

# LIQ13

## Notice of final account prior to dissolution in MVL



Companies House

WEDNESDAY



\*A6K7Z722\*

A36

29/11/2017

#152

COMPANIES HOUSE

### 1 Company details

Company number 0 7 1 3 5 6 4 3  
Company name in full S Howie Consulting Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Robert  
Surname Welby

### 3 Liquidator's address

Building name/number 9 Ensign House  
Street Admirals Way  
Post town Marsh Wall  
County/Region London  
Postcode E 1 4 9 X Q  
Country

### 4 Liquidator's name ①

Full forename(s)  
Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

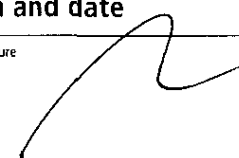
### 5 Liquidator's address ②

Building name/number  
Street  
Post town  
County/Region  
Postcode  
Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

# LIQ13

## Notice of final account prior to dissolution in MVL

|                        |   |  |
|------------------------|---|--|
| <b>6</b>               | <b>Final account</b>  |  |
|                        | <input type="checkbox"/> I have delivered the final account of the winding up to the members in accordance with Section 94(2) and attach a copy.  |  |
| <b>7</b>               | <b>Sign and date</b>  |  |
| Liquidator's signature | <div>Signature<br/>X  X</div>  |  |
| Signature date         | <div><div><small>d</small> 2 <small>d</small> 8</div><div><small>m</small> 1 <small>m</small> 1</div><div><small>y</small> 2 <small>y</small> 0 <small>y</small> 1 <small>y</small> 7</div></div> |  |

**Strictly Private and Confidential**

**S Howie Consulting Limited (In Liquidation)**

**Final Account to Members**

**Robert Welby**

**SFP Restructuring Limited**

**9 Ensign House**

**Admirals Way**

**Marsh Wall**

**London**

**E14 9XQ**

**Tel: +44 (207) 5382222**

**Fax: +44 (207) 5383322**

This document has been written and presented for the sole purpose of complying with the relevant provisions of the Insolvency Act 1986. It may not be disclosed, disseminated or copied without my prior written permission, other than to those entitled under statute or otherwise as ordered by the Court, and no liability will be accepted to any other person or party who acts or refrains from acting on its contents.

## **Contents**

1. Introduction
2. Administration of the Winding Up
3. The Liquidator's Remuneration and Expenses
4. Dividends and Distributions
5. *Conclusion*

## **Appendices**

- I. Statutory Information and Definitions
- II. The Liquidator's Final Receipts and Payments Account
- III. Expenses Information Sheet

## 1. Introduction

- 1.1 Robert Welby was appointed Liquidator of the Company on 27 January 2017. The Liquidator is now in a position to conclude the Liquidation and obtain his release as Liquidator.
- 1.2 Accordingly, this final account of the winding up from the date of the Liquidator's appointment is being delivered to members and to the Registrar of Companies pursuant to S94 of the Act.
- 1.3 Statutory information regarding the Liquidation and definitions used in this report are provided in **Appendix I**.

## 2. Administration of the Winding Up

- 2.1 Attached at **Appendix II** is the Liquidator's Final Receipts and Payments Account for the winding up as a whole. The contents are in the main self-explanatory.

### **Tax Refund**

- 2.2 The sum of £10.46 was received from HMRC during the Liquidation in relation to a tax refund.

### **Cash at Bank**

- 2.3 The Company's bank account was closed and the closing balance of £107,006.74 was transferred to the Liquidation account.

### **Statutory and General Administration**

- 2.4 The Liquidator has complied with his statutory and regulatory duties, including the following:
  - 2.4.1 checking all statutory documentation completed by the director(s) and arranging for statutory filing at Companies House and advertising in the Gazette;
  - 2.4.2 maintaining case files, which must include records to show and explain the administration of this liquidation and any decisions made by the Liquidator that materially affect the administration;
  - 2.4.3 conducting periodic case and bond reviews to ensure that the liquidation is progressing efficiently, effectively and in line with the statutory requirements;
  - 2.4.4 maintaining and updating the estate cash book and bank account, including regular bank reconciliations and processing receipts and payments;
  - 2.4.5 completing a closure review of all files and seeking clearance from HMRC and other parties to enable the Liquidator to bring the case to a close; and
  - 2.4.6 issuing the Liquidator's proposed final account.

### 3. The Liquidator's Remuneration and Expenses

- 3.1 At the meeting of members held on 27 January 2017, it was resolved that the fee for assisting with the placing of the Company into Liquidation and for attending to matters relating to, and arising in, the Liquidation be agreed at £3000, plus VAT and disbursements. This fee has been paid in full and the VAT has been reclaimed from HMRC.
- 3.2 The meeting of members also resolved that the Liquidator be authorised to draw his firm's disbursements as categorised in SIP9 as Category 2. **Appendix III** provides information on the bases on which these disbursements are calculated. The Liquidator is entitled under statute to discharge his Category 1 expenses from the estate.
- 3.3 **Appendix II** provides information on all expenses paid.

### 4. Dividends and Distributions

#### Creditors

- 4.1 A notice to creditors requiring them to submit claims was published in the Gazette. In addition, several letters were sent to HMRC seeking confirmation that no tax liabilities remained.
- 4.2 No creditors' claims have been received.

#### Shareholders

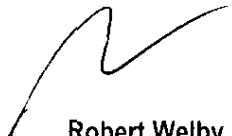
- 4.3 The following distributions were made to the shareholder:

| Date of distribution | £ per share distributed | Total amount distributed |
|----------------------|-------------------------|--------------------------|
| 2 February 2017      | 77,000.00               | £77,000.00               |
| 8 May 2017           | 13,000.00               | £13,000.00               |
| 16 August 2017       | 13,507.94               | £13,507.94               |

- 4.4 The sum of £10.46 was donated to Unicef UK during the liquidation with the consent of the members.

### 5. Conclusion

- 5.1 The delivery of this final account to members and to the Registrar of Companies concludes the Liquidator's administration of this winding up. Should you have any queries regarding this report, please contact the Administrator dealing with this matter, Alexis Petrou, by email at [enquiries@sfpgroup.com](mailto:enquiries@sfpgroup.com).



Robert Welby  
Liquidator

**S Howie Consulting Limited (In Liquidation)**

**Final Account to Members**

**APPENDIX I**

- **Statutory Information and Definitions**

## STATUTORY INFORMATION AND DEFINITIONS

### S Howie Consulting Limited (In Liquidation)

**Company Number:** 07135643

**Registered Office:** 9 Ensign House  
Admirals Way  
Marsh Wall  
Docklands  
London  
E14 9XQ

**Date of Appointment:** 27 January 2017

**Liquidator:** Robert Welby  
SFP Restructuring Limited  
9 Ensign House  
Admirals Way  
Marsh Wall  
London  
E14 9XQ

#### ***Members' Rights to Further Information and Challenge:***

Rule 18.9 of the Insolvency (England & Wales) Rules 2016: Within 21 days of receipt of a progress report, a member may request the Liquidator to provide further information about the remuneration and expenses set out in the report. A request must be in writing and may be made by members with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company or by any member with the permission of the court.

Rule 18.34 of the Insolvency (England & Wales) Rules 2016: Members with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the Court, may apply to the Court on the grounds that the remuneration or other expenses are excessive. Any such application must be made no later than 8 weeks after receipt of the relevant report.

#### **Definitions used in this report:**

|                |                                  |
|----------------|----------------------------------|
| The Company    | S Howie Consulting Limited       |
| The Liquidator | Robert Welby                     |
| The Act        | The Insolvency Act 1986          |
| HMRC           | HM Revenue & Customs             |
| SIP            | Statement of Insolvency Practice |
| DOS            | Declaration of Solvency          |

**S Howie Consulting Limited (In Liquidation)**

**Final Account to Members**

**APPENDIX II**

- **Liquidator's Final Receipts and Payments Account**

**S Howie Consulting Limited**  
**(In Liquidation)**

**Liquidator's Summary of Receipts and Payments**  
**To 28 November 2017**

|  | <b>Declaration of<br/>Solvency<br/>(£)</b> | <b>From 27/01/2017<br/>to 28/11/2017<br/>(£)</b> |
|--|--|--|
| <b>RECEIPTS</b>                            |  |  |
| Pre Appointment Tax Refund                 |  | 10.46  |
| Cash at bank                               | 107,258.00                                 | 107,006.74                                       |
|  | <u>107,258.00</u>                          | <u>107,017.20</u>                                |
| <b>PAYMENTS</b>                            |  |  |
| Office holder's remuneration               |  | 3,000.00   |
| Office holder's disbursements (Category 2) |  | 498.80   |
| Funds to Charity                           |  | 10.46  |
| Ordinary shareholders                      |  | 103,507.94                                       |
|  |  | <u>107,017.20</u>                                |
| Balance at bank                            |  | <u>0.00</u>                                      |

### Direct Expenses (Category 1 Disbursements)

Category 1 Disbursements (as defined by Statement of Insolvency Practice 9), which can be specifically identified as relating to the administration of the case, have been charged to the estate at cost (plus VAT where applicable), with no uplift. The quantum of these costs are dependent on the circumstances and needs of the case and are set by third parties. For example, the bank charges £12 per transfer over £100,000. We may also have incurred other direct expenses, such as courier charges and Land Registry fees, which have been charged at cost to the estate.

|   |  |
|---|--|
| <p><b>Insurance</b></p> <p>If possible, the current insurance policy should be maintained throughout the Liquidation process with the Liquidator's name noted which will prevent the requirement to take out any further cover. Should additional insurance be required, we will have provided you with quotes on a case by case basis.</p> | <p><b>Solicitors' and agents' fees</b></p> <p>Should solicitors or agents have been required, we will have provided you with quotes on a case by case basis</p> <p>A number of documents to place the company into Liquidation were required to be signed in the presence of a solicitor. A charge by the solicitor is usually applicable, however this would have been a cost borne by the directors personally and did not form part of our disbursements.</p> |
|---|--|

### Indirect Expenses (Category 2 Disbursements)

These are costs that are directly referable to the appointment in question but not to a payment to an independent party. All prices are exclusive of VAT, which has been reclaimed where possible.

|  |   |
|--|---|
| Anti-money laundering searches via external electronic databases | £5 per individual search  |
| Mileage (where necessary)  | 45p per mile  |
| Stationery, photocopying and postage                             | £10 for companies with 5 or fewer members<br>£5 per additional member |

The expenses listed below have been incurred on the case and, ordinarily, would be paid as Category 1 disbursements according to the external supplier's standard terms. However, in order to facilitate efficient progress of the Liquidation, they were invoiced to the estate immediately upon the Liquidator's appointment. For the avoidance of doubt, these were charged at cost and with no uplift:

|   |   |  |   |                             |       |   |       |                                     |       |  |               |
|---|---|--|---|-----------------------------|-------|---|-------|-------------------------------------|-------|--|---------------|
| <p>Specific Bond Premium</p>              | <p>A bond is required to protect the assets of the company during the Liquidation process. The bond premium is scaled depending upon the level of assets under our control. Members were provided with a guide to the cost of this bond premium prior to the Liquidator's appointment, however the exact cost was ascertained once the Declaration of Solvency had been sworn</p> |  |   |                             |       |   |       |                                     |       |  |               |
| <p>Statutory Advertising Costs</p>        | <table> <tr> <td></td> <td>£</td> </tr> <tr> <td>Notification of Liquidation</td> <td>84.60</td> </tr> <tr> <td>Notification of appointment of Liquidator</td> <td>84.60</td> </tr> <tr> <td>Advertisement for creditors' claims</td> <td>84.60</td> </tr> <tr> <td></td> <td><u>253.80</u></td> </tr> </table>   |  | £ | Notification of Liquidation | 84.60 | Notification of appointment of Liquidator | 84.60 | Advertisement for creditors' claims | 84.60 |  | <u>253.80</u> |
|   | £   |  |   |                             |       |   |       |                                     |       |  |               |
| Notification of Liquidation               | 84.60   |  |   |                             |       |   |       |                                     |       |  |               |
| Notification of appointment of Liquidator | 84.60   |  |   |                             |       |   |       |                                     |       |  |               |
| Advertisement for creditors' claims       | 84.60   |  |   |                             |       |   |       |                                     |       |  |               |
|   | <u>253.80</u>   |  |   |                             |       |   |       |                                     |       |  |               |

LIQ13

Notice of final account prior to dissolution in MVL



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

|               |                                |
|---------------|--------------------------------|
| Contact name  | Robert Welby                   |
| Company name  | S F P                          |
| Address       | 9 Ensign House<br>Admirals Way |
| Post town     | Marsh Wall                     |
| County/Region | London                         |
| Postcode      | E 1 4 9 X Q                    |
| Country       |                                |
| DX            |                                |
| Telephone     | 020 7538 2222                  |



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)