

AP03

Appointment of secretary

form produced by

PC Share Register

Ver 14 02

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to appoint an individual
as a secretary

☐ **What this form is NOT for**
You cannot use the form if you
are appointing a corporate secretary.
To do this, please use form A
'Appointment of corporate secretary'

THURSDAY



A28LTH8

A19

25/02/2010

277

COMPANIES HOUSE

1 Company details

Company number

7	1	0	7	7	3	3
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Company name in full
Battlefields Court Management Company Limited

→ Filling in this form

Please complete in typescript
or in bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Date of secretary's appointment

Date of appointment

d	0	8	m	0	1	y	2	0	1	0
---	---	---	---	---	---	---	---	---	---	---

3 New secretary's details

Title * Mr

Full forename(s) Jonathan

Surname Edwards

Former name(s) ①

① Former name(s)

Please provide any previous
names which have been used
for business purposes in the
past 20 years

Married women do not need to
give former names unless
previously used for business
purposes

Continue in section 6 if required

4 New secretary's service address ②

Please complete your service address below

Building name/number The Company's Registered Office

Street

Post town

County/Region

Postcode

Country

② Secretary's service address

This is the address that will
appear on the public record
This does not have to be your
usual residential address

Please state 'The Company's
Registered Office' if your
service address is recorded in
the company's register of
secretaries as the company's
registered office

If you provide your residential
address here it will appear on
the public record

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Appointment of secretary

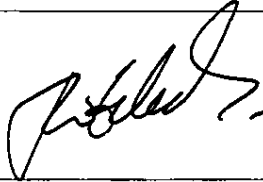
5**Signatures**

I consent to act as secretary of the above named company

New secretary's
signature

Signature

X

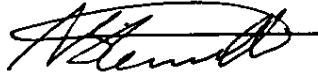


X

Authorising signature

Signature

X



X

This form may be signed by
 Director ❶, Secretary, Person Authorised ❷, Liquidator, Administrator,
 Administrative receiver, Receiver, Receiver manager, Charity commission
 receiver and manager, CIC manager, Judicial factor

❶ Societas Europaea

If the form is being filed on
 behalf of a Societas Europaea
 (SE), please delete 'director' and
 insert details of which organ of
 the SE the person signing has
 membership

❷ Person authorised

Under either section 270 or 274
 of the Companies Act 2006

6**Additional former names** (continued from Section 3)

Former names ❸

❸ Additional former names

Use this space to enter any
 additional names

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

HLM Property Management

Address

Suite D Global House,
Shrewsbury Business Park

Post town

Shrewsbury

County/Region

Shropshire

Postcode

S Y 2 6 L G

Country

United Kingdom

DX

Telephone

01743 271432

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the date of appointment
- ☐ You have provided the service address
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ The new secretary has signed the form
- ☐ You have provided an authorising signature

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N R Belfast 1

Section 243 exemption

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk