In accordance with Rule 6.28 of the Insolvency (England & Wales) Rules 2016 and Section 106(3) of the Insolvency Act 1986.

LIQ14 Notice of final account prior to dissolution in CVL



For further information, please refer to our guidance at www.gov.uk/companieshouse

1	Company details	
Company number Company name in full	0 7 1 3 9 9 1 1 Chauffeurs In Chester Limited	→ Filling in this form Please complete in typescript or in bold black capitals.
2	Liquidator's name	l
Full forename(s)	Jason Dean	
Surname	Greenhalgh	
3	Liquidator's address	
Building name/number	No 1 Old Hall Street	
Street		
Post town	Liverpool	
County/Region		
Postcode	L 3 9 H F	
Country		
4	Liquidator's name •	
Full forename(s)	Paul	Other liquidator Use this section to tell us about
Surname	Stanley	another liquidator.
5	Liquidator's address 🛭	
Building name/number	No 1 Old Hall Street	Other liquidator
Street		Use this section to tell us about another liquidator.
Post town	Liverpool	
County/Region		
Postcode	L3 9 HF	
Country		

LIQ14	
Notice of final account prior to dissolution in	CVL

6	Liquidator's release
	☐ Tick if one or more creditors objected to liquidator's release.
7	Final account
	☑ I attach a copy of the final account.
8	Sign and date
Liquidator's signature	Signature X
Signature date	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$

Notice of final account prior to dissolution in CVL

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Warren Seals
Company name	Begbies Traynor (Central) LLP
Address	340 Deansgate
	Manchester
Post town	M3 4LY
County/Region	
Postcode	
Country	
DX	
Telephone	0161 837 1700

✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

Important information

All information on this form will appear on the public record.

■ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

7 Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



Chauffeurs In Chester Limited (In Creditors' Voluntary Liquidation)

Final report and account of the liquidation

Period: 18 May 2022 to 11 January 2023

Important Notice

This report has been produced solely to comply with our statutory duty to report to creditors and members of the Company pursuant to Section 106 of the Insolvency Act 1986. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

Contents

- Interpretation
- Company information
- Details of appointment of liquidators
- Progress since appointment
- Outcome for creditors
- □ Remuneration and expenses
- □ Liquidators' expenses
- □ Unrealisable assets
- Other relevant information
- Creditors' rights
- Conclusion
- Appendices
 - 1. Liquidators' account of receipts and payments
 - 2. Liquidators' time costs and expenses
 - 3. Statement of Liquidators' expenses

1. INTERPRETATION

<u>Expression</u> <u>Meaning</u>

"the Company" Chauffeurs In Chester Limited (In Creditors' Voluntary Liquidation)

"the liquidation" The appointment of liquidators on 18 May 2022.

"the liquidators", "we",

"our" and "us"

Jason Dean Greenhalgh and Paul Stanley of Begbies Traynor (Central) LLP,

No 1 Old Hall Street, Liverpool, merseyside, L3 9HF

"the Act" The Insolvency Act 1986 (as amended)

"the Rules" The Insolvency (England & Wales) Rules 2016

"secured creditor" and "unsecured creditor" Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and

"unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)

"security" (i) In relation to England and Wales, any mortgage, charge, lien or other

security (Section 248(1)(b)(i) of the Act); and

(ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section

248(1)(b)(ii) of the Act)

"preferential creditor" Any creditor of the Company whose claim is preferential within Sections 386,

387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s): Chauffeurs In Chester

Company registered number: 07139911

Company registered office: C/o Begbies Trayor, No 1 Old Hall Street, Liverpool, Merseyside,

L3 9HF

Former trading address: Red Hill House, 41 Hope Street, Chester, CH4 8BU

DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced: 18 May 2022

Date of liquidators' appointment: 18 May 2022

Changes in liquidator (if any): None

4. PROGRESS SINCE APPOINTMENT

This is our final report and account of the liquidation.

Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 18 May 2022 to 11 January 2023.

Receipts

Cash in Hand

As detailed in the Directors Report to creditors, the Company's vehicle was sold for £7,000 prior to the appointment of liquidators with the sale proceeds subsequently transferred to Begbies Traynor and held on trust pending the confirmation of the liquidation.

Bank Interest

Interest amounting to £0.22 has been received on the funds held in the liquidation bank account.

Payments

Statement of Affairs Fee

£5,000 has been drawn against the amount approved by creditors. Further information in relation to these fees can be found in section 6 of this report.

Liquidators' Fees

£1,757.75 has been drawn against the amounts approved by creditors. Further information in relation to these fees can be found in section 6 of this report.

Statutory Advertising

£207 has been paid to Courts Advertising Limited in relation to adverts placed in the London Gazette following our appointment as liquidators.

Postage

£17.47 has been repaid to Begbies Traynor in relation to postage costs paid on behalf of the Company to Postworks Limited.

Specific Bond

The amount of £18 has been paid to AUA Risk Services in relation to the Specific Bond. The bond relates to insurance cover relating to the value of the Company assets held in the Liquidation.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - http://www.begbies-traynorgroup.com/work-details.. Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached at Appendix 2.

General case administration and planning

Insolvency Practitioners are required to maintain records to demonstrate how the case was administered and to document the reasons for any decisions that materially affect the case.

Time charged to "General Case Administration and Planning" in the period covered by this report will include work of this nature, together with maintaining the case diary, creating a strategy plan, internal discussions regarding case progression, completing checklists and undertaking of periodic reviews to ensure compliance and efficient progression.

This work is not necessarily financial beneficial to creditors but is necessary to ensure compliance with statute.

Compliance with the Insolvency Act, Rules and best practice

Insolvency Practitioners are required to comply with the provisions of The Insolvency Act 1986 (as amended) and The Insolvency Rules 1986 (as amended), together with best practice guidelines laid down within the profession (for instance the Statements of Insolvency Practice set out by the R3 body which represents business recovery professionals). This includes ensuring that a specific bond is in place at the correct value to insure the sums realised, periodic reviews of the specific bond and the issuing of periodic reports on the progress of the insolvency to creditors.

Time charged to "Compliance with the Insolvency Act, Rules and Best Practice" in the period covered by this report includes the undertaking of these tasks along with issuing notices to relevant parties, processing journals & income/payment vouchers, undertaking bank reconciliations and this closure report prepared for creditors.

This work is not necessarily financial beneficial to creditors but is necessary to ensure compliance with statute.

Investigations

Insolvency Practitioners are required, in accordance with the provisions of Statement of Insolvency Practice 2, to carry out investigations into the conduct of business by the director or directors of an insolvent company to the extent that it is proportional and in the interests of creditors. This will include a review of the books and records of an insolvent company, an investigation into the causes of the failure of an insolvent company and an assessment of whether there have been any transactions that appear to be out of the ordinary course of business.

When seeking specific redress from the beneficiaries of a transaction which was not entered into in the best interests of an insolvency company or its creditors, an Insolvency Practitioner will need to consider the likelihood of any action being successful and whether the action is financially viable.

Time charged to 'Investigations' has included writing to the director requesting completion of a questionnaire, reviewing company books and records, reviewing the company bank account statements, liaising with the

director regarding expenditure of Bounce Back Loan funds and submitting our Director's Conduct Report to the Department for Business, Energy & Industrial Strategy.

The above work has not generated any financial benefit to creditors but was necessary in order to comply with our statutory duties.

Realisation of assets

The primary duty of an Insolvency Practitioner is to identify and to realise the value of an insolvent company's property for the benefit of creditors.

Time charged to "Realisation of Assets" in the period covered by this report relates to time spent liaising with the director obtaining information on the sale of the company's vehicles and the subsequent transfer of the sale proceeds.

Dealing with all creditors' claims (including employees), correspondence and distributions

Insolvency Practitioners will need to deal with the claims of creditors during the course of their time in office, which will include the recording of those claims together with the provision of ad hoc updates to creditors and dealing with general queries from those creditors. When funds allow, the Insolvency Practitioner will make distributions to creditors in accordance with the specified order of priority governing secured claims, preferential claims, and unsecured claims.

Time charged to "Dealing With All Creditors' Claims" in the period covered by this report is mainly attributable to preparing correspondence to creditors and dealing with the submission of creditor proof of debts in the Liquidation.

The above work will not necessarily bring any financial benefit to creditors, however, we are required by statue to undertake this work.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedures), tax, litigation, pensions and travel

In addition to the above categories, Insolvency Practitioners will also have to tend to an insolvent company's pre and post insolvency tax affairs (including the submission of annual corporation tax returns and periodic VAT returns), deal with the winding up of a company pension scheme (where applicable) and undertake travel when applicable (for instance to attend meetings incidental to the progression of the insolvency).

Time charged to "Other Matters" relates to time spent dealing with Corporation Tax, VAT, seeking a decision of creditors in relation to the Joint Liquidators' remuneration and submitting S120 pensions notices.

OUTCOME FOR CREDITORS

Details of the sums owed to each class of the Company's creditors were provided in the director's statement of affairs.

Based on realisations, the outcome for each class of creditor is as follows

Secured creditor

There are no known secured creditors

Preferential creditors

Based upon realisations, there is insufficient funds available to enable a dividend to be paid to preferential creditors as the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation.

Secondary preferential creditors

Based upon realisations, there is insufficient funds available to enable a dividend to be paid to HM Revenue & Customs as secondary preferential creditor as the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation.

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the liquidator must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. Net property means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e. after accounting for preferential debts and the costs of realising the floating charge assets). The prescribed part of the Company's net property is calculated by reference to a sliding scale as follows:

EITHER (Where charge is created between 15th September 2003 and up to 6th April 2020)

	50% of the first £10,000 of net property; 20% of net property thereafter; Up to a maximum amount to be made available of £600,000
OR (V	Where charge is created on or after 6th April 2020)
_	50% of the first £10,000 of not property:

50% of the first £10,000 of net property;

20% of net property thereafter;

Up to a maximum amount to be made available of £800,000

A liquidator will not be required to set aside the prescribed part of net property if:

- \Box the net property is less than £10,000 <u>and</u> the liquidator thinks that the cost of distributing the prescribed part would be disproportionate to the benefit; (Section 176A(3)) or
- the liquidator applies to the court for an order on the grounds that the cost of distributing the prescribed part would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5)).

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003 and, consequently, there is no net property as defined in Section 176A(6) of the Act and, therefore, no prescribed part of net property is available for distribution to the unsecured creditors.

Unsecured creditors

I am required by the Insolvency (England & Wales) Rules 2016 to inform creditors if:

- (a) I intend to declare a final dividend;
- (b) if no dividend will be declared; or
- (c) if no further dividend will be declared.

In this case we confirm that no dividend is available for unsecured creditors as the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation. Consequently, we have not taken steps to formally agree the claims of unsecured creditors.

REMUNERATION & EXPENSES

Remuneration

Our remuneration has been fixed by a decision of the creditors by way of correspondence on 16 June 2022 by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP in attending to matters arising in the winding up as set out the in the fees estimate dated 19 May 2022 in the sum of £15,547.50

We are also authorised to draw expenses, including expenses for services provided by our firm and/or entities within the Begbies Traynor group, in accordance with our firm's policy and which is attached at Appendix 2 of this report.

Our time costs for the period from 18 May 2022 to 11 January 2023 amount to £15,596.50 which represents 55.6 hours at an average rate of £280.51 per hour.

The following further information in relation to our time costs and expenses is set out at Appendix 2:

- ☐ Time Costs Analysis for the period 18 May 2022 to 11 January 2023
- Begbies Traynor (Central) LLP's charging policy

Time Costs Analysis

The Time Costs Analysis for the period of this report attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type.

Please note that the analysis provides details of the work undertaken by us and our staff following our appointment only.

To 13 January 2023, we have drawn the total sum £1,757.75 on account of our remuneration, against total time costs of £15,596.50 incurred since the date of our appointment.

What was the anticipated payment for administering the case in full and did the Joint Liquidators receive that payment?

We estimated that the cost of administering the case would be in the region of £15,547.50, and subsequently you provided approval for us to draw our remuneration up to that level. We anticipated that the remuneration actually drawn would be limited to the amount that is realised for the assets.

Details of what remuneration has been drawn is detailed above. All additional costs incurred over and above what has been approved are to be written off.

However, please note that should there be additional or unexpected asset realisations, we will look to draw further remuneration from those too, capped at the level that the creditors have approved.

Work undertaken prior to appointment

In addition to the post appointment time costs detailed in the Time Costs Analysis, the costs relating to work undertaken prior to our appointment in assisting with the preparation of the statement of affairs and seeking the decisions of creditors on the nomination of liquidators were approved by creditors on 18 May 2022. As previously advised the sum of £5,000 was drawn in relation to this matter.

Category 1 Expenses

Details of the expenses paid and incurred are detailed at appendix 3 of this report.

Category 2 Expenses

No Category 2 expenses have been incurred.

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2021' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at www.begbies-traynor.com/creditorsguides. Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

LIQUIDATORS' EXPENSES

A cumulative statement showing the total expenses incurred since the date of our appointment appears at Appendix 3.

Creditors will recall that we estimated that the expenses of the liquidation would total £517.

As can be seen in Appendix 3, the cumulative expenses which have been discharged during the course of the liquidation have not exceeded our estimate.

8. UNREALISABLE ASSETS

There are no assets that have proved to be unrealisable.

9. OTHER RELEVANT INFORMATION

Investigations and reporting on directors conduct

You may be aware that a liquidator has a duty to enquire into the affairs of an insolvent company to determine its property and liabilities and to identify any actions which could lead to the recovery of funds. In addition, a liquidator is also required to consider the conduct of the Company's directors and to make an appropriate submission to the Department for Business, Energy and Industrial Strategy. We can confirm that we have discharged our duties in these respects.

Investigations completed

We have been investigating the manner in which the business was conducted prior to the liquidation of the Company and potential recoveries for the estate in this respect. There were no matters identified which required further investigations.

Connected party transactions

We have not been made aware of any sales of the Company's assets to connected parties.

Use of personal information

Please note that although it is our intention to conclude the liquidation, in the course of us continuing to discharge our statutory duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at https://www.begbies-traynorgroup.com/privacy-notice If you require a hard copy of the information, please do not hesitate to contact us.

10. CREDITORS' RIGHTS

Right to request further information

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

11. CONCLUSION

This report and account of receipts and payments is our final account of the winding-up, showing how the liquidation has been conducted and details of how the Company's property has been disposed of.

Unless creditors object, by giving notice in writing within 8 weeks of the delivery of the notice of our final account, we will have our release from liability at the same time as vacating office. We will vacate office upon our delivering to the Registrar of Companies our final account.

Should you require further explanation of any matters contained within this report, you should contact our office and speak to the case administrator, Warren Seals in the first instance, who will be pleased to assist.

Jason D Greenhalgh Joint Liquidator

Dated: 11 January 2023

ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 18 May 2022 to 11 January 2023

S of A £		£	£
	ASSET REALISATIONS		
7,000.00	Cash in Hand	7,000.00	
NIL	Fixtures & Fittings	NIL	
NIL	Computer Equipment	NIL	
NIL	Plant & Machinery	NIL	
	Bank Interest Gross	0.22	
			7,000.22
	COST OF REALISATIONS		
	Statement of Affairs Fee	5,000.00	
	Liquidators' Fees	1,757.75	
	Statutory Advertising	207.00	
	Postage	17.47	
	Specific Bond	18.00	
	·		(7,000.22)
	PREFERENTIAL CREDITORS		
(3,600.00)	RPO re Arrears/Holiday Pay	NIL	
,	, ,		NIL
	SECONDARY PREFERENTIAL CREDITORS		
(2,349.00)	HMRC (PAYE)	NIL	
,	,		NIL
	UNSECURED CREDITORS		
(33,569.00)	HSBC Bounce Back Loan	NIL	
(18,776.00)	Funding Circle	NIL	
(1,949.00)	HSBC Commercial Card	NIL	
(8,769.00)	RPO re Redundancy Pay / PILON	NIL	
			NIL
	DISTRIBUTIONS		
(102.00)	Ordinary Shareholders	NIL	
, ,			NIL
(62,114.00)			0.00

COSTS AND EXPENSES

- a. Begbies Traynor (Central) LLP's charging policy;
- b. Time Costs Analysis for the period from 18 May 2022 to 11 January 2023

BEGBIES TRAYNOR (CENTRAL) LLP'S CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest. Best practice guidance2 indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- Category 1 disbursements (approval not required) specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- Category 2 disbursements (approval required) items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.
 - (A) The following items of expenditure are charged to the case (subject to approval):
 - Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 per meeting;
 - Car mileage is charged at the rate of 45 pence per mile;
 - Storage of books and records (when not chargeable as a Category 1 disbursement) is charged
 on the basis that the number of standard archive boxes held in storage for a particular case
 bears to the total of all archive boxes for all cases in respect of the period for which the storage
 charge relates.

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

² Ibid 1

Expenses which should be treated as Category 2 disbursements (approval required) – in addition to the two categories referred to above, best practice guidance indicates that where payments are to be made to outside parties in which the office holder or his firm or any associate has an interest, these should be treated as Category 2 disbursements.

Services provided by other entities within the Begbies Traynor group

The following items of expenditure which relate to services provided by an entity within the Begbies Traynor group, of which the office holder's firm is a member, are also to be charged to the case (subject to approval):

Eddisons Commercial Ltd may be instructed to provide valuation services in respect of the preappointment sale of assets. They charge £750 plus disbursements plus VAT for completing the valuation report.

In addition to the service detailed above, it may become necessary to instruct Eddisons Commercial Limited to provide additional services, not currently anticipated, during the course of the case. In such circumstances and to avoid the costs associated with seeking further approval, the charges for such services will be calculated on a time costs basis at the prevailing hourly rates for their various grades of staff which are currently as follows:

Grade of staff	Charge-out rate (£ per hour)
Director	£275
Associate	£180
Surveyor	£120
Graduate	£100
Administration	£80
Porters	£35

- (B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a Category 1 disbursement:
 - Telephone and facsimile
 - · Printing and photocopying
 - Stationery

BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally but vary to suit local market conditions. The rates applying to the Liverpool office as at the date of this report are as follows:

	Charge-out rate (£ per hour)
Grade of staff	1 January 2022 until further notice
Partner	545
Director	490
Senior Manager	435
Manager	380
Assistant Manager	275
Senior Administrator	240
Administrator	195
Junior Administrator	155
Cashier	155
Secretarial	155

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in 6 minute units.

SIP9 Chauffeurs In Chester Limited - Creditors Voluntary Liquidation - 70CH697.CVL : Time Costs Analysis From 18/05/2022 To 11/01/2023

Staff Grade		Consultant/Partner	Director	Snr Mingr	Mngr	Asst Mingr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning	0.5	2.0			2.5	2.9				7.9	2,636.00	333.67
	Administration						1,1				1.1	264.00	240.00
	Total for General Case Administration and Planning:	0.5	2.0			2.5	4.0				9.0	2,900.00	322.22
Compliance with the Insolvency Act, Rules and best	Appointment	0.2	1.6			0.1	7.4				9.3	2,696.50	289.95
practice	Banking and Bonding	0.4	0.4				2.2			3.7	6.7	1,515.50	226.19
	Case Closure						2.5				2.5	600,00	240.00
	Statutory reporting and statement of affairs						0.6				0.6	144.00	240.00
	Total for Compliance with the Insolvency Act, Rules and best practice:	0.6	2.0			0.1	12.7			3.7	19.1	4,956.00	259.48
Investigations	CDDA and investigations	0.3	1.0			3.3	9.7				14.3	3,889.00	271,96
	Total for Investigations:	0.3	1.0			3.3	9.7				14.3	3,889.00	271.96
Realisation of assets	Debt collection												0.00
	Property, business and asset sales												0.00
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets:												0.00
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and	Secured												0.00
distributions	Others	0.3	0.8			3.5	3.8				8.4	2,430.00	289.29
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:	0.3	0.8			3.5	3.8				8.4	2,430.00	289.29
Other matters which includes meetings, tax, litigation,	Seeking decisions of creditors	0.3				0.5	0.2				1.0	349.00	349.00
pensions and travel	Meetings												0.00
	Other		0.1				0.3				0.4	121.00	302.50
	Tax		0.5			0.3	2.6				3.4	951.50	279.85
	Litigation												0.00
	Total for Other matters:	0.3	0.6			0.8	3.1				4.8	1,421.50	296.15
	Total hours by staff grade:	2.0	6.4			10.2	33.3			3.7	55.6		
	Total time cost by staff grade €:	1,090.00	3,136.00			2,805.00	7,992.00			573.50		15,596.50	
	Average hourly rate £:	545.00	490.00	0.00	0.00	275.00	240.00	0.00	0.00	155.00			280.51
	Total fees drawn to date €:											1,757.75	

STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred	Amount discharged	Balance (to be discharged)
	mounted	£	£	£
Exper	nses incurred with entities no	t within the Begb	ies Traynor Grou	p
Statutory Advertising	Courts Advertising Limited	207	207	Nil
Specific Bond	Specific Bond AUA Insolvency Risk Services Limited		18 18	
Postage Postworks Limited		17.47	17.47	Nil
Expenses incurred w Traynor Charging Po	vith entities within the Begbie olicy)	es Traynor Group	(for further details	s see Begbies
There have been no expenses incurred with entities within the				
Begbies Traynor Group.				