

Registered Number 07030896

Charity 1133679

LONGFIELD HALL TRUST LIMITED

Report and Accounts for the year ended

30 September 2018

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LONGFIELD HALL TRUST LIMITED

Registered Number 07030896 [Charity 1133679]

Report and Accounts for the Year ended 30 September 2018

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LONGFIELD HALL TRUST LIMITED

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Trustees Report for the year ended 30 September 2018

Trustees

The trustees who served during the year were as follows:

Mr William Richard Ollard

Ms Juliet Williams

Ms Patricia Omonua

Ms Kikelumo Omonua

Mr James Gardiner-Hill

Ms Christina Hughes-Onslow

Ms Clare Cary

Ms Fiona Walshe

Ms Rosy Crehan

Mr Jake Farrell

Registered office

50 Knatchbull Road, London, SE5 9QY

Charity Aims

Longfield Hall Trust manages the historic grade 2 listed Hall on behalf of the local community. It has a 15 year lease on the property, expiring in September 2024. It achieves its charitable objectives by looking after the building and providing an affordable space for education, performance, rehearsals, recreation, meetings and other activities.

LONGFIELD HALL TRUST LIMITED (Company limited by guarantee)

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Activities

Longfield Hall first opened in 1889 and has been serving the area around Myatt's Fields, Camberwell ever since. In 1992, Lambeth handed the Hall over to the Friends of Longfield Hall (FoLH). In 2010 Lambeth offered this group a 15 year lease on the hall. The Friends accepted the offer and became a company limited by guarantee. In 2014, the Friends renamed themselves as Longfield Hall Trust (LHT) and became a new charity (registration number 1133679). The change of name was to emphasise that making the hall sustainable was now the charity's principal business objective. As part of this drive towards sustainability, LHT was invited by Lambeth to apply for a community asset transfer of the building from Lambeth to LHT. Lambeth has recently offered LHT a 39 year lease on the hall and once this deal is concluded LHT will start work to upgrade and improve the hall, and in particular make it fully accessible. LHT has developed its plans for this upgrade through frequent consultation with the local community and in May 2018 received planning permission and listed building consent for the works it proposed.

LHT's business is managing the hall as community space in an area which is extraordinarily diverse, in terms of income, race and age. Although the area immediately adjacent to the hall is apparently affluent, around it are some of the most deprived communities not only in south London but also in the country. Three areas within the Vassall ward (where the hall is located) and Coldharbour ward (100 metres away, where three of the trustees live) fall into the 10% most deprived areas in the country (Lambeth: State of the Borough, 2014).

LHT's social purpose is to meet the needs of its local community. We operate as a 'village hall', providing space for recreation, education & training, voting and worship. We also provide space for rites of passage such as weddings, wakes and birthday parties.

In 2018 LHT recruited its first employee, Stella Barnes, as artistic director. Her brief is to develop the hall as a small-scale performance venue and build on Longfield Hall's historic role as the home of Dark & Light Theatre, the first publicly-funded Black Theatre company in the UK. Stella's post is funded by City Bridge Trust. Catherine Hamilton, our charity development manager, manages the community hall side of our operations and has been successful in raising grants to improve the hall's facilities and services. Sport England has funded a new sprung dance floor for the main hall which has been a boon to the McAlpine Dance School which celebrated 25 years at Longfield Hall in 2018.

Currently about 1,000 people use the hall each week. The hall is available for hire seven days a week, usually from 8am to 10pm.

LHT has three revenue streams. The first is space hire. The second is putting on ticketed events and performances. The third is community development – enabling our local community to participate in activities which improve health & wellbeing, combat isolation, improve confidence, and learn new skills. We seek funding and commissions to deliver these sessions, most of which are free.

In 2017/18 our principal business remained space hire. This yielded just under £60,000 in unrestricted revenues. Currently we hire our spaces to 20 regular user groups. Among them are: a pre-school, a dance school, three Pilates groups, two yoga groups, a capoeira group, a choir, The Sickle Cell Society, four churches and half a dozen dance companies which use the halls for rehearsals. Going forward, the board expects performances and social-prescribing activities to make a significant contribution to revenues.

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Bankers

Barclays Bank PLC, Leicester, LE87 2BB

Report on the Year

Total Income for the year was £112,705 (2017 £77,141), outgoing Resources £103,556 (2017 £100,988), resulting in a surplus for the year of £9,149 (2017 deficit £23,847).

The Trustees are pleased by the progress in the year and the generation of a surplus after last year's deficit, which was funded from reserves.

Catherine Hamilton, our charity development manager, has been successful in raising grants, attracting new users to the Hall's spaces and administering the Hall efficiently and harmoniously. In April 2018 LHT was awarded a *Stepping Stones* grant by City Bridge Trust to fund a part-time artistic director over the next 18 months. The first season was launched in October 2018, just after the close of our 2017/18 financial year and therefore outside the scope of this report.

All our trustees/directors live locally and are rooted in this community. Our charity development manager also lives locally and was a user of the hall before she came to work for us. Our trustees are involved with other local groups and our open-door policy means that every day people pop in to ask either about what is going on at the hall or whether they could set up a new activity.

At the end of the financial year we had 63 people who are, formally, members of the company, LHT, and a further 350 who have asked to be on our email list. Anyone can be a member (and it costs nothing) but almost all the current members are local people who use the hall. The people on our email list are all hall users.

The trustee board answers to the members. We expect more local people to become members as we develop, particularly as a performance venue. Naturally we will consult with the local community at every stage of our development.

LONGFIELD HALL TRUST LIMITED (Company limited by guarantee)

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Independent Examiner's Report to the Trustees of the Charity

I report on the accounts of the Company for the year ended 30 September 2018.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Googe FCCA
32 Trent Court
New Wanstead
London
E11 2TF

LONGFIELD HALL TRUST LIMITED (Company limited by guarantee)

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STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating Income and Expenditure Account & Statement of Total Realised Gains and Losses)
For the year ended 30 September 2018

	Unrestricted Funds <u>2018</u>	Restricted Funds <u>2018</u>	Total Funds <u>2018</u>	Total Funds <u>2017</u>
INCOMING RESOURCES				
Grants and donations received	6,575	39,741	46,316	19,166
Incoming resources from generated funds: Voluntary income	66,389	-	66,389	57,975
Total Incoming Resources	<u>72,964</u>	<u>39,741</u>	<u>112,705</u>	<u>77,141</u>
RESOURCES EXPENDED				
Total Resources Expended	74,497	29,059	103,556	100,988
NET (OUTGOING) INCOMING RESOURCES/ NET MOVEMENT IN FUNDS	<u>(1,533)</u>	<u>10,682</u>	<u>9,149</u>	<u>(23,847)</u>
TOTAL FUNDS AT 1 OCTOBER	2,853	9,058	11,911	35,758
TOTAL FUNDS AT 30 SEPTEMBER	<u>1,320</u>	<u>19,740</u>	<u>21,060</u>	<u>11,911</u>

LONGFIELD HALL TRUST LIMITED (Company limited by guarantee)

Registered Number 07030896 [charity 1133679]

Balance Sheet as at 30 September 2018

	Notes	2018	2017
		£	£
Fixed assets			
Tangible assets	3	24,433	409
Current assets			
Debtors and prepayments	4	11,868	10,401
Cash at bank		27,042	22,516
Current liabilities			
Creditors and accruals	5	<u>(42,283)</u>	<u>(21,415)</u>
Total net assets		<u>21,060</u>	<u>11,911</u>
Reserves			
Retained unrestricted reserve		1,320	2,853
Restricted funds	6	<u>19,740</u>	<u>9,058</u>
Total reserves		<u>21,060</u>	<u>11,911</u>

The trustees are satisfied that for the year in question the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 3.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the trustees on 9 January 2019 and signed on their behalf by:



William Ollard, Director

Director

LONGFIELD HALL TRUST LIMITED (Company limited by guarantee)

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Notes to the Accounts for the year ended 30 September 2018

- 1 Accounting Policies
Basis of measurement and preparation of accounts
These accounts have not been audited, but they have been externally reviewed.
- 2 The Company is limited by guarantee and consequently does not have a share capital.
- 3 The Charity premises are the subject of a lease from Lambeth Council. No liability is shown in these accounts as it is expected the property will be transferred to Longfield Hall Trust under a capital asset transfer.

Assets are depreciated over the following periods:

Office equipment over 3 years

Leasehold improvements over their estimated useful life of between 5 and 10 years

Tangible Assets

	<u>2018</u>			<u>2017</u>
	Leasehold Improvements	Office Equipment	Total	Office Equipment
Cost as at 1 October	-	2,153	2,153	1,541
Additions at cost	<u>27,162</u>	-	<u>27,162</u>	<u>612</u>
Cost as at cost 30 September	<u>27,162</u>	<u>2,153</u>	<u>29,315</u>	<u>2,153</u>
Depreciation as at 1 October	-	1,744	1,744	1,540
Depreciation charge for the year	<u>2,934</u>	<u>204</u>	<u>3,138</u>	<u>204</u>
Depreciation as at 30 September	<u>2,934</u>	<u>1,948</u>	<u>4,882</u>	<u>1,744</u>
Net book value as at 30 September	<u>24,228</u>	<u>205</u>	<u>24,433</u>	<u>409</u>

- 4 Debtors and Prepayments

	<u>2018</u>	<u>2017</u>
Debtors	8,814	6,731
Prepayments	<u>3,054</u>	<u>3,670</u>
Total	<u>11,868</u>	<u>10,401</u>

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Notes to the Accounts for the year ended 30 September 2018

5 Creditors, Accruals and Deferred income

	<u>2018</u>	<u>2017</u>
Creditors and accruals	4,661	1,315
Amount held on behalf of Lambeth Hubs	33,150	20,100
Deferred income	4,472	-
Total	<u>42,283</u>	<u>21,415</u>

6 Restricted funds

<u>Brought forward</u>	<u>Incoming resources</u>	<u>Resources expended</u>	<u>Carried forward</u>
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£nil	£9,280	(£9,280)	£nil
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Grant from Awards For All to fund activities for over 55s.

£nil	£9,833	£(9,833)	£nil
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Grant from City Bridge Trust to assess whether LHT has a future as a small scale performance venue.

£4,258	£nil	£(2,518)	£1,740
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Grant from London Borough of Lambeth to fund Longfield Hall's development as a community hub

£nil	£628	£(628)	£nil
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Grant from Locality to fund a skills transfer

£nil	£20,000	£(2,000)	£18,000
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Grant from Sports Council England to fund a new hall sprung floor. This is written off over the expected useful life of ten years.

£4,800	£nil	£(4,800)	£nil
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Grant from Battersea Power Station to fund free dance and Pilates classes for over 55s at risk of isolation.

£9,058	£39,741	£(29,059)	£19,740
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7 Related party transactions. There have been no transactions with the directors.

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Detailed Expenditure for the year ended 30 September 2018 [Not part of the statutory accounts]

	<u>2018</u>	<u>2017</u>
Rent	8,400	8,400
Salaries, N.I., pension	7,650	-
Office costs	2,647	2,457
Repairs	6,209	8,010
Grant related expenditure	21,409	38,917
Events related expenditure	3,205	-
Advertising and fundraising	8,234	10,510
Waste collection	764	1,303
Utilities	6,633	6,494
Insurance/Security	4,685	2,630
Cleaning	8,541	8,403
Bookkeeping and accounts	3,000	2,740
Professional fees/Salaries	19,041	10,920
Depreciation	3,138	204
<u>Total</u>	<u>103,556</u>	<u>100,988</u>