# ABACO RECRUITMENT LIMITED FINANCIAL STATEMENTS 31 AUGUST 2013

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# **FINANCIAL STATEMENTS**

# YEAR ENDED 31 AUGUST 2013

CONTENTS	PAGE
Officers and professional advisers	1
Directors' report	2
Independent auditor's report to the shareholders	4
Profit and loss account	6
Group balance sheet	7
Company balance sheet	8
Group cash flow	9
Notes to the financial statements	10

# ABACO RECRUITMENT LIMITED OFFICERS AND PROFESSIONAL ADVISERS

The board of directors T McLennan

J P Waters M A Keane K Lynch M R Kaye

Company secretary M R Kaye

Registered office 1st Floor, Castlewood House

77-91 New Oxford Street

London WC1A 1DG

Auditor Independent Auditors LLP

Chartered Accountants & Statutory Auditor 5 Underwood Street

London N1 7LY

#### **DIRECTORS' REPORT**

#### **YEAR ENDED 31 AUGUST 2013**

The directors present their report and the financial statements of the group for the year ended 31 August 2013.

#### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company is that of a holding company. The principal activities of subsidiaries are recruitment of teachers and support staff.

The directors are pleased with the performance of the companies with both achieving substantial profits. It is hoped its subsidiaries will grow over the coming years.

Financial key performance indicators

At the end of the year, the net assets totalled £428,486 (2012: £347,875).

The group's key financial and other performance indicators during the year were as follows:

- Turnover for the year was £23,835,121 (2012: £20,160,076).
- Profit before tax was £1,842,961 (2012: £1,225,636)
- Net profit as a percentage of turnover was 7.7% (2012: 6.1%)

#### KEY RISKS AND CONTROL

The business' principle financial instruments comprise bank balances, trade debtors, and trade creditors. The main purpose of these instruments is to finance the business operations. In respect of debtors, the liquidity risk is minimised by ensuring policies are implemented concerning the credit offered to customers and a regular monitoring of amounts outstanding for both time and credit limits. The amounts presented in the balance sheet are net of allowances for doubtful debtors. Trade creditors' liquidity risk is managed by ensuring sufficient funds are available to meet amounts due.

#### **FUTURE DEVELOPMENTS**

Due to the current economic climate it is difficult to look ahead with certainty, however the business is capable to adapting to market changes, and the directors expect the business to grow in the future.

#### **RESULTS AND DIVIDENDS**

The profit for the year, after taxation, amounted to £1,412,051. Particulars of dividends paid are detailed in note 10 to the financial statements.

The directors do not recommend a final dividend.

#### **DIRECTORS**

The directors who served the company during the year were as follows:

T McLennan J P Waters M A Keane K Lynch M R Kaye

#### **DIRECTORS' REPORT** (continued)

#### YEAR ENDED 31 AUGUST 2013

#### **DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the group and of the profit or loss of the group for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the group's and company's transactions and disclose with reasonable accuracy at any time the financial position of the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the persons who is a director at the date of approval of this report confirm that:

- so far as each director is aware, there is no relevant audit information of which the group's auditor is unaware; and
- each director has taken all steps that they ought to have taken as a director to make themself
  aware of any relevant audit information and to establish that the company's auditor is aware of
  that information.

#### **AUDITOR**

Independent Auditors LLP are deemed to be reappointed in accordance with Section 487(2) of the Companies Act 2006.

Signed on behalf of the directors

J P Waters Director

Approved by the directors on 23 May 2014.

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ABACO RECRUITMENT LIMITED

#### YEAR ENDED 31 AUGUST 2013

We have audited the financial statements of Abaco Recruitment Limited for the year ended 31 August 2013 which comprise the Group Profit and Loss Account, the Group and Parent Company Balance Sheets, the Group Cash Flow Statement, the Group and Parent Company Reconciliation of Movements in Shareholders' Funds and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

As explained more fully in the Directors' Responsibilities Statement set out on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and the parent company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent company's affairs as at 31 August 2013 and of the group's profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ABACO RECRUITMENT LIMITED (continued)

#### YEAR ENDED 31 AUGUST 2013

#### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Independent Audulos LLP

Jonathon Dale BA(Hons) FCA (Senior Statutory Auditor)
For and on behalf of Independent Auditors LLP
Chartered Accountants & Statutory Auditor
5 Underwood Street
London
N1 7LY

29 MAY 2014

# PROFIT AND LOSS ACCOUNT

#### **YEAR ENDED 31 AUGUST 2013**

	Note	2013 £	2012 £
GROUP TURNOVER	2	23,835,121	20,160,076
Cost of sales		17,660,583	14,888,265
GROSS PROFIT		6,174,538	. 5,271,811
Administrative expenses		4,333,537	4,040,561
OPERATING PROFIT	3	1,841,001	1,231,250
Interest receivable Interest payable and similar charges	7	23,654 (21,694)	11,359 (16,973)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	I	1,842,961	1,225,636
Tax on profit on ordinary activities	8	430,910	294,218
PROFIT FOR THE FINANCIAL YEAR	9	1,412,051	931,418

All of the activities of the group are classed as continuing.

The group has no recognised gains or losses other than the results for the year as set out above.

The company has taken advantage of section 408 of the Companies Act 2006 not to publish its own Profit and Loss Account.

The notes on pages 10 to 19 form part of these financial statements.

# **GROUP BALANCE SHEET**

#### 31 AUGUST 2013

		2013		2012
	Note	£	£	£
FIXED ASSETS				
Intangible assets	11		(349,847)	(399,825)
Tangible assets	12		<b>39,550</b> .	68,958
			(310,297)	(330,867)
CURRENT ASSETS			,	
Debtors	14	2,171,729		1,679,359
Cash at bank		438,932		637,038
	ĕ	2,610,661		2,316,397
CREDITORS: Amounts falling due within one		٠		
year	15	1,871,878		1,637,655
NET CURRENT ASSETS			738,783	678,742
TOTAL ASSETS LESS CURRENT LIABILITIE	S		428,486	347,875
CAPITAL AND RESERVES				
Called-up equity share capital	18		100,000	100,000
Profit and loss account	19		328,486	247,875
SHAREHOLDERS' FUNDS	20		428,486	347,875

These accounts were approved by the shareholders and authorised for issue on 23 May 2014, and are signed on their behalf by:

J P waters

Director

#### **COMPANY BALANCE SHEET**

#### 31 AUGUST 2013

		2013	2012
	Note	£	£
FIXED ASSETS			
Investments	13	100,000	100,000
TOTAL ASSETS LESS CURRENT LIABILITIES		100,000	100,000
CAPITAL AND RESERVES			
Called-up equity share capital	18	100,000	100,000
SHAREHOLDERS' FUNDS		100,000	100,000
			-

These accounts were approved by the shareholders and authorised for issue on 23 May 2014, and are signed on their behalf by:

J P Waters Director

Company Registration Number: 07022711

# **GROUP CASH FLOW**

# YEAR ENDED 31 AUGUST 2013

	Note	2013 £	2012 £
NET CASH INFLOW FROM OPERATING ACTIVITIES	21	1,430,271	1,284,976
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	21	1,960	(5,614)
TAXATION	21	(294,218)	(155,264)
CAPITAL EXPENDITURE AND FINANCIAL INVESTMENT	21	(4,679)	(9,942)
EQUITY DIVIDENDS PAID		(1,331,440)	(664,896)
(DECREASE)/INCREASE IN CASH	21	(198,106)	449,260

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 1. ACCOUNTING POLICIES

#### 1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and comply with financial reporting standards of the Accounting Standards Board.

#### 1.2 Basis of consolidation

The consolidated financial statements incorporate the financial statements of the company and all subsidiary undertakings.

#### 1.3 Turnover

Turnover represents the total amount receivable by the company from the sale of goods and provision of services exclusive of VAT.

In respect of on-going services turnover represents the value of work done in the year including estimates of amounts not invoiced.

#### 1.4 Goodwill

Purchased goodwill arising on acquisitions is capitalised as an asset on the Balance Sheet and amortised over its estimated useful life up to a maximum of 20 years. This length of time is presumed to be the maximum useful life of purchased goodwill because it is difficult to make projections beyond this period.

#### 1.5 Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Goodwill - 10 years

#### 1.6 Fixed assets

All fixed assets are initially recorded at cost.

#### 1.7 Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant and machinery - 25% straight line Fixtures, fittings and equipment - 20% - 25% straight line

#### 1.8 Fixed assets investments

Investments in subsidiaries are valued at cost less provision for impairment.

# 1.9 Operating lease agreements

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 1. ACCOUNTING POLICIES (continued)

#### 1.10 Pension costs

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

#### 1.11 Deferred taxation

No provision for deferred taxation has been provided for in the financial statements, due to the amount not being material.

#### 1.12 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. All differences are taken to the Profit and Loss account.

#### 1.13 Financial instruments

Financial instruments are classified and accounted for, according to the substance of contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### 2. TURNOVER

The turnover and profit before tax are attributable to the one principal activity of the group. An analysis of turnover is given below:

	2013	2012
	£	£
United Kingdom	23,835,121	19,483,394
Overseas	<del>-</del>	676,682
	23,835,121	20.160.076

#### 3. OPERATING PROFIT

Operating profit is stated after charging/(crediting):

	2013	2012
	£	£
Amortisation of intangible assets	(49,978)	(49,978)
Depreciation of owned fixed assets	34,087	44,440
Loss on disposal of fixed assets	-	19,153
Auditor's remuneration		
- as auditor	12,050	10,850
Operating lease costs:		
- land and buildings	163,100	139,674
Net loss/(profit) on foreign currency translation	55,630	(2,837)

The audit fee for Abaco Recruitment Limited has been borne by its subsidiary, Tradewind Recruitment Limited.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 4. PARTICULARS OF EMPLOYEES

The average number of staff employed by the group during the financial year amounted to:

	2013	2012
	No	No
Sales and consultants	138	80
Support and administration	29	26
Directors	3	3
	170	109
The aggregate payroll costs of the above were:		
	2013	2012
	£	£
Wages and salaries	5,118,253	4,105,179
Social security costs	521,562	418,727
Other pension costs	· –	50,118
	5,639,815	4,574,024

#### 5. DIRECTORS' REMUNERATION

The directors' aggregate remuneration in respect of qualifying services were:

Remuneration receivable	2013 £ 346,711	2012 £ 375,760
Remuneration of highest paid director:	2013	2012
Total remuneration (excluding pension contributions)	£ 123,996	£ 179,789

#### 6. PENSION

The group operate a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in independently administered funds. The pension cost charge represents contributions payable by the group to the fund and amounted to £Nil (2012 - £50,118). At the balance sheet date there were no outstanding or prepaid contributions.

#### 7. INTEREST PAYABLE AND SIMILAR CHARGES

	2013 £	2012 £
Interest payable on loans On overdue tax	20,250 1,444	16,973 -
	21,694	16,973

2012

2012

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 8. TAXATION ON ORDINARY ACTIVITIES

#### (a) Analysis of charge in the year

	2013	2012
Current tax:	£	£
UK Corporation tax based on the results for the year at 23.58%		
(2012 – 25.17%)	430,910	294,218
Total current tax	430,910	294,218

#### (b) Factors affecting current tax charge

The tax assessed on the profit on ordinary activities for the year is lower than the standard rate of corporation tax in the UK of 23.58% (2012 - 25.17%).

Profit on ordinary activities before taxation	2013 £ 1,842,961	2012 £ 1,225,636
Profit on ordinary activities by rate of tax Expenses not deductible for tax purposes Depreciation for period in excess of capital allowances Marginal relief	434,570 (9,746) 6,317 (231)	308,493 (20,838) 6,563
Total current tax (note 8(a))	430,910	294,218

#### 9. PROFIT ATTRIBUTABLE TO MEMBERS OF THE PARENT COMPANY

The profit dealt with in the financial statements of the parent company was £1,331,440 (2012 - £664,896).

#### 10. DIVIDENDS

#### Equity dividends

	2013 £	2012 £
Paid during the year: Dividends on Ordinary A shares	1,331,440	664,896

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 11. INTANGIBLE FIXED ASSETS

Group	Goodwill £
COST	
At 1 September 2012 and 31 August 2013	(499,781)
AMORTISATION	
At 1 September 2012	(99,956)
Charge for the year	(49,978)
At 31 August 2013	(149,934)
NET BOOK VALUE	
At 31 August 2013	(349,847)
At 31 August 2012	(399,825)

#### 12. TANGIBLE FIXED ASSETS

Group	Fixtures, Plant & Fittings and			
	Machinery £	Equipment £	Total £	
COST	*	2	<b>~</b>	
At 1 September 2012	243,504	21,872	265,376	
Additions	4,679	****	4,679	
Disposals	(21,562)	(1,063)	(22,625)	
At 31 August 2013	226,621	20,809	247,430	
DEPRECIATION				
At 1 September 2012	175,856	20,562	196,418	
Charge for the year	33,200	887	34,087	
On disposals	(21,562)	(1,063)	(22,625)	
At 31 August 2013	187,494	20,386	207,880	
NET BOOK VALUE				
At 31 August 2013	39,127	423	39,550	
At 31 August 2012	67,648	1,310	68,958	

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 13. INVESTMENTS

Shares in Company group undertakings £ **COST** 

At 1 September 2012 and 31 August 2013 100,000

**NET BOOK VALUE** 

At 31 August 2013 and 31 August 2012 100,000

	Country of incorporation		Proportion of voting rights and hares held	Nature of business
Subsidiary undertaking	ngs			
All held by the compar Tradewind Recruitment Limited	ny: England	Ordinary shares	100%	Recruitment
Sanza Teaching Agency Limited	England	Ordinary shares	100%	Recruitment

All of the above companies have been included in the consolidation on the basis that the parent company held a controlling interest throughout the period.

#### 14. DEBTORS

	Group		Company	
	2013	2012	2013	2012
	£	£	£	£
Trade debtors	1,344,404	1,097,231	_	_
Other debtors	738,597	496,114	_	_
Directors current accounts	4,770	_	_	_
Prepayments and accrued income	83,958	86,014	-	-
	2,171,729	1.679.359	_	_

# 15. CREDITORS: Amounts falling due within one year

	Group		Company	
	2013	2012	2013	2012
	£	£	£	£
Trade creditors	112,419	369,868	_	_
Other creditors including taxation and s	social security:			
Corporation tax	430,910	294,218	_	_
Other taxation and social security	344,280	441,558	_	_
Other creditors	456,019	458,929		_
Accruals and deferred income	528,250	73,082	_	_
	1,871,878	1,637,655	_	_

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 16. COMMITMENTS UNDER OPERATING LEASES

At 31 August 2013 the group had annual commitments under non-cancellable operating leases as set out below.

Group	Land and buildings		
	2013	2012	
	£	£	
Operating leases which expire:			
Within 1 year	_	17,429	
Between 1 and 5 years	143,851	124,613	
In over 5 years	13,600	-	
	157,451	142,042	

#### 17. RELATED PARTY TRANSACTIONS

The Group purchased services totalling £597,591 (2012: £395,341) from Sanza Consulting Pty Ltd, a company registered in Australia. M A Keane and J P Waters are both directors of Sanza Consulting Pty Ltd. At the balance sheet date, £397,591 (2012: £68,898) of accrued expenses were liable and are included within creditors falling due within one year.

At the balance sheet date, £Nil (2012: £266,886) was owed to Sanza Consulting Pty Ltd and is included within creditors falling due within one year.

At the balance sheet date, £450,387 (2012: £280,702) was owed to the Group by Tradewind Australia Pty Ltd, a company incorporated in Australia which is under common control, and is included within debtors falling due within one year.

The following loan to a director subsisted during the year ended 31 August 2013.

J P Waters	2013	2012
Balance outstanding at start of the year Amounts advanced Amounts repaid	£ - 4,770 -	£ - -
Balance outstanding at end of the year	4,770	_

The non-interest bearing loan is repayable upon demand.

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 18. SHARE CAPITAL

# Allotted, called up and fully paid:

	2013		2012	
	No	£	No	£
Ordinary A shares of £1 each	75,000	75,000	75,000	75,000
Ordinary B shares of £1 each	25,000	25,000	25,000	25,000
	100,000	100,000	100,000	100,000

#### 19. RESERVES

Group	Profit and los		
	account		
	£		
Balance brought forward	247,875		
Profit for the year	1,412,051		
Equity dividends	(1,331,440)		
Balance carried forward	328,486		

Company	Profit and loss
	account
	£
Profit for the year	1,331,440
Equity dividends	(1,331,440)
Balance carried forward	_

#### 20. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

Group	2013 £	2012 £
Profit for the financial year Equity dividends	1,412,051 (1,331,440)	931,418 (664,896)
Net addition to shareholders' funds Opening shareholders' funds	80,611 347,875	266,522 81,353
Closing shareholders' funds	428,486	347,875
Company	2013 £	2012 £
Profit for the financial year Equity dividends	1,331,440 (1,331,440)	664,896 (664,896)
Net addition to shareholders' funds Opening shareholders' funds	_ 100,000	100,000
Closing shareholders' funds	100,000	100,000

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

#### 21. NOTES TO THE CASH FLOW STATEMENT

# RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2013	2012		
Operating profit Amortisation Depreciation Loss on disposal of fixed assets	£ 1,841,001 (49,978) 34,087	(49,978)		
(Increase)/decrease in debtors Increase in creditors	(492,370) 97,531	14,567		
Net cash inflow from operating activities	1,430,271	1,284,976		
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE				
	2013 £	2012 £		
Interest received Interest paid		11,359		
Net cash inflow/(outflow) from returns on investments and servicing of finance	1,960	(5,614)		
TAXATION				
	2013 £	2012 £		
Taxation	(294,218)	(155,264)		
CAPITAL EXPENDITURE				
	2013 £	2012 £		
Payments to acquire tangible fixed assets Receipts from sale of fixed assets		(14,913) 4,971		
Net cash outflow from capital expenditure	(4,679)	(9,942)		
RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS				
	2013 £	2012 £		
(Decrease)/Increase in cash in the period	(198,106)	449,260		
Movement in net funds in the period	(198,106)	449,260		
Net funds at 1 September 2012	637,038	187,778		
Net funds at 31 August 2013	438,932	637,038		

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2013

# 21. NOTES TO THE CASH FLOW STATEMENT (continued)

#### **ANALYSIS OF CHANGES IN NET FUNDS**

	At		At	
	1 Sep 2012	Cash flows	31 Aug 2013	
Net cash:	<b> </b>	T.	ī	
Cash in hand and at bank	637,038	(198,106)	438,932	
Net funds	637,038	(198,106)	438,932	

#### 22. ULTIMATE PARENT COMPANY

The ultimate parent undertaking at the balance sheet date is Lejoli Limited, a company registered in Guernsey.