

# LIQ14

## Notice of final account prior to dissolution in CVL



Companies House

SATURDAY



\*A91QRJFF\*

A12

28/03/2020

#180

COMPANIES HOUSE

ease  
use

### 1 Company details

Company number 0 7 2 3 2 1 6 4

Company name in full M S H TRADING LIMITED

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Joseph Gordon Maurice

Surname Sadler

### 3 Liquidator's address

Building name/number 14 Regent Street

Street

Post town Nottingham

County/Region

Postcode N G 1 5 B Q

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

# LIQ14

Notice of final account prior to dissolution in CVL

## 6 Liquidator's release

☐ Tick if one or more creditors objected to liquidator's release.

:

## 7 Final account

☒ I attach a copy of the final account.

## 8 Sign and date

Liquidator's signature

Signature

X 

X

Signature date

<sup>d</sup>2

<sup>d</sup>6

<sup>m</sup>0

<sup>m</sup>3

<sup>y</sup>2

<sup>y</sup>0

<sup>y</sup>2

<sup>y</sup>0



## ELWELL WATCHEMAN SAXTON

JGMS.MAC.MSH01

23 January 2020

### TO ALL MEMBERS & CREDITORS

Dear Sirs

#### **M S H TRADING LIMITED T/A RIDE BAR IN CREDITORS' VOLUNTARY LIQUIDATION**

**Company number: 07232164**

**Office holder: Joseph Gordon Maurice Sadler**

**Date of appointment: 31 July 2017**

**Previous Registered Office: 11 Forman Street, Nottingham, NG1 4AA**

**Registered Office: 14 Regent Street, Nottingham, NG1 5BQ**

I refer to my appointment as Liquidator on 31 July 2017 and now confirm that my administration in this case is, for all practical purposes, complete and I am required to submit my final account prior to dissolution pursuant to Section 106 of the Insolvency Act 1986 (as amended). The purpose of this report is to provide all members and creditors of the company with an account of my acts and dealings and of the conduct of the winding-up for the period 31 July 2019 to 23 January 2020 together with summary information for any preceding period. This document is my final report and should be read in conjunction with my previous progress reports dated 31 July 2017, 08 October 2018 and 27 September 2019. I enclose the following additional information:-

- a) Final receipts and payments account.
- b) Schedule of remuneration, disbursements and case expenses; with further information including:
  - i) Notice of no dividend.
  - ii) Notice that the company's affairs are fully wound up.

#### **Overview**

As originally forecast there have been insufficient realisations to provide a return to any class of creditor.

#### **Asset realisations**

The overall asset realisations are generally in line with the estimated statement of affairs as at 31 July 2017.

#### **Cash in hand**

Cash in hand in the sum of £1,500 was duly realised

In view of the lack of realisable assets the director made a voluntary contribution to the costs of the liquidation. Regrettably this contribution has not generated sufficient funds to provide a return to the company's creditors.

#### **Fixed and floating charge creditor**

There were no secured creditors of the company.

#### **Preferential creditors**

In view of the lack of funds I have not agreed the preferential claims or calculated any employee balancing claims.

#### **Non-preferential creditors**

As indicated at the outset, there are no monies available to make a distribution to the non-preferential creditors and I have not taken steps to formally admit the creditors' claims.

Tel 01156 711400 • Fax 01156 711401 • Email [nottingham@ewslp.co.uk](mailto:nottingham@ewslp.co.uk) • Web [ewslp.co.uk](http://ewslp.co.uk)  
Elwell Watchman & Saxton, 14 Regent Street, Nottingham, NG1 5BQ

Elwell Watchman & Saxton is a limited liability partnership registered in England number 02511062  
VAT registered: 264 949 404  
Registered office: 14 Regent Street, Nottingham, NG1 5BQ  
Registered in England and Wales: 07232164  
Company number: 07232164  
Company name: MSH Trading Limited  
Company name: Ride Bar



**Work undertaken**

I have scheduled the claims of the preferential and non-preferential creditors and I have dealt with queries raised by creditors as they have arisen. I am required to undertake specific statutory activities which provide no financial benefit to creditors. These activities are detailed in the schedule of further information. Additionally, I have discharged my statutory duties as Liquidator in the day to day matters associated with the case. The appointees are bound by the Insolvency Code of Ethics when carrying out work relating to the insolvency appointment.

**Liquidator's remuneration and disbursements**

The creditors previously approved a statement of affairs fee of £5,000 plus VAT.

I have been granted approval by the creditors by decisions by correspondence for fees on a time cost basis to the total value of £7,977.50.

I enclose a schedule which provides full details of the approved budget and the time costs incurred. However, due to the lack of funds the remuneration drawn has been limited to £2,170.98. The schedule also provides an analysis of the Liquidator's disbursements drawn.

In the event that funds become available to the estate at some point in the future, I will seek to draw any unpaid remuneration to the limit of the approved budget from these realisations.

A guide to help creditors understand the law and their rights in relation to an insolvency process can be found at:-

<http://www.creditorinsolvencyguide.co.uk>

Additional information regarding how the liquidator(s) will be paid can be downloaded under 'Fees' at:-

<https://www.r3.org.uk/what-we-do/publications/professional/fees>

Alternatively, a Creditor may obtain a printed copy by contacting this office directly.

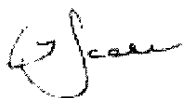
**Professional advisers**

I have instructed professional advisers to assist with the administration and progression of the case. The choice of adviser was based on their relevant experience and ability to perform this type of work, the nature and complexity of the specific assignment and the basis of the fee arrangement negotiated. Full details are included in the attached Schedule of further information.

**Disclaimer**

This report has been circulated for the sole purpose of providing creditors with an update for information purposes only to fulfil the necessary statutory requirement. The contents are private and confidential and may not be relied upon, referred to, reproduced in whole or in part or otherwise used by creditors for any purpose other than providing an update for them for information purposes, or by any other person for any purpose whatsoever.

Yours faithfully



Joseph Gordon Maurice Sadler  
Liquidator

Licensed in the United Kingdom to act as an insolvency practitioner  
by the Insolvency Practitioners Association

**M S H TRADING LIMITED T/A RIDE BAR**  
**(In Liquidation)**  
**Liquidator's Summary of Final Receipts & Payments**

Statement of Affairs		From 31/07/2019 To 23/01/2020	From 31/07/2017 To 23/01/2020
£		£	£
	ASSET REALISATIONS		
	Bank Interest	0.88	6.34
1,500.00	Cash in hand	NIL	1,500.00
	Contributions	NIL	6,000.00
		<u>0.88</u>	<u>7,506.34</u>
	COST OF REALISATIONS		
	Statutory Advertising	NIL	225.00
	Insolvency Service	NIL	44.00
	Document Hosting	10.00	30.00
	Meeting Costs	NIL	20.00
	Office Holders Disbursements	6.30	6.30
	Office Holders Fees	2,170.98	2,170.98
	Preparation of Statement of Affairs	NIL	5,000.00
	Storage and destruction of records	4.26	10.06
		<u>(2,191.54)</u>	<u>(7,506.34)</u>
	PREFERENTIAL CREDITORS		
(2,653.31)	Wages and holiday pay	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	UNSECURED CREDITORS		
(5,000.00)	Bank	NIL	NIL
(2,176.55)	Employee Claims	NIL	NIL
(19,115.00)	H M Revenue & Customs	NIL	NIL
(7,789.73)	Trade & Expense Creditors	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	DISTRIBUTIONS		
(1.00)	Ordinary Shareholders	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<u>(35,235.59)</u>		<u>(2,190.66)</u>	<u>0.00</u>

Note:

1. Total number of preferential creditors - 1
2. Total number of non - preferential creditors - 16
3. Liquidator's fees have been fixed by creditors
4. Estimate of the net property disclosed to creditors at the Section 100 meeting - £Nil  
(This estimate did not make an allowance for any of the liquidation costs)

**M S H TRADING LIMITED T/A RIDE BAR  
IN CREDITORS' VOLUNTARY LIQUIDATION**

**SCHEDULE OF REMUNERATION, DISBURSEMENTS AND CASE EXPENSES;  
WITH FURTHER INFORMATION**

***Firm's charging policy for appointments taken after 1 October 2015***

It is the firm's policy that all staff involved on an assignment will record all time spent on dealing with matters arising on that client and that the time will be categorised to show the type of activity carried out. The charge out rates of licensed insolvency practitioners, directors and managers do not therefore include provisions for time spent by secretaries, cashiers and support staff. From 1 October 2015, additional categories of staff activity have been introduced to facilitate more detailed reporting where it is appropriate to do so.

Irrespective of any basis of remuneration agreed, the legislation requires that time spent by all staff on a case is recorded. The recorded time cost is calculated by multiplying the time spent by the individual by their charge-out rate. Time is recorded in units of 6 minutes, with 10 units making up each hour of time spent. Charge-out rates are reviewed annually and are subject to change without prior notice. Full details of the rates applied to a specific case are available on application.

Although for most appointments, the legislation allows the office holder to seek to be remunerated on a combination of any or all of the following bases;

- a. A time cost basis
- a. A percentage of the value of the property dealt with by the office holder (realisations and / or distributions)
- b. A fixed fee

it is the Firm's current policy to seek remuneration on (a) a time cost basis for insolvent appointments.

The arrangements regarding office holder remuneration do not however apply to Members Voluntary Liquidations (MVL's), Company Voluntary Arrangements (CVA's) or Individual Voluntary Arrangements (IVA's). In MVL's, the company members agree the fee basis, usually as a fixed fee. In VA's, the fee basis is incorporated in the arrangement proposal which creditors agree when they approve the arrangement.

Office holders remuneration is subject to VAT with the exception of VA's which are VAT exempt.

The Firm has five grades of staff (including the office holder) as detailed below. The office holder ensures that case assignments have been carried out by appropriate grades of staff. The charge-out rates of the persons involved in this case from commencement to the current time are as follows:-

	<b><i>Charge-out rate at commencement (up to £ per hour)</i></b>
Licensed Insolvency Practitioner	225.00
Director / Senior Manager	175.00
Manager	150.00
Other professionals	135.00
Administrative staff	65.00

Each staff member involved in the case records actual time spent in a computerised time recording system together with a narrative describing the actual work undertaken. Work is analysed by prescribed task descriptors which are recorded under the following standardised categories;

- Administration (including statutory reporting)
- Investigations
- Realisation of assets
- Trading
- Creditors (claims and distribution)

In seeking approval to be remunerated on a time costs basis, the office holder must provide a fee estimate to the creditors which then acts as a cap to ensure that the fees subsequently drawn cannot exceed the fee estimate without the office holder seeking further approval. The office holder must also provide details of the work intended to be undertaken together with details of the hourly rates proposed to be charged and an estimate of the time envisaged being taken to complete the required work. The office holder will also state whether it is envisaged at this stage whether there may be a future need to seek approval to exceed the original

estimate and any reasons for which this could become necessary. To simplify matters, the estimated charges may be presented using a 'blended' (an average time cost) rate for the work carried out detailed in the fee estimate.

Should the office holder subsequently need to seek authority to draw fees in excess of the original fees estimate, details will be provided which include reasons why the original estimate has been or is likely to be exceeded, details of any additional work required to be undertaken, the hourly rates proposed and an estimate of the additional time envisaged being taken to complete the identified work. The office holder will again state whether it is envisaged at this stage whether there may be a future need to seek approval to exceed the estimate and any reasons for which this could become necessary.

Sufficient information will be provided about the appointment to demonstrate how the fee estimate reflects the requirements of the case. This will include any responsibility of an exceptional nature on the office holder, the effectiveness with which functions are carried out and the value and nature of the property dealt with by the office holder.

A guide to help creditors understand the law and their rights in relation to an insolvency process can be found at:-

<http://www.creditorinsolvencyguide.co.uk>

Additional information regarding how the liquidator(s) will be paid can be downloaded under "Fees" at:-

<https://www.r3.org.uk/what-we-do/publications/professional/fees>

Alternatively, a creditor may obtain a printed copy by contacting this office directly.

### ***Disbursements***

Disbursements incurred by the office holder in connection with the case must be fully disclosed to creditors. Disbursements are categorised as either Category 1 or Category 2.

Category 1 - disbursements not requiring approval represent a re-charge to the estate for direct costs, payable to independent third parties, specifically incurred in the administration of the estate. In certain instances these costs were initially met from the firm's resources due to the lack of funds available at the time that payment was due.

Category 2 - disbursements requiring approval, represent a charge to the estate for the costs incurred by the firm specifically in relation to the estate. The basis of payment of category 2 disbursements must be approved by creditors prior to any payment being drawn. It is proposed that payment shall be made in respect of Category 2 disbursements as follows:-

- Mileage will be charged at 45p per mile.
- Other disbursements where the firm makes payment to an external party for an expense incurred wholly, exclusively and necessarily in relation to the insolvent estate, will be recharged at cost.

### ***Remuneration and approved fees estimate***

The fee agreed and paid for the preparation of the statement of affairs and convening the meetings of members and creditors was £5,000.00.

I have also been granted approval by the creditors by decision by correspondence for fees on a time cost basis to the level of the fees estimate indicated in the Fees Estimate table originally provided to creditors, copy below.

Creditors should be aware that it is the fees estimate **total** that acts as an overall cap on appointees' remuneration across all of the categories. The individual category totals form an **estimate** of the likely category time cost fees anticipated at the time of presentation. I have ensured throughout that case assignments are carried out by appropriate grades of staff.

Work carried out during the course of the liquidation is detailed below. I am required by the legislation to indicate which of these activities are likely to provide a financial benefit to creditors of the case (shown in *italics*) as opposed to those that are required by statute (shown in normal type).

### ***Administration (including statutory reporting)***

- Liaising with all relevant stakeholders (including, but not exhaustively, directors, creditors, employees) regarding appointment matters as necessary

- Obtaining the specific penalty bond – a mandatory insurance to protect the case assets after realisation – and review level on a monthly basis
- Agreeing the outline strategy for progressing the case and briefing the relevant staff
- Management, organisation and coordination of staff involved in the case
- Entering of base data into the in house insolvency management database
- Setting up of case related files and the ongoing filing of paperwork
- Liaising with company officers and former staff, regarding general liquidation matters
- Dealing with general enquiries and all correspondence regarding the case and routine updating of data in our case management system
- Periodic review of case progress, asset realisations and other statutory case matters.
- Planning and management of strategies for subsequent case progression
- Opening and maintaining the case bank account
- Recording of all receipts and payments made during the course of the liquidation
- Bank reconciliations and production of statements for review purposes
- Production of VAT returns, PAYE year end returns and Corporation Tax returns as required
- Production and submission of periodic reports to appropriate stakeholders
- Filing of mandatory returns at Companies House
- Convening and holding of meetings of members and creditors

#### **Investigations**

- Liaison with Insolvency Service over report, records and meetings

#### **Creditors (claims and distribution)**

Contextual Information:

- a) Number of known creditors in this case: 16
- a) Number of former employees in this case: 8

#### **Employees**

- Assisting employees with disputed or additional claims with the Redundancy Payments Service
- Addressing subsequent queries of former employees in respect of specific aspects of their claim

#### **Non-preferential creditors**

- Dealing with calls and queries from creditors
- Taking, relaying and actioning messages
- Providing summary updates to creditors as required

#### **Fees estimate approved by creditors**

The table below is the estimate previously provided (and approved) of the total time and associated time costs anticipated for the input required for all grades of staff to manage this case to full completion.

<b>Work category</b>	<b>Estimated total hours</b>	<b>Estimated time cost £</b>	<b>Blended rate £</b>
Administration (inc statutory reporting)	25.0	3,695.00	
Investigations	8.0	1,360.00	
Realisation of assets	3.2	697.50	
Creditors (claims and distribution)	17.0	2,225.00	
Anticipated total for all categories of work	<b>53.2</b>	<b>7,977.50</b>	<b>149.95</b>

This estimate was based on the information available at the time to the office holder. Whilst every care was taken to ensure the accuracy of the data presented, it was based on the information presented to the office holder and the experience of the office holder in dealing with cases of a similar level of complexity.

It is not anticipated at this stage that the office holder will need to seek further approval in respect of fees. If circumstances are such that it becomes apparent that total time costs incurred are likely to exceed the above estimate, the office holder will provide full details in the subsequent periodic report to creditors.



### **Time costs**

The time costs during the course of my administration for the period covered by this report are summarised below:-

<b>Work category</b>	<b>Licensed Insolvency Practitioner hours</b>	<b>Director/ Senior Manager hours</b>	<b>Manager hours</b>	<b>Professional staff hours</b>	<b>Admin staff hours</b>	<b>Total hours</b>	<b>Time cost £</b>	<b>Average hourly rate £</b>
Administration (inc statutory reporting)	1.3	-	3.7	5.6	0.9	11.5	1,488.00	129.39
Investigations	-	-	-	-	-	-	-	-
Realisation of assets	-	-	-	-	-	-	-	-
Creditors (claims and distribution)	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>1.3</b>	<b>-</b>	<b>3.7</b>	<b>5.6</b>	<b>0.9</b>	<b>11.5</b>	<b>1,488.00</b>	<b>129.39</b>

The total time costs during the course of my administration to the end of the current reporting period are summarised below:-

<b>Work category</b>	<b>Licensed Insolvency Practitioner hours</b>	<b>Director/ Senior Manager hours</b>	<b>Manager hours</b>	<b>Professional staff hours</b>	<b>Admin staff hours</b>	<b>Total hours</b>	<b>Time cost £</b>	<b>Average hourly rate £</b>
Administration (inc statutory reporting)	6.5	-	18.1	10.5	3.4	38.5	5,440.00	141.30
Investigations	2.1	0.1	5.9	-	-	8.1	1,375.00	169.75
Realisation of assets	2.9	-	0.3	-	-	3.2	697.50	217.97
Creditors (claims and distribution)	0.4	-	5.7	0.5	-	6.6	1,012.50	153.41
<b>Totals</b>	<b>11.9</b>	<b>0.1</b>	<b>30.0</b>	<b>11.0</b>	<b>3.4</b>	<b>56.4</b>	<b>8,525.00</b>	<b>151.15</b>

Liquidator's remuneration has been restricted in the sum of £2,170.98 and no account has been made for time costs to closure.

### **Disbursements**

I have also previously been granted approval by the creditors by decision by correspondence that payment shall be made in respect of Category 2 disbursements as outlined above.

The Category 2 disbursements to date are as follows:-

<b>Nature of Disbursement</b>	<b>Paid in current period £</b>	<b>Total paid to period end £</b>
Vehicle mileage at 45p per mile	-	6.30
<b>TOTAL</b>	<b>-</b>	<b>6.30</b>

### **Declaration regarding treatment of VAT and accruals**

In accordance with Statement of Insolvency Practice 7, all entries are shown net of VAT, with VAT recorded on a separate line. The receipts and payments account discloses all receipts and payments in the reporting period. However, there may be additional accrued expenditure due in respect of storage of company records and postage, stationery, telephone, mileage and external disbursements. These charges will be drawn upon case closure in accordance with the resolution already approved by creditors.

## NOTICE OF NO DIVIDEND

**COMPANY NAME: M S H TRADING LIMITED T/A RIDE BAR  
IN CREDITORS' VOLUNTARY LIQUIDATION**

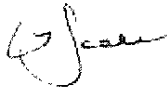
**COMPANY NUMBER: 07232164**

This Notice is given under Rule 14.36 of the Insolvency (England and Wales) Rules 2016 ("the Rules"). It is delivered by the Liquidator of the Company, Joseph Gordon Maurice Sadler of Elwell Watchorn & Saxton LLP, 109 Swan Street, Sileby, Leicestershire, LE12 7NN (telephone number: 01509 815150) who was appointed by the members and creditors.

The Liquidator gives notice confirming that no dividend will be declared in the Liquidation of the Company.

The funds realised have already been distributed or used or allocated for paying the expenses of the Liquidation.

The Liquidator will now proceed to conclude the Liquidation and therefore any claims against the assets of the Company are required to be established by 23 February 2020.



Signed: \_\_\_\_\_  
Joseph Gordon Maurice Sadler  
Liquidator

Dated: 23 January 2020

## NOTICE THAT THE COMPANY'S AFFAIRS ARE FULLY WOUND UP

**COMPANY NAME: M S H TRADING LIMITED T/A RIDE BAR  
IN CREDITORS' VOLUNTARY LIQUIDATION**

**COMPANY NUMBER: 07232164**

This Notice is given under Rule 6.28 of the Insolvency (England and Wales) Rules 2016 ("the Rules"). It is delivered by the Liquidator of the Company, Joseph Gordon Maurice Sadler of Elwell Watchorn & Saxton LLP, 109 Swan Street, Sileby, Leicestershire, LE12 7NN (telephone number: 01509 815150) who was appointed by the members and creditors.

The Liquidator gives notice that the Company's affairs are fully wound up.

Creditors have the right:

- (i) to request information from the Liquidator under Rule 18.9 of the Rules;
- (ii) to challenge the Liquidator's remuneration and expenses under Rule 18.34 of the Rules;  
and
- (iii) to object to the release of the Liquidator by giving notice in writing below before the end of the prescribed period to:

Joseph Gordon Maurice Sadler  
Elwell Watchorn & Saxton LLP  
109 Swan Street, Sileby, Leicestershire, LE12 7NN

The prescribed period ends at the later of: (i) eight weeks after delivery of this notice, or (ii) if any request for information under Rule 18.9 of the Rules or any application to court under that Rule or Rule 18.34 of the Rules is made, when that request or application is finally determined.

The Liquidator will vacate office under Section 171 of the Insolvency Act 1986 ("the Act") on delivering to the Registrar of Companies the final account and notice saying whether any creditor has objected to release.

The Liquidator will be released under Section 173 of the Act at the same time as vacating office unless any of the Company's creditors objected to release.

Relevant extracts of the Rules referred to above are provided for your information overleaf.



Signed: \_\_\_\_\_  
Joseph Gordon Maurice Sadler  
Liquidator

Dated: 23 January 2020

**Relevant extracts of Rules 18.9 and 18.34 of the Insolvency (England and Wales) Rules 2016**

**Rule 18.9**

- (1) The following may make a written request to the office-holder for further information about remuneration or expenses set out in a final report under Rule 18.14:
- a secured creditor;
  - an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question); or
  - any unsecured creditor with the permission of the court.
- (2) A request or an application to the court for permission by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one creditor.

**Rule 18.34**

- (1) This rule applies to an application in a winding-up made by a person mentioned in paragraph (2) on the grounds that:
- the remuneration charged by the office-holder is in all the circumstances excessive;
  - the basis fixed for the office-holder's remuneration under Rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
  - the expenses incurred by the office-holder are in all the circumstances excessive.
- (2) The following may make such an application for one or more of the orders set out in Rule 18.36 or 18.37 as applicable:
- a secured creditor; or
  - an unsecured creditor with either
    - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
    - (i) the permission of the court.
- (3) The application by a creditor must be made no later than eight weeks after receipt by the applicant of the final report or account under Rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question.

A copy of our Standard Terms of Business may be downloaded from:-

<http://www.ewslip.co.uk/downloads>

# LIQ14

Notice of final account prior to dissolution in CVL



## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Elwell Watchorn & Saxton LLP

Address

109 Swan Street

Sileby

Post town

Leicestershire

County/Region

Postcode

L E 1 2 7 N N

Country

DX

Telephone

01509 815150



## Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



## Important information

All information on this form will appear on the public record.



## Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



## Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)