

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

FRIDAY



A21 \*A739R7LS\* 06/04/2018 #65  
COMPANIES HOUSE

### 1 Company details

Company number 0 7 3 2 7 5 2 2  
Company name in full A.C. And K.H. Associates Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Simon Thomas  
Surname Barriball

### 3 Liquidator's address

Building name/number 10 St Helen's Road  
Street  
Post town Swansea  
County/Region  
Postcode S A 1 4 A W  
Country

### 4 Liquidator's name ①

Full forename(s) Helen  
Surname Whitehouse

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number 10 St Helen's Road  
Street  
Post town Swansea  
County/Region  
Postcode S A 1 4 A W  
Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

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### 6 Period of progress report

From date	<sup>d</sup> 1	<sup>d</sup> 0	<sup>m</sup> 0	<sup>m</sup> 3	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 7
To date	<sup>d</sup> 0	<sup>d</sup> 9	<sup>m</sup> 0	<sup>m</sup> 3	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 8

### 7 Progress report

☒ The progress report is attached

### 8 Sign and date

Liquidator's signature

Signature

X

*[Handwritten signature]*

X

Signature date

<sup>d</sup> 0	<sup>d</sup> 5	<sup>m</sup> 0	<sup>m</sup> 4	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 8
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LIQ03

## Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

**McAlister & Co Insolvency  
Practitioners Limited**

Address

**10 St Helen's Road****Swansea**

Post town

**SA1 4AW**

County/Region

Postcode

Country

DX

Telephone

**03300563600****Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**A.C. And K.H. Associates Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

<b>Statement of Affairs £</b>		<b>From 10/03/2017 To 09/03/2018 £</b>	<b>From 10/03/2016 To 09/03/2018 £</b>
	<b>ASSET REALISATIONS</b>		
Uncertain	Uncalled Share Capital	NIL	NIL
		NIL	NIL
	<b>UNSECURED CREDITORS</b>		
(364,346.00)	Directors	NIL	NIL
(1,455,065.74)	H M Revenue & Customs	NIL	NIL
		NIL	NIL
	<b>DISTRIBUTIONS</b>		
(550,010.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
<b>(2,369,421.74)</b>		<b>NIL</b>	<b>NIL</b>
	<b>REPRESENTED BY</b>		
			<b>NIL</b>

Note:

**A.C. And K.H. Associates Limited ("the Company") Creditors' Voluntary Liquidation ("CVL")**

**Registered number: 07327522**

**Joint Liquidators' Progress Report for the period from 10 March 2017 to 9 March 2018**

Helen Whitehouse and I, of McAlister & Co Insolvency Practitioners Limited, are the Joint Liquidators of the Company and this is our second progress report concerning the liquidation of the Company.

**Key highlights of this report**

A summary of the key information contained within this report is as follows:

- No assets have been realised to date.
- Liquidators' remuneration was approved by creditors on a time costs basis, subject to an estimate of £7,059.00, at the S98 meeting which took place on 10 March 2016. No fees have been drawn to date.
- It is not possible to confirm if there will be a distribution to creditors in this matter until our investigations are completed.

**Appendices**

The following appendices are attached which should be read in conjunction with this report:

Appendix 1	Statutory Information
Appendix 2	Receipts and Payment Account (Receipts and Payments are shown net of VAT)
Appendix 3	SIP 9 report of Liquidator's Time Costs
Appendix 4	Summary of Joint Liquidators Activities
Appendix 5	Category 1 and 2 Disbursements

**Progress and asset realisations during the period**

No assets have been realised to date.

**Uncalled Share Capital**

The liquidation is due to the company taking part in a number of DOTAS and Non-DOTAS schemes. These schemes have subsequently come under investigation by HM Revenue & Customs who have submitted significant claims against the company.

The Director has conceded that a large sum is owed to the company for uncalled share capital (linked to one of the schemes). Investigations are ongoing as to his ability to repay any amounts to the liquidation.

**Investigations**

A Liquidator is required to carry out work which complies with the requirements of the Company Directors Disqualification Act 1986. Whilst this work may not necessarily bring about any financial benefit to the creditors (unless potential recoveries are identified) we must carry it out.

In accordance with Statement of Insolvency Practice 2 - Investigations by Officeholders in Administration and Insolvent Liquidations, we have conducted an initial review of the Company's records and completed the online questionnaire regarding the conduct of the Directors to the Department for Business, Energy and Industrial Strategy (DBEIS), as provided by them. The submission and the outcome thereof is confidential and cannot be disclosed to you in this report.

Our investigations did not reveal any further recoveries for the benefit of the creditors.

**Liquidation Costs**

The basis of the Joint Liquidators remuneration was considered and approved on a time costs basis, subject to an estimate of £7,059.00, by creditors' on 10 March 2016.

**Pre-Appointment Costs**

This firm's fee in relation to assistance provided with the preparation of the director's Statement of Affairs, and placing the Company in liquidation, was fixed at £4,000.00 plus VAT and disbursements.

This fee remains outstanding in full.

The balance shall be drawn as and when realisations allow

I can confirm that no payment was made to another party for their assistance in preparing the Statement of Affairs, or in regard to the liquidation generally.

### **Liquidators' Remuneration**

Numerous activities have been undertaken by ourselves and our staff in dealing with the liquidation. A number of tasks are generic to every liquidation and a summarised list of these activities is attached in the Appendices for your information.

As detailed above, there were a number of issues specific to this case and we have spent additional time dealing with the following:

- Corresponding with HMRC regarding tax schemes.
- Liaising with Director in regards to income and expenditure and financial situation.

Details of our remuneration are set out below. You may also find it useful to read "A guide to Liquidators' fees" which can be downloaded from The R3 website at <https://www.r3.org.uk/what-we-do/publications/professional/statements-of-insolvency-practice/e-and-w/sip-9-list>. Kindly ensure that you download the correct version for the date of appointment.

Alternatively, please contact our office and we will arrange for a hard copy to be sent to you if you would prefer.

Time costs accrued to date total £5,354.75 which is calculated as 19.40 hours with an average hourly rate of £276.02 per hour. Of this £368.00 was incurred during the period covered by this report.

I can confirm that due to insufficient realisations, no post appointment fee has been drawn to date.

### **Future Remuneration**

It is anticipated that further time costs shall accrue during the course of the liquidation in relation to the following:

- Continuing to maintain records for the company and reporting to creditors
- Filing of tax returns and reports to Companies House etc
- Liaising with Director in relation to payment for uncalled share capital
- Possible distribution to creditors
- Closing the case

### **Disbursements**

A detailed explanation of category 1 and category 2 disbursements, together with the approved rates for category 2 disbursements, is set out in the Appendices.

Category 1 disbursements are those that are directly attributable to a third-party invoice.

Category 2 disbursements are those that are based upon an estimate or an internally set rate in accordance with the schedule previously provided. The category disbursements incurred and paid are set out in the Appendices.

### **Creditors**

#### **Secured creditors**

There are no charges against the company registered at Companies House.

#### **Preferential creditors**

There were no preferential claims from former employees of the Company anticipated or received.

#### **Prescribed part for the unsecured creditors s176A Insolvency Act 1986**

Section 176A of the 1986 Insolvency Act provides that where the Company has created a floating charge on or after 15 September 2003 the Liquidator must calculate and make a 'prescribed part' of the Company's net property available for the unsecured creditors ahead of any distribution to the floating charge holder.

To the best of our knowledge and belief there are no unsatisfied floating charges created on or after 15 September 2003; so the provisions of s176A do not apply.

#### **Unsecured creditors**

The Statement of Affairs estimated unsecured creditor claims of £364,347.00. To date claims totalling £1,364,015.39 have been received.

There have been insufficient funds to make a payment to unsecured creditors in this matter to date however until my investigations are completed it is not possible to confirm whether a dividend will be payable in this liquidation.

#### **Unproved creditors**

Creditors that have not yet claimed are encouraged to do so.

#### **Small claim scheme**

From April 2016, I have had the discretion to admit claims from creditors under £1,000 without receiving a proof of debt.

I can confirm that no claims have been admitted under the small claims provisions.

#### **Creditors' further information**

If you require any further information with regard to any aspect of this report or our fees and expenses, please do not hesitate to contact this office and we shall do our best to assist you.

Any request must be made in writing within 21 days of receipt of the report (or 7 business days where the report has been prepared for the purposes of a meeting to receive my resignation).

I must provide this information within 14 days of the request, unless it is considered that:

- the time and cost involved in preparing the information would be excessive;
- disclosure would be prejudicial to the conduct of the liquidation or might be expected to lead to violence against any person; or
- I am subject to an obligation of confidentiality in relation to the information requested, in which case I must give the reasons for not providing the information.

If you are not satisfied with my response, you have the right to request further information by either:

- an application granting permission by the court; or
- by any secured creditor, or by any unsecured creditor provided at least 10% in value of unsecured creditors agree, (or they have the permission of the court).

Any such application to court must be made within 8 weeks of the applicant receiving the progress report in which the charging of the remuneration or incurring of the expenses in question is first reported.

If the court does not dismiss the application (which it may if it considers that insufficient cause is shown) the applicant must give me a copy of the application and supporting evidence at least 14 days before the hearing.

#### **Conclusion**

The case is not yet in a position to be closed for the reasons detailed.

Should you require any further information regarding the liquidation, please contact this office and we will be happy to assist as appropriate.



**Simon Barriball, Joint Liquidator**

**4 April 2018**

**A.C. And K.H. Associates Limited - Statutory Information****Company Details**

Company Name:	A.C. And K.H. Associates Limited
Company Number:	07327522
Date of Incorporation:	27 July 2010
Principal Trading Activity:	Other activities auxillary to insurance & pension
Current Registered Office:	10 St Helens Road, Swansea, SA1 4AW
Former Registered Office:	74 High Street, Fishguard, Pembrokeshire, SA65 9AU

**Appointment Details**

Joint Liquidators:	Simon Thomas Barriball and Helen Whitehouse
Address:	McAlister & Co Insolvency Practitioners Ltd, 10 St Helen's Road, Swansea, SA1 4AW
Date of Appointment:	10 March 2016
Appointment made by:	Members & Creditors
Actions of Joint Liquidators:	Any act required or authorised under any enactment to be done by a Liquidator may be done by either or both of the Liquidators acting jointly or alone
Former Liquidator:	N/A



**A.C. And K.H. Associates Limited  
(In Liquidation)**

**Joint Liquidators' Summary of Receipts and Payments**

<b>RECEIPTS</b>	<b>Statement of Affairs (£)</b>	<b>From 10/03/2016 To 09/03/2017 (£)</b>	<b>From 10/03/2017 To 09/03/2018 (£)</b>	<b>Total (£)</b>
Uncalled Share Capital	Uncertain	0.00	0.00	0.00
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PAYMENTS</b>				
Directors	(364,346.00)	0.00	0.00	0.00
H M Revenue & Customs	(1,455,065.74)	0.00	0.00	0.00
Ordinary Shareholders	(550,010.00)	0.00	0.00	0.00
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Receipts/(Payments)</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MADE UP AS FOLLOWS</b>				
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Note:

# Time Entry - SIP9 Time & Cost Summary

A100962 - A.C. And K.H. Associates Limited  
All Post Appointment Project Codes  
From: 10/03/2016 To: 09/03/2018

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	4.55	1.15	0.00	2.45	8.15	2,194.75	269.29
Case Specific Matters	0.75	0.00	0.00	0.00	0.75	240.00	320.00
Creditors	1.50	1.75	0.00	0.50	3.75	973.75	259.67
Investigations	4.50	0.50	0.00	0.00	5.00	1,552.50	310.50
Realisation of Assets	0.00	1.75	0.00	0.00	1.75	393.75	225.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>11.30</b>	<b>5.15</b>	<b>0.00</b>	<b>2.95</b>	<b>19.40</b>	<b>5,354.75</b>	<b>276.02</b>
<b>Total Fees Claimed</b>						<b>0.00</b>	
<b>Total Disbursements Claimed</b>						<b>0.00</b>	

Appendix 3.

# Time Entry - SIP9 Time & Cost Summary

A100962 - A.C. And K.H. Associates Limited  
All Post Appointment Project Codes  
From: 10/03/2017 To: 09/03/2018

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	0.40	0.00	0.00	0.00	0.40	128.00	320.00
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.50	0.00	0.00	0.00	0.50	160.00	320.00
Investigations	0.25	0.00	0.00	0.00	0.25	80.00	320.00
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>1.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.15</b>	<b>368.00</b>	<b>320.00</b>
<b>Total Fees Claimed</b>						<b>0.00</b>	
<b>Total Disbursements Claimed</b>						<b>0.00</b>	

Appendix 3.

**Summary of Joint Liquidators' Activities**

There are a number of activities that are generic to every Creditors' Voluntary Liquidation and a summarised list of these activities is detailed below.

Staff of different levels were involved in these activities dependent upon the level of experience required in order to keep costs to an appropriate level.

**Administration**

- Filing the relevant notices upon appointment
- Circulating notices to creditors, members, employees and other stakeholders advising of the appointment
- Regular case reviews
- Reviewing the circumstances of the case to determine the appropriate strategy

**Realisation of assets**

- Instruction of, and correspondence with, agents and lawyers with regarding to the valuation and disposal of assets
- Safeguarding assets
- Uplifting of company documents
- Obtaining adequate insurance
- Liaising with, and providing information to, potential purchasers of assets
- Registering relevant notices with Land Registry as appropriate
- Dealing with outstanding pre-appointment HMRC returns

**Creditors**

- Maintaining a list of creditor claims
- Dealing with creditor correspondence and telephone conversations
- Preparing reports to creditors
- Reviewing and adjudicating on proofs of debt received from creditors
- Correspondence with HMRC regarding tax schemes

**Cashiering**

- Opening an appropriate bank account
- Obtaining a specific bond
- Monthly bank statement reconciliations
- Dealing with receipts into the account
- Dealing with payments out of the account
- Post appointment Corporation Tax returns
- Post appointment VAT returns

**Future costs**

- Continuing to maintain records for the company and reporting to creditors
- Filing of tax returns and reports to Companies House etc
- Liaising with Director in relation to payment for uncalled share capital.
- Possible distribution to creditors.
- Closing the case.

**Category 1 and 2 Disbursements**

Disbursements are categorised as either Category 1 or Category 2.

**Category 1**

Category 1 disbursements are clearly identifiable third party costs that are directly attributable to the case. Occasionally these disbursements are paid by McAlister & Co Insolvency Practitioners Limited and then recharged to the case, usually when there are insufficient funds within the case to pay the disbursement at the time it falls due. Specific approval from creditors is not required for Category 1 disbursements.

Typical examples of Category 1 disbursements are:

- Postage
- Advertising
- Insurance
- Travel costs
- External room hire
- Document storage

The current levels of Category 1 disbursements incurred and recovered by McAlister & Co Insolvency Practitioners Limited are as follows:

	Cost Incurred	Cost Recovered
	£	£
Postage	1.95	0
Searches	7.50	0
Statutory Advertising	294.96	0
Bonding	250.00	0
Total	554.41	0

**Category 2**

Category 2 disbursements are estimated or shared costs which may include some internal recharges from McAlister & Co Insolvency Practitioners Limited. It is likely that it is not possible, or too costly, to calculate the exact cost and an estimate is therefore used. These disbursements can be paid from the case if the basis of the charge has been approved by creditors.

Typical examples of Category 2 disbursements are:

- Photocopying
- Internal room hire
- Stationery

The current levels of Category 2 disbursements incurred and recovered by McAlister & Co Insolvency Practitioners Limited are as follows:

	Cost Incurred	Cost Recovered
	£	£
Photocopying	11.25	0
Total	11.25	0