

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 7 0 1 9 3 7 5

Company name in full First Stop Legal Services Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Andrew

Surname Hosking

3 Liquidator's address

Building name/number 3rd Floor

Street 37 Frederick Place

Post town Brighton

County/Region Sussex

Postcode B N 1 4 E A

Country

4 Liquidator's name ①

Full forename(s) Simon James

Surname Bonney

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 3rd Floor

Street 37 Frederick Place

Post town Brighton

County/Region Sussex

Postcode B N 1 4 E A


Country

② Other liquidator

Use this section to tell us about
another liquidator.

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6	Period of progress report															
From date	^d	1	^d	0	^m	1	^m	0	^y	2	^y	0	^y	2	^y	0
To date	^d	0	^d	9	^m	1	^m	0	^y	2	^y	0	^y	2	^y	1
7	Progress report															
<input checked="" type="checkbox"/> The progress report is attached																
8	Sign and date															
Liquidator's signature	<div>Signature</div> <div>  </div>															
Signature date	^d	0	^d	9	^m	1	^m	2	^y	2	^y	0	^y	2	^y	1

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Sam Hewitt**

Company name **Quantuma Advisory Limited**

Address **3rd Floor**

37 Frederick Place

Post town **Brighton**

County/Region **Sussex**

Postcode **B N 1 4 E A**

Country

DX

Telephone **01273 322400**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

First Stop Legal Services Limited Trading As: GT Law

(In Creditors' **Voluntary Liquidation**)

(**"the Company"**)

THE JOINT LIQUIDATORS' **PROGRESS REPORT**

9 December 2021

Andrew Hosking and Simon James Bonney of Quantuma Advisory Limited, 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA, were appointed Joint Liquidators of First Stop Legal Services Limited Trading As: GT Law on 10 October 2018.

Andrew Hosking is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association and Simon James Bonney is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association

This report has been prepared for circulation solely to comply with the Joint Liquidators' statutory duty to report to Creditors under the provisions of The Insolvency (England and Wales) Rules 2016 and for no other purpose. This report is intended for the statutory recipients. The report cannot be used or relied upon by any party other than for its intended statutory purpose.

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ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Andrew Hosking and Simon James Bonney of Quantuma Advisory Limited
"the Company"	First Stop Legal Services Limited Trading As: GT Law (in Liquidation)
"EOS"	Estimated Outcome Statement
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 10/10/2020 to 09/10/2021
"Whole Period"	Period covered by the report from 10/10/2018 to 09/10/2021

1. INTRODUCTION

Introduction

This report has been prepared to provide Members and Creditors with an update on the progress of the Liquidation of the Company since the last report dated 2 December 2021.

Please note that on 1 August 2020, Quantuma LLP transferred its business to Quantuma Advisory Limited

As you will be aware the Joint Liquidators previously acted as Joint Administrators of the Company.

Given the information previously provided to Members and Creditors in earlier reports, detailed background information in respect of the Company has not been included and this report focusses on the progress of the CVL subsequent to those reports.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Quantuma Advisory Limited

Andrew Hosking and Simon James Bonney of Quantuma Advisory Limited were appointed Joint Liquidators of the Company on 10 October 2018.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

2. THE PROGRESS OF THE LIQUIDATION

The Joint Liquidators' Receipts and Payments Account

Attached at Appendix 2 is a Receipts and Payments account covering the Review Period together with a summary of the transactions in the previous Review Periods. In accordance with the requirements of SIP 7, the Joint Liquidators confirm that the account has been reconciled with that held at the bank.

The rest of this report describes the key developments in the Liquidation over the Review Period. A summary is provided of the main asset realisations during the Review Period and an estimation of those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Creditors' Voluntary Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards. Details of the tasks carried out during the Review Period are included in Appendix 6.

Realisation of assets

With the exception of gross interest totalling £0.80, no further asset realisations have been made during the Review Period.

3. CREDITORS: CLAIMS AND DISTRIBUTIONS

Secured Creditors

The Company granted a fixed and floating charge to HTG Ventures Limited ("HTG") on 1 December 2010 which had a liability of £3,995,910 at the date of the Former Joint Administrators' Appointment. The Former Joint Administrators' legal advisors, Mishcon de Reya LLP, confirmed the validity of its Charge.

A total of £215,000 was distributed to the secured creditor during the administration.

The secured creditor is not anticipated to receive payment in full.

Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the unsecured creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.
- Subject to a maximum of £600,000.

Based on present information, the Joint Liquidators estimate that, after allowing for costs and payment of preferential claims, the value of the Company's net property will be £289,728, which means that the Prescribed Part is estimated to be £60,946. The Joint Liquidators therefore anticipate that there will be funds for a dividend to unsecured creditors from the Prescribed Part, but the level of which will be dependent on final costs and future realisations. You will note the funds in the case are less the Prescribed Part quoted, this being due to administrative error in regards to the administrator's fees. As previously advised, the Joint Liquidators have reviewed this matter and they are taking the necessary steps to ensure the correct prescribed part distribution is made.

Unsecured Creditors

Unsecured claims were estimated at £519,502 in the Director's Estimated Statement of Affairs and to date claims received from unsecured creditors total £1,135,967. Some of the claims received to date are higher than the director estimated in his Statement of Affairs although it should be noted that claims have not yet been agreed.

A dividend to unsecured creditors from the Prescribed Part, as explained above, is expected. The quantum of any distribution will be dependent on realisations, the final costs of the liquidation and the level of agreed claims.

Claims Process

Due to the anticipated distribution to Unsecured Creditors, you are requested to submit claims to the address on the front of this report, marked for the attention of Sam Hewitt.

A Proof of Debt form is attached at Appendix 5.

4. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

Further Information

To comply with the Provision of Services Regulations, some general information about Quantuma Advisory Limited, including the complaints policy and Professional Indemnity Insurance, can be found at <http://www.quantuma.com/legal-information>.

Information about this insolvency process may be found on the R3 website here <http://www.creditorinsolvencyguide.co.uk>.

General Data Protection Regulation

In compliance with the General Data Protection Regulation, Creditors, Employees, Shareholders, Directors and any other Stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link <http://www.quantuma.com/legal-notices>.

5. ETHICS

Please note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics> Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

General Ethical Considerations

During the Review Period, no new threats to compliance with the Code of Ethics have been identified.

Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidators are obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment.

6. THE JOINT LIQUIDATORS' FEES AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 1 April 2021 together with Quantuma Advisory Limited's current schedule of charge-out rates and chargeable expenses, which includes historical charging information, may be found at <https://www.quantuma.com/guide/creditors-guide-fees/>.

A hard copy of both the Creditors' Guide and Quantuma Advisory Limited's current and/or historic charge-out rate and expenses policies may be obtained on request at no cost.

Joint Liquidators' Fees

The basis of the Joint Liquidators' fees has not yet been fixed. Should future asset realisations reach a level whereby our time costs incurred to date can be drawn, we will seek the approval of our fees from the creditors. I can confirm that during the Review Period time costs have been incurred totalling £5,279 which represents 21 hours at an average hourly rate of £251 per hour. Time costs incurred for the liquidation to date total £14,093 which represents 66 hours at an average rate of £214 per hour.

We believe this case generally to be of average complexity and no extraordinary responsibility has to date fallen upon us as Joint Liquidators.

Creditors' right to request information

Any Secured Creditor, or Unsecured Creditor with the support of at least 5% in value of the Unsecured Creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

Creditors' right to challenge remuneration and/or expenses

Any Secured Creditor, or Unsecured Creditor with the support of at least 10% in value of the Unsecured Creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

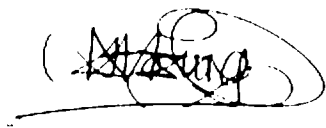
Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.

Future of the Liquidation

The process of adjudicating the claims of the Unsecured Creditors will be completed in early 2022. Where necessary, letters requesting further supporting documentation from Creditors will be sent. It is anticipated that a Notice of Intended Dividend will be distributed to those Creditors yet to prove their debts within 6 months of the date of this report. A first and final distribution will then be made to the Unsecured Creditors shortly thereafter.

Once the dividend has been paid, the Joint Liquidators will seek their release from office by issuing their final account to Members and Creditors.

Should you have any queries in regard to any of the above please do not hesitate to contact Sam Hewitt on 01273 322 414 or by e-mail at Sam.Hewitt@quantuma.com.

A handwritten signature in black ink, appearing to read 'Andrew Hosking', enclosed within a large, loopy circular flourish.

Andrew Hosking
Joint Liquidator

FIRST STOP LEGAL SERVICES LIMITED TRADING AS: GT LAW
(IN LIQUIDATION)

STATUTORY INFORMATION

Company Name	First Stop Legal Services Limited Trading As: GT Law
Trading Address	3rd Floor, 37 Frederick Place, Brighton, BN1 4EA
Proceedings	In Liquidation
Date of Appointment	10 October 2018
Joint Liquidators	Andrew Hosking Simon James Bonney Quantuma Advisory Limited 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA
Registered office Address	c/o Quantuma Advisory Limited 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA
Company Number	07019375
Incorporation Date	15/09/2009

FIRST STOP LEGAL SERVICES LIMITED TRADING AS: GT LAW
(IN LIQUIDATION)

THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT AS AT 9 OCTOBER 2021

VAT Basis

Receipts and payments are shown net of VAT, with any amount due from HM Revenue and Customs shown separately.

First Stop Legal Services Limited Trading As: GT Law
(In Liquidation)
Joint Liquidators' Summary of Receipts and Payments

RECEIPTS	Statement of Affairs (£)	From 10/10/2018 To 09/10/2020 (£)	From 10/10/2020 To 09/10/2021 (£)	Total (£)
Book Debts		1,312.28	0.00	1,312.28
Surplus from ADM		26,938.54	0.00	26,938.54
Bank Interest Gross		7.10	0.80	7.90
Unclaimed Dividend		59.59	0.00	59.59
		28,317.51	0.80	28,318.31
PAYMENTS				
Legal Fees		10,686.05	0.00	10,686.05
IT Services		4,400.00	0.00	4,400.00
Storage Costs		1,527.46	6,203.41	7,730.87
Statutory Advertising		81.45	0.00	81.45
Suspense Account		59.59	0.00	59.59
		16,754.55	6,203.41	22,957.96
Net Receipts/(Payments)		11,562.96	(6,202.61)	5,360.35
MADE UP AS FOLLOWS				
Bank 1 Current		7,666.47	(3,518.91)	4,147.56
VAT Receivable / (Payable)		3,896.49	(2,683.70)	1,212.79
		11,562.96	(6,202.61)	5,360.35

FIRST STOP LEGAL SERVICES LIMITED TRADING AS: GT LAW
(IN LIQUIDATION)

**SCHEDULE OF THE JOINT LIQUIDATORS' TIME COSTS DURING THE REVIEW PERIOD AND
THE WHOLE PERIOD**

Time Entry - Detailed SIP9 Time & Cost Summary

6003617 - First Stop Legal Services Limited
From: 10/10/2020 To: 09/10/2021
Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
102 : Scheduling records	0.00	0.20	0.00	0.00	0.20	68.00	340.00
102A : Recovering & Scheduling books and records	0.00	0.20	0.00	0.00	0.20	68.00	340.00
103 : IPS Case / File set up/ Filing	0.00	0.00	0.20	0.00	0.20	55.00	275.00
104 : General Administration	0.00	1.10	3.00	1.00	5.10	1,251.00	245.29
105 : Case strategy / Review	0.00	2.80	2.40	0.00	5.20	1,460.50	280.87
106 : VAT & CT matters and returns	0.00	0.30	1.50	0.00	1.80	393.00	218.33
506 : Tax / VAT	0.00	0.00	0.40	0.00	0.40	110.00	275.00
Admin & Planning	0.00	4.60	7.50	1.00	13.10	3,405.50	259.96
600 : Cashiering	0.00	0.00	0.90	1.90	2.80	459.00	163.93
Cashiering	0.00	0.00	0.90	1.90	2.80	459.00	163.93
203 : Creditor correspondence / Call	0.30	0.20	0.60	0.00	1.10	362.00	329.09
206 : Final report	0.00	0.00	0.30	0.00	0.30	82.50	275.00
211 : Annual / Progress report	0.00	1.00	2.40	0.00	3.40	970.00	285.29
Creditors	0.30	1.20	3.30	0.00	4.80	1,414.50	294.69
Total Hours	0.30	5.80	11.70	2.90	20.70	5,279.00	255.02
Total Fees Claimed						0.00	

Time Entry - Detailed SIP9 Time & Cost Summary

6003617 - First Stop Legal Services Limited
From: 10/10/2018 To: 09/10/2021
Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 : Administration & Planning	1.00	0.00	7.10	1.30	9.40	1,911.50	203.35
102 : Scheduling records	0.00	0.20	0.00	0.00	0.20	68.00	340.00
102A : Recovering & Scheduling books and records	0.00	0.50	0.00	0.00	0.50	170.00	340.00
103 : IPS Case / File set up/ Filing	0.10	0.00	0.40	0.70	1.20	191.50	159.58
104 : General Administration	0.30	1.20	4.30	5.95	11.75	2,139.25	182.06
105 : Case strategy / Review	2.20	3.40	6.60	0.00	12.20	3,473.50	284.71
106 : VAT & CT matters and returns	0.00	0.30	2.70	0.20	3.20	638.00	199.38
506 : Tax / VAT	0.00	0.00	0.60	0.00	0.60	149.00	248.33
Admin & Planning	3.60	5.60	21.70	8.15	39.05	8,740.75	223.83
600 : Cashiering	0.00	0.00	1.30	8.50	9.80	1,375.00	140.31
Cashiering	0.00	0.00	1.30	8.50	9.80	1,375.00	140.31
201 : Creditors	0.00	0.10	0.00	0.00	0.10	26.50	265.00
203 : Creditor correspondence / Call	0.30	1.40	5.30	0.00	7.00	1,587.00	226.71
206 : Final report	0.00	0.00	0.30	0.00	0.30	82.50	275.00
210 : Secured creditor reports / claims	0.50	0.00	0.00	0.00	0.50	177.00	354.00
211 : Annual / Progress report	0.00	1.00	4.60	0.00	5.60	1,399.00	249.82
212 : Initial Appointment Notifications to Creditors	0.00	0.00	0.20	0.00	0.20	37.00	185.00
Creditors	0.80	2.50	10.40	0.00	13.70	3,309.00	241.53
400 : Realisation of Assets	0.00	0.00	2.60	0.00	2.60	483.00	185.77
405 : Debtors	0.50	0.00	0.00	0.00	0.50	185.00	370.00
Realisation of Assets	0.50	0.00	2.60	0.00	3.10	668.00	215.48
Total Hours	4.90	8.10	36.00	16.65	65.65	14,092.75	214.66
Total Fees Claimed						0.00	

Time Entry - SIP9 Time & Cost Summary

Category 2 Disbursements

6003617 - First Stop Legal Services Limited
Project Code: POST
From: 10/10/2018 To: 09/10/2021

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Amount
18/10/2018	Photocopying: Photocopying - Mail out: Notice of Appointment of Liquidators	133.10
18/10/2018	Stationery: Stationery - Mail out: Notice of Appointment of Liquidators	60.50
	Total	193.60

FIRST STOP LEGAL SERVICES LIMITED TRADING AS: GT LAW
(IN LIQUIDATION)

DETAILED NARRATIVE LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING
THE REVIEW PERIOD

Description of work undertaken	Includes
<u>ADMINISTRATION & PLANNING</u>	
Administration & Planning	
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews at 1 month, 2 months & 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
VAT & Corporation Tax matters and returns.	Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns
<u>CREDITORS</u>	
Creditors	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Annual/Progress Reports	Preparing, circulating and filing progress reports. Disclosure of sales to connected parties
<u>CASHIERING</u>	
Opening, maintaining and managing the Office Holders' cashbook and bank account.	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments
Dealing with deposit forms	Banking remittances
Bank Reconciliations	

Current Charge-out Rates of the staff working on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates are likely to be subject to periodic increase.

Grade of Staff	Rate from 15 June 2020
CEO/Managing Director	£480.00 - £580.00
Appointment Taking Director	£400.00 - £500.00
Director	£370.00 - £475.00
Senior Manager	£340.00 – £415.00
Manager	£310.00 - £375.00
Assistant Manager	£275.00 – £335.00
Senior Administrator	£235.00 – £285.00
Administrator	£200.00 – £240.00
Assistant Administrator	£135.00 - £160.00
Case Accountant	£135.00
Junior Administrator	£100.00 - £115.00
Support Staff/Executive Assistant	£100.00 – £135.00

Appendix 5

FIRST STOP LEGAL SERVICES LIMITED TRADING AS: GT LAW
(IN LIQUIDATION)

PROOF OF DEBT

PROOF OF DEBT - GENERAL FORM

First Stop Legal Services Limited GT Law

Date of Resolution for voluntary winding up

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)	
2.	Address of Creditor (i.e. principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> For UK companies: its registered number For other companies: the country or territory in which it is incorporated and the number if any under which it is registered The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act 	
4.	Total amount of claim, including any Value Added Tax, as at the date of liquidation, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category Amount(s) claimed as preferential £
11.	If you wish any dividend payment that may be made to be paid in to your bank account please provide BACS details. Please be aware that if you change accounts it will be your responsibility to provide new information	Account No.: Account Name: Sort code:
AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		
Are you the sole member of the Creditor?		YES / NO