

AP03

Appointment of secretary



You can use the WebFiling service to file this form online
Please go to www.companieshouse.gov.uk

☒ What this form is for
You may use this form to appoint
an individual as a secretary

☐ What this form is NOT for
You cannot use this form if you are
appointing a corporate secretary.
To do this, please use form
AP04 'Appointment of corporate
secretary'

TUESDAY



A29 19/10/2010 370
COMPANIES HOUSE

1 Company details	
Company number	0 7 3 9 2 4 9 0
Company name in full	AAA SATELLITES & AERIALS LIMITED
<small>→ Filing in this form Please complete in typescript or in bold black capitals All fields are mandatory unless specified or indicated by *</small>	
2 Date of secretary's appointment	
Date of appointment	d ₃ d ₀ m ₀ m ₉ y ₂ y ₀ y ₁ y ₀
3 New secretary's details	
Title*	MRS.
Full forename(s)	TRACEY
Surname	MILES
Former name(s) ^①	X
<small>① Former name(s) Please provide any previous names which have been used for business purposes in the past 20 years Married women do not need to give former names unless previously used for business purposes Continue in section 6 if required</small>	
4 New secretary's service address ^②	
Please complete your service address below	
Building name/number	16
Street	BAYSHILL RISE
Post town	NORTHOLT
County/Region	MIDDX
Postcode	UB8 4LS
Country	U.K.
<small>② Secretary's service address This is the address that will appear on the public record. This does not have to be your usual residential address. Please state 'The Company's Registered Office' if your service address is recorded in the company's register of secretaries as the company's registered office. If you provide your residential address here it will appear on the public record.</small>	

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5


Signatures

I consent to act as secretary of the above named company

New secretary's
signature

Signature

X



X

Authorising signature

Signature

X



X

This form may be signed and authorised by
Director ¹, Secretary, Person authorised ², Administrator, Administrative Receiver,
Receiver, Receiver manager, Charity commission receiver and manager,
CIC manager, Judicial factor

¹ Societas Europaea

If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership

² Person authorised

Under either section 270 or 274 of
the Companies Act 2006

6

Additional former names (continued from Section 3)

Former names ¹

¹ Additional former names

Use this space to enter any
additional names

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

OUR REF 276608SF

Company name

A1 COMPANY SERVICES LIMITED

Address

Winnington House

2 Woodberry Grove

Post town

North Finchley

County/Region

London

Postcode

N

1

2

0

D

R

Country

GB-ENG

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the date of appointment
- ☐ You have provided the service address
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ The new secretary has signed the form
- ☐ You have provided an authorising signature

Important information

Please note that all information on this form will appear on the public record



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N R Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk