LIVERPOOL SOCIAL CARE PARTNERSHIP (LSCP) COMMUNITY INTEREST COMPANY

ANNUAL REPORT AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2014

UNAUDITED

COMPANY NO. 7217998

LIVERPOOL SOCIAL CARE PARTNERSHIP (LSCP) COMMUNITY INTEREST COMPANY

YEAR ENDED 31ST MARCH 2014

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Legal and administrative information

Status	Liverpool Social Care Partnership (LSCP) Community Interest Company is a company limited by guarantee (registered in England and Wales, No 7217998) incorporated on 9th April 2010 The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association
Objects	The objects of the Company are to carry on activities which benefit the community and in particular (without limitation) To promote the benefit and welfare of the inhabitants of Liverpool by association with private, voluntary, independent, third sector and statutory organisations To promote common aims, which include, the advancement of education, knowledge and skills, to provide support, training, guidance and advice, which enhances the effectiveness of individuals and organisations delivering social care Furthermore, to provide facilities in the interest of Social Welfare and other charitable purposes, which are of benefit to the inhabitants of Liverpool
Board of Directors	Members of the Board of Directors for the year are listed below Paul Price (Treasurer) Mikaela Williams-Brown Helen Scholefield Karen Caffrey
Company Secretary	Paul Price
Registered Office	Lowlands, 13 Haymans Green, West Derby, Liverpool, L12 7JG
Accountants	Liverpool Charity and Voluntary Services, 151 Dale Street, Liverpool, L2 2AH

LIVERPOOL SOCIAL CARE PARTNERSHIP (LSCP) COMMUNITY INTEREST COMPANY REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31ST MARCH 2014

We have pleasure in presenting the Directors' Annual Report for the period ended 31st March 2014

Principal Activity: ***'Changing the Face of Social Care'***

Values Liverpool Social Care Partnership (LSCP) Community Interest Company is a values-based organisation where flexibility and innovation are based on high degrees of trust and mutual respect We believe that all people are treated fairly and respect and welcome diversity and difference

We believe that we have a corporate social responsibility to promote inclusion and our ethical ideals are manifested in our behaviour

We value our company reputation and we are proud of the integrity, sincerity and transparency that we demonstrate every day Together, we are a learning organisation, always listening to our customers and each other, offering reliability and quality of experience

We enjoy working side-by-side with our customers, participating in their enthusiasm for their missions and delivering them solid business values

Mission Our mission is to enhance our customers' business by providing the very highest quality training, information and support services possible Our customer ethos is based upon total, no-compromise customer satisfaction and we continually strive to offer a complete package of up-to-date value added solutions to meet our customers' needs We value above all, our long term customer relations

Vision Liverpool Social Care Partnership (LSCP) Community Interest Company will become one of the leading social enterprises on Merseyside for social care Offering service users, carers and care providers training, information and support, in addition to consultancy around quality assurance, inspections and developing new business opportunities Its name will be synonymous with good practice and professionalism

Business Review: Sales turnover in the year under review was £335,499 compared with £428,361 in the previous year Net assets have decreased in value from £99,183 to £97,824

Future Developments: Plans for the next 12 months and onwards include

Expansion of the training course programme with plans to develop a Dementia Series, Mental Health Series and Long-Term Conditions

Development of a Dignity Audit Tool for Service Users and Carers

Development of an Induction training programme for care staff

Development of a Level 2 Pre-employment Training Programme

Development of Employability Skills Programme

Directors: The directors who served during the year under review were
Paul Price (Company Secretary)
Mikaela Williams-Brown
Helen Scholefield
Karen Caffrey

No directors held any beneficial interest in the company which is limited by guarantee

Small Company Exemption: This report has been prepared in accordance with the special provisions of Sch 415 A Companies Act 2006 relating to small companies

Approved by the board of directors on 21st November 2014 and signed on its behalf by

Paul Price .....
Company Secretary

LIVERPOOL SOCIAL CARE PARTNERSHIP (LSCP) COMMUNITY INTEREST COMPANY
STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of its income and expenditure for that period In preparing those financial statements, the Directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern,
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006 They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

By Order of the Board

Paul Price

Company Secretary

Date 21st November 2014

LIVERPOOL SOCIAL CARE PARTNERSHIP (LSCP) COMMUNITY INTEREST COMPANY
PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2014

	Notes	2014 £	2013 £
Turnover	2	335,499	428,361
Cost of sales		(263,043)	(348,568)
Gross profit		72,456	79,793
Administrative expenses		(74,164)	(54,753)
(Loss)/profit on ordinary activities before taxation	5	(1,708)	25,040
Taxation on profit or loss on ordinary activities	4	349	(3,838)
(Loss)/profit for the financial year after taxation	10	**£(1,359)**	**£21,202**

The notes on pages 7 to 9 form part of these accounts All of the above amounts relate to the continuing activities of the company

LIVERPOOL SOCIAL CARE PARTNERSHIP (LSCP) COMMUNITY INTEREST COMPANY
BALANCE SHEET
AS AT 31ST MARCH 2014 Company No 7217998

	Notes	2014 £	2014 £	2013 £	2013 £
Fixed assets					
Tangible fixed assets	7		1,369		820
Current assets					
Debtors	8	80,929		186,075	
Cash at bank and in hand		75,319		128,922	
		156,248		314,997	
Current liabilities					
Creditors amounts falling due within one year	9	(59,793)		(216,634)	
Net current assets			96,455		98,363
Total assets less current liabilities			**£97,824**		**£99,183**
Represented by:					
Capital and Reserves					
Reserves	10		97,824		99,183
TOTAL FUNDS			**£97,824**		**£99,183**

For the year ending 31st March 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Directors' responsibilities

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

The financial statements were approved by the board of directors and authorised for issue on 21st November 2014

Director **Director**

Paul Price Mikaela Williams-Brown

1. Limited Liability
The company is limited by guarantee with each member's liability not exceeding £1

2. Accounting Policies

Basis of Accounting
The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Going Concern
Annual forecasts are prepared on a cash-basis and reviewed by the Executive Board The Executive Board recognises the uncertainty of specific funding sources but also the strength of the company's income diversity and new initiatives to further strengthen this position

Cash flow forecasts, together with their underlying assumptions, indicate that the Community Interest Company will have sufficient working capital to meet requirements when they fall due for the foreseeable future The Executive Board have no reason to believe that the present funding uncertainties cast significant doubt over the ability of the Community Interest Company to continue as a going concern For this reason, they continue to adopt the going concern basis in producing the accounts

Turnover
Turnover represents the amounts receivable in respect of goods and services supplied Grants are credited to the profit and loss account so as to match them with the expenditure to which they relate

Fixed Assets
Capital expenditure of £200 and above is treated as a fixed asset and depreciated on the following basis in order to write off each asset over its estimated useful life

Computer & Electrical Equipment – 3 years straight line
Fixtures & Fittings – 5 years straight line

Other Accruals and Prepayments
These are stated at the amounts becoming due or receivable

Taxation
Corporation tax arises on the ordinary activities of the company

Operating Leases
Commitments under non-cancellable operating leases are charged to the Profit and Loss Account when payable

3. Audit
Throughout the year the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 Members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006

4. Taxation
The charge in the profit and loss account consists of

	2014	2013
Corporation tax (receivable)/payable on profit for the year	£(249)	£3,838
	=====	=====

5. Profit/(loss) before tax

The profit before tax on ordinary activities is stated after charging

	2014	2013
	£	£
Depreciation	758	1,474
Directors' emoluments	35,592	34,131
	======	======
Staff costs (inc Directors' Emoluments)		
Salaries	62,238	56,210
Social security	5,276	4,828
	---	---
Total	**£67,514**	**£61,038**
	======	======

There were no employees with emoluments above the rate of £60,000 per annum

6. Employees

	2014	2013
Average number of employees during the year	3	3
	===	===

7. Tangible Fixed Assets

	Fixtures & Fittings	Computers & Electrical Equipment	Total
Cost	£	£	£
Balance at 1st April 2013	1,828	3,324	5,152
Additions in the year	-	1,307	1,307
	---	---	---
Balance at 31 March 2014	1,828	4,631	6,459
	---	---	---
Accumulated Depreciation			
Balance at 1st April 2013	1,097	3,235	4,332
Charge for the period	366	392	758
	---	---	---
Balance at 31st March 2013	1,463	3,627	5,090
	---	---	---
Net Book Value at 31st March 2014	**£365**	**£1,004**	**£1,369**
	======	======	======
Net Book Value at 31st March 2013	**£731**	**£89**	**£820**
	======	======	======

There were no material commitments at the year end All fixed assets are used in the direct activities of the organisation

8. Debtors

	2014	2013
	£	£
Trade debtors	77,171	4,778
Corporation tax	3,433	3,011
Prepayments and accrued income	325	178,286
	£80,929	**£186,075**

9. Creditors – falling due within one year

	2014	2013
	£	£
Trade creditors	54,480	173,668
Tax and social security costs	1,339	1,362
Accruals and deferred income	3,974	41,604
	£59,793	**£216,634**

10. Reserves

Profit and Loss Account

	2014	2013
	£	£
Balance brought forward at 1st April 2013	99,183	77,981
(Loss)/profit for the year	(1,359)	21,202
Balance carried forward at 31st March 2014	**£97,824**	**£99,183**

11. Operating Lease Commitments

There are no financial commitments under non-cancellable operating leases

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CIC 34

Community Interest Company Report

For official use *(Please leave blank)*	

Please complete in typescript, or in bold black capitals.

Company Name in full	LIVERPOOL SOCIAL CARE PARTNERSHIP (LSCP) CIC
Company Number	07217998
Year Ending	31st March 2014

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005 For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve

Training We have provided free or heavily subsidised training to our partner organisations in order to drive up standards in social care Additionally we worked with Liverpool City Council and Liverpool In Work , running the Level 1 NCFE Certificate in Preparing to work in Adult Social Care and began preparation to deliver Level 2

We also delivered bespoke training to some local organisations In addition, we offered specialist training in line with the Health Promotion Calendar

Information we ensured that our partner organisations were aware of current good practice, changes in legislation and local and national events which were of benefit to these organisations We did this through the regular partners meetings and via e mail newsletters, and themed sessions We assisted our partner organisations in claiming Workforce Development Funding from our sector skills agency Skills for Care. See Continuation Sheet 1

(If applicable, please just state "A social audit report covering these points is attached")

(Please continue on separate continuation sheet if necessary)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Stakeholders are Health and Social Care Providers in Liverpool, Greater Meseyside Cheshire East and West, Liverpool City Council, Liverpool in Work, Skills for Care, CQC

While there has been no separate consultation exercise with stakeholders, as a matter of course we have feedback/evaluation forms after every training session and recruitment event, we hold partnership meetings every quarter, or more often if there are isssues which need addressing urgently

In response to partner involvement, we changed course content or format, put on courses specifically requested by organisations, and invited speakers requested by partners to partnership meetings (eg SfC, CQC etc)

We ran more pre employment training than planned because of demand

(If applicable, please just state "A social audit report covering these points is attached")

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes) If no remuneration was received you must state that "no remuneration was received" below

No remuneration was received

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e g Donations to outside bodies If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration

(Please continue on separate continuation sheet if necessary.)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed [signature] Date 11/12/14

Office held (tick as appropriate) ☒ *Director* ☐ *Secretary*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form The contact information that you give will be visible to searchers of the public record

Helen Scholefield		
LSCP, 13 Hayman's green		
Liverpool		
L12 7JG	Telephone	0151 270 1703
DX Number	DX Exchange	

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

CONTINUATION SHEET 1

Company no: 07217998 Liverpool Social Care Partnership

PART ONE Cont'd

Recruitment Events we put on serval events across the year in order to address the chronic shortge of staff in the sector

Liverpool Safeguarding Board we have been a major influence in setting up this forum which plans strategy for Safeguarding in Liverpool We also attend in partnership with Senior officers of LCC and local Health Trusts, Meresyside police and Fire Services, and private and voluntary sector representatives We input to Safeguarding trainng run by LCC and are planning to provide sepecialist training in Safeguarding Investigations and Courtroom skills

Impact

Training has ensured that standards improve in all aspects of social care benefiting the continued professional development of all those who attended and their practice which therefore enhances the end users' experience of the services they receive Additionally we were successful in enabling local people, previously long term unemployed, to start work

Information ensures that organisations remain abreast of current good practice, events etc which enable them to work safely, within the law and to meet contract compliance enabling them to stay in business and thus maintain service consistency for users and local employment opportunities We have the contract to disseminate WDF across Greater Merseyside and Cheshire East/West which offsets some of the costs of training the individual staff enabling organisations to train more people to a higher standard.

Recruitment Events provided opportunities for matching those interested in working in social care, directly with employers who have current vacancies

Safeguarding Board promotes a joined up safeguarding system, reviews cases when appropriate, amends policies and practice across the city and ensures service quality All of this protects vulnerable people and supports staff, through clarity of roles/responsibilities and procedures, in difficult circumstances