

Advocacy Plus (London) Limited

Annual Report and Financial Statements for the year ended 31 March 2012



Charity number: 1136370
Company number: 07200351

Contacting
Advocacy Plus
8 Godson Street London N1 9GZ
Telephone 020 7837 6744
Fax 020 79236019
www.advocacyplus.org.uk
E mail info@advocacyplus.org.uk

Advocacy Plus (London) Ltd

Company Information

Charity number: 1136370

Company number: 07200351

Trustees are also directors under company law, who were appointed and acted throughout that period and up to the date of this report, were as follows

Trustees: Stewart Cohen JP, President
Dame Denise Platt DBE, Patron
Caroline Bernard (resigned September 2011)
David Bramson, Chair
Emma Carr (appointed September 2011)
Claudine Davies
Isobel Hunter
Edna Mathieson
Richard Spencer, Treasurer
Guy Swales
Margaret Whitfield

Registered office: 8 Godson Street London N1 9GZ

Auditor: MHA Macintyre Hudson
New Bridge Street House
30 – 34 New Bridge Street
London EC4V 6BJ

Bankers: Bank of Scotland

33, Old Broad Street

London BX2 1LB

Advocacy Plus (London) Ltd

Contents

Report of the Trustees	4 - 11
Independent auditor's report	12 - 13
Statement of financial activities	14
Balance Sheet	15
Notes to the Financial Statements	16 -26

Advocacy Plus (London) Ltd

Report of the Trustees

The trustees are pleased to present their report and audited financial statement for the year ended 31 March 2012. These comply with current statutory requirements and with the requirements of the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP) 2005.

1. Structure, governance and management

Advocacy Plus is governed by its Trustees who form a Board of Trustees, of no less than 6 and no more than 9 people, comprising

- 9 members elected by and from the full members at the Annual General Meeting of the Charity
- The Chair, Vice Chair and Treasurer are elected by members at the Annual General Meeting of the Charity
- The Director is ex-officio member of the Board of Trustees
- The Board of Trustees has the power to co-opt up to a third of their number as members of the Committee as specialist advisers and/or representatives of organisations that support its work at a special meeting of the Board called for that purpose
- Individuals of retirement age and representatives of organisations working with and for older people and who support our work may become or be invited to become members of the organization

2. Objectives of the Charity

In 2007 the vision, mission, and strategic aims of the charity were redefined in our five year strategic plan as given below and this report measures our work during the past year against these

In February 2011 we reviewed our five year strategic plan and specifically in the changing political and economic climate. We maintained our core values and strategic direction and in order to ensure our viability as an organisation to continue to support older people in Westminster added to them

- Closer partnership working with other organisations to maximise synergy, expertise and resources;
- Greater efficiency and effectiveness to enhance our competitive advantage and ability to secure new work

Our vision is that the work of Advocacy Plus will continue to play a vital role in the United Kingdom in ensuring that all older people have access to high quality independent advocacy

Advocacy Plus (London) Ltd

Report of the Trustees

2. Objectives of the Charity (continued)

Our mission is

- To provide a direct service of advocacy to older people in Westminster and, where appropriate, in other London Boroughs
- To use the skills, innovation and commitment of Advocacy Plus to extend, develop and improve the quality of advocacy services to older people throughout the UK

Our strategic aims are

- To continue to deliver an independent advocacy service to people aged 60 and over in Westminster, including people with dementia, BME elders and other minorities.
- To maintain the existing service and extend it to other minority groups of older people, for example people with physical and sensory impairment, people in residential and nursing care, those in hospital, people needing support to manage their financial and to older people living in areas of high deprivation
- To develop and extend the direct services provided by Advocacy Plus beyond Westminster, by providing independent advocacy for older people within the London area as need and opportunity arises
- To develop and extend Advocacy Plus services to other professionals beyond Westminster, building on our established reputation for quality, research and innovation, to offer training, research and consultancy across the UK and beyond

Advocacy Plus (London) Ltd

Report of the Trustees

3. Current activities:

To continue to deliver an independent advocacy service to people aged 60 and over in Westminster, including people with dementia, BME elders and other minorities, we

- Provide independent advocacy for individual older people in Westminster
- Accept referrals from older people themselves, their friends or family or from professional staff
- Maintain our service to older people experiencing dementia and mental health problems including the statutory IMHA
- Maintain a local profile through our involvement in local networks
- Recruit and train volunteers as advocates and other roles to support our work
- Fundraise to maintain and develop the service
- Promote the direct service in Westminster through an outreach programme and through our interactive website
- Actively consult with older people as opportunities present including our User Involvement Service, membership of Westminster Senior Citizens Forum, customer satisfaction survey and client focus groups
- Continue to enhance the service delivery
- Produce the detailed reports on our service delivery required by our funders through the use of our new database

To develop and extend Advocacy Plus's direct services beyond Westminster, by providing independent advocacy for older people within the London area, as need and opportunity arises

- In order to be able to tender more competitively, we have further developed our relationship with other London advocacy schemes
- In August 2011 the partners started to explore the potential of merger and commissioned a feasibility study in November 2011 which recommended that we were a good fit to merge

Advocacy Plus (London) Ltd

Report of the Trustees

3. Current activities (continued):

- In the spring of 2012, a trustee of Advocate for Mental Health undertook informal due diligence. Formal due diligence was subsequently commissioned to take place in the first quarter of the financial year 2012 to 13. The merger completed on 1 October 2012, enabling the partners to tender for the tri-borough advocacy contract as a single organisation.
- One of the reasons for selecting our offices in Islington was that there is no older peoples' advocacy service in Islington. In this year following our move, we have undertaken extensive outreach and submitted a funding application to the Big Lottery Reaching Communities programme which we have been invited to take forward to the second stage. The outcome will be known in November 2012.
- A proposal was presented to City Bridge Trust which we anticipate being accepted, to fund the post of the Dementia Advocacy Network Manager to work in 12 Inner London boroughs to promote dementia advocacy including in residential and nursing care homes.

To develop and extend Advocacy Plus's services to other professionals beyond Westminster, building on our established reputation for quality, research and innovation, to offer training, research and consultancy across the UK and beyond

- Advocacy Plus organises, develops and delivers the National Dementia Advocacy Network (DAN). The DAN Advisory group, which is represented on Advocacy Plus Board of Trustees, oversees a programme of Newsletters, support group meetings and Training Programme delivered in London and regionally, one to one advice and consultancy for dementia advocates and advocacy organisations via telephone, email, face to face and through the interactive website. Following the work of the EMDAP project, DAN has worked proactively to make independent advocacy accessible to BME elders.
- Advocacy Plus continues to maintain a national profile of best practice through Action for Advocacy (A4A), Older Peoples Advocacy Alliance (OPAAL), and by presentations, seminars and workshops at local, regional and national conferences and events.

Advocacy Plus (London) Ltd

Report of the Trustees

4. Achievements and performance

Based on the strategic plan compiled in August 2007 and the strategic review in February 2011 when trustees reviewed our current situation. The seriousness of the financial climate and uncertain future continued throughout the year of this report

It was acknowledged that locally we

- continued to provide a high quality direct service for older people in Westminster to more people each successive year
- Were able to maintain and develop our mental health and dementia advocacy programme
- Were able to maintain our housing advocacy service albeit at a reduced level
- Consulted with our users both through inviting our clients to our offices for focus group discussion and ongoing through customer satisfaction feedback
- That we had achieved the Quality Performance Mark which is the only quality mark for advocacy and a major achievement
- Were acknowledged as a resource for consultation on older peoples issues and were ideally placed to deliver the User Involvement contract (in partnership with AgeUK Westminster)

Regionally, we continue to work with Age UK London and the Greater London Forum to maintain our profile in the London boroughs

Nationally, we

- Had maintained and enhanced the spread of the Dementia Advocacy Network
- Maintained the membership of the dementia advocacy network
- Had successfully launched a new publication which has been well received
- Had delivered a national conference for dementia advocates
- Had contributed to consultations on national strategy and been invited to contribute to national events

Our experience of tendering for contracts over the past year and our observations of patterns throughout London has implications on our work in Westminster. The new tri-borough arrangements between City of Westminster, the Royal borough of Kensington and Chelsea, and Hammersmith and Fulham has implications on Westminster's future commissioning plans

We know that our commissioners think highly of our organization and our service. We believe we provide a high quality service but that being a small local organisation poses many challenges in the current economic climate

Advocacy Plus (London) Ltd

Report of the Trustees

4. Achievements and performance (continued)

To meet the challenges the current political and economic climate pose, we are

- Participating in due diligence and entering into negotiations with a view to merge with our partners
- Working with our partners to devise strategies to preserve the added value of our local services
- Streamlining our service delivery to ensure maximum efficiency whilst maintaining our quality
- Ensuring our activities are within the budgets of our funding streams
- Directing additional resources into our fundraising activities to preserve the range of services we offer reviewing our organisation structure and job roles
- continuing to maximise the use of our websites to promote our organisation and services to our members, potential users, referrers, funders, commissioners and donors
- being involved in the developments of Westminster City council and PCTs working closely with the Royal Borough of Kensington and Chelsea and Hammersmith and Fulham as this may affect our future across three boroughs
- identifying national and London wide issues of relevance to the Dementia Advocacy Network's objective to influence policy and maintaining the high regard in which it is held within Advocacy Plus and nationally

5. Reserves and investments

Advocacy Plus has a reserves policy that aims at maintaining the equivalent of 3 months running costs as a contingency fund. Any surplus in our unrestricted funds is allocated to the contingency fund. Trustees feel as the organisation has grown we need to increase our level of reserves and were working towards this in recent years. This is not easy however as despite the government directive on full cost recovery, few funders are willing to fund a contribution to reserves. They already feel they are being pushed to the boundary by the inclusion of realistic management and overhead charges. Trustees are aware that the move and the new premises have more than doubled the premises budget and new costs are now incorporated into the running costs of all our budgets to funders. In this financial year we made the decision to allocate reserves to our project budgets in order to maintain services whilst continuing to seek funding to maintain them.

Advocacy Plus (London) Ltd

Report of the Trustees For the year ended 31 December 2012

6. Risk assessment

The Trustees have addressed risk assessment for the organisation and compiled an action plan to address identified risk. This is reviewed annually and specifically the major risk of inadequate funds for the current year is constantly under review. The finance sub-committee regularly monitors the financial risk for the organisation and sets policy on reserves.

However there remain major concerns for the trustees. There are now more charities chasing ever declining charitable trusts and the developing of the contracts culture adds a new dimension to our fundraising in an organisation that is committed to quality of service. We have concerns that bidding for contracts leaves us vulnerable. This risk has been a major contributory factor in our negotiations to merge with other likeminded local charities.

Our move to new premises posed an additional financial risk. The costs are far greater than at 55 Dean Street and we are now liable for utilities, cleaning and general upkeep. The break clause in the current tenancy agreement was renegotiated and extended for six months giving us the option to reconsider our overall future situation in November 2012.

7. Statement of the Trustees' responsibilities

Company law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the period ended.

In preparing those financial statements which give a true and fair view, the Trustees should follow best practice and

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements,
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Advocacy Plus (London) Ltd

Report of the Trustees For the year ended 31 December 2012

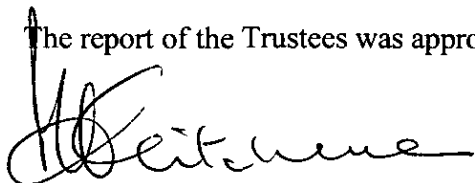
7. Statement of the Trustees' responsibilities (continued)

In so far as the Trustees are aware

- there is no relevant audit information of which the company's auditors are unaware, and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

Every member of the charity promises, if the charity is dissolved while he or she or it is a member or within twelve months after he or she or it ceases to be a member, to contribute such sum (not exceeding £10) as may be demanded of him or her or it towards the payment of the debts and liabilities of the charity incurred before he or she or it ceases to be a member, and of the costs charges and expenses of winding up, and the adjustment of the rights of the contributories among themselves

The report of the Trustees was approved and signed on their behalf by:



Paul Kitchener
Chairman

Advocacy Plus (London) Ltd

Independent Auditor's Report to the trustees of Advocacy Plus (London) Limited

We have audited the financial statements of Advocacy Plus (London) Limited for the year ended 31 March 2012 which comprise the primary statements such as the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ADVOCACY PLUS
(LONDON) LIMITED FOR THE FINANCIAL PERIOD ENDED 31 MARCH 2012**

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2012, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements, or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit



Graham Weinberg LLB FCA
(Senior Statutory Auditor)
For and on behalf of
MHA MacIntyre Hudson
Chartered Accountants &
Registered Auditors

30-34 New Bridge Street
New Bridge Street House
London EC4V 6BJ

Date: 20 December 2012

Advocacy Plus (London) Ltd

Statement of Financial Activities (incorporating an income and expenditure account) For the year ended 31 March 2012

	Notes	Restricted £	Unrestricted £	2012 Total £	2011 Total £
Incoming Resources					
Incoming resources from generated funds					
Grants and donations		-	4,647	4,647	8,086
Activities for generating funds					
Investment Income		-	173	173	613
Incoming resources from charitable activities	2				
Advocacy, education and dissemination		70,060	56,288	126,348	164,172
Service development		65,000	24,183	89,183	39,583
Dementia Advocacy Network		44,527	-	44,527	55,001
Dementia, mental and other health advocacy		190,525	-	190,525	171,825
Housing advocacy		33,500	-	33,500	14,375
Total incoming resources from charitable activities		403,612	80,471	484,083	444,955
Total incoming resources		403,612	85,291	488,903	453,654
Resources Expended					
Costs of generating funds					
Fundraising costs of grants and donations		-	15,572	15,572	5,754
Charitable activities					
Advocacy, education and dissemination		82,567	7,463	90,030	140,115
Service Development		79,749	25,250	104,999	30,178
Dementia Advocacy Network		54,325	29,158	83,483	98,060
Dementia, mental and other health advocacy		204,064	-	204,064	168,631
Housing advocacy		40,175	-	40,175	70,275
Governance costs		-	8,417	8,417	7,524
Total resources expended	4	460,880	85,860	546,740	520,538
Net incoming/(outgoing) resources for the year before transfers		(57,268)	(569)	(57,837)	(66,884)
Transfer Between Funds	12	419	(419)	-	-
Net movement of funds in year		(56,849)	(988)	(57,837)	(66,884)
Funds at 1 April 2011		62,071	101,623	163,694	230,578
Funds at 31 March 2012		5,222	100,635	105,857	163,694

All of the above results are derived from continuing activities
There were no recognised gains or losses other than those stated above

Advocacy Plus (London) Ltd

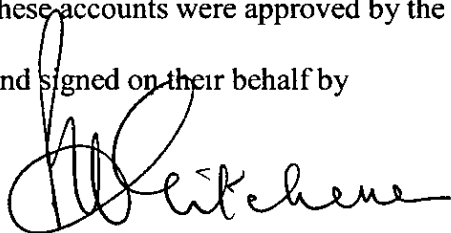
Balance Sheet As at 31 March 2012

	Notes	2012 £	2012 £	2011 £
Fixed Assets				
Tangible Assets	8		6,544	16,219
Current Assets				
Debtors and Prepayments	9	37,496		13,964
Cash at Bank and in Hand		98,520		166,985
		136,016		180,949
Liabilities: Amounts Falling due Within One Year	10	(36,703)		(33,474)
			99,313	147,475
Net Assets			105,857	163,694
Funds	12			
Restricted Funds			5,222	62,071
Unrestricted Funds				
Designated Funds			75,000	75,000
General Funds			25,635	26,623
Total Funds			105,857	163,694

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

These accounts were approved by the Board of Trustees on

And signed on their behalf by



20 xii 12

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

1 Accounting Policies

A Basis of preparation of financial statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operation which are described in the Trustees' Report and all of which are continuing. The accounts have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2005 and updated in 2005), and the Companies Act 2006.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

B Incoming resources

Voluntary income is received by way of donations and gifts and is included in full in the statement of financial activities when receivable.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are received or receivable, whichever is the earlier.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

C Resources expended

Resources expended are recognised in the period in which they are incurred.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the basis of staff time spent on each activity as follows:

	2012
Fundraising and publicity	1.00%
Service development	9.40%
Advocacy, education and dissemination	17.40%
Dementia advocacy network	17.20%
Dementia, mental and other health advocacy	39.00%
Housing advocacy	15.00%
Governance	1.00%

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

1 Accounting Policies

C Resources expended (continued)

The fundraising and publicity costs relate to the costs incurred by the charitable company in raising funds for the charitable work

Governance costs include the management of the charitable company's assets, organizational management and compliance with constitutional and statutory requirements

D Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donors

Expenditure which meets these criteria is identified to the fund

E Unrestricted funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specific purpose and are available for general funds. Designated funds are unrestricted funds earmarked by the Trustees / Management Committee for particular purposes

F Fixed assets and depreciation

Fixed assets are only capitalised if their value is above £1000 and have a life of more than one year

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets over their expected useful lives on the following basis

Office equipment and furniture	33% straight line
Computers and other equipment	33% straight line

G Pension scheme

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable under the scheme by the charitable company to the fund.

The charitable company has no liability under the scheme other than for the payment of those contributions.

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

1 Accounting Policies (continued)

H Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

2 Incoming resources from charitable activities

	Grants and Donations (note 3) £	Contracts Publications and Training £	2012 Total £	2011 Total £
Advocacy, education and dissemination	70,060	56,288	126,348	164,172
Service development	65,000	24,183	89,183	39,583
Dementia Advocacy Network	44,527	-	44,527	55,001
Dementia, mental & other health advocacy	190,525	-	190,525	171,825
Housing advocacy	33,500	-	33,500	14,375
	403,612	80,471	484,083	444,955

3 Grants and donations

Included in incoming resources are the undernoted grants and donations

	Restricted £	Unrestricted £	2012 Total £	2011 Total £
Charitable activities				
Age Concern England	34,553	-	34,553	34,553
City Bridge Trust	-	-	-	33,750
The John Ellerman Foundation	-	-	-	33,334
Lloyds TSB	18,000	-	18,000	-
Tudor Trust	37,500	-	37,500	12,500
Housing advocacy	33,500	-	33,500	14,375
Action for Advocacy	7,027	-	7,027	3,800
WCC/WPCT Joint Commissioning	137,272	54,127	191,399	191,028
BIG Lottery (Transition Fund & Premises)	65,000	-	65,000	-
Westminster Social Services	-	-	-	-
AGE UK (OV Celebration)	700	-	700	3,900
Edward Harvist Telephone Upgrade	-	-	-	2,518
Volunteering Fund	19,644	-	19,644	10,356
	353,196	54,127	407,323	340,114

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

4 Total resources expended

	Direct Activities	Support Costs	2012 Total	2011 Total
	£	£	£	£
Costs of generating funds	15,572	-	15,572	5,754
Charitable Activities	428,998	93,753	522,751	507,260
Governance Costs	-	8,417	8,417	7,524
	444,570	102,170	546,740	520,538

Governance Costs

	2012	2011
	£	£
Management Committee Expenses	897	799
Staff & Other Costs	2,519	3,355
AGM and Annual Report Cost	201	-
Audit Fees	4,800	3,370
	8,417	7,524

5 Net Incoming Resources for the Year

This is stated after charging/crediting

	2012	2011
	£	£
Trustees' Remuneration		
Reimbursed expenses	170	203
Catering for meetings, training, etc	720	779
Depreciation	14,303	13,874
Audit Services		
Auditor's Remuneration	4,800	3,370
Operating lease payable	27,000	27,000

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

6 Staff Costs and numbers

Staff costs were as follows	2012 £	2011 £
Salaries and Wages	310,524	318,071
Social Security Costs	28,857	29,611
Employers Pension Costs	16,128	18,081
	<u>355,509</u>	<u>365,763</u>

No employee earned greater than £60,000 during the year.

The average weekly number of employees (full time equivalent) during the year was as follows

	2012 No	2011 No
Advocacy, education and dissemination	1.76	1 76
Service Development	0.96	0 96
Dementia Advocacy Network	1.75	1 75
Dementia, mental health & other health advocacy	3.96	3 96
Housing advocacy	1.52	1 52
Fundraising	0.10	0 10
Governance	0.05	0 10
	<u>10.10</u>	<u>10 15</u>

The charity makes contributions towards a pension scheme for employees. The assets and liabilities of this scheme is held separately from the charity. Contributions are charged to the statement of financial activity where they become payable.

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

7 Taxation

The charity has charitable status and is therefore exempt from taxation of its income and gains, falling within section 505 of the Taxes Act 1988 and section 256 of the Taxation and Chargeable Gains Act 1992, to the extent that they are applied to its Charitable Objectives

8 Tangible Fixed Assets

	Equipment £
Cost	
Balance at 1 April 2011	92,411
Additions in Year	<u>4,628</u>
At 31 March 2012	97,039
Depreciation	
Balance at 1 April 2011	76,192
Charge for Year	<u>14,303</u>
At 31 March 2012	90,495
Net Book Value	
At 31 March 2012	<u>6,544</u>

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

9 Debtors

	2012	2,011
	£	£
Grants receivable	20,367	1,530
Trade debtors	6,609	6,609
Other debtors	623	693
Prepayments	9,897	5,133
	37,496	13,965

10 Creditors: Amounts Falling Due Within One Year

	2012	2,011
	£	£
Taxation & social security	-	8,462
Accrued expenditure	4,068	2,400
Grants received in advance	22,458	11,375
Other creditors	10,176	11,237
	36,703	33,474

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

11 Analysis of Net Assets Between Funds

	Restricted Funds £	Designated Funds £	Unrestricted Funds £	Total Funds £
Fund Balances at 31 March 2011 are represented by				
Fixed Assets	-	-	6,544	6,544
Current Assets	5,222	75,000	55,794	136,016
Current Liabilities	-	-	(36,703)	(36,703)
Total Net Assets at 31 March 2011	5,222	75,000	25,635	105,857

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

12 Analysis of Net Assets Between Funds

	Transferred at 1 April 2011	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2012 £
Restricted Funds					
OV Celebration	-	700	-	-	700
A4A London Survey	75	-	-	-	75
WCC/WPCT IT upgrade	1,009	-	-	-	1,009
WCC/WPCT Dementia	9,045	60,000	(63,079)	-	5,966
WCC/WPCT IMHA	9,475	52,271	(59,489)	-	2,257
BIG Lottery - Transition Fund	-	55,000	(55,000)	-	-
BIG Lottery - Premises	-	10,000	(10,387)	387	-
WCC/WPCT website	3,817	-	(59)	-	3,758
Tudor Trust Dementia advocacy network	(3,126)	44,527	(41,401)	-	-
John Ellerman DAN expansion	12,924	-	(12,924)	-	-
Lloyds Dementia Advocacy	(549)	18,000	(17,184)	-	267
ACE Mental health volunteers	1,600	34,554	(36,186)	32	-
Mental Health Advocacy	3,783	25,000	(28,126)	-	657
User Involvement	13,787	70,060	(82,567)	-	1,280
Henry Smith, Mercers, AHP	(5,988)	33,500	(40,175)	-	(12,663)
Depreciation Fund	16,219	-	(14,303)	-	1,916
Total Restricted Funds	62,071	403,612	(460,880)	419	5,222
Unrestricted Funds					
Contractual Liabilities	75,000	-	-	-	75,000
General Funds	26,623	85,291	(85,860)	(419)	25,635
Total Unrestricted Funds	101,623	85,291	(85,860)	(419)	105,635
Total Funds	163,694	488,903	(546,740)	-	105,857

Advocacy Plus (London) Ltd

Notes to the financial Statements For the year ended 31 December 2012

13 Analysis of Net Assets Between Funds (continued)

Transfers are made from all funds to the restricted depreciation fund for the full amount of capital equipment purchases. The amount transferred from each fund is either the whole amount of purchases for the use of a particular project, or the allocations percentage for equipment purchased for the use of all projects. The depreciation of the assets is charged to the depreciation fund, which always equals the net book value of the assets. Transfers are also made from unrestricted funds to cover deficits on restricted funds.

14 Operating lease commitments

At 31 March 2012 the company had annual commitments under non-cancellable operating leases as set out below

Operating leases which expire within 1-2 years	<u>£27,000</u>
---	----------------