

Company registration number: 07193633

Charity registration number: 1135527

Chelmsford Cancer Charity Limited

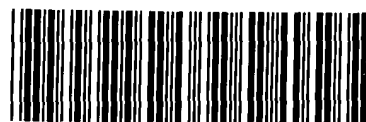
(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2018

Lambert Chapman LLP
Chartered Accountants
3 Warners Mill
Silks Way
Braintree
Essex
CM7 3GB

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Chelmsford Cancer Charity Limited

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Statement of Trustees' Responsibilities	5
Accountants' Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 14

Chelmsford Cancer Charity Limited

Reference and Administrative Details

Trustees	S Tahir R A Hammond M L Rogers
Principal Office	8 Maldon Road Danbury Essex CM3 4QQ The charity is incorporated in England.
Company Registration Number	07193633
Charity Registration Number	1135527
Accountant	Lambert Chapman LLP Chartered Accountants and Registered Statutory Auditors 3 Warners Mill Silks Way Braintree Essex CM7 3GB

Chelmsford Cancer Charity Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2018.

Trustees

S Tahir

R A Hammond

M L Rogers

Objectives and activities

Objects and aims

The Charity is established for the benefit of the public, and its objectives are as follows;

To promote and protect the health of the public of Essex and the surrounding areas, by research into the nature, causes, diagnosis, prevention, treatment and cure of all forms of cancer. This will include the provision and supervision of clinical trials for medication to treat patients of cancer. Further to the primary objective, to provide and raise public understanding of such matters.

At the regular board meetings the trustees review its aims, objectives and activities and the benefits they aim to bring, and have referred to the Charity Commission's general guidance on public benefit.

Objectives, strategies and activities

The Charity has proceeded with a donation of monies to finance surgical facilities at Broomfield Hospital, Chelmsford. This includes funds to carry out surgical trials and a contribution towards a new 3D surgical theatre.

The Charity is extremely grateful to all of our donors who have helped to make this possible.

Public benefit

All the Charity's activities are to promote the care and support of individuals affected by cancer, and are thereby undertaken for the purposes of public benefit.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

The Charity is extremely grateful for the considerable efforts of its volunteers.

Achievements and performance

Financial review

The results for the year are set out in the attached accounts. They show a deficit of £8,009 (2017: Surplus of £2,253) and the general reserve stands at £30,923 (2017: £38,932).

Policy on reserves

At 31 March 2018, the Charity held unrestricted reserves of £30,923, of which £18,292 was held in cash. This represents more than 12 months committed expenditure. The trustees consider this to be an adequate level of reserves.

Principal funding sources

The Charity relies on donations and fundraising events, and will receive any profits generated by CCCL Trading Limited.

The trustees acknowledge that it is in a year of transition with some organisational restructure and a change to volunteer staffing. This has impacted funding but is not considered to be a long term factor.

Chelmsford Cancer Charity Limited

Trustees' Report

Investment policy and objectives

As the Charity currently only has very limited reserves there is no formal investment policy. However, the trustees discuss the level of reserves when meeting to decide upon investment opportunities. The need for a more formal policy will be reviewed as the Charity grows.

Structure, governance and management

Nature of governing document

The organisation is a charitable company limited by guarantee, incorporated 17 March 2010, and registered as a Charity from 14 April 2010. The company was established under a Memorandum of Association which established the objects and powers of the company and is governed under its Articles of Association. In the event of the company being wound up, its members are required to contribute an amount not exceeding £1.

Recruitment and appointment of trustees

The directors of the company (the Charity) are also Charity trustees for the purposes of Charity law and under the company's Memorandum and Articles are known as Trustees.

Under the provision of the Articles

(i) The Number of Trustees shall not be less than three but (unless determined by ordinary resolution) is not subject to any maximum

(ii) at every annual general meeting one third of the trustees who are subject to retirement by rotation (or not subject to any maximum the number nearest to one third) shall retire and those to retire are those who have been longest in office since their last appointment or reappointment.

People can be invited to become trustees by the existing board. The trustee board has reviewed the skills and experience of the existing trustees and the needs of the Charity.

Under the Articles, the members of the company comprise the subscribers to the memorandum and such other persons or organisations as are admitted to membership in accordance with rules made by the trustees. Rules were made by the trustees on 17 March 2010 and provide that the trustees may admit to membership any person over the age of eighteen who is not a paid worker of the Charity or any of its subsidiary companies and who in the opinion of the trustees has made a significant contribution or commitment to the work of the Charity. Currently the Charity has three members.

Induction and training of trustees

Upon appointment trustees are to be provided with full details of the Charity's current and proposed activities and advised to renew Charity Commission guidelines in respect of the responsibilities as trustees.

Organisational structure

The trustees meet regularly and are responsible for the strategic direction and the Charity's policies.

The Charity manager is responsible for the provision of the services of the Charity. In the absence of the Charity manager this becomes the responsibility of the chairman.

Chelmsford Cancer Charity Limited

Trustees' Report

Relationships with related parties

CCCL Trading Limited

The companies are related on the grounds of common control with the same Board members in each of the companies. CCCL Trading Limited sells donated goods and will donate all profits to Chelmsford Cancer Charity Limited.

Major risks and management of those risks

General risk management

The trustees have conducted a risk assessment on operating and financial activities of the Charity.

Reference and Administrative Details

Trustees

S Tahir

R A Hammond

M L Rogers

Principal Office

8 Maldon Road

Danbury

Essex

CM3 4QQ

The charity is incorporated in England.

Company Registration Number 07193633

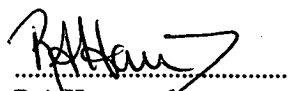
Charity Registration Number 1135527

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The annual report was approved by the trustees of the charity on 21/12/18 and signed on its behalf by:



R A Hammond

Trustee

Chelmsford Cancer Charity Limited

Statement of Trustees' Responsibilities

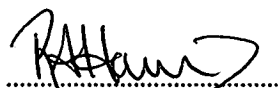
The trustees (who are also the directors of Chelmsford Cancer Charity Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 21/12/18 and signed on its behalf by:



R A Hammond
Trustee

**Chartered Accountants' Report to the Trustees on the Preparation of the Unaudited
Statutory Accounts of
Chelmsford Cancer Charity Limited
for the Year Ended 31 March 2018**

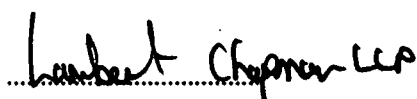
In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Chelmsford Cancer Charity Limited for the year ended 31 March 2018 as set out on pages 7 to 14 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the Board of Directors of Chelmsford Cancer Charity Limited, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of Chelmsford Cancer Charity Limited and state those matters that we have agreed to state to the Board of Directors of Chelmsford Cancer Charity Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Chelmsford Cancer Charity Limited and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Chelmsford Cancer Charity Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and results of Chelmsford Cancer Charity Limited. You consider that Chelmsford Cancer Charity Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Chelmsford Cancer Charity Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.



Lambert Chapman LLP
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3 Warners Mill
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Braintree
Essex
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Date: 27.12.2018

Chelmsford Cancer Charity Limited

Statement of Financial Activities for the Year Ended 31 March 2018 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2018 £	Total 2017 £
Income and Endowments from:				
Donations and legacies	3	8,006	8,006	1,228
Other trading activities	4	5,142	5,142	2,333
Total Income		13,148	13,148	3,561
Expenditure on:				
Charitable activities	5	21,157	21,157	1,308
Total Expenditure		21,157	21,157	1,308
Net (expenditure)/income		(8,009)	(8,009)	2,253
Net movement in funds		(8,009)	(8,009)	2,253
Reconciliation of funds				
Total funds brought forward		38,932	38,932	36,679
Total funds carried forward	14	30,923	30,923	38,932

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2017 is shown in note 14.

Chelmsford Cancer Charity Limited

(Registration number: 07193633)
Balance Sheet as at 31 March 2018

	Note	2018 £	2017 £
Fixed assets			
	10	-	-
Current assets			
Debtors	11	13,481	6,907
Cash at bank and in hand		18,292	32,875
		31,773	39,782
Creditors: Amounts falling due within one year	12	(850)	(850)
Net current assets		30,923	38,932
Net assets		30,923	38,932
Funds of the charity:			
Unrestricted income funds			
Unrestricted income funds		30,923	38,932
Total funds	14	30,923	38,932

For the financial year ending 31 March 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

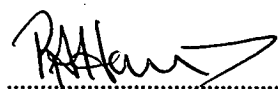
Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 14 were approved by the trustees, and authorised for issue on

21/12/18 and signed on their behalf by:



R A Hammond
Trustee

Chelmsford Cancer Charity Limited

Notes to the Financial Statements for the Year Ended 31 March 2018

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

8 Maldon Road

Danbury

Essex

CM3 4QQ

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Chelmsford Cancer Charity Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Judgements

Apart from those judgements involving estimations, no judgements have been made in the process of applying the entity's accounting policies that have a significant effect on the amounts recognised in the accounts.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised where there is entitlement, probability of receipt, and the amount can be measured with sufficient reliability.

Other trading activities

Income is also received from fund raising events such as quiz nights and golf days and this is recognised as earned.

Chelmsford Cancer Charity Limited

Notes to the Financial Statements for the Year Ended 31 March 2018

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Short leasehold and other interests in land and buildings	20% straight line basis

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Chelmsford Cancer Charity Limited

Notes to the Financial Statements for the Year Ended 31 March 2018

3 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Donations and legacies;			
Donations	8,006	8,006	1,228
	<u>8,006</u>	<u>8,006</u>	<u>1,228</u>

4 Income from other trading activities

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Events income;			
Other events income	5,142	5,142	2,333
	<u>5,142</u>	<u>5,142</u>	<u>2,333</u>

5 Expenditure on charitable activities

		Unrestricted funds		
		General	Total	Total
		£	2018	2017
			£	£
Promote and protect the health of the public	Note	20,000	20,000	-
Allocated support costs	6	299	299	530
Governance costs	6	858	858	778
		<u>21,157</u>	<u>21,157</u>	<u>1,308</u>

£21,157 (2017 - £1,308) of the above expenditure was attributable to unrestricted funds and £Nil (2017 - £Nil) to restricted funds.

Chelmsford Cancer Charity Limited

Notes to the Financial Statements for the Year Ended 31 March 2018

6 Analysis of governance and support costs

Support costs

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Insurance	-	-	530
Website expenses	299	299	-
	<u>299</u>	<u>299</u>	<u>530</u>

Basis of allocation

Reference	Method of allocation
	All support costs have been allocated to the charity's principle objective of the promotion and protection of the public's health.

Governance costs

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Accountancy fees	858	858	778
	<u>858</u>	<u>858</u>	<u>778</u>

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

8 Staff costs

The total employee benefits of the key management personnel of the charity were £Nil (2017 - £Nil).

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Chelmsford Cancer Charity Limited

Notes to the Financial Statements for the Year Ended 31 March 2018

10 Tangible fixed assets

	Land and buildings £	Total £
Cost		
At 1 April 2017	8,499	8,499
At 31 March 2018	8,499	8,499
Depreciation		
At 1 April 2017	8,499	8,499
At 31 March 2018	8,499	8,499
Net book value		
At 31 March 2018	-	-
At 31 March 2017	-	-

11 Debtors

	2018 £	2017 £
Other debtors	13,481	6,907

12 Creditors: amounts falling due within one year

	2018 £	2017 £
Accruals	850	850

13 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2018 £	2017 £
Land and buildings		
Within one year	3,600	7,200
Between one and five years	-	3,600
	3,600	10,800

Chelmsford Cancer Charity Limited

Notes to the Financial Statements for the Year Ended 31 March 2018

14 Funds

	Balance at 1 April 2017 £	Incoming resources £	Resources expended £	Balance at 31 March 2018 £
Unrestricted funds				
General	<u>38,932</u>	<u>13,148</u>	<u>(21,157)</u>	<u>30,923</u>
	Balance at 1 April 2016 £	Incoming resources £	Resources expended £	Balance at 31 March 2017 £
Unrestricted funds				
General	<u>36,679</u>	<u>3,561</u>	<u>(1,308)</u>	<u>38,932</u>
Unrestricted funds				

The specific purposes for which the funds are to be applied are as follows:

The unrestricted fund relates to funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

15 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Current assets	31,773	31,773
Current liabilities	<u>(850)</u>	<u>(850)</u>
Total net assets	<u>30,923</u>	<u>30,923</u>

16 Related party transactions

During the year the charity made the following related party transactions:

CCCL Trading Limited

(CCCL Trading Limited is under common control with the same board members in each Company)

During the year, rent amounting to £7,200 and insurance of £540 was due which related to the shop lease held in the name of the charity. CCCL Trading Limited occupied the shop during the period and therefore paid the rent and insurance due. During the year CCCL trading donated £6,574 to the Charity. At the balance sheet date the amount due from CCCL Trading Limited was £13,481 (2017 - £6,907).