# Liquidator's Progress Report

**S.192** 

Pursuant to Sections 92A and 104A and 192 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

07243745

Name of Company

A & S Specialist Services Limited

I/W/e

Stephen Michael Berry, Lloyds House, 18-22 Lloyd Street, Manchester, M2 5BE

the liquidator(s) of the company attach a copy of my/our Progress Report under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 23/05/2015 to 25/06/2015

Signed

Date 19/1/5

Berry & Cooper Limited First Floor Lloyds House 18 Lloyd Street Manchester M2 5WA

Ref ASSP01/SMB/PJA/HEB/LL

SATURDAY



A25

22/08/2015 COMPANIES HOUSE

# A & S Specialist Services Limited (In Liquidation) Liquidator's Abstract of Receipts & Payments

Statement of Affairs		From 23/05/2015 To 25/06/2015	From 16/05/2013 To 25/06/2015
	HIRE PURCHASE		
9,693 75	Rent Deposit Deed	NIL	NIL
(8,048 58)	The Heywood Unit Trust	NIL	NIL
5,002 89	Book Debts	NIL	4,375 12
4,030 10	Absolute Invoice Finance	NIL	682 83
1,000 10	, 1555.Gto 1 5165 1 1 1 1 1 1	NIL	5,057 95
	ASSET REALISATIONS		
NIL	Goodwill	NIL	NIL
2,000 00	Plant & Machinery	NIL	906 00
6,000 00	Cash in Hand	NIL	6,000 00
·	Road License Refund	NIL	344 58
	Water Rates Refund	NIL	121 41
	Bank Interest Gross	NIL	8 04
		NIL	7,380 03
	COST OF REALISATIONS		
	Specific Bond	NIL	74 00
	Preparation of S of A	NIL	6,000 00
	Office Holders Fees	NIL	4,900 00
	Agents Fees	NIL	750 00
	Agents/Valuers Fees (2)	NIL	121 59
	Statutory Advertising	NIL	226 11
		NIL	(12,071 70)
	PREFERENTIAL CREDITORS		
(651 43)	Employees' Preferential Claims	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(20,627 15)	Trade & Expense Creditors	NIL	NIL
(10,114 71)	Employees' Non-Preferential Claims	NIL	NIL
(7,223 53)	Mrs Twiggs - Loan	NIL	NIL.
(57,888 79)	HM Revenue & Customs (VAT)	NIL	NIL
		NIL	NIL
(400.00)	DISTRIBUTIONS	KIII	AIII
(100 00)	Ordinary Shareholders	NIL NIL	NIL NIL
		NIL	NIL
(77,927.45)		NIL	366 28
, , ,	REPRESENTED BY		
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	VAT Receivable		280 00 85 29
	Bank 1 Current Fixed Ch VAT Receivable		0 99
			366 28

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Stephen Michael Berry Liquidator

# **Liquidator's Progress Report to Creditors**

# A & S Specialist Services Limited -In Liquidation 25 June 2015



FIRST FLOOR LLOYDS HOUSE, 18 LLOYD STREET, MANCHESTER, M2 5WA

# **CONTENTS**

- 1 Introduction and Statutory Information
- 2 Realisation of Assets
- 3 Investigations
- 4 Creditors
- 5 Liquidator's Remuneration
- 6 Liquidator's Expenses
- 7 Creditors' Rights
- 8 Next Report

# **APPENDICES**

- A Receipts and Payments Account for the period from 23 May 2015 to 25 June 2015 and Cumulative Receipts and Payments Account for the period from 16 May 2013 to 25 June 2015
- B Time Analysis for the period from 23 May 2014 to 25 June 2015
- C Cumulative Time Analysis for the period from 16 May 2013 to 25 June 2015
- D Additional Information in relation to Liquidator's fees pursuant to Statement of Insolvency Practice No 9
- E Copy of Sealed Court Order dated 25 June 2015

# 1 Introduction and Statutory Information

- 1 1 Imogen CM Davidson of Baines & Ernst Corporate Limited was appointed Liquidator of A & S Specialist Services Limited ("the Company") on 16 May 2013
- 1. Stephen Michael Berry replaced Imogen CM Davidson as Liquidator on 23 May 2014
  Brendan P Hogan replaced me as Liquidator on 25 June 2015 by Order of the Court Brendan
  P Hogan is licensed to act as an Insolvency Practitioner in the UK by the Insolvency
  Practitioners Association
- 1 3 This report provides an update on the progress in the liquidation for the period between 23 May 2015 and 25 June 2015
- The trading address of the Company was P1 Block, Unit 7, Heywood Distribution Park Pilsworth Road, Heywood, Lancashire, OL10 2TT The business traded under the name A & S Specialist Services Limited
- The registered office of the Company was changed to First Floor Lloyds House, 18 Lloyd Street, Manchester, M2 5WA and its registered number is 07243745

# 2 Realisation of Assets

- The Directors' Estimated Statement of Affairs shows a rent deposit deed with an estimated to realise value of £9,693 75 leaving a surplus due into the liquidation of £1,645 18. It has since been confirmed that the amount due in rent exceeded the rent deposit deed and therefore no surplus has been received.
- The Directors' Estimated Statement of Affairs shows book debts with an estimated to realise value of £5,002 89. The sum of £4,375 12 has been realised in respect of book debts, no further realisations are expected in this regard.
- The book debts were subject to a factoring agreement with Absolute Invoice Finance ("the Factor") The Directors' Estimated Statement of Affairs shows that the sum of £4,030 10 was held by the Factor at the date of liquidation. After termination charges the sum of £682 83 was realised in this regard.
- The Directors' Estimated Statement of Affairs shows Plant and Machinery with an estimated to realise value of £2,000. The sum of £906 has been realised in respect of Plant and Machinery. As no offers were received in respect of this asset it was sold at auction and realised less than anticipated.

- The Directors' Estimated Statement of Affairs shows Cash in Hand with an estimated to realise value of £6,000. The sum of £6,000 has been realised in respect of Cash in Hand.
- 2.6 The sum of £344 58 has been realised in respect of a Road License Refund
- The sum of £121 41 has been realised in respect of a Water Rates Refund
- In accordance with Statement of Insolvency Practice No 13 ("SIP13"), I would advise you that no assets were sold to a Director of the Company
- 2 9 The sum of £8 04 has been received in respect of gross interest accrued
- 2 10 At Appendix A, I have provided an account of my Receipts and Payments for the period from 23 May 2015 to 25 June 2015 with a comparison to the Directors' Statement of Affairs values, which provides details of the remuneration charged and expenses incurred by the Liquidator during the period of this report
- 2 11 Further information on the Liquidator's remuneration can be found in section 5 below

# 3 Investigations

- In accordance with the Company Directors Disqualification Act 1986 I have submitted a report on the conduct of the Directors of the Company to the Department for Business Innovation & Skills ("BIS") As this is a confidential report, I am not able to disclose the contents
- Shortly after appointment, I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. This assessment took into account information provided by creditors either at the initial meeting or as a response to my request to complete an investigation questionnaire. My investigations have not revealed any issues requiring further report.

## 4 Creditors

# Secured Creditors

Absolute Invoice Finance holds a fixed and floating charge over the Company's book debts.

At the date of the liquidation there was an estimated surplus of £9,032 99 To date £5,057 95 has been paid to the Liquidator and no further realisations are expected.

## Preferential Creditors

Four employees submitted claims to the Redundancy Payment Office however no claim has been received to date. This has been requested by the Liquidator

### **Unsecured Creditors**

- The Directors' Estimated Statement of Affairs indicated that the sum of £95,854 18 was due to eighteen creditors, to date nine creditors have submitted claims totalling £90,153 92
- 4 4 There is no prospect of a return to unsecured creditors

# 5 Liquidator's Remuneration

- The basis of the Liquidator's remuneration was approved on a time costs basis at the first meeting of creditors on 16 May 2013
- At the meeting of creditors, Berry & Cooper Limited was authorised to draw £6,000 plus VAT in respect of convening the meetings of members and creditors and providing assistance in the preparation of the Directors' Estimated Statement of Affairs
- The sum of £6,000 plus VAT has been drawn in respect of the above fee
- The Liquidator's time costs as at 25 June 2015 total £11,008 25. This represents 55 90 hours at an average rate of £196 93 per hour. I can confirm that £4,900 plus VAT has been drawn to date.
- I would advise that as per Statement of Insolvency Practice 9 ("SIP9") the majority of time spent can be attributed as follows

# Administration and Planning

This is in respect of the day to day administration and reviewing of the case. This includes preparation of statutory documents

# Creditors

This includes correspondence with creditors in relation to their claims and updates on the progress of the Liquidation. This also includes time spent dealing with specific queries raised by creditors.

# Investigations

This includes all statutory investigations with regard to the conduct of the Directors and the trading of the Company together with investigations into the concerns raised by creditors

# Realisation of Assets

This includes all correspondence with the Agent and the Director is respect of the assets

- Attached as Appendix B is a Time Analysis in accordance with the provisions of SIP9, which provides details of the activity costs incurred by staff grade for the period from 23 May 2015 to 25 June 2015
- Attached as Appendix C is a Cumulative Time Analysis in accordance with the provisions of SIP9, which provides details of the activity costs incurred by staff grade for the period from 16 May 2013 to 25 June 2015
- Attached as Appendix D is additional information in relation to our policy on staffing, the use of sub-contractors, disbursements and details of our current charge-out rates by staff grade

# 6 Liquidator's Expenses

- Under R4 49B(1)(f) of the Insolvency Rules 1986, the Liquidator is required to provide creditors with a statement of the expenses incurred by him during the period of this report
- The Liquidator previously reported that the sum of £300 11 had been incurred in respect of bonding and advertising but had not yet been paid. This sum has now been paid in full. An additional £20 has been incurred in respect of bonding in the reporting period. This disbursement has not yet been recovered.

# 7 Creditors' rights

- Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidator provide further information about his remuneration or expenses which have been itemised in this progress report
- Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the

Liquidator's remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidator, as set out in this progress report, are excessive

# 8 Next Report

The Liquidator is required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation, unless he has concluded matters prior to this, in which case he will write to all creditors with his final progress report ahead of convening the final meeting of creditors

Yours faithfully

Stephen Michael Berry FORMER LIQUIDATOR

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Receipts and Payments Account for the period from 23 May 2015 to 25 June 2015 and Cumulative Receipts and Payments Account for the period from 16 May 2013 to 25 June 2015

Appendix A

# A & S Specialist Services Limited (In Liquidation) Liquidator's Abstract of Receipts & Payments

Statement of Affairs		From 16/05/2014 To 25/06/2015	From 16/05/2013 To 25/06/2015
	HIRE PURCHASE		
9,693 75	Rent Deposit Deed	NIL	NIL
(8,048 58)	The Heywood Unit Trust	NIL	NIL
5,002 89	Book Debts		
4,030 10	Absolute Invoice Finance	NIL	4,375 12
4,030 10	Absolute invoice Finance	NIL NIL	<u>682 83</u> 5,057 95
		MIL	0,007 90
	ASSET REALISATIONS		
NIL	Goodwill	NIL	NIL
2,000 00	Plant & Machinery	NIL	906 00
6,000 00	Cash in Hand	NIL	6,000 00
	Road License Refund	NIL	344 58
	Water Rates Refund	NIL	121 41
	Bank Interest Gross	3 96	8 04
		3 96	7,380 03
	COST OF REALISATIONS		
	Specific Bond	74 00	74.00
			74 00
	Preparation of S of A	NIL 4 000 00	6,000 00
	Office Holders Fees	4,900 00	4,900 00
	Agents Fees	NIL	750 00
	Agents/Valuers Fees (2)	NIL	121 59
	Statutory Advertising	226 11	226 11
		(5,200 11)	(12,071 70)
	PREFERENTIAL CREDITORS		
(651 43)	Employees' Preferential Claims	NIL	NIL
, ,	, ,	NIL	NIL
	LINESCUES OFFITORS		
(20,627 15)	UNSECURED CREDITORS	NIII	Atti
, ,	Trade & Expense Creditors	NIL	NIL
(10,114 71)	Employees' Non-Preferential Claims	NIL	NIL
(7,223 53)	Mrs Twiggs - Loan	NIF	NIL
(57,888 79)	HM Revenue & Customs (VAT)	NIL NIL	NIL NIL
		NIL	INIL
	DISTRIBUTIONS		
(100 00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
/FI 645 45			
(77,927.45)		(5,196 15)	366 28
	REPRESENTED BY		
	VAT Receivable		280 00
	Bank 1 Current		85 29
	Fixed Ch VAT Receivable		0 99
			366.28
			=======================================

Time Analysis for the period from 23 May 2015 to 25 June 2015

Appendix B

# Time Entry - SIP9 Time & Cost Summary

ASSP01 - A & S Specialist Services Limited Project Code POST From 23/05/2015 To 25/06/2015

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	0 00	000	0 00	0 00	0 00	0 00	0 00
Case Specific Matters	000	0 00	0 00	0 00	000	000	000
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Investigations	0 00	000	000	000	0 00	0.00	0 00
Marketing	0 00	000	0 00	0 00	0.00	0 00	0 00
Non Chargeable	0 00	0 00	000	0.00	000	0 00	0 00
Realisation of Assets	08	000	0 00	0 00	0.00	0 00	0 00
Trading	0 00	00 00	0 00	0 00	000	0 00	0 00
Total Hours	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Total Fees Claimed						4 000 00	
Total Disbursements Claimed						1,000	
						300 11	

Cumulative Time Analysis for the period from 16 May 2013 to 25 June 2015

Appendix C

# Time Entry - SIP9 Time & Cost Summary

ASSP01 - A & S Specialist Services Limited Project Code POST From 16/05/2013 To 25/06/2015

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin B Dispersion	3						
Politic or regulating	300	1 40	16 25	0 00	20 65	4 947 00	239 56
Case Specific Matters	0 00	0 00	0.00	0.00	0.00	0 00	0 00
Cashiering	0 00	0 00	3 00	0.75	375	611 25	163 00
Creditors	0 00	0 00	4 00	0 00	4 00	820 00	205 00
Investigations	0 75	1 50	3 25	650	12 00	1 737 50	144 79
Marketing	0 00	0 00	0.00	000	0 00	0 00	0 00
Non Chargeable	000	0.00	0 00	0 00	0.00	000	0 00
Realisation of Assets	0.75	0.75	14 00	0 00	15 50	2,892 50	186 61
Trading	0.00	0 00	0 00	0.00	0 00	0 00	0 00
Total Hours	4 50	3 65	40 50	7 25	55 90	11,008 25	196 93
Total Fees Claimed						4,900 00	
Total Disbursements Claimed				- A-C		300 11	

# ADDITIONAL INFORMATION RELATING TO LIQUIDATOR'S FEES PURSUANT TO STATEMENT OF INSOLVENCY PRACTICE 9 (SIP9)

Appendix D

# **Policy**

Detailed below is Berry & Cooper Limited's policy in relation to

- Staff allocation and the use of subcontractors
- Professional advisors
- Disbursements

#### Staff allocation and the use of subcontractors

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case

The constitution of the case team will usually consist of a Director, Manager, Administrator and Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and on larger, more complex cases, several staff at all grades may be allocated to meet the demands of the case.

We have not utilised the services of any subcontractors in this case

# Professional advisors

On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Name of Professional Advisor	Basis of Fee Arrangement
Insolvency Risk Services (insurance)	Standard rate
Eddisons (valuation and disposal advice)	Fixed fee

Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them

# Disbursements

Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval from creditors These disbursements can include costs incurred which include an element of recharged overhead

# Charge-out rates

A schedule of Berry & Cooper Limited's charge-out rates for this assignment effective from 8 December 2014 is detailed below

Title	(Per hour)
Insolvency Practitioner	450
Director	420
Manager	380
Senior Administrator	295
Administrator	200
Cashier/Secretary	125

A schedule of Berry & Cooper Limited's charge-out rates for this assignment effective from 23 May 2014 to 7 December 2014 is detailed below

Title	(Per hour) £
Director/Insolvency Practitioner	450
Manager	380
Senior Administrator	295
Administrator	200
Cashier/Secretary	125

A schedule of Berry & Cooper Limited's charge-out rates for this assignment effective from 1 May 2014 to 22 May 2014 is detailed below

Title	(Per hour) £
Director/Insolvency Practitioner	390
Manager	280
Senior Administrator	195
Administrator	150

The above charge out rates incorporate the charges made for "support staff", that is to say secretaries/cashiers

A schedule of Berry & Cooper Limited's charge-out rates for this assignment effective from 1 March 2013 to 30 April 2014 is detailed below

Title	(Per hour) £
Director/Insolvency Practitioner	345
Manager	245
Assistant Manager	195
Senior Administrator	175
Administrator	145
Cashier/Secretary	95

A schedule of Berry & Cooper Limited's previous charge-out rates for this assignment from 1 April 2009 to 28 February 2013 is detailed below

Title	(Per hour) £
Director/Insolvency Practitioner	300
Senior Manager	250
Manager	200
Assistant Manager	150
Senior Administrator	130
Administrator	110
Cashier/Secretary	100

Please note that this firm records its time in minimum units of 6 minutes

A Copy of Sealed Court Order dated 25 June 2015

Appendix E

# IN THE HIGH COURT OF JUSTICE MANCHESTER DISTRICT REGISTRY CHANCERY DIVISION

# AND IN THE MATTERS OF THE INDIVIDUALS AND COMPANIES LISTED IN THE ATTACHED SCHEDULE

# AND IN THE MATTER OF THE INSOLVENCY ACT 1986

Before District Judge Khan Thursday, 25 June 2015

# MR BRENDAN HOGAN

**Applicant** 

# MR STEPHEN BERRY

-and-

Respondent

## ORDER

**UPON** the Application of Mr Brendan Hogan of Berry & Cooper Limited, the First Floor, Lloyds House, 18 Lloyd Street, Manchester, M2 5WA ("the Applicant") dated 23 March 2015

AND UPON hearing Counsel for the Applicant

AND UPON reading the evidence

# IT IS ORDERED THAT:

- 1. Each of the County Court cases listed in the Schedule attached to this Order ("the Schedule") shall be transferred to the High Court for the purpose only of this Application and forthwith after the making of this Order be transferred back to the County Court from which they came.
- 2. Pursuant to Rule 7.10B (2) of the Insolvency Rules 1986:
  - a. Mr Stephen Berry, of Berry & Cooper Limited, shall be removed from office in respect of each of the cases listed in the Schedule from the date of this Order;

- b. Mr Brendan Hogan, of Berry & Cooper Limited, be appointed as replacement office holder in respect of each of the cases listed in the Schedule from the date of this Order.
- 3. The creditors in each of the cases listed in the Schedule shall be notified of this Order by advertisement published in the London Gazette within 7 days of the making of this Order.
- 4 Any creditor who has an objection to this Order shall be at liberty to apply to the Court within 21 days of the advertisement being published.
- 5. No order as to Costs.

# Stabilen Berry Appointments County Court

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Block Transfer Application, No. 1046 of 2015 Schedule

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Block Transfer Application; No. 1046 of 2015 Schedule

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Block Transfer Application, No. 1046 of 2015 Schedule

Case Name
Apollo Vending Services Limited

Appointment date Type 28-May-15 CVL

Court Court Number Lincoln County Court 166 of 2014

# NO. 1046 OF 2015

IN THE HIGH COURT OF JUSTICE MANCHESTER DISTRICT REGISTRY CHANCERY DIVISION

AND IN THE MATTERS OF THE INDIVIDUALS AND COMPANIES LISTED IN THE ATTACHED SCHEDULE

AND IN THE MATTER OF THE INSOLVENCY ACT 1986

Before District Judge Khan Thursday, 25 June 2015

MR BRENDAN HOGAN

**Applicant** 

-and-

MR STEPHEN BERRY
Respondent

ORDER

Berry & Cooper Limited First Floor Lloyds House 18 Lloyd Street Manchester M2 5WA