

AA01

Change of accounting reference date



You can use the WebFiling service to file this form online
Please go to www.companieshouse.gov.uk

☒ **What this form is for**

You may use this form
to change the accounting reference
date relating to either the current, or
the immediately previous,
accounting period

☒ **What this form is NOT for**

You cannot use this form to
- change a period for which the
accounts are already overdue, or
- extend a period beyond 18
months unless the company is in
administration

SATURDAY



1 Company details

Company number

Company name in full

Filling in this form

Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Date of accounting reference period

Please enter the end date of the current, or the immediately previous,
accounting period *

Accounting period ending on

Date of period you wish to change

The current period means the
present accounting period which
has not yet come to an end

The immediately previous period
means the period immediately
preceding your present accounting
period

3 New accounting reference date *

Has the accounting reference period been shortened or extended?

→ **Shortened** Please complete 'Date shortened so as to end on'

→ **Extended** Please complete 'Date extended so as to end on'

Please enter the date the accounting reference period has been shortened to

Date Shortened so as to end on

or

Please enter the date the accounting reference period has been extended to

Date Extended so as to end on

New accounting reference date

If you wish to move the end of your
current, or immediately previous,
reference period to an earlier date,
please insert the required date in the
box marked 'Shortened'

If you wish to move the end of your
current, or immediately previous,
reference period to a later date,
please insert the required date in the
box marked 'Extended'

You cannot change a period for
which the accounts are overdue

You cannot extend a period beyond
18 months unless the company is in
administration