphic designer who regularly updates our website, creates project flyers, posts our upcoming classes, and uploads student's artwork onto our social media channels to publicly evidence artwork and beneficiaries that we help. CF believe this approach helps build our online profile attracting new clients, referrers and funders in an increasingly interconnected digital age.

## **Strategy**

CF aims to maintain its independent status by regularly reviewing and discussing our strategies as well as any upcoming plans that offer definitive channels towards sustainability that help the charity adapt and futureproof itself. We continue to effectively reclaim working capital at a faster rate by communicating with debtors earlier over owed payments, particularly with the local authorities we work with by establishing positive relationships with their key finance staff. CF regularly publicises grant funds we've received on our social media channels and upload their logos onto our website, which we believe can improve our chances of receiving future funds. We assess In House students on an individual basis for fee charges per term and continue to offer our more vulnerable clients flexible termly payments options when required to sustain their interest. Management systems, roles and responsibilities, financial management, raising finance and a cost-plus model are issues that we will look to regularly discuss and update on an annual basis. Our team members efficiently utilise available resources in an environmentally friendly manner to limit material waste and reduce class costs by sourcing local materials in the community and by recycling arts materials.

## **Rent and Community Benefit Assessment Tool (CBAT)**

The ongoing rent and service charge issue remains under discussion with ourselves and the local authority with the intention to have this agreed at their earliest convenience. The CEO worked with LBB's Community Liaison Officer to communicate current and ongoing circumstances and CF intend to

meet with senior local authority staff when they are available to discuss a variety of our concerns and agree on proposals. Due to the continued uncertainty of COVID finalising the CBAT process with the local authority throughout this period has been an ongoing process.

Before the existing lease can be surrendered, under section 119(1) of the Charities Act 2011, charity trustees must obtain and consider a written report on the proposed disposition from a qualified surveyor. CF's independent surveyor's report noted as a charity we could be exempt from business rates of a minimum of 80% mandatory relief and 20% voluntary relief so we have communicated with a business rates specialist with local authority experience. We hope to have this matter completed soon so that we can concentrate on charitable activities that serve our beneficiaries.

## **Financial review**

The financial circumstances during the current period have significantly improved despite series of challenges. Our financial performance indicates a net surplus of £14,097 (2021: £96,282), which has been exceptional considering the extremely difficult operational conditions suffered by all with the Covid pandemic. We are indebted to the support of all the donors and contributors who helped sustain Community Focus through potentially the worse trading period in recent times.

The momentum from the prior year came to an abrupt halt in March 2020 as the first of the series of national lockdowns were introduced and classes were suspended as a result. During this time Community Focus directed their attention in applying for funds to sustain operations via the development of the online Arts@Home platform which drew favourable support from donors and funders. This allowed Community Focus to build a new route for growth for the Charity and we hope this will continue in future periods. We aim to build on the strength of current programmes and value generation for our stakeholders and continue to explore corporate sustainability to align with various CF activities going forward.

The balance sheet at the year-end shows net assets of £115,335 (2021: £101,238). The charity is working hard to secure additional funding to further the charitable activities whilst maintaining reserves in accordance with our constitution.

As part of self-sustainability initiatives, revenue streams transitioned, and costs efficiencies optimised to build a platform for our long-term strategy to provide quality services to our students. Our application to Arts Council Cultural Recovery Fund was successful in the year which proved to be a major turnaround for the charity, as this success allowed us to strengthen our finances whilst giving us the opportunity to leverage additional prospects for fund raising and scalability of operations.

## **Reserves Policy & Going Concern**

It is the policy of the charity to maintain total reserves equivalent to three months of expenditure. It is considered that this is sufficient to provide a safety net in the event of unanticipated expenditure. The reserves policy was not complied during the year, trustees undertook several initiatives to ensure compliance consistency and alignment with strategic plan for CF described in the financial review section.

The charity has net assets of £115,335 (2021: £101,238). This was driven largely from the funding obtained in the year which not only sustained operations but allowed CF to replenish its reserves. The charity is continuing to work on number of initiatives including leveraging from current fund sources and expanding base with innovative programs along with building our network to explore growth options to assist corporate world in meeting their Corporate Sustainability ambitions. The charity is also working on cost efficiency initiatives and recently negotiated successfully with London Borough of Barnet (LBB) regarding reduction of rent charges for the business premises with Community Programme Manager in conjunction with the Council's CBAT (Community Benefit Assessment Tool), a 100% rent subsidy based on the charity's high-level impact within its local community has been confirmed, legacy issues for payment for outstanding rent was agreed.

LBB are supportive of the Charity and will work with the Charity to ensure that this does not have an adverse effect on the Charities ability to operate. The reduction of rent and our strategic initiatives will reduce its net liabilities post year-end and we are aiming to ensure a continued net current asset position in 2022/2023. The Trustees, therefore, consider that the going concern assumption is an appropriate basis on which to prepare these financial statements.

#### **Plans for future periods**

Our future plans are focussed on two key elements:

1. Increasing unrestricted income
2. Replicating successful programmes

Unrestricted income is critical to Community Focus's future success and sustainability. Reliance on grant-based income is not compatible with the cuts, which potentially lie ahead in the public health sector.

We have become increasingly self-sustainable by proactively securing project-based funding which has helped ensure future delivery. We endeavour to keep our core (in house) costs as low as possible but plan to increase costs in the near future to ensure they are still affordable and in line with our competitors' cost plans. We will seek new funding programmes arisen in line with COVID-19 restrictions.

With regards to replicating our service, we are also considering providing a full day offer of our services. This would help ensure that our clients can arrive at CF in the morning, safe in the knowledge that a creative and action-packed day will be lined up; capitalising on what we do best at CF – *nurture and create*.

ARTiculate programme is well respected in other London Borough's, and we are in discussion with community leaders regarding the viability of extending the model outside of Barnet. This would give CF a broader geographical footprint, opening new partnerships and horizons.

#### **Directors and trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year-end are described on page 3, Legal and Administrative Information section.

**Key management personnel: Director**  
John McCafferty – Chief Executive Officer

**Structure, Governance and Management**

Charity is a company limited by guarantee governed by its Memorandum and Articles of Association. It is registered as a charity with the Charity Commission.

**Appointment of trustees**

Any changes to the board of directors or trustees are made through majority voting in the board meetings.

**Trustee induction and training**

The Board of Trustees receive a Trustee Induction Pack, along with an annual induction regarding the health and safety requirements of our art centre and are invited to attend various relevant training courses.

**Related parties and co-operation with other organisations**

None of the trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee and senior management of charity with its activities must be disclosed to the Chairman and Director.

**Pay policy for senior staff**

Senior staff (Chief Executive Officer) members are paid in consultation with ACEVO pay policy guidelines.

**Risk management**

The trustees have examined the major strategic, business, and operational risks, which the charity faces. They confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees have a risk management strategy, which comprises:

- an annual review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems, and procedures to mitigate those risks identified in the annual review; and
- the implantation of procedures designed to minimize or manage any potential impact on the charity should those risks materialise.

This work has identified that the financial sustainability is the major financial risk for charity. A key element in the management of financial risk is regular review of available liquid funding to carry our various arrangements, and active management of debtors and creditors balances to ensure sufficient working capital by the charity is maintained.

As part of the overall strategy, attention has been focused on non-financial risks arising from fire, health and safety of staff and associated partners. These risks are managed by ensuring accreditation is up to

date, having robust policies and procedures in place and relatively regular awareness training for staff performed in our premises.

### **Independent examination of accounts**

The board decided to take exemption from the statutory audit as the finances of the charity are below required regulatory threshold. The charity obtained an independent examiner's report pursuant to the statutory compliance for the annual report and the financial statements.

### **Trustees' responsibilities in relation to the financial statements**

The trustees (who are also directors of Community Focus Inclusive Arts for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination of accounts information and to establish that the independent account is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the board of trustees



**Stephen Yeo**  
On Behalf of the Board of Trustees  
1 December 2022



## COMMUNITY FOCUS INCLUSIVE ARTS

### INDEPENDENT EXAMINER'S REPORT

#### TO THE TRUSTEES OF COMMUNITY FOCUS INCLUSIVE ARTS

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I report on the accounts of the CF for the year ended 31 March 2022, which are set out on pages 26 to 35.

#### Respective responsibilities of Trustees and examiner

The Trustees, who are also the directors of Community Focus Inclusive Arts for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

#### Independent examiner's statement

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anil Seechurn (FCCA, ACA, CTA)

Pitts and SeeUs  
Chartered Certified Accountants and Registered Auditors  
Studio 6  
6 Hornsey Street  
London  
N7 8GR



Dated: 2<sup>nd</sup> December 2022

**Statement of financial activities for the year ended 31 March 2022**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
<b>INCOME FROM:</b>					
Donations & other income	3	2,484	-	2,484	5,848
Generated funds	3	14,000	141,126	155,126	230,961
Charitable activities	4	95,218	-	95,218	23,788
<b>TOTAL INCOME</b>		<b>111,702</b>	<b>141,126</b>	<b>252,828</b>	<b>260,597</b>
<b>EXPENDITURE ON CHARITABLE ACTIVITIES:</b>					
Expenditure on raising funds	5	25,556	12,142	37,698	39,993
Expenditure on charitable activities	5	66,686	134,347	201,033	124,322
<b>TOTAL EXPENDITURE</b>		<b>92,242</b>	<b>146,489</b>	<b>238,731</b>	<b>164,315</b>
<b>NET INCOME FOR THE YEAR</b>		<b>19,460</b>	<b>(5,363)</b>	<b>14,097</b>	<b>96,282</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward	13,14	33,800	67,438	101,238	4,956
Net movement in funds for the year		19,460	(5,363)	14,097	96,282
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>53,260</b>	<b>62,075</b>	<b>115,335</b>	<b>101,238</b>

The statement of financial activities includes all gains and losses recognized in the year. All income and expenditure derive from continuing activities.

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**Balance Sheet as at 31 March 2022**

	Note	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible assets	8	7,750	8,000
<b>TOTAL FIXED ASSETS</b>		<b>7,750</b>	<b>8,000</b>
<b>CURRENT ASSETS</b>			
Debtors	9	68,674	39,435
Cash and cash equivalents	10	107,779	109,475
<b>TOTAL CURRENT ASSETS</b>		<b>176,745</b>	<b>148,910</b>
<b>CURRENT LIABILITIES</b>			
Creditors	11	(51,048)	(37,672)
<b>TOTAL CURRENT LIABILITIES</b>		<b>(51,048)</b>	<b>(37,672)</b>
<b>NON-CURRENT LIABILITIES</b>			
Loan	12	(17,820)	(18,000)
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>(17,820)</b>	<b>(18,000)</b>
<b>NET ASSETS</b>		<b>115,335</b>	<b>101,238</b>
<b>FUNDS</b>			
Unrestricted funds	13	53,260	33,800
Restricted funds	14	62,075	67,438
<b>NET SURPLUS</b>		<b>115,335</b>	<b>101,238</b>

For the financial year in question, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No member have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.



**Ajaz Ahmed**

On Behalf of the Board of Trustees, 1 December 2022

Company Registration No: 7442636 & Registered Charity No. 1139259

## Notes to the financial statements for the year ended 31 March 2022

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Basis of accounting

The financial statements are prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (FRS 102)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2015; and the Companies Act 2006. The Company meets the definition of a qualifying entity under FRS 102 and has therefore taken advantage of the disclosure exemption available to it in respect of its separate financial statements in relation to presentation of a cash flow statement.

#### b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and Charities SORP FRS 102 the restatement of comparatives items were required. No restatements were required, as none of the items required any changes.

#### c) Preparation of the accounts on a going concern basis

The charity reported net surplus of £115,335 (2021: £101,238) as at 31 March 2022, mainly attributed from the emergency funding received during the Covid pandemic. The surplus was attributable to reduced cost and increased funding, which although largely restricted, was exclusively used on charitable activities that extended into the 2022-23 financial period. The trustees are of the view that the measures taken after the year-end to generate increased funding and effective management of operating costs are expected to secure balancing position across segments and develop a sustainable future especially for the next 12 to 18 months and that on this basis, the charity is a going concern. The uncertain economic outlook is a significant area of financial uncertainty, which the trustees have mitigated by reviewing the programmes and driving explicit focus on the success of the core inhouse activities. A course pricing review is performed at the end of each term to ensure sustainability of services. The trustees remain in regular contact with sponsoring local authorities to secure their on-going financial support and London Borough of Barnet is key in this area, which has widely recognised work performed by the charity.

#### d) Income

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

#### e) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and Expenditure on charitable activities includes:

- direct costs of delivering services associated with supply of our services to partners
- support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.
- cost of generating funds, is those incurred in securing new program funding
- governance costs incurred to cover all associated compliance

#### **f) Fund accounting**

The charity holds unrestricted and restricted funds. The unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives. The restricted funds are funds that are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for specific purpose. The cost of raising and administering such funds is charged against the specific fund.

#### **g) Tangible fixed assets and depreciation**

Tangible fixed assets are stated at historical cost, net of depreciation and any provision for impairment. Depreciation is provided at the annual rate to write off each asset over its expected useful life with straight-line method at 25%.

#### **h) Cash**

Cash at bank and cash in hand includes any short-term highly liquid investment with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### **i) Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognized at transaction value and subsequently measured at their settlement value.

#### **j) Leases**

The charity classifies the lease of printing as operating leases; the title to the equipment remains with the lessor and the equipment is replaced every 3 years whilst the economic life of such equipment is normally 5 years. Rental charges are charged on a straight-line basis over the term of the lease.

#### **k) Pension/Benefit to employees**

The charity operates a defined contribution scheme, which deduct agreed deductions from monthly payroll.

## **2. Legal status of the charity**

The charity is a company limited by guarantee and has no share capital. In the events of the charity being wound up, at any time before, and in expectation of, the winding up or dissolution of the Charity, the

Trustees may resolve that any net assets of the Charity after all its debts and liabilities have been paid, or provision made for them, shall on the dissolution or winding up of the Charity be applied or transferred in (a) for purposes similar to the objects of the Charity; or (b) for use for particular purposes that fall within the objects of the Charity. In no circumstances shall the net assets of the Charity be paid to or distributed among the members of the Charity. If no resolution is passed in accordance with the above, the net assets of the Charity shall be applied for such purposes regarded as charitable under the law of every part of the UK as are directed by the Charity Commission.

### 3. Analysis of activities for generating funds

	Unrestricted	Restricted	2022	2021
	£	£	£	£
Donations and other income	<b>2,484</b>	-	<b>2,484</b>	<b>5,848</b>

	Unrestricted	Restricted	2022	2021
	£	£	£	£
Albert Hunt	-	1,000	1,000	-
Arts Council	-	61,750	61,750	159,903
Bailey Thomas	4,000	-	4,000	-
City of London	-	-	-	47,592
Clothworkers Foundation	-	3,500	3,500	-
Community Barnet	-	4,914	4,914	-
D'Oyle Charitable Trust	-	-	-	3,000
Friern Barnet Educational Trust	-	1,250	1,250	-
Garfield Western Trust	10,000	-	10,000	-
Groundwork UK	-	-	-	500
John Lyons	-	31,800	31,800	4,300
LB Barnet	-	17,898	17,898	-
London Community	-	9,999	9,999	-
National Foundation	-	480	480	-
Postcode Lottery	-	-	-	1,400
Souter Charitable Trust	-	4,000	4,000	3,000
Tesco	-	-	-	500
Thomas Wall Trust	-	3,535	3,535	-
Young Barnet Foundsport	-	1,000	1,000	10,766
	-	-	-	-
	<b>14,000</b>	<b>141,126</b>	<b>155,126</b>	<b>230,961</b>

#### 4. Analysis of income from charitable activities

	Unrestricted £	Restricted £	2022 £	2021 £
Outreach projects	-	-	-	1,152
LBB Short Breaks	6,950	-	6,950	1,679
Fees and subscriptions	88,268	-	88,268	20,957
	<b>95,218</b>	<b>-</b>	<b>95,218</b>	<b>23,788</b>

#### 5. Analysis of expenditure on management and administration

	Unrestricted £	Restricted £	2022 £	2021 £
<b>Expenditure on raising funds</b>				
Salaries and wages	3,107	3,020	6,127	17,329
Direct fundraising costs	9,635	6,870	16,505	10,890
Other support costs	12,814	2,252	15,066	11,774
<b>Total</b>	<b>25,556</b>	<b>12,142</b>	<b>37,698</b>	<b>39,993</b>
<b>Expenditure on charitable activities</b>				
Salaries and wages	2,071	9,061	11,132	15,529
Direct charitable costs	26,174	118,532	144,706	73,470
Other support costs	38,441	6,754	45,195	35,323
<b>Total</b>	<b>66,686</b>	<b>134,347</b>	<b>201,033</b>	<b>124,322</b>
<b>Total management and administration</b>	<b>92,242</b>	<b>146,489</b>	<b>238,731</b>	<b>164,315</b>

#### 6. Net expenditures for the year

	2022 £	2021 £
Net expenditure is stated after charging:		
Depreciation of owned assets	250	250
Fees payable to the accountant for review of the annual report	2,000	2,000

## 7. Analysis of staff costs, trustee remuneration and the cost of key management personnel

The average number of staff employed was 1 (2021: 1). The key management personnel consist of 1.

	2022 £	2021 £
Salaries and wages (note 5)	17,259	23,105
Social security costs	-	-
<b>Total staff costs</b>	<b>17,259</b>	<b>23,105</b>

No trustees received any remuneration during current and prior period.

## 8. Tangible fixed assets

	Leasehold £	Restricted equipment £	Other equipment £	Total £
<b>Cost</b>				
At 1 April 2022	10,000	36,073	18,658	64,731
<b>At 31 March 2022</b>	<b>10,000</b>	<b>36,073</b>	<b>18,658</b>	<b>64,731</b>
<b>Depreciation</b>				
At 1 April 2021	2,000	36,073	18,658	56,731
Charge for the year	250	-	-	250
<b>At 31 March 2022</b>	<b>2,000</b>	<b>36,073</b>	<b>18,658</b>	<b>56,981</b>
<b>Net book value</b>				
At 31 March 2022	7,750	-	-	7,750
At 31 March 2021	8,000	-	-	8,000

## 9. Debtors

	2022 £	2021 £
Trade debtors	66,443	39,435
Prepayments	2,231	-
	<b>68,674</b>	<b>39,435</b>



#### 10. Cash and cash equivalents

	2022	2021
	£	£
Current accounts	71,739	73,538
Reserve accounts	35,400	35,396
Cash	640	541
	<u>107,779</u>	<u>109,475</u>

#### 11. Creditors

	2022	2021
	£	£
Trade creditors	4,323	15,317
Other creditors and accruals	46,725	22,355
	<u>51,048</u>	<u>37,672</u>

#### 12. Loan

	2022	2021
	£	£
J McCafferty	10,000	10,000
P Soave	7,820	8,000
	<u>17,820</u>	<u>18,000</u>

A loan facility was provided on interest free basis repayable in 36 months.

#### 13. Movement of unrestricted funds

	£
As at 1 April 2021	33,800
Income from donations and other income (note 3)	2,484
Income from generating funds (note 3)	14,000
Income from charitable activities (note 4)	95,218
<b>Sub-total</b>	<u>145,502</u>
Expenditure on management and administration (note 5)	<u>(92,242)</u>
<b>As at 31 March 2022</b>	<u>53,260</u>

#### 14. Movement of restricted funds

	Balance at 1 April 2021	Incoming Resources (note 3,4)	Resources Expended (note 5)	Balance at 31 March 2022
	£	£	£	£
Albert Hunt (a)	-	1,000	(1,000)	-
Arts Council (b)	64,438	61,750	(101,466)	24,722
Clothworkers Foundation (c)	-	3,500	(3,500)	-
Community Barnet (d)	-	4,914	(4,914)	-
D'Oyle Charitable Trust (e)	3,000	-	-	3,000
Friern Barnet Educational (f)	-	1,250	(1,250)	-
John Lyons (g)	-	31,800	(16,400)	15,400
LB Barnet (h)	-	17,898	(8,944)	8,954
London Community (i)	-	9,999	-	9,999
National Foundation (j)	-	480	(480)	-
Souter Charitable Trust (k)	-	4,000	(4,000)	-
Thomas Wall Trust (l)	-	3,535	(3,535)	-
Young Barnet Foundsport (m)	-	1,000	(1,000)	-
	<b>67,438</b>	<b>141,126</b>	<b>(146,489)</b>	<b>62,075</b>

- a) A grant for specific arts project costs.
- b) A grant made specifically for sustaining operations of Community Focus during the Covid Pandemic
- c) Specific grant to purchase IT equipment for the Charity.
- d) Specific grant for arts activities for vulnerable persons
- e) A grant for running various courses and projects for vulnerable young students
- f) A grant made specifically for sustaining operations of Community Focus during the Covid Pandemic
- g) A grant for running specific arts projects for young persons
- h) Specific grant for assisting on project costs
- i) Specific grant for assisting on project costs
- j) Specific grant for project for arts activities for young persons
- k) Specific grant for arts activities for vulnerable persons
- l) Specific grant for arts activities for vulnerable persons.
- m) Specific grant to purchase IT equipment for the Charity.

## 15. Analysis of net debt between funds

	General £	Restricted £	Total £
Tangible assets (note 8)	7,750	-	7,750
Cash and cash equivalents	107,779	-	107,779
Other net current liabilities		(14,291)	(14,291)
<b>Total</b>	<b>115,529</b>	<b>(14,291)</b>	<b>101,238</b>

## Financial commitments

The charity has no current borrowings or investments. Only relevance of the financial commitments includes operating lease commitments, which relate to building premises with expiry in 21 years. Total future minimum lease payments under non-cancellable operating leases:

	2022 £	2021 £
<b>Total lease commitment</b>	<b>99,210</b>	<b>99,210</b>

With effect from January 2020, the charity will be facing an increased annual building lease commitment which is subject to 5 years break by either party. No payments were made during the current accounting period due to the business disruptions.

## 16. Related party transactions

No trustee received payment for professional or other services supplied to the charity during the year (2021: £nil). Charity's finance manager is related to the treasurer and is a qualified Chartered Accountant, who charges significantly less than the market rate to the charity for her business support services. Total charges paid by the charity for the Finance Manager services provided were £6,000 for the full accounting period.