

# LIQ14

## Notice of final account prior to dissolution in CVL



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 07026314

Company name in full Marco Pirroni Enterprises Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Jeremy

Surname Karr

### 3 Liquidator's address

Building name/number 29th Floor

Street 40 Bank Street

Post town London

County/Region

Postcode E14 5NR

Country

### 4 Liquidator's name ①

Full forename(s) Simon John

Surname Killick

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number 29th Floor

Street 40 Bank Street

Post town London

County/Region

Postcode E14 5NR

Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

# LIQ14

Notice of final account prior to dissolution in CVL

## 6 Liquidator's release

☐ Tick if one or more creditors objected to liquidator's release.

:

## 7 Final account

☒ I attach a copy of the final account.

## 8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

<sup>d</sup>1

<sup>d</sup>8

<sup>m</sup>0

<sup>m</sup>2

<sup>y</sup>2

<sup>y</sup>0

<sup>y</sup>2

<sup>y</sup>2

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Monika Flont
Company name	Begbies Traynor (Central) LLP
Address	29th Floor
	40 Bank Street
Post town	London
County/Region	
Postcode	E 1 4 5 N R
Country	
DX	
Telephone	020 7262 1199

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

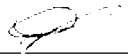
**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Marco Pirroni Enterprises Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**  
**From 18 January 2018 To 18 February 2022**

Statement of Affairs £		£	£
	ASSET REALISATIONS		
	Book Debts	1,694.62	
	Sale of Rights	325,000.00	
4.00	Cash at Bank	NIL	
NIL	EFRB Loan	NIL	
21,465.35	Corporate Solutions Claim	NIL	
	Cash at Begbies	21,465.35	
	Bank Interest Gross	18.45	
			348,178.42
	COST OF REALISATIONS		
	Specific Bond	255.60	
	Statement of Affairs Fee	6,000.00	
	Joint Liquidators' Fees	40,000.00	
	Professional Fees	2,812.50	
	Agents/Valuers Fees (1)	21,125.00	
	Accountancy Fees	13,757.50	
	Legal Fees (1)	3,250.00	
	Corporation Tax	1.71	
	Capital Gains Tax	56,591.50	
	Unclaimed VAT	1.65	
	Stationery & Postage	8.27	
	Statutory Advertising	229.00	
			(144,032.73)
	UNSECURED CREDITORS		
	Trade Creditors	513.00	
(3,699.00)	Directors	68,433.00	
(139,008.80)	HM Revenue & Customs	28,562.68	
	Statutory Interest	27,163.52	
			(124,672.20)
	DISTRIBUTIONS		
(375,000.00)	Ordinary Shareholders	79,473.49	
			(79,473.49)
(496,238.45)			0.00

REPRESENTED BY

**NIL**

  
**Jeremy Karr**  
Joint Liquidator

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## Marco Pirroni Enterprises Limited (In **Creditors' Voluntary Liquidation**)

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Final report and account of the liquidation

Period: 18 January 2021 to 15 December 2021

### Important Notice

This report has been produced solely to comply with our statutory duty to report to creditors and members of the Company pursuant to Section 106 of the Insolvency Act 1986. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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# 1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Marco Pirroni Enterprises Limited (In Creditors' Voluntary Liquidation)
"the liquidation"	The appointment of liquidators on 18 January 2018.
"the liquidators", "we", "our" and "us"	Jeremy Karr and Simon Killick of Begbies Traynor (Central) LLP, 29th Floor, 40 Bank Street, London, E14 5NR
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England & Wales) Rules 2016
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

# 2. COMPANY INFORMATION

Trading name:	Marco Pirroni Enterprises
Company registered number:	07026314
Company registered office:	1 King's Avenue, London N21 3NA
Former trading address:	3 Palterton Lane, Sutton Scarsdale, Chesterfield, Derbyshire S44 5UT

# 3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	18 January 2018
Date of liquidators' appointment:	Ian Franes and Jeremy Karr were appointed on 18 January 2018.

Simon Killick replaced Ian Fransesd as Joint Liquidator with effect from 22 May 2019 pursuant to a block transfer order made in the High Court of Justice.

Changes in liquidator (if any):

None during the period of this report.

## 4. PROGRESS SINCE OUR LAST REPORT

This is our final report and account of the liquidation which should be read in conjunction with the progress reports to creditors dated 15 March 2019, 17 March 2020 and 16 March 2021.

### Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 18 January 2021 to 15 December 2021 together with our cumulative abstract of receipts and payments for the period from 18 January 2018 to 15 December 2021.

### Receipts

Interest of £9.79 has been earned on the funds held in the liquidation account from Barclays Bank plc.

### Payments

#### Accountancy Fees

We have paid £2,495.00 to RJA Consultants and Tax Advisers Ltd for assistance in dealing with the claim of HMRC in the liquidation.

#### Capital Gains Tax

We have paid £56,591.50 to HM Revenue and Customs in relation to capital gains tax due on the sale of the Company's assets.

#### Corporation Tax

We have paid £1.71 Corporation Tax to HM Revenue and Customs.

#### Joint Liquidators' Fees

We have drawn, in accordance with creditor approval, £29,466.00 on account of our fees.

#### Legal Fees

We have paid £1,000 to Ward Hadaway LLP for assistance with an aborted attempt at effecting an agreement for the sale of rights.

#### Professional Fees

We have paid £812.50 to Scannell & Associates Ltd in relation to tax advice provided to the Joint Liquidators.

#### Specific Bond

We have paid £234.00 to AUA Insolvency Risk Services in relation to the specific bond penalty.



### Statutory Advertising

We have paid £85.00 to EPE Reynell in relation to the insertion of statutory notices in the London Gazette.

### Stationery & Postage

Our firm has paid £9.92 to Postworks in relation to the provision of postage services to the liquidation and our firm has been reimbursed £8.27 from the case with the shortfall being written off.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details>. Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached at Appendix 2. There is an analysis for the period of the report and also an analysis of time spent on the case since the date of our appointment.

The details below relate to the work undertaken in the period of the report only. Our previous reports contain details of the work undertaken since our appointment.

### General case administration and planning

We have maintained files and records, carried out periodic reviews, updated strategy and documented decisions which have materially affected the administration of the case.

This work is necessary in order to comply with statutory duties and demonstrate adequate case management although there is no direct financial benefit to creditors.

### Compliance with the Insolvency Act, Rules and best practice

We prepared and filed the progress report for the period to 17 January 2021 at Companies House and our internet portal, reconciled the estate bank account and ensured that the case remained adequately bonded.

This work is necessary in order to comply with insolvency legislation although there is no direct financial benefit to creditors.

### Investigations

There have been no investigations during the period of this report.

### Realisation of assets

No assets have been realised during the period of this report.

### Dealing with all creditors' claims (including employees), correspondence and distributions

We adjudicated the claims of creditors and made a first and final cash distribution in July 2021. The funds realised in the liquidation were sufficient to enable payment to creditors to be made in full, with statutory interest. Sufficient funds were available to make a first cash distribution to the members in July 2021, and a final cash distribution which was declared and paid on 15 December 2021.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedures), tax, litigation, pensions and travel

We have submitted the required tax and VAT returns to HM Revenue & Customs. We have liaised with HMRC to account to them for the tax affairs of the Company in the liquidation period and had taken steps to obtain clearance to conclude administration of this liquidation. Although there is no direct financial benefit to creditors, this is necessary in order to comply with insolvency legislation.

## 5. OUTCOME FOR CREDITORS

Details of the sums owed to each class of the Company's creditors were provided in the director's statement of affairs.

On the basis of realisations, the outcome for each class of the Company's creditors is as follows:

Secured creditors

There are no secured creditors.

Preferential creditors

There are no preferential creditors.

Secondary preferential creditors

Further to the changes to the Finance Act 2020, which was effective from 01 December 2020, HM Revenue & Customs are now able to claim secondary preferential status for certain liabilities. Taxes owed by the business to HMRC comprising of VAT, PAYE Income Tax, Employee National Insurance Contributions, Student loan deductions and Construction Industry Scheme deductions fall under the secondary preferential status.

As the date of our appointment predates 01 December 2020, there are no secondary preferential creditors.

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the liquidator must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. Net property means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e., after accounting for preferential debts and the costs of realising the floating charge assets). The prescribed part of the Company's net property is calculated by reference to a sliding scale as follows:

- ☐ 50% of the first £10,000 of net property;
  - ☐ 20% of net property thereafter;
  - ☐ Up to a maximum amount to be made available of £600,000
- A liquidator will not be required to set aside the prescribed part of net property if:

- ☐ the net property is less than £10,000 and the liquidator thinks that the cost of distributing the prescribed part would be disproportionate to the benefit; (Section 176A(3)) or
- ☐ the liquidator applies to the court for an order on the grounds that the cost of distributing the prescribed part would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5)).

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003 and, consequently, there is no net property as defined in Section 176A(6) of the Act and, therefore, no prescribed part of net property is available for distribution to the unsecured creditors.

#### Unsecured creditors

We are required by the Insolvency (England & Wales) Rules 2016 to inform creditors if:

- (a) We intend to declare a final dividend;
- (b) if no dividend will be declared; or
- (c) if no further dividend will be declared.

A first and final dividend of 100 pence in the pound, plus statutory interest, was paid to unsecured creditors on 16 July 2021.

A first interim distribution of £70,000, representing 19 pence per share was made to the shareholders on 26 July 2021. A second and final cash distribution of £9,485.12 to the members was declared and paid on 15 December 2021.

Provision for unsettled claims and funds retained by the liquidators

## 6. REMUNERATION & EXPENSES

#### Remuneration

Our remuneration has been fixed by a decision of the creditors by way of correspondence on 01 March 2018 obtained via a Decision Procedure by way of correspondence by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP in attending to matters arising in the winding up as set out in the fees estimate dated 09 February 2018 in the sum of £11,309.50.

Our original fees estimate was increased by £34,009 by the approval of creditors on 29 January 2021. This makes the total amount of our approved estimate £45,048.50. However, creditors approved the estimate on the basis that we will not draw remuneration in excess of £40,000 plus VAT.

We are also authorised to draw expenses for services provided by our firm and/or entities within the Begbies Traynor group, in accordance with our firm's policy which is attached at Appendix 2 of this report.

Our time costs for the period from 18 January 2021 to 15 December 2021 amount to £18,733.00 which represents 70.1 hours at an average rate of £267.23 per hour.

Our time costs for the period from 18 January 2018 to 15 December 2021 amount to £60,549 which represents 218.6 hours at an average rate of £276.99 per hour.

The following further information in relation to our time costs and expenses is set out at Appendix 2:

- ☐ Time Costs Analysis for the period 18 January 2021 to 15 December 2021
- ☐ Begbies Traynor (Central) LLP's charging policy

#### Time Costs Analysis

The Time Costs Analysis for the period of this report attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate

charged for each work type. An additional analysis is also attached which details the time costs for the entire period for which we have administered the liquidation.

Please note that each analysis provides details of the work undertaken by us and our staff following our appointment only.

To 15 December 2021, we have drawn the total sum of £40,000 on account of our remuneration, against total time costs of £60,549.00 incurred since the date of our appointment. In addition to the time costs information disclosed at Appendix 2 for the period since our last progress report, our previous progress reports contain details of the time costs we had incurred as at the date of each report.

What was the anticipated payment for administering the case in full and did the joint liquidators receive that payment?

We estimated that the cost of administering the case would be in the region of £45,048.50, and subsequently you provided approval for us to draw our remuneration up to £40,000.

Details of what remuneration has been drawn is detailed above. All additional time costs incurred over and above what has been approved are to be written off.

#### Category 1 Expenses

To 15 December 2021, we have drawn £8.27 from the case by way of reimbursement of expenses incurred in the liquidation and met by our firm which relate to postage costs. The VAT on the postage costs in the sum of £1.65 which has been incurred by our firm, but not discharged, will be written off. We have paid expenses in the sum of £104,022.81 directly from the case.

Why have subcontractors been used?

We have not used any subcontractors.

#### Category 2 Expenses

The only category 2 disbursement which has been incurred and discharged is in respect of the fee in the sum of £6,000 + VAT of Begbies Traynor (Central) LLP for services provided in relation to the process of placing the Company into liquidation and preparation of the statement of affairs which was approved by creditors on 18 January 2018.

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2021' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at [www.begbies-traynor.com/creditorsguides](http://www.begbies-traynor.com/creditorsguides). Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

## 7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred since our last progress report is attached at Appendix 3. A cumulative statement showing the total expenses incurred since the date of our appointment also appears at Appendix 3.

Creditors will recall that we estimated that the expenses of the liquidation would total £228. Unfortunately, the expenses that we have incurred in administering the liquidation have exceeded that estimate. The principal reason for the estimate being exceeded is the fees paid to RJA Consultants and Tax Advisers Limited for their assistance in brokering the sale of rights, the claim of HMRC, and the need to instruct solicitors to assist with the agreement in relation to the sale of the rights.

## 8. UNREALISABLE ASSETS

There are no assets that have proved to be unrealisable.

## 9. OTHER RELEVANT INFORMATION

### Investigations and reporting on directors' conduct

You may be aware that a liquidator has a duty to enquire into the affairs of an insolvent company to determine its property and liabilities and to identify any actions which could lead to the recovery of funds. In addition, a liquidator is also required to consider the conduct of the Company's directors and to make an appropriate submission to the Department for Business, Energy and Industrial Strategy. We can confirm that we have discharged our duties in these respects.

### Connected party transactions

We have not been made aware of any sales of the Company's assets to connected parties.

### Use of personal information

Please note that although it is our intention to conclude the liquidation, in the course of us continuing to discharge our statutory duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact us.

## 10. CREDITORS' RIGHTS

### Right to request further information

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

### Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

## 11. CONCLUSION

This report and account of receipts and payments is our final account of the winding-up, showing how the liquidation has been conducted and details of how the Company's property has been disposed of.

Unless creditors object, by giving notice in writing within 8 weeks of the delivery of the notice of our final account, we will have our release from liability at the same time as vacating office. We will vacate office upon our delivering to the Registrar of Companies our final account.

Should you require further explanation of any matters contained within this report, you should contact our office and speak to the case manager, Monika Flont in the first instance, who will be pleased to assist.



Jeremy Karr  
Joint Liquidator

Dated: 15 December 2021

# ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 18 January 2021 to 15 December 2021

## COSTS AND EXPENSES

- a. Begbies Traynor (Central) LLP's charging policy
- b. Time Costs Analysis for the period from 18 January 2021 to 15 December 2021; and
- c. Cumulative Time Costs Analysis for the period from 18 January 2018 to 15 December 2021



## STATEMENT OF EXPENSES


Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Expenses incurred with entities not within the Begbies Traynor Group				
Specific Bond	AUA Insolvency Risk Services	234.00	234.00	0.00
Tax	HMRC	56,594.96	56,594.96	0.00
Statutory Advertising	EPE Reynell	85.00	85.00	0.00
Accountancy Fees	RJA Consultants and Tax Advisers	2,495.00	2,495.00	0.00
Professional Fees	Scannell & Associates	812.50	812.50	0.00
Legal Fees	Ward Hadaway	1,000.00	1,000.00	0.00
Stationery & Postage	Postworks	8.27	8.27	0.00
Total		<u>61,227.98</u>	<u>61,227.98</u>	<u>0.00</u>
Expenses incurred with entities within the Begbies Traynor Group (for further details see Begbies Traynor Charging Policy)				
None	-	-	-	-

## CUMULATIVE STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £
Statement of Affairs Fee	Begbies Traynor (Central) LLP	6,000.00
Tax	HMRC	56,594.96
Specific Bond	AUA Insolvency Risk Services	255.60
Statutory Advertising	EPE Reynell	229.00
Legal Fees	Simons Muirhead & Burton	2,250.00
Legal Fees	Ward Hadaway	1,000.00
Professional Fees	RJA Consultants	2,000.00
Professional Fees	Scannell & Associates	812.50
Accountancy Fees	RJA Consultants	13,757.50
Agents/Valuers Fees	RJA Consultants	21,125.00
Stationery & Postage	Postworks	8.27
Total		<u>104,031.08</u>

**Marco Pirroni Enterprises Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £	From 18/01/2021 To 15/12/2021 £	From 18/01/2018 To 15/12/2021 £
	<b>ASSET REALISATIONS</b>	
	Bank Interest Gross	9.79 18.45
	Book Debts	NIL 1,694.62
4.00	Cash at Bank	NIL NIL
	Cash at Begbies	NIL 21,465.35
21,465.35	Corporate Solutions Claim	NIL NIL
NIL	EFRB Loan	NIL NIL
	Sale of Rights	NIL 325,000.00
		9.79 348,178.42
	<b>COST OF REALISATIONS</b>	
	Accountancy Fees	2,495.00 13,757.50
	Agents/Valuers Fees (1)	NIL 21,125.00
	Capital Gains Tax	56,591.50 56,591.50
	Corporation Tax	1.71 1.71
	Joint Liquidators' Fees	29,466.00 40,000.00
	Legal Fees (1)	1,000.00 3,250.00
	Professional Fees	812.50 2,812.50
	Specific Bond	234.00 255.60
	Statement of Affairs Fee	NIL 6,000.00
	Stationery & Postage	8.27 8.27
	Statutory Advertising	85.00 229.00
	Unclaimed VAT	1.65 1.65
		(90,695.63) (144,032.73)
	<b>UNSECURED CREDITORS</b>	
(3,699.00)	Directors	28,433.00 68,433.00
(139,008.80)	HM Revenue & Customs	28,562.68 28,562.68
	Statutory Interest	27,163.52 27,163.52
	Trade Creditors	513.00 513.00
		(84,672.20) (124,672.20)
	<b>DISTRIBUTIONS</b>	
(375,000.00)	Ordinary Shareholders	79,473.49 79,473.49
		(79,473.49) (79,473.49)
(496,238.45)		(254,831.53) NIL
	<b>REPRESENTED BY</b>	
		NIL

  
**Jeremy Karr**  
**Joint Liquidator**

## BEGBIES TRAYNOR CHARGING POLICY

### INTRODUCTION

This policy applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the creditors' decision being made for the office holder to be remunerated on a time cost basis. Best practice guidance\* requires that such information should be disclosed to those who are responsible for approving the basis of an office holder's remuneration. Within our fee estimate creditors can see how we propose to be remunerated.

In addition, this policy applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest. Best practice guidance\* indicates that such charges should be disclosed to those who are responsible for approving the basis of the office holder's remuneration, together with an explanation of how those charges are calculated.

### OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of their staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded in 6 minute units at the individual's hourly rate in force at that time which is detailed below.

### EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Expenses are payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also include disbursements, which are expenses that are initially paid by the office holder's own firm, but which are subsequently reimbursed from the estate when funds are available.

Best practice guidance classifies expenses into two broad categories:

- ❑ Category 1 expenses (approval not required) - Specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ Category 2 expenses (approval required) - Items of expenditure that are directly related to the case and either:
  - (i) include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party; or
  - (ii) are items of expenditure which are payable to an associate of the office holder and/or their firm.

Shared or allocated costs (pursuant to (i) above)

\* Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

The following expenses include an element of shared or allocated cost and are charged to the case (subject to approval).

- ❑ Internal meeting room usage for the purpose of physical meetings of creditors is charged at the rate of £150 per meeting;
- ❑ Car mileage which is charged at the rate of 45 pence per mile;

Payments anticipated to be made to associates (pursuant to (ii) above)

Services provided by other entities within the Begbies Traynor group

The following expenses which relate to services provided by entities within the Begbies Traynor group, of which the office holder's firm is a member, are also to be charged to the case (subject to approval):

Instruction of Eddisons Commercial Limited to carry out a valuation and sale of the Company's business and assets. Their fees are likely to be £750 plus VAT and disbursements plus 10% plus VAT of any realisations achieved.

In addition to the services detailed above, it may become necessary to instruct Eddisons Commercial Limited to provide additional services, not currently anticipated, during the course of the case. In such circumstances and to avoid the costs associated with seeking further approval, the charges for such services will be calculated on a time costs basis at the prevailing hourly rates for their various grades of staff which are currently as follows:

Grade of staff	Charge-out rate (£ per hour)
Director	£275
Associate	£180
Surveyor	£120
Graduate	£100
Administration	£80
Porters	£35

Instruction of Eddisons Insurance Services Limited ("EIS") to provide insurance broking services and specifically open cover insurance for the insurable risks relating to the case. The cost of open cover insurance will vary during the course of the case depending upon the value of the assets and liability risks. The forecasted cost of insurance for the 3 month period immediately following appointment is likely to be £500 inclusive of Insurance Premium Tax. The costs of insurance cover for subsequent quarter periods will be dependent upon prevailing insurance market conditions and the ongoing insurable risks on the case. Where relevant, administration fees may be charged. These costs are taken into consideration and included within the forecasted cost of insurance, above.

In accordance with standard insurance industry practice, EIS will receive payment of commission for the services it provides from the insurer. The commission is calculated as a percentage of the insurance premiums payable and such percentage will depend upon the class or classes of assets being insured.

EIS will invoice the insolvent estate for the premium(s) due on the insurer's behalf and receive payment from the estate. EIS will in turn, account to the insurer for the premium(s) payable after deducting any commission payable by the insurer.

Where EIS have initially been consulted on a policy, but the policy has not been taken out, EIS will charge an administration fee of £150.

\* Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

Additional payments received by Eddisons Commercial Limited from purchasers where assets are disposed of by way of auction

In addition to the charges of Eddisons Commercial Limited detailed above for providing the services to the office holder, where any machinery and business assets (other than freehold/leasehold property) are disposed of by way of auction, Eddisons Commercial Limited will also receive a payment from the purchaser, known as a buyer's premium, equivalent to 15% of the successful bid. Where any freehold/leasehold property is disposed of by way of auction, Eddisons Commercial Limited will also receive a payment from the purchaser, known as a buyer's administration fee, in the sum of £600. It is standard auction industry practice for a buyer's premium and buyer's administration fee to be charged. The buyer's premium and buyer's administration fee is paid by the purchaser of the assets and is not paid by the office holder from the assets of the estate.

#### General Office Overheads.

The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a Category 1 disbursement:

- ☐ Telephone and facsimile
- ☐ Printing and photocopying
- ☐ Stationery

#### BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Paddington office as at the date of this report are as follows:

Grade of staff	Charge-out rate (£ per hour)
	1 December 2018 until further notice
Partner	495
Director	445
Senior Manager	395
Manager	345
Assistant Manager	250
Senior Administrator	225
Administrator	175
Junior Administrator	140
Support	140

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

As detailed above, time is recorded in 6 minute units.

\* Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

SIP9 Marco Pirroni Enterprises Limi - Creditors Voluntary Liquidation - 01MA899.CVL : Time Costs Analysis From 18/01/2021 To 15/12/2021

Staff Grade		Consultant/Partner	Director	Snr Mngr	Mngr	Asst Mngr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning							0.6			0.6	105.00	175.00
	Administration	5.9		11.0				7.7	0.2	0.4	25.2	8,697.00	345.12
	Total for General Case Administration and Planning:	5.9		11.0				8.3	0.2	0.4	25.8	8,802.00	341.16
Compliance with the Insolvency Act, Rules and best practice	Appointment												0.00
	Banking and Bonding		0.3					0.2		15.2	15.7	2,296.50	146.27
	Case Closure			0.7				5.6			6.3	1,256.50	199.44
	Statutory reporting and statement of affairs							7.1			7.1	1,242.50	175.00
	Total for Compliance with the Insolvency Act, Rules and best practice:		0.3	0.7				12.9		15.2	29.1	4,795.50	164.79
Investigations	CDDA and investigations												0.00
	Total for Investigations:												0.00
Realisation of assets	Debt collection												0.00
	Property, business and asset sales			0.1							0.1	39.50	395.00
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets:			0.1							0.1	39.50	395.00
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured												0.00
	Others	5.2		3.7				1.6			10.5	4,315.50	411.00
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:	5.2		3.7				1.6			10.5	4,315.50	411.00
Other matters which includes meetings, tax, litigation, pensions and travel	Seeking decisions of creditors												0.00
	Meetings												0.00
	Other							0.3			0.3	52.50	175.00
	Tax							3.6		0.7	4.3	728.00	169.30
	Litigation												0.00
	Total for Other matters:							3.9		0.7	4.6	780.50	169.67
	Total hours by staff grade:	11.1	0.3	15.5				26.7	0.2	16.3	70.1		
	Total time cost by staff grade £:	5,494.50	133.50	6,122.50				4,672.50	28.00	2,282.00		18,733.00	
	Average hourly rate £:	495.00	445.00	395.00	0.00	0.00	0.00	175.00	140.00	140.00			267.23
	Total fees drawn to date £:											0.00	

SIP9 Marco Pirroni Enterprises Limi - Creditors Voluntary Liquidation - 01MA899.CVL : Time Costs Analysis From 18/01/2018 To 15/12/2021

Staff Grade		Consultant/Partner	Director	Snr Mngr	Mngr	Asst Mngr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning	24.0						0.6			24.6	10,785.00	438.41
	Administration	8.8	0.6	39.2	1.0		0.4	26.2	2.6	3.7	82.5	24,290.50	294.43
	Total for General Case Administration and Planning:	32.8	0.6	39.2	1.0		0.4	26.8	2.6	3.7	107.1	35,075.50	327.50
Compliance with the Insolvency Act, Rules and best practice	Appointment							3.6	0.1		3.7	497.00	134.32
	Banking and Bonding		0.3		0.1		1.9	0.9	1.4	22.3	26.9	3,926.00	145.95
	Case Closure			0.7				5.6			6.3	1,256.50	199.44
	Statutory reporting and statement of affairs	0.3	0.1	1.0				19.3	1.6		22.3	4,131.50	185.27
	Total for Compliance with the Insolvency Act, Rules and best practice:	0.3	0.4	1.7	0.1		1.9	29.4	3.1	22.3	59.2	9,811.00	165.73
Investigations	CDDA and investigations			5.1	0.7			5.5			11.3	2,509.00	222.04
	Total for Investigations:			5.1	0.7			5.5			11.3	2,509.00	222.04
Realisation of assets	Debt collection												0.00
	Property, business and asset sales	5.5		0.7				0.3			6.5	3,051.50	469.46
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets:	5.5		0.7				0.3			6.5	3,051.50	469.46
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured												0.00
	Others	10.3	0.7	3.7				2.4			17.1	7,271.50	425.23
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:	10.3	0.7	3.7				2.4			17.1	7,271.50	425.23
Other matters which includes meetings, tax, litigation, pensions and travel	Seeking decisions of creditors												0.00
	Meetings							3.4			3.4	459.00	135.00
	Other							0.3			0.3	52.50	175.00
	Tax				0.4			12.2		1.1	13.7	2,319.00	169.27
	Litigation												0.00
	Total for Other matters:				0.4			15.9		1.1	17.4	2,830.50	162.67
	Total hours by staff grade:	46.9	1.7	50.4	2.2		2.3	80.3	5.7	27.1	216.6		
	Total time cost by staff grade £:	23,005.50	716.50	18,242.00	647.00		402.50	13,144.50	639.00	3,752.00		60,549.00	
	Average hourly rate £:	470.46	421.47	351.94	294.09	0.00	175.00	163.69	112.11	138.45			275.99
	Total fees drawn to date £:											0.00	