

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021
FOR
ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED**

L M Griffiths & Co Limited
Chartered Certified Accountants
1&2 Merlins Court
Winch Lane
Haverfordwest
Pembrokeshire
SA61 1SB

ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED

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for the Year Ended 30 June 2021**

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**REPORT OF THE TRUSTEES
for the Year Ended 30 June 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims for the Public Benefit

The charity's objectives are to relieve sickness and preserve the physical and mental health of cancer patients and their carers in South Wales by providing or assisting in the provision of equipment, facilities and services not normally provided by the statutory authorities, in particular but not exclusively through the provision of support, information and complimentary therapies including reflexology and lymphodaema massage.

The trustees confirm that they have complied with the duty of section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission. This guidance has been referred to when reviewing the Charity's aims and objectives in planning future activities.

Volunteers

The shop and cafe are manned by volunteers. The value of any voluntary help is not included in the accounts.

**REPORT OF THE TRUSTEES
for the Year Ended 30 June 2021**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity venue was established when the lease of a large building was acquired rent free in lieu of the charity incurring expenditure to make the building fit for its purpose. With a great deal of help from volunteers, 2009 saw the creation of a charity shop, a work room, sorting and recycling room, a book area and a small kitchen.

Work then turned to creating a quiet haven for a coffee shop at the rear of the building. When this was completed, attention was focused on the first floor. One by one, the three treatment rooms were furnished and occupied by therapists, counsellors, podiatrist and beauticians. These rooms were named by colours and their doors duly painted - the yellow room for the therapists, the pink room for the podiatrist and beauticians and the blue room for all counsellors and the patient's coffee mornings.

The studio/workshop at the rear of the building continues to be used by all of our patients and counsellors alike. We are moving towards a multipurpose area and in the future would like to install a toilet and water facilities as well as a solid roof with velux windows and solar panels making it self sufficient. This would enable us to have full use of the building throughout the year as at present we use it continually during the summer months for those patients who wish to partake in art and craft sessions, music and counselling sessions. These sessions are weekly. We have a problem in the winter months as again the roof is made of zinc and at times it is too cold to work in there.

When it is particularly hot, the very successful coffee mornings (Talking Shop) were held in the studio spreading out into the garden. We continued inviting guest speakers to entertain patients and carers on subjects close to their concerns as well as fun items and little "concerts" in the sunshine. These days have proved to be very popular and the numbers are continually increasing. The patients tend the garden and the plants (weeding and replanting) and the entrance to the rear of the building is a striking display of the various plants they have brought from their own gardens. The garden gives a great deal of pleasure throughout the summer months as it is so sheltered and full of bird life. This has sadly been much neglected during the pandemic.

2017 saw the completion of Adam's legacy to Pembrokeshire - a new state of the art Cancer Day Unit in Withybush Hospital called the "Pembrokeshire Haematology and Oncology Day Unit" (PHODU for short). Withybush Hospital organised an opening day to thank us and Pembrokeshire people on Saturday 28th January 2017 which was very enjoyable. We, as a charity set about planning our "thank you" to Pembrokeshire people by organising a "Festival of Hope" day on Sunday June 24th 2017 in Carew pavilion and showground, Carew. We invited all the other cancer charities in Pembrokeshire to exhibit with us to build new bridges and see if we could work together. This was very successful and many new contacts were made. The show field was inhabited with marquees from the various charities, food stalls, craft stalls, bouncy castles, horse rides, vintage cars, the fire service and tender, the police display and a therapists' marquee. Various groups and singers performed in the Pavilion to entertain everyone on this family fun day. Entrance was free and all costs were covered by pitch donations.

The 'Bucketteers', as our patients have named themselves - avoiding labels such as "survivor", "client" and "victim" broadened their horizons and created a little choir called "Hope and Glory". They performed a work written especially for them called "Light" by local composer and conductor Sam Howley. They were joined by other Pembrokeshire choirs on stage. They performed this piece to close the festival day which was very emotional but also very inspirational. The whole day was filmed by "Showboat TV" along with interviews with the patients and clips of rehearsals in various churches. This excitement was the best distraction we could ever have wished for!

To continue the momentum of this wonderful experience - we produced a short documentary following the charity's history from when Adam was diagnosed to present day. We aired our exciting film in 2019 which was our 25 year anniversary. It featured the work carried out in the Support Centre with our "Bucketteers" the "stars" of the film. We took our "stars" out on location to some of the loveliest Pembrokeshire beaches and filmed them miming their work "Light". This song called LIGHT was written for us by Composer Sam Howley and orchestrated by Seimon Morris and our little choir was joined by various other Pembrokeshire choristers to bring this song to life.

We were so delighted at how professional our venture looked and sounded that we decided to launch our song LIGHT at our 25th Anniversary Ball. Following the Ball, on Valentine's Day, we launched it on Facebook and You Tube.
Facebook: Adam's Bucketful of Hope Cancer Support Centre

**REPORT OF THE TRUSTEES
for the Year Ended 30 June 2021**

From July 2020 the country was still in lockdown and the Bucketful of Hope ceased trading.

The lockdown continued until Christmas 2020 and on December 27th we were contacted by another charity about a huge delivery of free food deposited in the community kitchen in Merlins Bridge. Three members operated in the Charity Kitchen from this date cooking takeaway food (collected and distributed) for our patients and their carers. No monetary transactions were conducted.

During this unprecedented period of time in May we took on a school leaver under the auspices of the Kick Start Scheme run by the government which provided a salary for 6 months. This started in June 2020.

Plans for future periods

The lock down has continued since March to June with no revenue. We now need to look at our studio for when we are allowed to reopen. The building is ideal in as much that it opens from the car park into the garden without the patients having to enter the main building. We will concentrate on making it covid compliant. We did a risk assessment on this building.

We see the fundraising, in order to put a roof on the studio in the garden, as a very long-term aspiration. As previously stated, we would like velux windows to keep the room very light and airy, whilst on the roof we would like to put solar panels. A toilet and water provision in this unit would make it totally self-sufficient. This would enable counsellors and therapists to work in the evenings as well as during the day. We hope that we will survive this pandemic.

Since the Festival of Hope we have much better communication and liaison with other charities eg. Macmillan's have taken our brochures and are now sending them out to all newly diagnosed Pembrokeshire patients. We have teamed up with the Macmillan representative who joins us in our weekly video chats. She gives valuable information to patients and their carers.

We look forward to a time when we can continue to work alongside other charities and help each other by offering training days at our centre and away, informed speakers and informed visits.

Again a long term aspiration is the purchase of a minibus to create a "mobile coffee morning". Our over 70's find it difficult to attend all activities offered due to lack of lifts or not driving themselves. Many of our younger members want to partake in activities such as swedish pole walking, tai chi etc. With a minibus, patients can be picked up and taken to nearby venues such as beaches and woodland walks where a "coffee morning picnic" could be organised which will enable the older members to sit in the fresh air whilst the younger members set off on walks or exercise. Again this is all dependant on the end of the Pandemic

With the completion of the documentary called LEGACY incorporating our new choir "Hope and Glory, we are using this film to assist in raising funds to keep us operational.

FINANCIAL REVIEW

Reserves policy

The end of the period saw financial reserves standing at £51,711 (2020 - £50,153), with income exceeding expenditure by £1,558 (2020 £1,193).

It is currently the policy of the charity to maintain reserves at a level which equates to approximately 12 months expenditure in order that the charity can continue to function if sources of income decrease.

Principal funding sources

The charity has a high profile within the local area. Principle funding sources come from donations, from local fundraising events as well as realisation of donated goods within the charity shop.

**REPORT OF THE TRUSTEES
for the Year Ended 30 June 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Adam's Bucketful of Hope Appeal Limited charity was incorporated on 6th November 2009 under the Companies Act 2006 as a private company limited by guarantee (Company Number 07068880). It was also registered as a charity on 29 June 2010 with the Charity Commission for England and Wales (Charity Number 1136641). It is governed by its memorandum and articles amended by resolution on 25 May 2010.

Recruitment and appointment of new trustees

The trustees welcome new trustees or members who can assist with the development of the company. New appointees receive support and guidance from their fellow trustees.

Induction and training of new trustees

New trustees are briefed on their legal obligations under charity and company law, and the content of the Memorandum and Articles of Association. They are also given the opportunity to meet employees and other trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07068880 (England and Wales)

Registered Charity number

1136641

Registered office

11 Dew Street
Haverfordwest
Pembrokeshire
SA61 1ST

Trustees

Mrs P J Passmore (resigned 19.11.21)

Ms E A Tadman

Mrs P Pool

Mrs J Callow (resigned 19.11.21)

Mr J H Bell (resigned 19.11.21)

Mrs G C E Ferguson - Gardner

Mrs M H Ross-Harper (appointed 19.11.21)

Mrs M N Hay (appointed 19.11.21)

Mrs S J Davies (appointed 19.11.21)

Mrs V E J Shaw (appointed 19.11.21)

Mrs J K Owen (appointed 19.11.21)

Company Secretary

Ms C Evans-Thomas

**REPORT OF THE TRUSTEES
for the Year Ended 30 June 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

L M Griffiths & Co Limited
Chartered Certified Accountants
1&2 Merlins Court
Winch Lane
Haverfordwest
Pembrokeshire
SA61 1SB

COMMENCEMENT OF ACTIVITIES

Adam Evans-Thomas embarked on a fundraising mission during his fight against leukaemia. His doctor was described as giving a "thimbleful of bad news in a bucketful of hope".

Sadly, Adam died but the charity was formed and his work was continued by his mother together with other volunteers.

The charitable company was incorporated on 6 November 2009 and the charity shop was opened on 1 December 2009.

Prior to incorporation, the group had been actively fundraising for a number of years as an unincorporated entity under the umbrella of the local health board.

Approved by order of the board of trustees on 30 March 2022 and signed on its behalf by:

Mrs J K Owen - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED**

Independent examiner's report to the trustees of Adam's Bucketful of Hope Appeal Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Paul Murray
ACCA
L M Griffiths & Co Limited
Chartered Certified Accountants
1&2 Merlins Court
Winch Lane
Haverfordwest
Pembrokeshire
SA61 1SB

Date:

ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 June 2021**

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		7,204	-	7,204	8,174
Charitable activities					
Charity shop & facilities		44,384	-	44,384	42,777
Other income		<u>13</u>	<u>-</u>	<u>13</u>	<u>34</u>
Total		51,601	-	51,601	50,985
EXPENDITURE ON					
Charitable activities					
Charity shop & facilities		50,043	-	50,043	49,792
NET INCOME		<u>1,558</u>	<u>-</u>	<u>1,558</u>	<u>1,193</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		50,153	-	50,153	48,960
TOTAL FUNDS CARRIED FORWARD		<u>51,711</u>	<u>-</u>	<u>51,711</u>	<u>50,153</u>

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION
30 June 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	5	36,748	-	36,748	35,103
CURRENT ASSETS					
Debtors	6	-	-	-	1,160
Cash at bank and in hand		17,169	-	17,169	16,560
		<u>17,169</u>	<u>-</u>	<u>17,169</u>	<u>17,720</u>
CREDITORS					
Amounts falling due within one year	7	(2,206)	-	(2,206)	(2,670)
NET CURRENT ASSETS		<u>14,963</u>	<u>-</u>	<u>14,963</u>	<u>15,050</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		51,711	-	51,711	50,153
NET ASSETS		<u>51,711</u>	<u>-</u>	<u>51,711</u>	<u>50,153</u>
FUNDS	8				
Unrestricted funds				51,711	50,153
TOTAL FUNDS				<u>51,711</u>	<u>50,153</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

STATEMENT OF FINANCIAL POSITION - continued
30 June 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30 March 2022 and were signed on its behalf by:

Mrs J K Owen - Trustee

ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 30 June 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 5% on cost
Plant and machinery	- 15% on reducing balance
Computer equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 30 June 2021**

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>5,478</u>	<u>4,670</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2021 nor for the year ended 30 June 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2021 nor for the year ended 30 June 2020.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Administrative	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 30 June 2021**

5. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 July 2020	65,289	10,129	16,680	3,166	95,264
Additions	-	6,333	400	390	7,123
At 30 June 2021	<u>65,289</u>	<u>16,462</u>	<u>17,080</u>	<u>3,556</u>	<u>102,387</u>
DEPRECIATION					
At 1 July 2020	41,573	5,632	9,834	3,122	60,161
Charge for year	2,625	1,625	1,087	141	5,478
At 30 June 2021	<u>44,198</u>	<u>7,257</u>	<u>10,921</u>	<u>3,263</u>	<u>65,639</u>
NET BOOK VALUE					
At 30 June 2021	<u>21,091</u>	<u>9,205</u>	<u>6,159</u>	<u>293</u>	<u>36,748</u>
At 30 June 2020	<u>23,716</u>	<u>4,497</u>	<u>6,846</u>	<u>44</u>	<u>35,103</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other debtors	<u>-</u>	<u>1,160</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Social security and other taxes	750	750
Other creditors	400	-
Accrued expenses	<u>1,056</u>	<u>1,920</u>
	<u>2,206</u>	<u>2,670</u>

ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 30 June 2021**

8. MOVEMENT IN FUNDS

	At 1.7.20 £	Net movement in funds £	At 30.6.21 £
Unrestricted funds			
General fund	50,153	1,558	51,711
TOTAL FUNDS	<u>50,153</u>	<u>1,558</u>	<u>51,711</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	51,601	(50,043)	1,558
TOTAL FUNDS	<u>51,601</u>	<u>(50,043)</u>	<u>1,558</u>

Comparatives for movement in funds

	At 1.7.19 £	Net movement in funds £	At 30.6.20 £
Unrestricted funds			
General fund	48,960	1,193	50,153
TOTAL FUNDS	<u>48,960</u>	<u>1,193</u>	<u>50,153</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	50,985	(49,792)	1,193
TOTAL FUNDS	<u>50,985</u>	<u>(49,792)</u>	<u>1,193</u>

ADAM'S BUCKETFUL OF HOPE APPEAL LIMITED
NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 30 June 2021

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.19 £	Net movement in funds £	At 30.6.21 £
Unrestricted funds			
General fund	48,960	2,751	51,711
TOTAL FUNDS	<u>48,960</u>	<u>2,751</u>	<u>51,711</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	102,586	(99,835)	2,751
TOTAL FUNDS	<u>102,586</u>	<u>(99,835)</u>	<u>2,751</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2021.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.