

**2.17B**

The Insolvency Act 1986

**Statement of administrator's proposals**

Name of Company

Castlegate 597 Limited T/A Yale Door

Company number

07189118

In the  
High Court of Justice, Chancery Division,  
Birmingham District Registry

(full name of court)

Court case number  
8334 of 2016(a) Insert full  
name(s) and  
address(es) of  
administrator(s)I/We (a)  
Richard A B Saville  
CFS Restructuring LLP  
Church House  
13-15 Regent Street  
Nottingham  
NG1 5BSAndrew J Cordon  
CFS Restructuring LLP  
Church House  
13-15 Regent Street  
Nottingham  
NG1 5BS\*Delete as  
applicableattach a copy of ~~my~~ our proposals in respect of the administration of the above company

A copy of these proposals was sent to all known creditors on

(b) 10 November 2016

Signed

Joint / Administrator(s)

Dated

10 November 2016

**Contact Details:**You do not have to give any contact  
information in the box opposite but if  
you do, it will help Companies House to  
contact you if there is a query on the  
formThe contact information that you give  
will be visible to researchers of the  
publicRichard A B Saville  
CFS Restructuring LLP  
Church House  
13-15 Regent Street  
Nottingham  
NG1 5BS0115 838 7330  
DX Exchange

DX Number

When you have completed and signed this form, please send it to the  
Registrar of Companies at -  
Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff

A14

12/11/2016

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COMPANIES HOUSE

SATURDAY

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## **Castlegate 597 Limited T/A Yale Door**

Statement of proposals for achieving the purpose of Administration pursuant to Paragraph 49 of Schedule B1 to the Insolvency Act 1986 and Rule 2.33 of the Insolvency Rules 1986

The affairs, business and property of the Company are being managed by the joint administrators, who act as the Company's agents and without personal liability



**Corporate  
Financial Solutions**

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## 1 STATUTORY INFORMATION

Name of Company	Castlegate 597 Limited						
Trading name(s)	Yale Door						
Date of Incorporation	15 March 2010						
Company registered number	07189118						
Company registered office	Church House, 13-15 Regent Street, Nottingham, NG1 5BS						
Former registered office	Units 16/18 Maises Way, South Normanton, Derbyshire, DE55 2DS						
Trading address	Units 16/18 Maises Way, South Normanton, Derbyshire, DE55 2DS						
Principal business activities	Internet retailers of external doors						
Directors and details of shares held in the Company (if any)	<table><tr><th colspan="2">Shareholding</th></tr><tr><td>Michael Anthony Armstrong</td><td>None personally but a shareholder in Armstrong Holdings Ltd, details of which are given under Shareholders</td></tr><tr><td>Brian Leslie Onions</td><td>15,000 ordinary A £1 shares</td></tr></table>	Shareholding		Michael Anthony Armstrong	None personally but a shareholder in Armstrong Holdings Ltd, details of which are given under Shareholders	Brian Leslie Onions	15,000 ordinary A £1 shares
Shareholding							
Michael Anthony Armstrong	None personally but a shareholder in Armstrong Holdings Ltd, details of which are given under Shareholders						
Brian Leslie Onions	15,000 ordinary A £1 shares						
Company Secretary and details of the shares held in Company (if any)	None						
Share capital	120,000 Ordinary Shares of £1 each 30,000 Ordinary A £1 shares						
Shareholders	Armstrong Holdings Limited – 120,000 ordinary £1 shares Armstrong Holdings Limited – 15,000 ordinary A £1 shares						

## 2. DETAILS OF APPOINTMENT OF ADMINISTRATORS

Date of appointment	3 October 2016
Date of resignation	N/A
Court	Birmingham County Court
Court Case Number	8334 of 2016
Person(s) making appointment / application	EIRP Limited
Acts of the administrators	The administrators act as officers of the court and as agents of the Company without personal liability Any act required or authorised under any enactment to be done by an administrator may be done by any one or more persons holding the office of administrator from time to time
EC Regulation on Insolvency Proceedings	The EC Regulation on Insolvency Proceedings (Council Regulation (EC) No 1346/2000) applies to these proceedings which are 'main proceedings' within the meaning of Article 3 of the Regulation

### STATUTORY PURPOSE OF ADMINISTRATION

Paragraph 3 of Schedule B1 to the Act provides as follows

- "3 (1) The administrator of a company must perform his functions with the objective of-
- (a) rescuing the company as a going concern, or
  - (b) achieving a better result for the company's creditors as a whole than would be likely if the company were wound up (without first being in administration), or
  - (c) realising property to make a distribution to one or more secured or preferential creditors
- (2) Subject to sub-paragraph (4), the administrator of a company must perform his functions in the interests of the company's creditors as a whole
- (3) The administrator must perform his functions with the objective specified in sub-paragraph (1)(a) unless he thinks either-
- (a) that it is not reasonably practicable to achieve that objective, or
  - (b) that the objective specified in sub-paragraph (1)(b) would achieve a better result for the company's creditors as a whole

- (4) The administrator may perform his functions with the objective specified in sub-paragraph (1)(c) only if-
- (a) he thinks that it is not reasonably practicable to achieve either of the objectives specified in sub-paragraph (1)(a) and (b), and
  - (b) he does not unnecessarily harm the interests of the creditors of the company as a whole "

### 3. CIRCUMSTANCES GIVING RISE TO OUR APPOINTMENT

#### **Background Information**

The company was incorporated and commenced trading in March 2010 as a supplier and installer of external doors to the retail market, primarily through the company's own website. At the time of incorporation, the company was part of the Door Stop International Group, which manufactured composite doors.

Initially, the Company expended significant sums developing and maintaining its website which, effectively, accounted for the vast majority of sales.

The company, through set up costs and the investment in the IT platform and infrastructure, was loss making. Mr Armstrong was fully aware of this position and was willing to undertake a restructure of the business as well as latterly, injecting additional personal funds. The total of new capital injected by Mr Armstrong post acquisition amounts to £405,000.

As part of the restructuring, the following objectives were achieved -

- Reduction in the workforce reducing salary costs from £100,000 per month in July 2015 to £24,000 per month immediately prior to our appointment.
- Renegotiations with the company's door manufacturers to supply the doors direct to the installers, thereby significantly reducing transport costs.
- Expanding the company's product range, thereby increasing sales and margin.

#### **The reasons for the Company's insolvency**

The company expended significant funds initially in designing and setting up the website. This was to some extent funded by the original shareholders.

Despite the current shareholders injecting further capital and significantly reducing overheads, sales have never reached the level to generate sufficient cash margin to cover all operating costs and to contribute to the accumulation of historical debt.

In the formative years, sales generated were insufficient to meet overhead costs and, whilst the company generated a profit in 2014 of £136k, this was completely negated by the loss sustained in 2015 of £573k

One of the attractions to the company's customers was the provision of interest free credit when purchasing the company's products. However, the provider of zero per cent finance terminated its agreement with the company in March 2016. This has only added to the already strained cash-flow issues.

The company had a petition served on it with a threat to advertise in September 2016. A notification of intention ("NOI") to appoint an administrator was filed in court which prevented any further action being taken by the petitioning creditor. During the period the NOI was in place, the director had been trying to contact Yale to give their support to a potential company voluntary arrangement. Unfortunately, on 3 October they confirmed that they would not be willing to do this which effectively means that the company could not continue to trade.

A summary of the company's previous financial results is given below -

	<b>16 months ended 31/7/15</b>	<b>Year ended 30/3/14</b>
	<b>£'000</b>	<b>£'000</b>
Turnover	4,953	3,028
Gross profit	1,587	1,022
Net profit/(loss)	(573)	136
Fixed Assets	596	87
Current Assets	61	759
Current Liabilities	(1,027)	(643)
Share capital	150	150
Profit and loss account	(520)	53
Shareholders' funds	(370)	203

#### **The statutory purpose of administration that was pursued**

The statutory purpose that was pursued to effect the sale of the business, was pursuant to paragraph 3 of Schedule B1 to the Act, being achieving a better result for the company's creditors than would be likely if the company were wound up (without first being in Administration)

#### **4. STATEMENT OF AFFAIRS**

The directors have not, as yet, provided the Administrators with a Statement of Affairs. However, details of the financial position of the company at 3 October 2016, the date of our appointment, are attached at Appendix A, along with a current updated list of creditors' names and addresses, with details of their debts. We are advised by the directors that a statement of affairs will be received in the near future and we will, therefore, include details of this in our next report to creditors.

#### **5. THE ADMINISTRATION PERIOD**

##### ***Receipts and Payments***

A copy of our receipts and payments account is enclosed as Appendix E. There is just one receipt, being the cash at bank balance of £21,152.

There have been two payments to date, £325 to Central Computer Management Limited in respect of payroll charges for p45s and £77 to Courts advertising in respect of the advertising of our appointment in the London Gazette.

##### **Assets**

John Pye & Sons Limited are our appointed agents to dispose of the company's chattel assets. The website and certain equipment pertaining to this have been sold for £10,000 the proceeds of which are still with our agents. The rest of the office equipment has yet to be sold but has been valued at approximately £4,000.

#### **6. ESTIMATED OUTCOME FOR CREDITORS**

The sums owed to creditors at the date of appointment and likely outcome for each class is detailed below.

##### **Secured creditors**

At the date of our appointment, the secured creditor was owed £475,000. Based on known realisations from the sale of the assets, together with our estimate of realisations from debtors, and our estimate of the costs associated with this case, we estimate that the secured creditor will face a shortfall for the full amount.



The company has given a fixed and floating charge over all of its assets to EIRP Limited. The charge was created on 28 July 2015.

#### **Preferential creditors**

It is unlikely that there will be any surplus funds available to enable a distribution to the preferential creditors to be made.

#### **Unsecured creditors**

It is unlikely that there will be any surplus funds available to enable a distribution to be made to the unsecured creditors.

#### **Prescribed Part for unsecured creditors pursuant to Section 176A of the Act**

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the administrator must make a *prescribed part* of the Company's *net property* available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. *Net property* means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e. after accounting for preferential debts and the costs of realising the floating charge assets). The floating charge holder may not participate in the distribution of the prescribed part of the Company's net property. The *prescribed part of the Company's net property* is calculated by reference to a sliding scale as follows:

- ☐ 50% of the first £10,000 of *net property*;
- ☐ 20% of *net property* thereafter,
- ☐ Up to a maximum amount to be made available of £600,000.

An administrator will not be required to set aside the *prescribed part of net property* if

- ☐ the *net property* is less than £10,000 and the administrator thinks that the cost of distributing the *prescribed part* would be disproportionate to the benefit, (Section 176A(3)) or
- ☐ the administrator applies to the court for an order on the grounds that the cost of distributing the *prescribed part* would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5)).

We have estimated to the best of our knowledge and belief, that the Company's net property, as defined in Section 176(A)(b) of the Act, to be £nil and the prescribed part of the Company's net property to be £nil.

There will, therefore, be no distribution to the unsecured creditors in this case.

## 7. OUR PROPOSALS FOR ACHIEVING THE PURPOSE OF THE ADMINISTRATION

### *Purpose of the Administration*

We are required to set out our proposals for achieving the purpose of the administration which in this context means one of the objectives specified in paragraph 3 of Schedule B1 to the Act as set out at section 3 of this report above

For the reasons set out in this report, we presently consider that it is reasonably practicable to achieve the objective specified in sub-paragraph 3(1)(b), namely achieving a better result for the company's creditors as a whole than would be likely if the company were wound up (without first being in Administration)

In order that the purpose of the administration may be fully achieved, we propose to remain in office as Administrators in order to conclude the realisation of the Company's property. The principal matters to deal with in this respect are

- The realisation of the outstanding book debts of the Company
- Our post appointment statutory duties

### *Exit from Administration*

#### *Dissolution*

As soon as we are satisfied that we have fully discharged our duties as administrator, and that the purpose of the administration has been fully achieved, we propose to implement the provisions of the Paragraph 84 of Schedule B1 to the Act. Under these provisions, on the registration of a notice sent by us to the Registrar of Companies, our appointment as administrators ceases to have effect, and at the end of three months the Company will automatically be dissolved.

Where an administrator sends such a notice of dissolution to the Registrar of Companies, he must also file a copy of the notice with the Court and send a copy to each creditor of the Company and, on application by any interested party, the Court may suspend or disapply the automatic dissolution of the Company.

However, it may transpire that it is not possible to finalise the administration as envisaged within one year of the date of our appointment. In particular, the situation will arise if there are any outstanding book debts within this time. Paragraph 76 of Schedule B1 to the Act provides that the appointment of an administrator shall cease to have effect at the end of the period of one year. However, our term of office may be extended either by court order for a specified period or by consent of the creditors for a specified period not exceeding twelve months. It may be necessary, therefore, at some time in the future for us to seek creditor consent to extending the period of the administration for up to as further twelve months following the anniversary of our appointment.

## 8. REMUNERATION AND DISBURSEMENTS

### *Remuneration*

As Joint Administrators, under the provision of Rule 2.106 of the Insolvency Act 1986, we are required to provide creditors with details of the work we propose to undertake in the Administration and the expenses we consider will be, or are likely to be, incurred in dealing with the Company's affairs, prior to determining the basis upon which our remuneration will be fixed. In this case, we are seeking to agree our remuneration by reference to the time properly given by us (as Administrators) and the various grades of our staff calculated at the prevailing hourly rates of CFS Restructuring LLP T/A Corporate Financial Solutions in attending to matters arising in the Administration.

It is for the creditors' committee to approve the basis of our remuneration under Rule 2.106 of the Rules, but, if no such committee is appointed, it will be for each secured creditor and preferential creditors to agree our fees.

Appendix B sets out our firm's hourly charge out rates and the estimated time that we and our staff anticipate will be spent in attending to matters arising in the Administration since 3 October 2016. Once approved by the appropriate body of creditors, the remuneration drawn by the Administrators must not exceed this total amount without further approval.

Enclosed at Appendix B is a summary of our time costs to date.

Our costs to date have been incurred in the following main areas -

- Case specific matters

This includes time spent dealing with all statutory matters. It also includes review of this case and drafting the administrators' proposals and analysis of the time costs for reporting purposes.

- Customers

A significant amount of time has been expended in dealing with enquiries and concerns from customers who had placed orders for doors and paid a deposit or in full or had ongoing issues once the doors had been installed.

- Creditors

A significant amount of time has been spent dealing with general creditor correspondence and enquiries. This includes both written, telephone and email queries regarding the Company.

- Assets and Sale of the business

Time has been spent on general planning matters, general correspondence and communicating with the directors of the Company. Additionally, significant time has been expended in liaising with the directors, agents and interested parties concerning the sale of the business.

## **Disbursements**

We propose that disbursements for services provided by our firm be charged in accordance with our firm's policy, details of which are set out at Appendix C. We can confirm that Browne Jacobson were chosen for their expertise in the area of administrations. John Pye & Sons Limited were chosen, again, for their expertise in valuing the assets of company.

## **9. OTHER INFORMATION TO ASSIST CREDITORS**

### **Report on the conduct of directors**

We have a statutory duty to investigate the conduct of the director and any person we consider to be or have been a shadow or de facto director during the period of three years before the date of our appointment, in relation to their management of the affairs of the Company and the causes of its failure. We are obliged to submit confidential reports to the Department for Business, Innovation and Skills.

As administrators of the Company we are required by best practice guidance to make enquiries of creditors as to whether they wish to raise any concerns regarding the way in which the Company's business was conducted prior to the commencement of the administration, or wish to bring to our attention any potential recoveries for the estate. If you would like to bring any such issues to our attention please do so in writing to the address detailed at Section 1 of this report. This request for information is standard practice and does not imply any criticism or cause of action against any person concerned in the management of the Company's affairs.

## **10 CONCLUSION**

We presently consider that, as explained in Section 6 above, the Company has insufficient property to enable a distribution to be made to unsecured creditors.

At this stage, we do not intend to summon an initial meeting of the Company's creditors. However, creditors whose debts amount to at least 10% of the total debts of the Company may requisition such a meeting. Any such requisition must be in the prescribed manner in accordance with Rule 2.37 and be made within 8 business days of the date on which our statement of proposals is sent out. The expenses of summoning and holding a meeting at the request of a creditor shall be paid by that person, who shall deposit with us security for their payment. If not such meeting is requisitioned then, by Rule 2.33(5) our proposals are deemed to have been approved by the creditors. Where the proposals are deemed to have been approved, we will write to you to confirm that is the position.

In the absence of an initial creditors' meeting, we will report on progress again approximately six months after the commencement of the administration, or at the conclusion of the administration, whichever is the sooner

**Richard A B Saville**  
Joint Administrator

Date 9 November 2016

**APPENDIX A**

**STATEMENT OF THE COMPANY'S AFFAIRS AS AT 3 OCTOBER 2016**

# Castlegate 597 Limited T/A Yale Door

Estimated Statement of Affairs as at 3 October 2016

Notes	Book Value £'000	Estimated to Realise £'000
<b>Assets specifically pledged</b>		
1 Office furniture and equipment	14	4
2 IT equipment	507	10
3 Trade debtors	45	n/k
4 Cash at bank	<u>21</u>	<u>21</u>
	<u>587</u>	35
Less costs of realisation		(41)
Estimated surplus available for preferential creditors		<u>(6)</u>
5 Less preferential creditors		(13)
- Arrears of wages and holiday pay		
Estimated deficiency as regards preferential creditors		<u>(19)</u>
7 Less amount due to EIRP secured by floating charge		<u>(475)</u>
Estimated deficiency to unsecured creditors		(494)
8 Less Unsecured Creditors		<u>(1,569)</u>
Estimated deficiency to creditors		(2,063)
Shareholders		(150)
Estimated deficiency to members		<u>(2,213)</u>

## STATEMENT OF AFFAIRS

### Notes to the Statement of Affairs.

- 1 The company owned a small quantity of office equipment which was valued by our agents John Pye & Sons Limited
- 2 The company had expended significant sums constructing its own website and support systems. However, as Yale had withdrawn the licence, the value of the website was reduced significantly as the Yale licence could not be sold on.
- 3 At the date of our appointment, the company was owed £45k from customers who, pre-appointment, had ordered doors. Due to the number of complaints and claims for poor workmanship we do not anticipate recovering anything from debtors.
- 4 At the date of our appointment, the company's bank account had a credit balance of £21,152.
- 5 A summary of the estimated costs of realisation are given below -

	£'000
Administrators' fees	30
Legal fees	7
Agents' fees	3
Statutory disbursements	1
	<hr/>
	41
	<hr/>

- 7 As previously advised in our proposals, the estimated prescribed part element available to the unsecured creditors is subject to final assets realisations in this case.
- 6 An estimate of the unsecured creditors is given below -

	£'000
Trade creditors	1,016
Customers	41
HMRC - PAYE/NI	59
- VAT	48
Loan – Armstrong Holdings Ltd	405
	<hr/>
	1,569
	<hr/>



**Castlegate 597 Limited T/A Yale Door  
B - Company Creditors**

Key	Name	Address	£
CA00	Armstrong Holdings Limited	7 Abbey Court, Hade Edge, Holmfirth, HD9 2TG	405,765 00
CA01	APL IT Services Ltd	Unit 310, Highgate Studios, 53-79 Highgate Road, London, NW5 1TL	850 00
CA02	App Dynamics	1 Arlington Square, Downshire Way, Bracknell, RG12 1WA	6,691 19
CA04	Anael IT Services Ltd		4,500 00
CA05	Atradius for Assa Abloy Limited	Atradius Collections, 3 Harbour Drive, Cardiff Bay, Cardiff, CF10 4WZ	22,824 00
CA06	Arthur J Gallagher	Suites 606 & 609, 6th Floor, City Gate East, Toll House Hill, Nottingham, NG1 5FS	0 00
CA07	Mr J Awdry	Flat 53 Lowerwood Court, 351 Westbourne Park Road, London, W11 1EU	90 00
CB00	Blue Zebra Associates Ltd	Festival House, Jessop Avenue, Cheltenham, Gloucestershire, GL50 3SH	15,337 50
CB01	Bolsover District Council	The Arc, High Street, Clowne, Derbyshire, S43 4JY	13,711 00
CB02	Miss Kate Bourne	25 Bullfields, Sawbridgeworth, Hertfordshire, CM21 9DE	1,109 00
CB03	Mr Etienne Baranoff	15 Harbourne Park Road, Birmingham, B17 0DE	2,894 00
CB04	BBH Limited	Units 7-10, 251 Holt Road, Horsford, Norwich, NR10 3EB	0 00
CB05	Jacqueline Boneva	19 Berry Meade, Ashtead, Surrey, KT21 1SF	0 00
CB06	Mr A Ball	52 How Wood, Park Street, St Albans, Herts, AL2 2SJ	1,350 00
CC00	Centaur Media PLC	45 Beech Street, London, EC2Y 8AB	18,420 40
CC01	Checkmate Fire Solutions Limited	Unit B9 Ground Floor, Lowfields Close, Lowfields Bus Park, Elland, West Yorkshire, HX5 9DX	44,822 50
CC02	Colemans MOT & Tyre Centre Ltd		574 29
CC03	CAPIFY Limited	7th Floor, Stamford New Road, Altrincham, WA14 1EP	40,742 00
CC04	Anna D Charin	Sherwood, Mill Ridge, Edware, Middlesex, HA8 7PE	1,093 00
CC05	Mrs M Campion	40 Berkeley Close, Redditch, B98 0QB	0 00
CD00	Door-Stop International Ltd	Export Drive, Huthwaite, Nottingham, NG17 6AF	215,682 52
CD01	Deadlock Glass & Locks	10 Crow Hill, Mansfield Woodhouse, Nottinghamshire, NG19 9JG	0 00
CD02	Dlala Studios	Unit 7, 20 Crittall Road, Witham, Essex, CM8 3DR	3,438 00
CD03	Mr Dale	74 Oxford Drive, Gorefield, Wisbeach, PE13 4LX	0 00
CD04	Nerys Davies	23 Penybryn View, Bradley Gardens, Merthyr Tydfil, CF47 0GB	0 00
CE00	Evander Glazing & Locks Ltd	24 Derby Trading Estate, Stores Road, Derby, DE21 4BE	67,279 44
CE01	EIRP Limited	Unit 26 Maisies Way, South Normanton, Alfreton, Derbyshire, DE55 2DS	475,000 00
CE02	Mr Thomas Ebbens	62 Fore Street, Constantine, Falmouth, Cornwall, TR11 5AB	766 00
CE03	Mr Patrick Edmonds	Flat A, 63 Crofton Park Road, London, SE4 1AF	1,300 00
CE04	East Midlands	Onsite Lodge, Mansfield Road, Eastwood, NG16 3AR	7,896 00
CF00	Mr R Forrest	18 Malleny Avenue, Balerno, EH14 7EJ	1,369 00

**Castlegate 597 Limited T/A Yale Door  
B - Company Creditors**

Key	Name	Address	£
CG00	Google - Iwoca Ltd	Payments and Collection Team, 39-45 Shaftesbury Avenue, London, W1D 6LA	80,405 78
CG01	Mr McGregor	1 Glenhurst Close, Camberley, Surrey, GU17 9BQ	2,353 00
CG02	Mr Robert Gillespie	23 Naughton Road, Wormit, Newport on Tay, Fife, Scotland, DD6 8NG	1,154 90
CG03	Glan-Y-Grow Limited	Glan-Y-Grow, Llanger, Bala, Gwynedd, LL23 7BT	2,000 00
CH00	Hainault Home Improvements Ltd	593-595 New North Road, Hainault, Essex, IG6 3XS	21,402 00
CH01	Hallmark Panels	Valetta House, Valetta Street, Hedon Road, Hull, HU9 5NP	26,000 00
CH02	H M Revenue & Customs	ICHU RM BP 3202, Benton Park View, Longbenton, Newcastle upon Tyne, NE98 1ZZ	109,478 00
CH03	Mr A Hall	16 Guinea Close, Braintree, Essex, CM7 9DP	0 00
CH04	Mr L Harper	609 Kenneworth Road, Balsall Common, West Midlands, CV7 7DT	1,998 00
CH05	Stefanie Hjalmarson	79 New Hythe Lane, Larkfield, Kent, ME20 6PP	1,217 00
CH06	HHI Limited	593-595 New North Road, Hainault, Ilford, Essex, IG6 3XS	0 00
CH07	Mr Joseph Hopwood	42 Closemead Close, Northwood, Middlesex, HA6 2RZ	1,100 00
CH08	Mr J Harrold	6 Nesta Road, Woodford Green, Essex, IG8 9RG	1,362 00
CH09	Mrs Katie Hamleton	Pendene, Nightingale Avenue, West Horsley, Surrey, KT24 6NZ	1,750 00
CH0A	Mrs Lynda Helik	13 Highfield Rd, North Berwick, East Lothian, EH394BW	1,486 00
CI00	IWOCA Limited	39-45 Shaftesbury Avenue, London, W1D 6LA	34,000 00
CI01	Image Windows	Milvil Court, High Street, Lee-on-Solent, PO13 9LY	0 00
CI02	IT2 Limited	Onsite Lodge, Mansfield Road, Eastwood, NG16 3AR	23,976 00
CJ00	JT Recruit Ltd	34 Charnwood Street, Derby, DE1 2GU	53,444 59
CJ01	Ms K Johnson	No 1 Balmore Wood, Luton, Beds, LU3 4EP	0 00
CJ02	Mr D Jones	81A St Neots Road, Sandy, SG19 1BP	0 00
CJ03	Mr D and Mrs R Jones	16 Broad Acres, Hatfield, Hertfordshire, AL10 9LD	1,900 00
CK00	Kempwrights Ltd - AdGrow	AMP House, Dingwall Road, Croydon, Surrey, CR0 2LX	1,435 00
CK01	Ms C Klassa	10 Edgar Wallace Close, London, SE15 6HJ	1,132 00
CK02	Kay Joinery	u21 Badger Walk, Broxburn, West Lothian, EH52 5TW	0 00
CK03	Kingsgate Glass	9 Drapers Avenue, Margate, Kent, CT9 4AP	1,080 00
CK04	Mr Christopher Kendall	16 Ridgicroft Close, Bexley, Kent, DA5 2DE	0 00
CL00	The Langport Glass & Glazing Company	Unit 3/4 Westover Trading Estate, Langport, Somerset, TA10 9RB	1,425 64
CL01	Mr S Langton	20 Saffron Close, Banbury, OX16 1AQ	1,611 00
CM00	Media 10 Ltd - Good Homes	2nd Floor, Crown House, 151 High Road, Loughton, Essex, IG10 4LF	9,460 00
CM01	Means of Escape Publications Ltd	Wins House, Pippis Hill Industrial Estate, Basildon, Essex, SS14 3BS	180 00
CM02	Microsoft Online Inc Bing Worldwide	6100 Neil Road, STE 100, Reno, NV89511 US	31,488 15

**Castlegate 597 Limited T/A Yale Door  
B - Company Creditors**

Key	Name	Address	£
CM03	Masterdor Limited	Firs Works, Nether Heage, Belper, Derbyshire, DE56 2JU	178,839.93
CM04	Ms M Mcivor	5 Withburn Close, Upton, Wirral, CH49 6QH	0.00
CM05	MAB - Own Remedials	29 Gordon Close, Little Paxton, St Neots, Cambridge, PE19 6PF	0.00
CM06	Millennium Windows	11 New Lane, Redruth Highway, Redruth, Cornwall, PE19 6PF	0.00
CM07	Maier Limited	6 Abney Close, Sheffield, S14 1PA	1,380.00
CM08	Mr J Maille	7 Craignethan Road, Whitecraigs, Glasgow, G46 6SQ	0.00
CN00	Northgate Vehicle Hire	Insolvency Depts (NLS), Norflex Huse, 20 Allington Way, Darlington, DL1 4DY	3,813.99
CN01	Mr A Nicholls	83 Stephens Fir, Mortimer, Reading, RG7 3XA	0.00
CN02	Northwest Window Home	51 Cherry Lea, Blackburn, BB2 4ST	0.00
CO00	Mr B Onions	North House, Retford, Nottinghamshire, DN22 0PS	31,730.77
CO01	Mr C O'Malley	21 Victoria Avenue, Wickford, Essex, SS12 0DH	1,146.00
CO02	Lianne O'Sullivan	120 Cromwell Way, Kidlington, Oxford, OX5 2LJ	1,840.00
CP00	PH Media Group	Oakland House, Talbot Road, Manchester, M16 0PQ	338.40
CP02	Mrs C Primett	19 Hawthorne Way, Great Shefford, Hungerford, RG17 7BT	0.00
CP03	Mr Mark Prentice	59 Chiltern Road, Sutton, Surrey, SM2 5QU	905.00
CP04	Mrs Hazel Peck	19 Mackworth Drive, Finedon, Northants, NN9 5NL	2,844.00
CP05	Ms S J Pyne	17A Bishops Avenue, Bishops Stortford, Hertfordshire, CM23 3EJ	0.00
CP06	Mr Premgaive	32 Rosebeave Road, London, SE12 9RY	0.00
CR00	Rightio Locksmiths	Radcliffe House, 66 Hagley Road, Birmingham, B16 8PF	954.20
CR01	RAD Window Services Ltd	34 Poplar Drive, Witton, Birmingham, B6 7AD	3,410.00
CR02	Ms S Rich	61 Vale Road, Ashdale, Aldershot, Hampshire, GU12 5HR	1,300.00
CR03	K Rodney	10 Elerton Road, Sydenham, London, SE26 4EZ	1,315.00
CR04	Mr O Rhodes	23 Sussex Road, Ickenham, Uxbridge, UB10 8PN	1,186.00
CR05	Rackspace Limited	Unit 5 Millington Road, Hyde Park Hayes, Middlesex, UB3 4AZ	0.00
CR06	Ms H Renfrew	69 Weldon Drive, West Molesey, Surrey, KT8 2QR	0.00
CR07	Rockwood	6 Troon Close, Wrexham, LL13 9QX	0.00
CR08	Mr J Robson	42 Southwood Gardens, Esher, Surrey, KT10 0DE	2,650.00
CS00	Seaton Partners	Unit 2, Redwing Court, Castle Donington, DE74 2UH	4,840.90
CS01	Mrs H Suleyman	13 Carlton Road, Reading, RG4 7NT	0.00
CS02	Sealtight Windows NE	16-17 Tees Court, Wallis Road, Skippers Lane Ind Est, Middlesbrough, TS6 6DX	0.00
CS03	Sussex Trade Windows	Unit B4 Meridian Ind Est, Peacehaven, East Sussex, BN10 8JQ	0.00
CS04	Ms C Smith	101 Appleyards Lane, Handbridge, Chester, Cheshire, CH4 7DS	1,203.00

**Castlegate 597 Limited T/A Yale Door  
B - Company Creditors**

Key	Name	Address	£
CS05	Scamwel Limited	The Old School House, Llandderfel, Bala, LL23 7HW	1,175 08
CT00	Trustpilot A/S	Pilestraede 58, 1112 Copenhagen K, Denmark	900 00
CT01	Mr D Thomas	207 Pewtrebane Road, Fairwater, Cardiff, CF5 3RD	90 00
CT02	T & R Conservatory Design	Unit 4, John Samuel's Bldgs, Arthur Road, Hoo Farm Ind Estate, Kidderminster, DY11 7RA	0 00
CT03	Tradeglaze	Unit 7 Manor Farm, Manor Road, Longfield Hill, Kent, DA3 8LD	0 00
CU00	Unity Media plc	The Manor, Nepicar House, London Road, Wrotham Heath, Sevenoaks, TN15 7RS	3,240 00
CU01	UK Fuels Limited	Eurocard Centre, Herald Park, Herald Drive, Crewe, Cheshire, CW1 6EG	0 00
CV00	Veratrem Limited	Enterprise House, Ocean Way, Southampton, Hampshire, SO14 3XB	30,519 51
CV01	Veolia ES (UK) Ltd	Kingswood House, Kingswood Crescent, Cannock, Staffordshire, WS11 8JP	0 00
CV02	Valley Windows & Repairs	26 Market Street, Bridgend, CF31 1LJ	1,730 40
CW00	Ms L Waters	1 Crimea Walk, Colchester, Essex, CO2 7GF	0 00
CW01	Weymouth Windowlicious	"addressee gone away", Easton Lane, Portland, DT5 1BW	0 00
CW02	Nigel Williams	22 Proffits Lane, Helsby, WA6 9JX	0 00
CY00	Yale Door Installations	Richmond Farm, Parsloe Road, Epping Green, Essex, CM16 6QB	0 00
EA00	Mrs Alison Armstrong	7 Abbey Court, Hade Edge, Holmfirth, HD9 2TG	0 00
EB00	Ms Susannah Beattie	9 Bluebell Close, Mansfield, NG20 8FA	0 00
EB01	Ms Sue Belshaw	3 Epping Way, Forest Town, Mansfield, NG19 0BW	0 00
ED00	Ms Theresa Dyer	Betts Cottage, Hognaston, DE6 1PR	0 00
EH00	Mr Neil Handsley	15 Shirebrooke Close, Nottingham, NG6 0JZ	0 00
EL00	Ms Mandy Layton	5 Ling Forest Road, Mansfield, Notts, NG18 3NN	0 00
EM00	Mr Mark Le Mercier	21 Bishop Street, Alfreton, Derbyshire, DE55 7EF	0 00
EM01	Mr Symone Matthews	62 Hucklow Avenue, Chesterfield, Derbyshire, S42 5PU	0 00
EM02	Ms Sarah Moffatt	14 Peveril Road, Tibshelf, Derbyshire, DE55 5LQ	0 00
ES00	Ms Nicola Seels	24 Brandon Walk, Sutton in Ashfield, NG17 1NA	0 00
<b>119 Entries Totalling</b>			<b>2,043,696.08</b>

## JOINT ADMINISTRATORS' ANTICIPATED TIMECOSTS OTHER PROFESSIONAL COSTS

The Joint Administrators are seeking to agree that the basis of their remuneration will be on a time cost basis. Remuneration drawn will be notified to any creditors' committee appointed under paragraph 57 of Schedule B1 to the Act. In the absence of a creditors' committee, details of time incurred and disbursements drawn will be reported to creditors in accordance with *Statement of Insolvency Practice 9* issued by the Joint Insolvency Committee on behalf of our licensing body.

Total time spent to 31 October 2016 on this assignment amounts to 78 hours at an average composite rate of £240.58 per hour resulting in total time costs of £17,985. CFS Restructuring LLP T/A Corporate Financial Solution's charge-out rates are attached.

In addition to our total estimated costs, we have also set out below our estimate of other professional and ancillary costs which we estimate will be incurred during this Administration.

	Net of VAT £
Legal costs – Browne Jacobson	6,700
Agents/valuers' fees – John Pye & Sons Limited	3,500
Administrators' disbursements – Corporate Financial Solutions	1,000
	<hr/>
	£11,200
	<hr/>

In addition, a copy of 'A Creditors Guide to Administrators' Fees' effective from 1 October 2015 which provides guidance on creditors' rights can be obtained online at <http://www.r3.org.uk/what-we-do/publications/professional/fees>

## FEES ESTIMATE SUMMARY

Case name Castlegate 597 Limited T/A Yale Door - In Administration

The hourly charge out rates that will be used on this case are:

Senior Partner – Appointment Taker	350 00
Partner - Appointment Taker	245 00
Senior Manager	215 00
Case Administrator	125 00
	-

### ADMINISTRATION AND PLANNING

These tasks are of no financial benefit to creditors but are required to be completed by statute

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case	4 00	1,265 00
Setting up physical/electronic case files (as applicable)	1 00	215 00
Setting up the case on the practice's electronic case management system and entering data	1 00	215 00
Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment (as applicable)	5 00	1,210 00
Obtaining a specific penalty bond	1 00	215 00
Convening and holding general meetings of creditors and members (as applicable)	-	-
Dealing with all routine correspondence and emails relating to the case	50 00	13,450 00
Opening, maintaining and managing the office holder's estate bank account (if applicable)	3 00	645 00
Creating, maintaining and managing the office holder's cashbook	2 00	430 00
Undertaking regular bank reconciliations of the bank account containing estate funds	1 00	215 00
Reviewing the adequacy of the specific penalty bond on a monthly basis	1 00	215 00
Undertaking periodic reviews of the progress of the case	6 00	1,560 00
Overseeing and controlling the work done on the case by case administrators	-	-
Preparing, reviewing and issuing progress reports to creditors and members (as applicable)	18 00	4,680 00
Filing returns at Companies House and/or Court (as applicable)	1 00	215 00
Preparing and filing VAT returns (if applicable)	1 00	215 00
Preparing and filing Corporation Tax returns (if applicable)	1 00	215 00
Seeking closure clearance from HMRC and other relevant parties	1 00	215 00
Preparing, reviewing and issuing final reports to creditors and members (if applicable)	3 00	780 00
Convening and holding final meeting meetings of creditors and members (as applicable)	-	-
Filing final returns at Companies House and/or Court (as applicable)	1 00	215 00
<b>Total</b>	<b>£101 00</b>	<b>£26,170 00</b>
<b>Average Hourly Charge Out Rate</b>		<b>£259 11</b>

## INVESTIGATIONS

These tasks are of financial benefit to creditors, subject to costs

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
Recovering the books and records for the case	-	-
Listing the books and records recovered	-	-
Preparing a report or return on the conduct of the directors as required by the Company Directors Disqualification Act (delete if not applicable)	4 00	995 00
Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc	-	-
Reviewing books and records to identify any transactions or actions the office holder may take against a third party in order to recover funds for the benefit of creditors	-	-
<b>Total</b>	<b>4 00</b>	<b>£995 00</b>
<b>Average Hourly Charge Out Rate</b>		<b>£248 75</b>

## REALISATION OF ASSETS

These tasks are of financial benefit to creditors but are subject to costs

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
Arranging suitable insurance over assets	-	-
Regularly monitoring the suitability and appropriateness of the insurance cover in place	-	-
Corresponding with debtors and attempting to collect outstanding book debts	15 00	3,630 00
Liaising with the bank regarding the closure of the account	1 00	215 00
Instructing agents to value known assets	5 00	1,345 00
Liaising with agents to realise known assets	3 00	780 00
Instructing solicitors to assist in the realisation of assets	-	-
Registering a caution in respect of freehold property owned by the debtor/company (where applicable)	-	-
Obtaining details from mortgagees about debts secured over the debtor's/company's freehold/leasehold property (where applicable)	-	-
Determining the joint owner's/spouse's interest in the freehold/leasehold matrimonial home (delete if not applicable)	-	-
Instructing solicitors to assist in the realisation of the freehold/leasehold property (where applicable)	-	-
Liaising with the secured creditors over the realisation of the assets subject to a mortgagee or other charge	1 00	350 00
<b>Total</b>	<b>25 00</b>	<b>£6,320 00</b>
<b>Average Hourly Charge Out Rate</b>		<b>£252 80</b>

## TRADING

These tasks are of financial benefit to creditors, subject to costs

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
Obtaining appropriate information about the business and preparing a business plan and cash flow forecasts	-	-
Arranging suitable insurance for the business	-	-

Setting up suitable systems and controls in respect of purchases and sales for the business	-	-
Liaising with staff and trade unions	-	-
Setting up a new RTI registration for the business with HMRC and submitting relevant information in respect of wages and salaries paid	-	-
Monitoring and controlling the day to day trading of the business	-	-
Monitoring compliance with Health and Safety obligations in respect of the business	-	-
<b>Total</b>	<b>0 00</b>	<b>£0 00</b>
<b>Average Hourly Charge Out Rate</b>		

## CREDITORS

These tasks are of no financial benefit to creditors but are required to be completed by statute

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
Obtaining information from the case records about employee claims	6 00	1,290 00
Completing documentation for submission to the Redundancy Payments Office	2 00	430 00
Corresponding with employees regarding their claims	3 00	645 00
Liaising with the Redundancy Payments Office regarding employee claims	1 00	215 00
Dealing with creditor correspondence, emails and telephone conversations regarding their claims	20 00	4,975 00
Maintaining up to date creditor information on the case management system	3 00	645 00
Issuing a notice of intended dividend and placing an appropriate gazette notice	-	-
Reviewing proofs of debt received from creditors, adjudicating on them and formally admitting them for the payment of a dividend	3 00	645 00
Requesting additional information from creditors in support of their proofs of debt in order to adjudicate on their claims	-	-
Calculating and paying a dividend to creditors, and issuing the notice of declaration of dividend	-	-
Paying tax deducted from the dividends paid to employees	-	-
<b>Total</b>	<b>38 00</b>	<b>£8,845 00</b>
<b>Average Hourly Charge Out Rate</b>		<b>£232 76</b>

Please note Based on the asset information received to date, there is no prospect of a dividend being payable to unsecured creditors in this instance

## CASE SPECIFIC MATTERS

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work
		£
<b>Total</b>	<b>0 00</b>	<b>£0 00</b>
<b>Total 2</b>		
<b>GRAND TOTAL FOR ALL CATEGORIES OF WORK</b>	<b>168 00</b>	<b>£42,330 00</b>
<b>Average Hourly Charge Out Rate</b>		<b>£251 96</b>



## **CFS RESTRUCTURING LLP CHARGING POLICY**

### **INTRODUCTION**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance requires that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

### **OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES**

The office holder has overall responsibility for the administration of the estate, although will delegate tasks to members of staff. Such delegation assists the office holder as it allows him to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

### **EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES**

Best practice guidance classifies expenses into two broad categories:

- *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case usually referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- *Category 2 disbursements (approval required)* - items of incidental expenditure directly incurred on the case which include an element of shared or allocated cost and which are based on a reasonable method of calculation.

(A) The following items of expenditure are charged to the case (subject to approval)

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 per meeting,
- Car mileage is charged at the rate of 45 pence per mile,

- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged at the rate of £3 per box per month

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*

- Telephone and facsimile
- Printing and photocopying
- Stationery

#### **STANDARD CHARGEOUT RATES AND CHARGING POLICY FOR CREDITORS' VOLUNTARY LIQUIDATIONS**

The rates applying as at 1 January 2016

Senior Partner	350
Partner	245
Senior Manager	215
Manager	200
Senior Administrator	175
Administrator	125
Support	75

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead

Time is recorded in units of 0.10 of an hour (i.e. 6 minute units)

The previous rates were as follows:-

Senior Partner	250
Partner	195
Senior Manager	165
Manager	150
Senior Administrator	125
Administrator	100
Support	75

# Time Entry - SIP9 Time & Cost Summary + Cumulative

CA056ADM - Castlegate 597 Limited T/A Yale Door  
Project Code POST  
From 03/10/2016 To 01/11/2016

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)	Total Hours Cum (POST Only)	Total Time Costs Cum (POST Only)
Admin & Planning	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Case Specific Matters	1.00	11.50	0.00	0.00	12.50	2,822.50	225.80	12.50	2,822.50
Creditors	2.50	39.50	0.00	1.50	43.50	9,555.00	219.66	43.50	9,555.00
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	6.50	15.50	0.00	0.00	22.00	5,607.50	254.89	22.00	5,607.50
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours / Costs</b>	<b>10.00</b>	<b>66.50</b>	<b>0.00</b>	<b>1.50</b>	<b>78.00</b>	<b>17,985.00</b>	<b>230.58</b>	<b>78.00</b>	<b>17,985.00</b>
<b>Total Fees Claimed</b>						<b>0.00</b>			
<b>Total Disbursements Claimed</b>						<b>0.00</b>			

**Castlegate 597 Limited T/A Yale Door  
(In Administration)**

**Income and Expenditure Account  
03 October 2016 to 08 November 2016**

<b>INCOME</b>	<b>Total (£)</b>
Cash at Bank	21,634 64
	<hr/>
	<b>21,634 64</b>
	<hr/>
<b>EXPENDITURE</b>	
Professional Services	325 00
Statutory Advertising	77 00
	<hr/>
	<b>402.00</b>
	<hr/>
<b>Balance</b>	<b>21,232.64</b>
	<hr/>
<b>MADE UP AS FOLLOWS</b>	
Vat Receivable	80 40
Bank 1 Current	21,152 24
	<hr/>
	<b>21,232.64</b>
	<hr/>