

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

SATURDAY



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A11

13/03/2021

#74

COMPANIES HOUSE

### 1 Company details

Company number 0 7 1 9 8 2 0 4

Company name in full PDS Dental Laboratory Leeds Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Alan J

Surname Clark

### 3 Liquidator's address

Building name/number Recovery House

Street 15-17 Roebuck Road

Post town Hainault Business Park

County/Region Ilford, Essex

Postcode I G 6 3 T U

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ①

Building name/number

Street

Post town

County/Region

Postcode

Country

① Other liquidator  
Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

### 6 Period of progress report

From date	<sup>d</sup> 2	<sup>d</sup> 8	<sup>m</sup> 0	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0
To date	<sup>d</sup> 2	<sup>d</sup> 7	<sup>m</sup> 0	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1

### 7 Progress report

☒ The progress report is attached

### 8 Sign and date

Liquidator's signature

Signature

X

*Al Clark*

X

Signature date

<sup>d</sup>1

<sup>d</sup>1

<sup>m</sup>0

<sup>m</sup>3

<sup>y</sup>2

<sup>y</sup>0




<sup>y</sup>2

<sup>y</sup>1

# LIQ03

## Notice of progress report in voluntary winding up

	<b>Presenter information</b>
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	
Contact name	Julie Jackson
Company name	Carter Clark
Address	
Recovery House	
15-17 Roebuck Road	
Post town	
Hainault Business Park	
County/Region	
Ilford, Essex	
Postcode	I G 6 3 T U
Country	
DX	recovery@carterclark.co.uk
Telephone	020 8524 1447
	<b>Checklist</b>
We may return forms completed incorrectly or with information missing.	
Please make sure you have remembered the following:	
<input type="checkbox"/> The company name and number match the information held on the public Register.	
<input type="checkbox"/> You have attached the required documents,	
<input type="checkbox"/> You have signed the form.	

	<b>Important information</b>
All information on this form will appear on the public record.	
	<b>Where to send</b>
You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:	
The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.	
	<b>Further information</b>
For further information please see the guidance notes on the website at <a href="http://www.gov.uk/companieshouse">www.gov.uk/companieshouse</a> or email <a href="mailto:enquiries@companieshouse.gov.uk">enquiries@companieshouse.gov.uk</a>	
This form is available in an alternative format. Please visit the forms page on the website at <a href="http://www.gov.uk/companieshouse">www.gov.uk/companieshouse</a>	

**PDS Dental Laboratory Leeds Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Statement of Affairs £		From 28/02/2020 To 27/02/2021 £	From 28/02/2020 To 27/02/2021 £
	<b>ASSET REALISATIONS</b>		
200,000.00	Book debts	7,497.70	7,497.70
4,681.00	Cash at Bank	10,416.95	10,416.95
10,000.00	Furniture & Equipment	24,500.00	24,500.00
NIL	Goodwill	NIL	NIL
NIL	Inv. A-List Dentistry T/A Private Dental	NIL	NIL
15,000.00	Plant & Machinery	NIL	NIL
Uncertain	Prepayments	NIL	NIL
Uncertain	Private Dental Practise (associate)	NIL	NIL
12,500.00	Stock	NIL	NIL
		<u>42,414.65</u>	<u>42,414.65</u>
	<b>COST OF REALISATIONS</b>		
	Agents Fees	3,238.00	3,238.00
	Bank Charges	40.80	40.80
	Irrecoverable VAT	6,288.53	6,288.53
	Legal Fees	2,400.00	2,400.00
	Office Holders Expenses	681.00	681.00
	Office Holders Fees	28,200.00	28,200.00
	Petitioners Costs	902.40	902.40
	Preparation of S. of A.	166.67	166.67
		<u>(41,917.40)</u>	<u>(41,917.40)</u>
	<b>PREFERENTIAL CREDITORS</b>		
(11,751.89)	DE Arrears & Holiday Pay	NIL	NIL
(3,099.26)	Employee Arrears/Hol Pay	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>UNSECURED CREDITORS</b>		
(153,249.82)	Department of Employment	NIL	NIL
(11,759.34)	Employees	NIL	NIL
(194,108.00)	HMRC - PAYE/NIC	NIL	NIL
(81,929.00)	Sparkle Dental Labs limited	NIL	NIL
(156,473.19)	Trade & Expense Creditors	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>DISTRIBUTIONS</b>		
(1,000.00)	Ordinary Shareholders	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<b>(371,189.50)</b>		<b>497.25</b>	<b>497.25</b>
	<b>REPRESENTED BY</b>		
	Fixed Current A/c - Interest Bearing		497.25
			<u><b>497.25</b></u>

Note:

  
 Alan J Clark  
 Liquidator



# Carter Clark

Financial Recovery

Your ref  
Our ref PDS5020  
Contact Julie Jackson  
Telephone 020 8559 5087  
Date 11 March 2021

Recovery House  
Hainault Business Park  
15-17 Roebuck Road  
Ilford  
Essex  
IG6 3TU

**PRIVATE AND CONFIDENTIAL**  
**To All Known Creditors and Contributories**

Dear Sirs

**PDS Dental Laboratory Leeds Limited – In Creditor's Voluntary Liquidation**

This is my report to members and creditors following the 1st anniversary of my appointment as Liquidator made on 28 February 2020.

If you have any queries regarding this letter, please contact Julie Jackson by email at [Julie.jackson@carterclark.co.uk](mailto:Julie.jackson@carterclark.co.uk).

Yours faithfully

Alan Clark  
Liquidator

Enc.

**Partners**  
Gary A Carter  
Alan J Clark\*  
Philip Gautier

**Associate**  
Alistair Whipps

[www.carterclark.co.uk](http://www.carterclark.co.uk)

\*Licensed to carry out insolvency work in the UK by the Institute of Chartered Accountants in England and Wales.

## **ANNUAL PROGRESS REPORT**

**PDS Dental Laboratory Leeds Limited – In Creditor's Voluntary Liquidation**

## **Content**

- Executive Summary
- Administration and Planning
- Enquiries and Investigations
- Realisation of Assets
- Creditors
- Ethics
- Fees and Expenses
- Creditors' Rights
- EU Regulations
- Conclusion

## **Appendices**

- Appendix I - Statutory Information
- Appendix II – Receipts and Payments account for the review period 28 February 2020 to 27 February 2021.
- Appendix III - Detailed list of work undertaken in the period

## EXECUTIVE SUMMARY

A summary of key information in this report is detailed below.

### Assets

Asset	Estimated to realise per Statement of Affairs £	Realisations to date £	Anticipated future realisations £	Total anticipated realisations £
Book Debts	200,000.00	7,497.70	Uncertain	Uncertain
Cash at Bank	4,681.00	10,416.95	-	10,416.95
Furniture & Equipment	10,000.00	24,500.00	-	24,500.00
Plant & Machinery	15,000.00	Included in sale of assets detailed below	-	-
Prepayments	Uncertain	-	-	-
Private Dental Practice (Associate)	Uncertain	-	Uncertain	Uncertain
Stock	12,500.00	included in sale of assets detailed below	-	-

### Expenses

Expense	Amount per fees and expenses estimates	Expense incurred to date	Anticipated further expense to closure	Total anticipated expense
Agents Fess	-	3,238.00	Uncertain	Uncertain
Bank Charges	-	40.80	90.00	130.80
Irrecoverable VAT	-	6,288.53	-	6,288.53
Legal Fees	-	2,400.00	-	2,400.00
Office Holders Expenses	-	681.00	-	681.00
Office Holders Fees	-	28,200.00	15,000.00	43,200.00
Petitioners Costs	-	902.40	-	902.40
Preparation of S. of A	-	166.67	-	166.67

### Dividend prospects

Creditor class	Distribution / dividend paid to date	Anticipated distribution / dividend, based upon the above
Secured creditor		Uncertain
Preferential creditors	-	Uncertain
Unsecured creditors	-	Uncertain



### Summary of key issues outstanding.

- Recovery of remaining debtors and
- Investigations into Company affairs.

### Closure

Due to the issues outstanding as listed above, it is difficult to estimate the timing of the closure of the liquidation.

## **ADMINISTRATION AND PLANNING**

### Statutory information

Statutory information may be found at Appendix I.

The Liquidator is required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration of the case, which ensures that work is carried out to high professional standards. A detailed list of these tasks may be found in Appendix III.

The Liquidator has met his statutory and regulatory duties to report to creditors, as listed below. In consideration of the need for transparency and engagement with creditors, care has been taken to ensure that reports and other communications with creditors have provided useful details of the strategies pursued and the outcomes anticipated.

During the Review Period, the following key documents have been issued:

- The report on the creditors S100 decision.
- This progress report.

During the Review Period, the following material tasks in this category were carried out:

- Case reviews

## **ENQUIRIES AND INVESTIGATIONS**

During the Review Period, the Liquidator carried out an initial review of the Company's affairs in the period prior to appointment. This included seeking information and explanations from the directors by means of questionnaires; making enquiries of the Company's accountants; reviewing information received from creditors; and collecting and examining the Company's bank statements, accounts and other records.

The directors provided a completed questionnaire as well as a Statement of Affairs. The books and record are still in the process of being received, however we have received the accounting records.

Following the submission of our report, The Insolvency Service requested further information and have raised several concerns for which we are continuing too liaise with them.

## **REALISATION OF ASSETS**

Detailed below is key information about asset realisation and strategy, however, more details about the work undertaken may be found at Appendix III.

### Shares in subsidiary A – List Dentistry Ltd t/a Private Dental Practise

The company held the entire issued share capital of this company whose last accounts to 31 March 2018 show negative reserves of £293,000 and year end losses for 2017 and 2018 of £159,000 and £15,000 respectively. It is therefore unlikely that the investment has any realisable value.

### Sale of Assets

A sale of the company's physical assets including the furniture and equipment, plant and machinery and some nominal stock) was completed on 15 June 2020 for the sum of £24,500. The purchaser was Mr Steven Bower who was a former employee of the Company.

This has been realised in full.

### Book Debts

Trade debtors per the Statement of Affairs were estimated to realise £200,000. It has taken to now to obtain copies of the outstanding invoices from the director however all debtors have been contacted.

To date, the sum of £7,518.69 has been received and I am hopeful further funds will be realised although I doubt that they will be anywhere near the expected amount.

### Cash at Bank

The sum of £10,416.95 was received in respect of the credit balance held.

## **CREDITORS**

Irrespective of whether sufficient realisations are achieved to pay a dividend to creditors, the Liquidator has had to carry out key tasks which are detailed in the list at Appendix III. The following sections explain the anticipated outcomes to creditors and any distributions paid.

### Secured Creditors

The Company had granted the following security: -

Type of charge	Date created		Beneficiary
Fixed and Floating charge	12/12/2018		HSBC UK Bank Plc
Fixed and Floating charge	5/02/2019		Fresh Thinking Capital Ltd

The first is a debenture incorporating Fixed and Floating Charges to HSBC UK Bank plc granted on 12 December 2018 and registered on 20 December 2018. There is no money to HSBC from this company however PDS is a guarantor to bank borrowings from other "group" companies.

Fresh Thinking Capital Ltd also has a Fixed and Floating Charge granted on 5 February 2019. There has been now claim made by them and from the records, no liability is due.

### Preferential creditors

The company had employed 30 staff (including the directors) and it was originally understood that monies will be owed to them in respect of outstanding holiday pay and wages. The outstanding holiday pay and wages of employees are, subject to statutory limits, preferential claims in the liquidation.

To date preferential claims total £13,824.74.

### Unsecured creditors

Trade & Expense Creditors. There are 65 known 'trade & expense' creditors owed a total of approximately £321,475. Claims received to date total £123,893.

Proofs of debt are still being received and therefore the total value of unsecured claims is not known at present.

Sparkle Dental Labs Ltd – the immediate parent company - was shown to be owed £81,929 in respect of subsidy provided. A claim has been received totalling £64,006.04.

HMRC is owed £194,108 in respect of PAYE / NIC. The company was not required to be VAT registered. HMRC have submitted a claim totalling £255,29.95

### Dividend prospects

Dividend prospects to any class of creditor is uncertain at present and is dependant on the book debt realisation.

## **ETHICS**

Please also be advised that Liquidator is bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

### General ethical considerations

Prior to the Liquidator's appointment, a review of ethical issues was undertaken and no ethical threats were identified. A further review has been carried out and no threats have been identified in respect of the management of the insolvency appointment over the Review Period.

### Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews on an ongoing basis the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists specifically chosen in this matter are detailed below.

## **FEES AND EXPENSES**

### **Pre-Appointment Costs**

A fixed fee of £7,500 plus VAT was agreed and paid by the Company prior to the winding-up resolution with most being paid pre liquidation. The balance due was agreed by creditors on 26 June 2020 and the sum of £166.67 was drawn in this respect.

### **The Liquidator Fees**

It is the firm's practice to ensure that work is conducted by the appropriate staff member at the appropriate level of experience. Junior members of staff deal with the day-to-day administration on cases and a manager and partner then oversees the work undertaken. Where the issues are complex and litigious, the work will be closely supervised or undertaken by a partner.

The basis of the Liquidator fees was also approved by creditors on 26 June 2020 in accordance with the following decision:

"That the Liquidator's fees be approved on a fixed fee of £47,500 for the different categories of work, the details of which are set out in the report prepared in connection with fee approval and issued with the notice of this decision procedure."

The sum of £28,200 has been drawn to date in respect of my fixed fee.

### **Disbursements**

The category 1 disbursements paid for in the period total £681.00 and represent the simple reimbursement of actual out of pocket payments made in relation to the assignment.

Information about this insolvency process may be found on the R3 website at <http://www.creditorinsolvencyguide.co.uk/> A copy of 'A Creditors' Guide to Fees' may be found at [http://www.carterclark.co.uk/media/1129/guide to liquidators fees - april 2017.pdf](http://www.carterclark.co.uk/media/1129/guide%20to%20liquidators%20fees%20-%20april%202017.pdf). The firm's policy on fees may be found at <https://www.carterclark.co.uk/wp-content/uploads/2020/04/carter-clark-fees-policy.pdf> A hard copy of both the Creditors' Guide and the firm's charge-out rate and disbursement policy may be obtained on request.

## **Other professional costs**

### **Solicitors**

DMH Stallard were instructed as legal advisors in relation to assist with the Sale Agreement of the assets mentioned above. Their costs in this matter totalled £2,400 plus VAT and have been paid in full.

### **Agents and valuers**

MP Valuations were instructed as agents and valuers in relation to valuing the Company's physical assets. Their costs in this matter totalled £3,238 and have been paid in full.

## **CREDITORS' RIGHTS**

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

During the course of an insolvency assignment it is inevitable that we will potentially utilise your personal data in complying with our contractual and legal obligations. The processing of personal data is regulated in the UK by the General Data Protection Regulation EU 2016/679, as supplemented by the Data Protection Act 2018, together with other laws which relate to privacy and electronic communications. In this clause, we refer to these laws as "Data Protection Law". In providing our services, we act as an independent controller and are, therefore, responsible for complying with Data Protection Law in respect of any personal data we process in providing our services to the Company. Our privacy statement, can be accessed at [www.carterclark.co.uk](http://www.carterclark.co.uk), explains how we process personal data. Terms used in this clause bear the same meanings as are ascribed to them in Data Protection Law. Our data protection policy is available at <https://www.carterclark.co.uk/privacy-cookie-policy/>

To comply with the Provision of Services Regulations, some general information about Carter Clark can be found at <https://www.carterclark.co.uk/corporate-information/>.

## **EU REGULATIONS (WHETHER PROCEEDINGS ARE MAIN PROCEEDINGS OR TERRITORIAL)**

The Company's centre of main interest was in the UK as their registered office address was Queens Specialist Building, Queen Street, Farnworth, Bolton, BL4 7AH and their trading address was Studio 46, Albion Mills, Albion Road, Bradford BD10 9TQ and therefore it is considered that the EU Regulations apply. These proceedings are main proceedings as defined in the EU Regulation.

## **CONCLUSION**

The administration of the case will be continuing to finalise the following outstanding matters that are preventing this case from being closed:

- Collection of outstanding debtors.
- Finalising investigations with The Insolvency Service.

If you require any further information, please contact this office.

Signed



Alan J Clark

Liquidator

11 March 2021

## **Appendix I**

### **Statutory Information**

Company Name	PDS Dental Laboratory Leeds Limited
Former Trading Name	N/A
Company Number	07198204
Registered Office	Recovery House, Hainault Business Park, 15-17 Roebuck Road, Ilford, Essex, IG6 3TU
Former Registered Office	Queens Specialist Building, Queen Street, Farnworth, Bolton, BL4 7AH
Office holder	Alan J Clark
Office holder's address	Carter Clark, Recovery House, 15-17 Roebuck Road, Hainault Business Park, Ilford, Essex, IG6 3TU
Date of appointment	28 February 2020

## **Appendix II**

### **Receipts and Payments account**

**PDS Dental Laboratory Leeds Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Statement of Affairs £		From 28/02/2020 To 27/02/2021 £	From 28/02/2020 To 27/02/2021 £
	<b>ASSET REALISATIONS</b>		
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4,681.00	Cash at Bank	10,416.95	10,416.95
10,000.00	Furniture & Equipment	24,500.00	24,500.00
NIL	Goodwill	NIL	NIL
NIL	Inv. A-List Dentistry T/A Private Dental	NIL	NIL
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	Bank Charges	40.80	40.80
	Irrecoverable VAT	6,288.53	6,288.53
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	Petitioners Costs	902.40	902.40
	Preparation of S. of A.	166.67	166.67
		<u>(41,917.40)</u>	<u>(41,917.40)</u>
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(3,099.26)	Employee Arrears/Hol Pay	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>UNSECURED CREDITORS</b>		
(153,249.82)	Department of Employment	NIL	NIL
(11,759.34)	Employees	NIL	NIL
(194,108.00)	HMRC - PAYE/NIC	NIL	NIL
(81,929.00)	Sparkle Dental Labs limited	NIL	NIL
(156,473.19)	Trade & Expense Creditors	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>DISTRIBUTIONS</b>		
(1,000.00)	Ordinary Shareholders	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<u>(371,189.50)</u>		<u>497.25</u>	<u>497.25</u>
	<b>REPRESENTED BY</b>		
	Fixed Current A/c - Interest Bearing		497.25
			<u>497.25</u>

Note:

Alan J Clark  
Liquidator



### Appendix III

#### Detailed list of work undertaken for PDS Dental Laboratory Leeds Limited in Creditors' Voluntary Liquidation for the review period

Below is detailed information about the tasks undertaken by the Liquidator

General Description	Includes
<b>Statutory and General Administration</b>	
Statutory/advertising	Filing of documents to meet statutory requirements including annual receipts and payments accounts Annual corporation tax returns Quarterly VAT returns Advertising in accordance with statutory requirements Bonding the case for the value of the assets
Document maintenance/file review/checklist	Filing of documents Periodic file reviews documenting strategy Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
Bank account administration	Preparing correspondence opening and closing accounts Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers Maintenance of the estate cash book Banking remittances and issuing cheques/BACS payments
Planning / Review	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case
Books and records / storage	Dealing with records in storage Sending job files to storage
Pension scheme	Identifying whether there is a pension scheme Submitting the relevant notices if a pension scheme is identified Instructing agents to wind up any pension scheme Liaising and providing information to be able to finalise winding up the pension scheme
Reports	Circulating initial report to creditors upon appointment Preparing annual progress report, investigation and general reports to creditors Disclosure of sales to connected parties
Creditors' decisions	Preparation of decision procedure notices, proxies/voting forms and advertisements Notice of decision procedure to all known creditors Collate and examine proofs and proxies/votes to conclude decisions For virtual or physical meetings: preparation of meeting file, including agenda, certificate of postage, attendance register, list of creditors, reports to creditors, advertisement of meeting and draft minutes of meeting

<b>General Description</b>	<b>Includes</b>
	Responding to queries and questions following decisions
<b>Investigations</b>	
SIP 2 Review	Collection and making an inventory of company books and records Correspondence to request information on the company's dealings, making further enquiries of third parties Reviewing questionnaires submitted by creditors and directors Reconstruction of financial affairs of the company Reviewing company's books and records Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Liaising with the committee/creditors or major creditors about further action to be taken
Statutory reporting on conduct of director(s)	Preparing statutory investigation reports Liaising with Insolvency Service Submission of report with the Insolvency Service Preparation and submission of supplementary information if required Assisting the Insolvency Service with its investigations
<b>Realisation of Assets</b>	
Sale of Assets	Instructing and liaising with agents Preparing an information memorandum Liaising with potential purchasers Assessment and review of offers received Negotiating with intended purchaser Exchanges with solicitors to agree sale and purchase agreement
Debtors	Collecting supporting documentation Correspondence with debtors Reviewing and assessing debtors' ledgers Receiving updates from factoring companies and liaising reassignment of ledger Liaising with debt collectors and solicitors Agreeing debt collection agency agreements Dealing with disputes, including communicating with directors/former staff Pursuing credit insurance claims Submitting VAT bad debt relief claims
<b>Creditors and Distributions</b>	
Creditor Communication	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via facsimile, email and post Assisting employees to pursue claims via the RPO Corresponding with the PPF and the Pensions Regulator
Dealing with proofs of debt ("POD")	Receipting and filing POD when not related to a dividend Corresponding with RPO regarding POD when not related to a dividend