

Company Registration No. 07401748 (England and Wales)

**ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT AND AUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2016**

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# **ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY**

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# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## REFERENCE AND ADMINISTRATIVE DETAILS

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### Governors

Mr J W H Brown \* #  
Mrs C Glennon \* #  
Mr M F Purcocks \* #  
Miss G Gathercole (Chair of Governors) \* #  
Mr P Knight \* #  
Mrs M Pettinger \* #  
Rev J Humphries #  
Mr J Page #  
Mrs S Bell #  
Mrs A Taylor #  
Mrs L Empson \* #  
Mrs A Cope \* #  
Miss M Perkins #  
\* members of the finance and resources committee  
# members of the other committees

### Members

Mr R P King  
Mr J W H Brown  
Mrs C Glennon  
Mr M F Purcocks  
Miss G Gathercole

### Senior management team

- Headteacher Mrs C Glennon  
- Business Manager Mrs J Fulford

### Company registration number

07401748 (England and Wales)

### Registered office

Salter Street  
Earlswood  
Solihull  
West Midlands  
B94 6DE

### Independent auditor

Jerroms  
The Exchange  
Haslucks Green Road  
Shirley  
Solihull  
West Midlands  
B90 2EL

### Bankers

Lloyds TSB  
22A Great Hampton Street  
Birmingham  
B18 6AH

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2016

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The trustees present their annual report together with the accounts and independent auditor's report of the charitable company for the period 1 September 2015 to 31 August 2016. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The academy trust operates an academy for pupils aged 3 to 11, serving a catchment area in Earlswood, rural south Solihull. It has a pupil capacity of 240 and had a roll of 233 in the school census on January 2016.

#### **Structure, governance and management**

##### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The trustees of St Patrick's Church of England Primary Academy are also the directors of the charitable company for the purposes of company law. Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

##### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### Trustees' indemnities

There are no qualifying third party indemnity provisions in place.

##### Principal Activities

Our purpose is to provide an excellent rounded education enabling our pupils to achieve their individual potential, within a caring and supportive christian environment.

##### Method of recruitment and appointment or election of trustees

The Academy Trust is made up of five members; these members are responsible for the appointment of governors. The Trust will always include a member of the Tamworth Educational Foundation.

The Trust Members are as follows:

The Present Chair of Governors

The Principal (Head teacher)

One member of the Tamworth Educational Foundation

Another two who are appointed by the governing body

Governors are as follows:

One is appointed by the Birmingham Diocese Board of Birmingham

One is appointed by the Church Council

One is appointed as Deanery Representative

One is appointed by the Local Authority

Two are elected by the parents

Three are appointed by the Tanworth Educational Foundation

The Headteacher

One who is co-opted

##### Policies and procedures adopted for the induction and training of trustees

The Academy provides training for trustees through Solihull MBC provision.

# **ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

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### Organisational structure

The Governing Body is made up of two committees:- Finance & Resources and Standards, Performance and Curriculum committees. Members of the Finance and Resource committee review and approve the budget plan and receive regular monitoring statements to ensure the financial position of the school is stable. There are also sub committees:- Pay committee and Admissions committees. Special committees are formed as they are required e.g. Bicentenary committee.

### Arrangements for setting pay and remuneration of key management personnel

The pay committee is made up of four governors and has responsibility for ratifying pay recommendations and awards presented by the Headteacher. These are all supported by full performance reviews based on pre agreed objectives. The pay committee also adopt the published statutory pay and conditions document. The remuneration for the headteacher is set by the Chair of Governors, The Diocese and in conjunction with feedback from the School Improvement Adviser and performance review. This is also discussed with the pay committee.

### Related parties and other connected charities and organisations

The Academy Trust has entered into a Tenancy at Will agreement with the Tanworth Education Foundation who retain ownership of the land and buildings from which the school and nursery operate.

### **Objectives and activities**

#### Mission statement

Our purpose is to provide an excellent rounded education enabling our pupils to achieve their individual potential, within a caring and supportive Christian environment. This is embodied in our school motto "mighty oaks from little acorns grow".

#### Safeguarding statement

At St Patrick's Church of England Primary Academy, the welfare of all pupils is of paramount importance. School must provide a secure environment in which children can flourish, are encouraged to talk and are listened to. In order to do this a wide range of safeguarding measures are put in place. Core activities and opportunities for children must be included in the curriculum in order for them to acquire the skills and attitudes required to keep themselves safe and prepare themselves for responsibilities in their adult lives. We have a comprehensive Child Protection Policy. Our safeguarding policy complements and supports other school policies. Parents are welcome to view any school policies and are involved in reviewing policies. All policies are approved annually by governors and reviewed by staff, governors, parents and trustees.

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2016**

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### Objectives, strategies and activities

At St Patrick's Church of England Primary Academy our aims are:

- To promote the Christian faith and encourage Christian moral values, principles and understanding, as well as respect for people of different cultures and faiths.
- To promote social, cultural, moral and spiritual development, preparing pupils to be responsible citizens
- To be an inclusive school where all children are valued and no child is treated less favourably than another child
- To create an interesting and stimulating environment which reflects our values and promotes a real sense of community as well as an individual sense of self-worth
- To develop a community of lifelong learners where access to knowledge is an entitlement and achievement recognised
- To provide learning experiences that will allow all pupils to develop their thinking and creative skills
- To ensure that the Every Child Matters agenda is realised
- To realise the potential of each and every pupil

The school has also adapted The Magnificent Seven values which all are encouraged to display at the school. These are Enjoyment, Thankfulness, Hopes and Dreams, Forgiveness, Honesty, Respect and Kindness.

The academy seeks to continually improve standards of teaching and learning throughout the school for the new Headteacher to embed the Senior Leadership Team (SLT) and to provide a broad, relevant and challenging curriculum for its pupils. In 2015/16 the priority was working with the Diocese. In addition to this the focus was to improve marketing and branding of the school including website development, strengthen the use of assessment without levels and focus on mathematics.

The school has a comprehensive school improvement plan which is updated annually. Areas of improvement are prioritised and action plans written. Action plans include objectives, action to be taken and predicted costs, relevant in-service training, people responsible and success criteria. The school undertakes extensive and regular self-evaluation. This includes monitoring and evaluation of the pupil progress through assessment, work trawls, learning walks, lesson observation, interviews, objective and target setting and performance management of all staff.

The school will continue to offer the wraparound provision offered to parents. This provision has proved to be a successful venture for the school. The provision covers 38 weeks of the year, where parents are able to drop children from 7.30am and pick up to 6.00pm.

### Public benefit

The trustees have complied with their duty to have due regard to the guidance on public benefit issued by the Charity Commission in exercising their powers and duties.

## **Strategic report**

### **Achievements and performance**

Parental support for the children's achievement remains to be excellent, particularly with homework and communication with the school. Governors and trustees are very supportive.

The PTA raised funds for the school through planned events. The Christmas and summer fairs both proved a great success once again as well as the Grandparents' tea. The children enjoyed a number of whole school trips to Umberslade adventure centre and the pantomime, as well as individual class trips.

# **ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

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### Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason the board of trustees continues to adopt the going concern basis in preparing the accounts. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.

### **Financial review**

The academy is in a healthy financial position at the end of the financial year, and is committed to improving standards in all areas. The school improvement plan shows its aims and objectives and indicates where the resources will be spent in future years. The intention is to use some of these resources to improve the facilities of the school.

The Academy is dependent on the support of the EFA, and it does have limited support for specified resources from Tamworth Education Foundation and the Parents Association.

Due to the rural location of St Patrick's Primary Academy, the designated catchment area contains very few houses. As a result the area from which our intake comes is from a wide area. Year on year we need to maintain high standards in order to attract prospective parents from other catchment areas. Numbers are a key driver to the success of the school and as such a dip in performance could lead to a drop in numbers hence affecting future funding. This has led to the school's focus on marketing and website. Open days are also planned for the next academic year. There are a number of building sites within the vicinity of the school and the school aims to attract children from these in the coming years.

### Reserves policy

Our policy is to aim to hold £100,000 in cash reserve, deemed necessary to cover the main running costs of the academy for 2 months in the event of a major variation in circumstances.

### Investment policy and powers

Cash reserves are held in the current account at Lloyds Bank. This policy has been adopted by the governing body as a low risk, easy cash access strategy which suits the Academy's finance and business management. Surplus funds are invested in a long term deposit account.

### Principal risks and uncertainties

The Academy maintains and operates a system of internal control to safeguard all the resources delegated, granted or otherwise entrusted and ensures they are used cost effectively.

The system of internal control has been developed and coordinated by the Headteacher. It aims to provide as much assurance as is reasonably possible (not absolute assurance) that assets are safeguarded, transactions are properly authorised and recorded and that material errors or regularities are either prevented or can be detected promptly.

The school also has a responsible officer visit, the outcomes are reported to and reviewed by trustees.

### **Plans for future periods**

The School Improvement Plan for 2016/17 will focus on using our data to improve the attainment and progress in reading and maths; to revisit the effective marking and feedback strategy looking for improvements and efficiency and to work towards the bronze award for school stonewall celebrating and respecting difference and diversity through planning, displays and ethos in our school.

### **Bicentenary**

The school is proud to be celebrating its bicentenary in 2016/17, having been founded in 1816. A programme of commemorative events is planned to mark this achievement for current and past pupils, parents and staff.

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2016**

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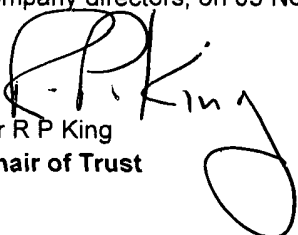
### **Auditor**

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

A resolution proposing that Jerroms be reappointed as auditor of the charitable company will be put to the members.

The trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 03 November 2016 and signed on its behalf by:



Mr R P King  
Chair of Trust



# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2016**

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### Scope of responsibility

As trustees we acknowledge we have overall responsibility for ensuring that St Patrick's Church Of England Primary Academy has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between St Patrick's Church Of England Primary Academy and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 4 times during the year.

The finance and resources committee is made up of 8 governors and met 6 times during the year. The Standards, Performance and Curriculum committee is made up of 5 governors and met once during the year although their business was covered during the main governing body meetings. The admissions committee met in full twice during the year and the pay committee met twice during the year.

Governors and /or Trustees	Meetings attended	Out of possible
Mr R P King (Chair of Trust)	2	2
Mr J W H Brown	6	6
Mrs C Glennon (Headteacher)	5	6
Mr M F Purcocks	5	6
Miss G Gathercole (Chair of Governors)	5	6
Mr P Knight	5	6
Mrs M Pettinger	3	4
Rev J Humphries	1	3
Mr J Page	1	3
Mrs S Bell	4	4
Mrs A Taylor	1	3
Mrs L Empson	6	6
Mrs A Cope	6	6
Mrs M Perkins	2	3

The composition of the board for 2015/16 has remained for the whole financial year, for the coming financial year, Chair Richard King, has given his resignation as a trust member, following this resignation, the governors will appoint a new trust member, this will be effective from the 1st January 2017.

There has been no external review of governance during the year although the composition of the board of governors has been discussed at meetings including succession planning, skills evaluation and strategic direction, recruitment of new Governors will be a key focus for 2016/17 including identification of missing skills.

### Review of value for money

As accounting officer the headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

# **ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY**

## **GOVERNANCE STATEMENT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2016**

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The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year.

Some examples of the value for money achieved by the Academy during the financial year are the added value our pupils have gained from the extra curriculum breadth of music tuition; the successful SATS results achieved by our Year 6 and Year 2 pupils working in the new curriculum showing the dedication of staff; and the pastoral support offered to children and parents by the inclusion leader, family liaison officer and drop in sessions contributing to a safe, happy environment for pupils to learn and succeed.

### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place at St Patrick's Church Of England Primary Academy for the period 1 September 2015 to 31 August 2016 and up to the date of approval of the annual report and accounts.

### **Capacity to handle risk**

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2015 to 31 August 2016 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the board of trustees.

### **The risk and control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Headteacher and the board of trustees;
- regular reviews by the Finance and Resources Committee of reports which indicate financial performance;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) policies and procedures;
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided, not to appoint an internal auditor. However the trustees have appointed Jerroms, the external auditor to perform additional checks for the 2015/16 year, for the coming year 2016/17 the Finance and Resource committee decided to cross skills with another academy to cover the responsible officer role.

The auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. On a regular basis, the auditor reports to the board of trustees on the operation of the systems of control and on the discharge of the financial responsibilities of the board of trustees.

On a termly basis, the auditor reports to the board of trustees through the finance and resources committee on the operation of the systems of control and on the discharge of the financial responsibilities of the board of trustees.

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## GOVERNANCE STATEMENT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2016**

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### Review of effectiveness

As accounting officer the principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

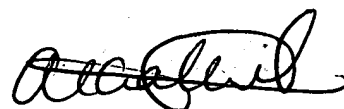
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the Governors and Trustees within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance committee/finance and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the board of trustees on 03 November 2016 and signed on its behalf by:



Mrs C. Glennon  
Headteacher



Miss G. Gathercole  
Chair of Governors

# **ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY**

## **STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE**

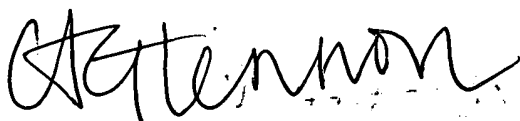
**FOR THE YEAR ENDED 31 AUGUST 2016**

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As accounting officer of St Patrick's Church of England Primary Academy I have considered my responsibility to notify the academy trust board of trustees and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2015.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2015.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and EFA.



Mrs C Glennon  
**Accounting Officer**

03 November 2016

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

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The trustees (some of whom also act as governors for St Patrick's Church of England Primary Academy and are also the directors of St Patrick's Church of England Primary Academy for the purposes of company law) are responsible for preparing the Trustees' Report and the accounts in accordance with the Annual Accounts Direction issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare accounts for each financial year. Under company law the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the trustees are required to:

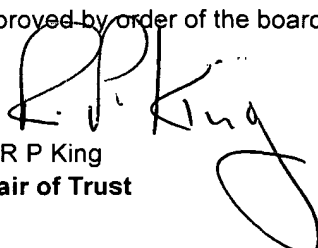
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from EFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the board of trustees on 03 November 2016 and signed on its behalf by:

  
Mr R P King  
Chair of Trust

# **ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY**

## **INDEPENDENT AUDITOR'S REPORT ON THE ACCOUNTS TO THE MEMBERS OF ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY**

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We have audited the accounts of St Patrick's Church of England Primary Academy for the year ended 31 August 2016 set out on pages 16 to 36. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016 issued by the Education Funding Agency.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditors**

As explained more fully in the Trustees' Responsibilities Statement set out on page 11, the trustees, who are also the directors of St Patrick's Church of England Primary Academy for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the accounts**

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Report including the incorporated strategic report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on accounts**

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016.

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts.

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## INDEPENDENT AUDITOR'S REPORT ON THE ACCOUNTS TO THE MEMBERS OF ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY (CONTINUED)

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### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



Mr Richard Alan Horton F.C.C.A (Senior Statutory Auditor)  
for and on behalf of Jerroms

Chartered Certified Accountants  
Statutory Auditor

The Exchange  
Haslucks Green Road  
Shirley  
Solihull  
West Midlands  
B90 2EL

Dated: 3 November 2016.

# **ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY AND THE EDUCATION FUNDING AGENCY**

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In accordance with the terms of our engagement letter dated 28 September 2016 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2015 to 2016, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by St Patrick's Church of England Primary Academy during the period 1 September 2015 to 31 August 2016 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to St Patrick's Church of England Primary Academy and the EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the St Patrick's Church of England Primary Academy and the EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the St Patrick's Church of England Primary Academy and the EFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of St Patrick's Church of England Primary Academy's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of St Patrick's Church of England Primary Academy's funding agreement with the Secretary of State for Education dated 01 November 2010 and the Academies Financial Handbook, extant from 1 September 2015, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2015 to 2016. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2015 to 31 August 2016 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2015 to 2016 issued by the EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

- The work undertaken to draw to our conclusion includes:
- obtaining sufficient understanding of the framework and authorities;
- discussion of procedures relating to regularity with the accounting officer;
- review of work performed during the internal audit function;
- tailoring of specific tests in the following areas:
  - - evaluation of the control environment
  - - testing the application of funds
  - - authorisation of expenditure
  - - review of accounts with a greater susceptibility to impropriety
  - - consideration of transactions outside of the delegated authority levels



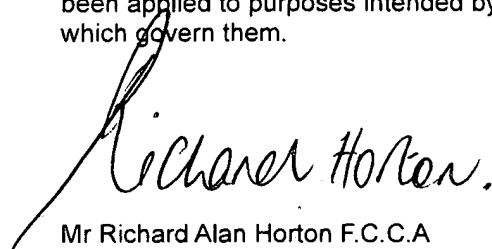
# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY AND THE EDUCATION FUNDING AGENCY (CONTINUED)

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### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2015 to 31 August 2016 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Mr Richard Alan Horton F.C.C.A

**Reporting Accountant**

Jerroms

The Exchange

Haslucks Green Road

Shirley

Solihull

West Midlands

B90 2EL

Dated: 3 November 2016

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2016

	Notes	Unrestricted Funds £	Restricted funds: General £ Fixed asset £	Total 2016 £	Total 2015 £
<b>Income and endowments from:</b>					
Donations and capital grants	3	2,083	29,798	6,511	38,392
Charitable activities:					
- Funding for educational operations	4	-	906,830	-	906,830
Other trading activities	5	111,161	16,971	-	128,132
Investments	6	4,835	-	-	4,835
<b>Total income and endowments</b>		<u>118,079</u>	<u>953,599</u>	<u>6,511</u>	<u>1,078,189</u>
<b>Expenditure on:</b>					
Raising funds	7	-	-	-	-
Charitable activities:					
- Educational operations	8	58,443	1,003,507	20,262	1,082,212
<b>Total expenditure</b>	7	<u>58,443</u>	<u>1,003,507</u>	<u>20,262</u>	<u>1,082,212</u>
<b>Net income/(expenditure)</b>		59,636	(49,908)	(13,751)	(4,023)
Transfers between funds		-	(2,748)	2,748	-
<b>Other recognised gains and losses</b>					
Actuarial gains/(losses) on defined benefit pension schemes	18	-	(103,000)	-	(103,000)
<b>Net movement in funds</b>		59,636	(155,656)	(11,003)	(107,023)
<b>Reconciliation of funds</b>					
Total funds brought forward		460,409	(135,971)	232,002	556,440
Total funds carried forward		<u>520,045</u>	<u>(291,627)</u>	<u>220,999</u>	<u>449,417</u>

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2016

Comparative year information Year ended 31 August 2015	Notes	Unrestricted	Restricted funds:		Total
		Funds	General	Fixed asset	2015
		£	£	£	£
<b>Income and endowments from:</b>					
Donations and capital grants	3	7,209	20,339	107,237	134,785
Charitable activities:					
- Funding for educational operations	4	-	841,017	-	841,017
Other trading activities	5	165,998	5,795	-	171,793
Investments	6	870	-	-	870
<b>Total income and endowments</b>		<u>174,077</u>	<u>867,151</u>	<u>107,237</u>	<u>1,148,465</u>
<b>Expenditure on:</b>					
Raising funds	7	-	2,430	-	2,430
Charitable activities:					
- Educational operations	8	45,876	984,364	17,161	1,047,401
<b>Total expenditure</b>	7	<u>45,876</u>	<u>986,794</u>	<u>17,161</u>	<u>1,049,831</u>
<b>Net income/(expenditure)</b>		128,201	(119,643)	90,076	98,634
<b>Other recognised gains and losses</b>					
Actuarial gains/(losses) on defined benefit pension schemes	18	-	(8,000)	-	(8,000)
<b>Net movement in funds</b>		128,201	(127,643)	90,076	90,634
<b>Reconciliation of funds</b>					
Total funds brought forward		332,208	(8,328)	141,926	465,806
Total funds carried forward		<u>460,409</u>	<u>(135,971)</u>	<u>232,002</u>	<u>556,440</u>

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## BALANCE SHEET

AS AT 31 AUGUST 2016

	Notes	2016 £	£	2015 £	£
<b>Fixed assets</b>					
Tangible assets	12		220,999		213,443
<b>Current assets</b>					
Debtors	13	49,040		100,263	
Cash at bank and in hand		543,647		515,410	
		592,687		615,673	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	14	(72,269)		(89,676)	
<b>Net current assets</b>			520,418		525,997
<b>Net assets excluding pension liability</b>			741,417		739,440
Defined benefit pension liability	18		(292,000)		(183,000)
<b>Net assets</b>			449,417		556,440
<b>Funds of the academy trust:</b>					
<b>Restricted funds</b>	16				
- Fixed asset funds			220,999		232,002
- Restricted income funds			373		47,029
- Pension reserve			(292,000)		(183,000)
<b>Total restricted funds</b>			(70,628)		96,031
<b>Unrestricted income funds</b>	16		520,045		460,409
<b>Total funds</b>			449,417		556,440

The accounts set out on pages 16 to 36 were approved by the board of trustees and authorised for issue on 03 November 2016 and are signed on its behalf by:

Mr R P King  
Chair of Trust

Company Number 07401748

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2016

	Notes	2016 £	£	2015 £	£
<b>Cash flows from operating activities</b>					
Net cash provided by (used in) operating activities	19		44,709		(86,190)
<b>Cash flows from investing activities</b>					
Dividends, interest and rents from investments		4,835		870	
Capital grants from DfE and EFA		6,511		107,237	
Payments to acquire tangible fixed assets		(27,818)		(100,622)	
			(16,472)		7,485
<b>Change in cash and cash equivalents in the reporting period</b>			28,237		(78,705)
Cash and cash equivalents at 1 September 2015			515,410		594,115
<b>Cash and cash equivalents at 31 August 2016</b>			543,647		515,410

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 AUGUST 2016**

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### **1 Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **1.1 Basis of preparation**

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2015 to 2016 issued by EFA, the Charities Act 2011 and the Companies Act 2006.

St Patrick's Church of England Primary Academy meets the definition of a public benefit entity under FRS 102.

These accounts for the year ended 31 August 2016 are the first accounts of St Patrick's Church of England Primary Academy prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 September 2014. The reported financial position and financial performance for the previous period are not affected by the transition to FRS 102.

#### **1.2 Going concern**

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

#### **1.3 Income**

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants receivable

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

---

### 1 Accounting policies

(Continued)

#### Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

#### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

#### Governance costs

These include the costs attributable to the academy trust's compliance with constitutional and statutory requirements, including audit, strategic management, trustees' meetings and reimbursed expenses.

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# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2016

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#### 1 Accounting policies

(Continued)

##### 1.5 Tangible fixed assets and depreciation

Assets costing £ 5,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Land and buildings	125 years straight line
Plant & Machinery	10 years straight line
Computer equipment	5 years straight line
Fixtures, fittings & equipment	10 years straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

##### 1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

##### 1.7 Leasing and hire purchase commitments

The Tanworth Educational Foundation (TEF) have given permission for St Patrick's Church of England Primary Academy to use their land and buildings on conversion to an Academy. This permission is via a tenancy at will and is given subject to the understanding that TEF retains ownership of the land and buildings and retains all rights and obligations that currently exist.

##### 1.8 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

##### 1.9 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.



# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

---

### 1 Accounting policies

(Continued)

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 18, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.10 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency/Department for Education, sponsors or other funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency/Department for Education.

#### 1.11 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 18, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2016. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

### 1 Accounting policies

(Continued)

#### Critical areas of judgement

There are no critical areas of judgement.

### 2 General Annual Grant (GAG)

Under the funding agreement with the Secretary of State, the academy trust was subject to limits at 31 August 2016 on the amount of GAG that could be carried forward from one year to the next. An amount equal to 12% of GAG could be carried forward, of which up to 2% could be used for general recurrent purposes, with any balance being available for premises/capital purposes.

The academy trust has not exceeded these limits during the year ended 31 August 2016.

### 3 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Capital grants	-	6,511	6,511	107,237
Other donations	2,083	29,798	31,881	27,548
	<u>2,083</u>	<u>36,309</u>	<u>38,392</u>	<u>134,785</u>

### 4 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<b>DfE / EFA grants</b>				
General annual grant (GAG)	-	789,616	789,616	790,518
Other DfE / EFA grants	-	68,695	68,695	15,016
	<u>-</u>	<u>858,311</u>	<u>858,311</u>	<u>805,534</u>
<b>Other government grants</b>				
Local authority grants	-	47,852	47,852	33,483
Special educational projects	-	667	667	2,000
	<u>-</u>	<u>48,519</u>	<u>48,519</u>	<u>35,483</u>
<b>Total funding</b>	<u>-</u>	<u>906,830</u>	<u>906,830</u>	<u>841,017</u>

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2016

### 5 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Hire of facilities	1,740	-	1,740	2,580
Catering income	18,030	-	18,030	59,068
Music tuition	1,854	-	1,854	-
Parental contributions	14,935	-	14,935	16,373
Other income	74,602	16,971	91,573	93,772
	<u>111,161</u>	<u>16,971</u>	<u>128,132</u>	<u>171,793</u>

### 6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Short term deposits	4,835	-	4,835	870
	<u>4,835</u>	<u>-</u>	<u>4,835</u>	<u>870</u>

### 7 Expenditure

	Staff costs £	Premises & equipment £	Other costs £	Total 2016 £	Total 2015 £
<b>Academy's educational operations</b>					
- Direct costs	682,723	-	104,630	787,353	700,623
- Allocated support costs	82,777	47,242	164,840	294,859	346,778
	<u>765,500</u>	<u>47,242</u>	<u>269,470</u>	<u>1,082,212</u>	<u>1,047,401</u>
<b>Other expenditure</b>					
Raising funds	-	-	-	-	2,430
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,430</u>
<b>Total expenditure</b>	<u>765,500</u>	<u>47,242</u>	<u>269,470</u>	<u>1,082,212</u>	<u>1,049,831</u>

<b>Net income/(expenditure) for the year includes:</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Fees payable to auditor for:		
- Audit	2,850	2,550
- Other services	2,145	2,000
Depreciation of tangible fixed assets	20,262	17,161
	<u>25,257</u>	<u>16,711</u>

The company has, by resolution, waived the need for approval of the auditors' limitation liability, which has been set at £500,000 within the letter of engagement dated 28 September 2016. This approval has been confirmed in the letter of representation dated 3 November 2016.

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

### 8 Charitable activities

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Direct costs - educational operations	56,099	731,254	787,353	700,623
Support costs - educational operations	2,344	292,515	294,859	346,778
	<u>58,443</u>	<u>1,023,769</u>	<u>1,082,212</u>	<u>1,047,401</u>

	2016 £	2015 £
<b>Analysis of support costs</b>		
Support staff costs	82,777	104,195
Depreciation and amortisation	20,262	17,161
Premises costs	73,987	87,375
Other support costs	91,259	100,055
Governance costs	26,574	37,992
	<u>294,859</u>	<u>346,778</u>

### 9 Staff costs

	2016 £	2015 £
Wages and salaries	606,473	558,248
Social security costs	39,436	34,480
Operating costs of defined benefit pension schemes	93,529	92,943
Staff costs	<u>739,438</u>	<u>685,671</u>
Supply staff costs	20,730	17,238
Staff development and other staff costs	5,332	20,298
Total staff expenditure	<u>765,500</u>	<u>723,207</u>

#### Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2016 Number	2015 Number
Teachers	9	8
Administration and support	10	9
Management	2	2
	<u>21</u>	<u>19</u>

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

### 9 Staff costs

(Continued)

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

2016 Number	2015 Number
-	1
<u>          </u>	<u>          </u>

#### Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £88,773.

### 10 Trustees' remuneration and expenses

The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff, and not in respect of their services as trustees. Other trustees did not receive any payments, other than expenses, from the academy trust in respect of their role as trustees. During the year, travel and subsistence payments totalling £0 (2015: £0 ) were reimbursed to 0 trustees (2015: 0 trustees).

The value of trustees' remuneration was as follows:

Mrs S O'Grady (former headteacher) £0,000 - £0,000 (2015: £25,000 - £30,000 4 month period).

Mrs C Glennon (headteacher and previously acting headteacher) £55,000 - £60,000 (2015: £50,000 - £55,000).

Other related party transactions involving the trustees are set out within the related parties note.

### 11 Trustees and officers insurance

In accordance with normal commercial practice, the academy trust has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover with £5,000,000 limit of indemnity and the cost for the year ended 31 August 2016 was £178.

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

### 12 Tangible fixed assets

	Land and buildings	Plant & Machinery	Computer equipment	Fixtures, fittings & equipment	Total
	£	£	£	£	£
<b>Cost</b>					
At 1 September 2015	89,702	101,119	37,099	15,489	243,409
Additions	-	-	2,900	24,918	27,818
At 31 August 2016	89,702	101,119	39,999	40,407	271,227
<b>Depreciation</b>					
At 1 September 2015	635	8,797	17,312	3,222	29,966
Charge for the year	718	10,112	7,516	1,916	20,262
At 31 August 2016	1,353	18,909	24,828	5,138	50,228
<b>Net book value</b>					
At 31 August 2016	88,349	82,210	15,171	35,269	220,999
At 31 August 2015	89,067	92,322	19,787	12,267	213,443

The academy trust company occupies land (including buildings) which are owned by the Tanworth Educational Foundation (TEF). The TEF owned the land and buildings on the same basis as when the academy was a voluntary aided school. The academy trust company occupies the land (and buildings) under a Tenancy at Will Agreement. This continuing permission of the TEF is pursuant to, and subject to, the TEF's charitable objects. The agreement delegates the management of the land (and buildings) to the academy trust company for the time being, but does not vest any rights over the land in the academy trust company. The Tenancy at Will agreement as approved by the Secretary of State is terminable at any time by either party. Having considered the factual matrix under which the academy trust company is occupying the land (and buildings) the directors have concluded that the value of the land and buildings occupied by the academy trust company will not be recognised on the balance sheet of the company.

### 13 Debtors

	2016 £	2015 £
Trade debtors	3,963	3,043
Other debtors	25,139	71,608
Prepayments and accrued income	19,938	25,612
	49,040	100,263

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

14	Creditors: amounts falling due within one year	2016 £	2015 £			
	Trade creditors	7,096	22,877			
	Other taxation and social security	10,734	8,585			
	Other creditors	10,366	9,517			
	Accruals and deferred income	44,073	48,697			
		<u>72,269</u>	<u>89,676</u>			
15	Deferred income	2016 £	2015 £			
	Deferred income is included within:					
	Creditors due within one year	<u>32,582</u>	<u>32,325</u>			
	Deferred income at 1 September 2015	32,325	25,766			
	Released from previous years	(32,325)	(25,766)			
	Amounts deferred in the year	<u>32,582</u>	<u>32,325</u>			
	Deferred income at 31 August 2016	<u>32,582</u>	<u>32,325</u>			
16	Funds					
		Balance at 1 September 2015 £	Incoming resources £	Resources expended £	Gains, losses & transfers £	Balance at 31 August 2016 £
	Restricted general funds					
	General Annual Grant	47,029	789,616	(833,524)	(2,748)	373
	Other DfE / EFA grants	-	68,695	(68,695)	-	-
	Other government grants	-	48,519	(48,519)	-	-
	Other restricted funds	-	46,769	(46,769)	-	-
		<u>47,029</u>	<u>953,599</u>	<u>(997,507)</u>	<u>(2,748)</u>	<u>373</u>
	Funds excluding pensions	47,029	953,599	(997,507)	(2,748)	373
	Pension reserve	(183,000)	-	(6,000)	(103,000)	(292,000)
		<u>(135,971)</u>	<u>953,599</u>	<u>(1,003,507)</u>	<u>(105,748)</u>	<u>(291,627)</u>
	Restricted fixed asset funds					
	DfE / EFA capital grants	213,538	6,511	(17,936)	-	202,113
	Capital expenditure from GAG	18,464	-	(2,326)	2,748	18,886
		<u>232,002</u>	<u>6,511</u>	<u>(20,262)</u>	<u>2,748</u>	<u>220,999</u>
	Total restricted funds	<u>96,031</u>	<u>960,110</u>	<u>(1,023,769)</u>	<u>(103,000)</u>	<u>(70,628)</u>

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

### 16 Funds (Continued)

#### Unrestricted funds

General funds	460,409	118,079	(58,443)	-	520,045
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total funds</b>	<b>556,440</b>	<b>1,078,189</b>	<b>(1,082,212)</b>	<b>(103,000)</b>	<b>449,417</b>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

The specific purposes for which the funds are to be applied are as follows:

#### General Annual Grant (GAG)

The GAG must be used for the normal running costs of the academy.

Under the funding agreement with the Secretary of State, the academy trust was subject to a limit on the amount of GAG that it could carry forward at 31 August 2016. Note 2 discloses whether the limit was exceeded.

#### Other DfE / EFA grants

Other DfE / EFA grants relates to other grants such as Sports Grant and Pupil Premium allocation.

#### Other government grants

Other government grants relates to local authority grants and funding for specific purposes such as special education needs.

#### Other restricted funds

Other restricted funds relates to funds received for specific purposes from other sources.

#### Pension reserve

The pension reserve relates to the deficit on the Local Government Pension Scheme.

#### DfE / EFA capital grants

DfE / EFA capital grants relates to the Devolved Formula Capital Grant and Academies Capital Maintenance Grant.

#### General funds

General funds relates to funds which are unrestricted in nature and therefore can be used as the Trustees deem appropriate.

### 17 Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total 2016 £
<b>Fund balances at 31 August 2016 are represented by:</b>				
Tangible fixed assets	-	-	220,999	220,999
Current assets	528,646	64,041	-	592,687
Creditors falling due within one year	(8,601)	(63,668)	-	(72,269)
Defined benefit pension liability	-	(292,000)	-	(292,000)
	<u>520,045</u>	<u>(291,627)</u>	<u>220,999</u>	<u>449,417</u>



# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2016

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#### 18 Pensions and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Barnett Waddingham. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and that of the LGPS related to the period ended 31 March 2013.

There were outstanding contributions of £10,342 as at 31 August 2016 included within creditors.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

##### Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

During the previous year the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS will be as at March 2016, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The pension costs paid to the TPS in the period amounted to £58,584 (2015: £46,878).

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

### 18 Pensions and similar obligations

(Continued)

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 13.6% % for employers and 5.5% to 6.8%% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2016 £	2015 £
Employer's contributions	44,000	24,000
Employees' contributions	11,000	10,000
Total contributions	55,000	34,000
Principal actuarial assumptions	2016 %	2015 %
Rate of increases in salaries	3.75	3.85
Rate of increase for pensions in payment	2.0	2.1
Discount rate	2.0	3.8
Inflation assumption (CPI)	2.0	2.1

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

### 18 Pensions and similar obligations

(Continued)

Sensitivity analysis at 31 August 2016	£000s	£000s	£000s
Adjustment to discount rate	+0.1%	0.0%	-0.1%
Present value of total obligation	556	565	575
Projected service cost	61	62	63
Adjustment to long term salary		no change	1% for next 4 years
Present value of total obligation		565	532
Projected service cost		62	61
Adjustment to pension increase and deferred revaluation	+0.1%	0.0%	-0.1%
Present value of total obligation	572	565	558
Projected service cost	63	62	61
Adjustment to life expectancy assumptions	+ 1 year	None	-1 year
Present value of total obligation	580	565	551
Projected service cost	64	62	60

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2016 Years	2015 Years
Retiring today		
- Males	23.1	23
- Females	25.8	25.6
Retiring in 20 years		
- Males	25.3	25.2
- Females	28.1	28

#### The academy trust's share of the assets in the scheme

	2016 Fair value £	2015 Fair value £
Equities	162,000	109,000
Government bonds	19,000	14,000
Other bonds	23,000	19,000
Cash/liquidity	22,000	9,000
Property	18,000	16,000
Other assets	29,000	17,000
Total market value of assets	273,000	184,000
Actual return on scheme assets - gain/(loss)	41,000	(7,000)

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2016**

### 18 Pensions and similar obligations

(Continued)

Amounts recognised in the statement of financial activities	2016 £	2015 £
Current service cost (net of employee contributions)	44,000	38,000
Net interest cost	6,000	3,000
	<u>          </u>	<u>          </u>
<b>Changes in the present value of defined benefit obligations</b>		<b>2016 £</b>
Obligations at 1 September 2015		367,000
Current service cost		44,000
Interest cost		14,000
Employee contributions		11,000
Actuarial loss		136,000
Benefits paid		(7,000)
		<u>          </u>
At 31 August 2016		565,000
		<u>          </u>
<b>Changes in the fair value of the academy trust's share of scheme assets</b>		<b>2016 £</b>
Assets at 1 September 2015		184,000
Interest income		41,000
Employer contributions		44,000
Employee contributions		11,000
Benefits paid		(7,000)
		<u>          </u>
At 31 August 2016		273,000
		<u>          </u>

# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2016

### 19 Reconciliation of net income/(expenditure) to net cash flows from operating activities

	2016 £	2015 £
Net income/(expenditure) for the reporting period	(4,023)	98,634
Adjusted for:		
Capital grants from DfE/EFA and other capital income	(6,511)	(107,237)
Investment income	(4,835)	(870)
Defined benefit pension costs less contributions payable	-	14,000
Defined benefit pension net finance cost/(income)	6,000	3,000
Depreciation of tangible fixed assets	20,262	17,161
(Increase)/decrease in debtors	51,223	(42,923)
Increase/(decrease) in creditors	(17,407)	(67,955)
<b>Net cash provided by operating activities</b>	<b>44,709</b>	<b>(86,190)</b>

### 20 Commitments under operating leases

At 31 August 2016 the total future minimum lease payments under non-cancellable operating leases were as follows:

	2016 £	2015 £
Amounts due in two and five years	2,240	2,240



# ST PATRICK'S CHURCH OF ENGLAND PRIMARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2016**

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### **21 Related party transactions**

Owing to the nature of the academy trust's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which trustees have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy trust's financial regulations and normal procurement procedures.

The following related party transactions took place in the period of account:

The Tanworth Educational Foundation (TEF) have given permission for St Patrick's Church of England Primary Academy to use their land and buildings on conversion to an Academy. This permission is via a tenancy at will and is given subject to the understanding that TEF retains ownership of the land and buildings and retains all rights and obligations that currently exist.

During the year TEF provided grants in the sum of £25,234 (2015: £24,868) in relation to funding for music, French resources and one to one support

During the year the Parent-Teacher Association provided a grant in the sum of £5,000 (2015: £nil).

During the year ended 31 August 2013, an interest free loan was made to Mrs C Glennon (staff governor and headteacher), the balance at 31 August 2016 amounted to £2,315 (2015: £3,777), this is repayable in monthly instalments over 5 years from March 2013. The loan was the direct result of an administration error within the local authority on conversion to an academy, relating to employee third party payments.

During the year, Mrs S Bell (governor) received £540 in relation to work undertaken for the academy as a qualified Teaching Assistant.

### **22 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.