

Registration number 7394485

NCSCT Community Interest Company

(A company limited by guarantee)

Annual Report and Unaudited Financial Statements

for the Year Ended 30 September 2014

SATURDAY



A45K9ED5

A14

18/04/2015

#80

COMPANIES HOUSE

NCSCT Community Interest Company
Contents

Company Information	1
Director's Report	2
Accountants' Report	3
Profit and Loss Account	4
Balance Sheet	5
Notes to the Financial Statements	6 to 10

The following pages do not form part of the statutory financial statements

Detailed Profit and Loss Account	11 to 13
--	----------

NCSCT Community Interest Company
Company Information

Director	Dr A J McEwen
Registered office	CK International House 1-6 Yarmouth Place London W1J 7BU
Accountants	Princercroft Willis Limited Chartered Accountants Towngate House 2-8 Parkstone Road Poole Dorset BH15 2PW

NCSCT Community Interest Company
Director's Report for the Year Ended 30 September 2014

The director presents his report and the unaudited financial statements for the year ended 30 September 2014

Directors of the company

The directors who held office during the year were as follows

Dr A J McEwen

Mrs M A McIlvar (resigned 31 July 2014)

Principal activity

The principal activity of the company is to support the NHS and Local Authorities to deliver effective evidence-based tobacco control programmes and deliver training and assessment programmes to stop smoking practitioners and other health care professionals

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006

Approved by the Board on 16/3/15 and signed on its behalf by



Dr A J McEwen
Director

**Chartered Accountants' Report to the Director on the Preparation of the Unaudited
Statutory Accounts of
NCSCT Community Interest Company
for the Year Ended 30 September 2014**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of NCSCT Community Interest Company for the year ended 30 September 2014 set out on pages 4 to 10 from the company's accounting records and from information and explanations you have given us

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook

This report is made solely to the Board of Directors of NCSCT Community Interest Company, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of NCSCT Community Interest Company and state those matters that we have agreed to state to them, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than NCSCT Community Interest Company and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that NCSCT Community Interest Company has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of NCSCT Community Interest Company. You consider that NCSCT Community Interest Company is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of NCSCT Community Interest Company. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Princecraft Willis Ltd

Princecraft Willis Limited
Chartered Accountants
Towngate House
2-8 Parkstone Road
Poole
Dorset
BH15 2PW
9 April 2015

NCSCT Community Interest Company
Profit and Loss Account for the Year Ended 30 September 2014

	Note	2014 £	2013 £
Turnover		967,025	938,517
Cost of sales		<u>(657,801)</u>	<u>(670,294)</u>
Gross profit		309,224	268,223
Administrative expenses		(317,582)	(296,055)
Other operating income		<u>-</u>	<u>(3,012)</u>
Operating loss	2	(8,358)	(30,844)
Other interest receivable and similar income		<u>12,540</u>	<u>30,844</u>
Profit on ordinary activities before taxation		4,182	-
Tax on profit on ordinary activities	4	<u>(1,872)</u>	<u>(1,079)</u>
Profit/(loss) for the financial year	9	<u><u>2,310</u></u>	<u><u>(1,079)</u></u>

The company has no recognised gains or losses for the year other than the results above

NCSCT Community Interest Company
(Registration number: 7394485)
Balance Sheet at 30 September 2014

	Note	2014 £	2013 £
Fixed assets			
Tangible fixed assets	5	<u>1,568</u>	<u>6,745</u>
Current assets			
Stocks		3,711	2,006
Debtors	6	130,090	74,927
Cash at bank and in hand		<u>1,366,705</u>	<u>1,665,197</u>
		1,500,506	1,742,130
Creditors Amounts falling due within one year	7	<u>(1,502,074)</u>	<u>(1,751,185)</u>
Net current liabilities		<u>(1,568)</u>	<u>(9,055)</u>
Net liabilities		<u>-</u>	<u>(2,310)</u>
Capital and reserves			
Profit and loss account	9	<u>-</u>	<u>(2,310)</u>
Shareholders' deficit		<u>-</u>	<u>(2,310)</u>


These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008)

For the year ending 30 September 2014 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

Approved by the director on 16/3/15


Dr A J McEwen
Director

NCSCT Community Interest Company
Notes to the Financial Statements for the Year Ended 30 September 2014

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Turnover

Turnover represents amounts chargeable, net of value added tax, in respect of the sale of goods and services to customers

Government grants

Grants received from the Department of Health to fund the activities of the company are recognised as they are spent. Grants, to the extent that they are to be spent in future periods, are carried forward on the balance sheet as deferred income within other creditors

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows

Asset class	Depreciation method and rate
Computer equipment	3 Years straight line
Training equipment	4 Years straight line

Stock

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs

2 Operating loss

Operating loss is stated after charging

	2014	2013
	£	£
Depreciation of tangible fixed assets	<u>5,177</u>	<u>9,246</u>

NCSCT Community Interest Company

Notes to the Financial Statements for the Year Ended 30 September 2014

..... *continued*

3 Director's remuneration

The directors' remuneration for the year was as follows

	2014	2013
	£	£
Remuneration	<u>60,745</u>	<u>70,233</u>

Remuneration to directors is paid for work performed outside of their service as company directors

During the year payments were also made to a third party for the services of a director in respect of work performed outside of their service as a company director as set out in note 11 to the financial statements

4 Taxation

Tax on profit on ordinary activities

	2014	2013
	£	£
Current tax		
Corporation tax charge	<u>1,872</u>	<u>1,079</u>

NCSCT Community Interest Company

Notes to the Financial Statements for the Year Ended 30 September 2014

..... *continued*

5 Tangible fixed assets

	Office equipment £	Other tangibles £	Total £
Cost or valuation			
At 1 October 2013	<u>30,947</u>	<u>1,348</u>	<u>32,295</u>
Depreciation			
At 1 October 2013	24,564	986	25,550
Charge for the year	<u>4,840</u>	<u>337</u>	<u>5,177</u>
At 30 September 2014	<u>29,404</u>	<u>1,323</u>	<u>30,727</u>
Net book value			
At 30 September 2014	<u>1,543</u>	<u>25</u>	<u>1,568</u>
At 30 September 2013	<u>6,383</u>	<u>362</u>	<u>6,745</u>

NCSCT Community Interest Company

Notes to the Financial Statements for the Year Ended 30 September 2014

..... continued

6 Debtors

	2014 £	2013 £
Trade debtors	100,579	36,912
Other debtors	29,511	38,015
	<u>130,090</u>	<u>74,927</u>

7 Creditors: Amounts falling due within one year

	2014 £	2013 £
Trade creditors	88,367	112,284
Corporation tax	1,871	1,079
Other taxes and social security	6,507	9,347
Other creditors	1,405,329	1,628,475
	<u>1,502,074</u>	<u>1,751,185</u>

8 Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £nil towards the assets of the company in the event of liquidation.

9 Reserves

	Profit and loss account £	Total £
At 1 October 2013	(2,310)	(2,310)
Profit for the year	<u>2,310</u>	<u>2,310</u>
At 30 September 2014	<u>-</u>	<u>-</u>

NCSCT Community Interest Company

Notes to the Financial Statements for the Year Ended 30 September 2014

..... *continued*

10 Commitments

Operating lease commitments

As at 30 September 2014 the company had annual commitments under non-cancellable operating leases as follows

Operating leases which expire

	2014 £	2013 £
Within one year	<u>8,000</u>	<u>8,000</u>

11 Related party transactions

Directors' advances and credits

	2014 Advance/ Credit £	2014 Repaid £	2013 Advance/ Credit £	2013 Repaid £
Dr A J McEwen	<u>(624)</u>	<u>(4,314)</u>	<u>3,690</u>	<u>-</u>

Other related party transactions

During the year the company made the following related party transactions

AJM Consultancy Limited

(by virtue of common control)

During the year AJM Consultancy Limited charged £23,500 (2013 - £24,250) in consultancy fees to NCSCT Community Interest Company. At the balance sheet date the amount due to AJM Consultancy Limited was £3,000 (2013 - £nil)

University College London

(by virtue that the director works for University College London)

During the year NCSCT Community Interest Company refunded £Nil (charged 2013 - £3,012) of costs to University College London. At the balance sheet date the amount due to University College London was £nil (2013 - £nil)

12 Government grants

During the year grant income from the Department of Health of £232,768 (2013 - £449,493) was recognised in profit and loss account. At the year end a balance of unspent grant of £1,311,364 (2013 - £1,544,132) was included as deferred income in other creditors

NCSCT Community Interest Company
Detailed Profit and Loss Account for the Year Ended 30 September 2014

	2014	2013
	£	£
Turnover (analysed below)	967,025	938,517
Cost of sales (analysed below)	<u>(657,801)</u>	<u>(670,294)</u>
Gross profit	309,224	268,223
Gross profit (%)	31.98%	28.58%
Administrative expenses		
Establishment costs (analysed below)	(48,000)	(48,000)
General administrative expenses (analysed below)	(263,403)	(237,641)
Finance charges (analysed below)	(1,002)	(1,168)
Depreciation costs (analysed below)	<u>(5,177)</u>	<u>(9,246)</u>
	(317,582)	(296,055)
Other operating income (analysed below)	-	(3,012)
Other interest receivable and similar income (analysed below)	<u>12,540</u>	<u>30,844</u>
Profit on ordinary activities before taxation	<u><u>4,182</u></u>	<u><u>-</u></u>

NCSCT Community Interest Company
Detailed Profit and Loss Account for the Year Ended 30 September 2014

	2014 £	2013 £
Turnover		
Grants receivable	322,718	558,293
Sales	644,307	380,224
	<u>967,025</u>	<u>938,517</u>
Cost of sales		
Opening stock	2,006	-
Purchases	263,716	252,992
Consultancy costs	91,580	38,419
Closing stock	(3,711)	(2,006)
Wages and salaries	211,399	267,357
Staff NIC (Employers)	24,580	30,546
Directors remuneration	60,745	70,233
Directors NIC (Employers)	7,486	8,645
Recruitment fees	-	4,108
	<u>657,801</u>	<u>670,294</u>
Establishment costs		
Rent and rates	<u>48,000</u>	<u>48,000</u>
General administrative expenses		
Telephone and fax	2,006	1,983
Computer software and maintenance costs	165,882	137,540
Printing, postage and stationery	20,577	14,964
Sundry expenses	907	2,836
Irrecoverable VAT	918	14,067
Accountancy fees	5,789	6,928
Management fees	41,737	38,698
Legal and professional fees	12,703	7,123
Travel and subsistence	16,496	15,002
Bad debts written off	(3,612)	(1,500)
	<u>263,403</u>	<u>237,641</u>
Finance charges		
Bank charges	<u>1,002</u>	<u>1,168</u>
Depreciation costs		
Depreciation of office equipment	4,840	8,909
Depreciation of training equipment	337	337
	<u>5,177</u>	<u>9,246</u>

NCSCT Community Interest Company

Detailed Profit and Loss Account for the Year Ended 30 September 2014

..... *continued*

	2014 £	2013 £
Other operating income		
Expenses recharged	-	(3,012)
	-	(3,012)
Other interest receivable and similar income		
Bank interest receivable	12,540	30,844
	12,540	30,844

200477/15

CIC 34**Community Interest Company Report**

For official use
(Please leave blank)

--

*Please
complete in
typescript, or
in bold black
capitals.*

**Company Name in
full**

NCSCT Community Interest Company

Company Number

7394485

Year Ending

30/09/14

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

The NCSCT continues to provide online and face-to-face training courses for stop smoking practitioners, resources to support the delivery of smoking cessation services (including independent audit of stop smoking services, and an electronic training and referral system in secondary care) and online training modules for health and social care professionals. These services improve the knowledge and skills of practitioners, increase the quit rates that they achieve with smokers and therefore leads to significant improvements in individual and public health.

(If applicable, please just state "A social audit report covering these points is attached")

(Please continue on separate continuation sheet if necessary)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

Stop smoking practitioners, managers and commissioners and Public Health England
In 2014-15 the NCSCT conducted an online survey of stop smoking practitioners' activities and perspectives. The NCSCT website and enquiries helpline are also used by our stakeholders to inform us of their training needs and we conduct a formal evaluation with trainees after every face-to-face training course that we run. The NCSCT is contracted by Public Health England to provide training and assessment for stop smoking practitioners in England and we hold regular (quarterly) meetings with them to ensure that we are meeting the needs of the field. The NCSCT produced an e-cigarette briefing in response to our online survey of practitioners and now includes written support materials on stop smoking medications for attendees at our face-to-face training courses.

(If applicable, please just state "A social audit report covering these points is attached")

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below

Full details provided in annual accounts on page 7. Relevant party transactions are also provided in the annual accounts on page 10.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfer of assets other than for full consideration has been made.

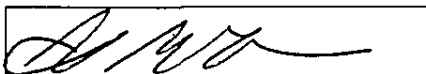
(Please continue on separate continuation sheet if necessary)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

23/3/15

Office held (tick as appropriate) ☒ Director ☐ Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Dr Andrew McEwen

1-6 Yarmouth Place

London

W1J 7BU

Telephone 202 3137 9074

DX Number

DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG