REGISTERED COMPANY NUMBER: 06960170 (England and Wales)

**REGISTERED CHARITY NUMBER: 1132936** 

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Trustees' Report and
Unaudited Financial Statements for the Year Ended 31 July 2016
for
1. 2. 3. Soleil

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Trustees' Report for the Year Ended 31 July 2016

The trustees present their annual report and accounts for the year ended 31st July 2016. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st July 2016 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

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#### REFERENCE AND ADMINISTRATIVE DETAILS Registered Company number 06960170 (England Wales)

**Registered Charity Number** 1132936

#### Registered office Arvers, Grubwood Lane Cookham Dean Berkshire SL6 9UB

**Trustees**Francois-Xavier Cadinouche
Sophie Ward

**Company Secretary** Yasmina Norval

Independent Examiner Chris Sellars ACA

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The charity is constituted as a company limited by guarantee and is therefore governed by a memorandum and articles of association. The directors of the company are also trustees of the charity. Eligibility for membership of the charity, and membership of the board of trustees is governed by the memorandum and articles of association. There are no restrictions in the governing document on the operation of the charity or on its investment powers, other than those imposed by general charity law.

#### Recruitment and appointment of new trustees

Eligibility for membership of the charity, and membership of the board of trustees is governed by the memorandum and articles of association.

#### Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Trustees' Report for the Year Ended 31 July 2016

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

Advance education by such means as the trustees may consider appropriate including by means of establishing and operating any educational establishment in Maidenhead and Amersham and in such other parts of the United Kingdom or the world as trustees may from time to time think fit and fulfil such other purposes which are exclusively charitable according to law of England and Wales and are connected with the charitable work of the charity.

#### Significant Activities

1.2.3. Soleil is a school to teach the French language and culture. The school welcomes children from the age of 3 in a playful environment to improve fluency and confidence of expression in the French language. As a meeting point for French speaking families in the Maidenhead area the school is establishing cultural and educational activities to enhance a connection with French culture.

#### **Public Benefit**

The trustees of 1.2.3. Soleil are committed to broadening access to the school by offering to eligible parents means tested financial support and will ensure funds made available for Bursaries are used to support parents who otherwise would not be able to send their children to School.

Bursary awards are subject to a financial assessment of parental means in accordance with guidelines issued by Charity Commission. Awards will be granted to those families with the most limited of means who are most likely to benefit from the education offered at the School. Awards are subject to availability of budget. The financial assessment will be based on parental net resources and will take into account income, capital assets and investment and capital liabilities.

Bursaries will be awarded from the first entry level (i.e. la Petite Ecole) to local pupils whose parents have limited financial means. In addition, funds are sometimes available to help families who already have a place at 1.2.3. Soleil but whose circumstances have changed significantly during their time here. The school had awarded bursaries to 2 children as at the end of the accounting year.

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#### STRATEGIC REPORT

#### Achievement and performance

Charitable activities

In school year 2015-16 the school educated 306 students (300 previous year) on a weekly basis aged 3 till 15 years old and dispense French lessons with the help of qualified teachers up to GCSE level.

A library composed of more than 650 books available to all students and parents. Children are encouraged to borrow from the wide selection of books, comics, novels, fictions etc. on a weekly basis.

Payments are usually made to 1.2.3. Soleil once a term. The Trustees' aim to have minimum reserves of £30,000. This amount represents a term of expenditure and contractual engagements by the end of the fiscal year 2016 this reserve has been met.

Trustees' Report for the Year Ended 31 July 2016

We had a sponsorship of £500.00 from Gallien-Currier during the accounting year 2015-16. We have also granted 2 bursaries for a total amount of £886.80 for year 2015-16.

#### STRATEGIC REPORT

#### **Financial Review**

Reserves policy

The Trust holds £46,458 (was £39,020 in 2015) reserves at the year-end of the year of which all are Unrestricted.

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Payments are usually made to 1.2.3. Soleil once a term. The Trustees' aim is to have minimum reserves of £30,000. This amount represents a term of expenditure. By the end of fiscal year 2016, this reserve has been met.

Share capital

The company is limited by guarantee and therefore has no share capital.

#### Transactions and financial position

The financial statements are set out on pages 7 to 14. The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (revised in June 2008) and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). As stated in the introduction in this report, the trustees consider the financial performance by the charity during the year to be satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £7,438 (prior year £4,822) and net realised outgoing/incoming resources of a capital nature of £780 (prior year £nil), making net overall realised incoming resources of £7,438 (prior year £4,822).

The total reserves at the year-end after accounting for unrealised losses/after revaluing investments stand at £46,458 (prior year £39,020)

Free unrestricted liquid reserves amounted to £46,458 (prior year £39,020).

#### STATEMENT OF TRUST RESPONSIBILITIES

The trustees (who are also the directors of 1.2.3. Soleil for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

Trustees' Report for the Year Ended 31 July 2016

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles of the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with the reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Trustees' report incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 28 February 2017 and signed on the board's behalf by:

## Francois-Xavier CADINOUCHE

Francois-Xavier Cadinouche - Trustee

Digitally signed by Francois-Xavier CADINOUCHE
DN: cn=Francois-Xavier CADINOUCHE, o=123 Soleil PLC;
ou=Tresorier, email=tresorerie@123soleil.co.uk, c=GB
Reason: I attest to the accuracy and integrity of this
document

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Date: 2017.04.20 16:11:49 +01'00'

Independent Examiner's Report to the Trustees of 1.2,3. Soleil

I report on the accounts for the year ended 31 July 2016 set out on pages seven to fourteen.

#### Respective responsibilities of trustees and examiner

The charity's trustees (who are directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

#### Basis of the independent examiner's report

My examination was carried out with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

in connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act
   2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Independent Examiner's Report to the Trustees of 1.2.3. Soleil

**Chris Sellars** 

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Date: 80 14/2017

#### . 1.2.3. Soleil

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the year ended 31 July 2016

|   |       |            | Period<br>13.7.09         |
|---|-------|------------|---------------------------|
|   |       | Year Ended | 13.7.0 <del>3</del><br>to |
|   |       | 31.7.16    | 31.7.15                   |
|   |       | Total      | Total                     |
|   |       | funds      | funds                     |
|   | Notes | £          | £                         |
| INCOMING RESOURCES                      | Mores | <b>L</b>   | _                         |
| Incoming resources from generated       |       |            |                           |
| funds                                   |       |            |                           |
| Activities for generating funds         | 2     | 107,740    | 80,895                    |
| Incoming resources from charitable      | -     |            | 50,055                    |
| activities                              |       |            |                           |
| Fund raising events                     |       | 50         | •                         |
| Donations                               |       | 500        | 6,898                     |
| Manuals sold                            |       | 2,370      | 170                       |
| Membership fees                         |       | 6,894      | 2,450                     |
| Total incoming resources                |       | 117,554    | 90,413                    |
| RESOURCES EXPENDED                      |       |            |                           |
| Costs of generating funds               |       |            |                           |
| Fundraising trading: cost of goods sold |       |            |                           |
| and other costs                         |       | 66,407     | 47,116                    |
| Investment management costs             | 3     | 26,448     | 24,847                    |
| Charitable activities                   | 4     |            |                           |
| Operation of french school              |       | 15,821     | 12,528                    |
| Governance costs                        | 6     | 1,440      | 1,100                     |
| Total resources expended                |       | 110,116    | 85,591                    |
| NET INCOMING RESOURCES                  |       | 7,438      | 4,822                     |
| RECONCILIATION OF FUNDS                 |       |            |                           |
| Total funds brought forward             |       | 39,020     | 34,198                    |
| TOTAL FUNDS CARRIED FORWAI              | RD    | 46,458     | 39,020                    |
|   |       |            |                           |

The notes form part of these financial statements

Balance Sheet At 31 July 2016

|  |       | 31.7.16 | 31.7.15 |
|--|-------|---------|---------|
|  |       | Total   | Total   |
|  |       | funds   | funds   |
|  | Notes | £       | £       |
| FIXED ASSETS                           |       |         |         |
| Computers (NBV)                        |       | 780     | -       |
| CURRENT ASSETS                         |       |         |         |
| Cash at bank                           |       | 47,607  | 46,633  |
| Debtors                                |       | 759     | -       |
| CREDITORS                              |       |         |         |
| Amounts falling due within one year    | 9     | (2,688) | (7,613) |
|  |       |         |         |
| NET CURRENT ASSETS                     |       | 46,458  | 39,020  |
|  |       |         |         |
| TOTAL ASSETS LESS CURRENT              |       |         |         |
| LIABILITIES                            |       | 46,458  | 39,020  |
|  |       |         |         |
| NET ASSETS                             |       | 46,458  | 39,020  |
|  |       |         |         |
| FUNDS                                  | 10    |         |         |
| Total funds:                           |       |         |         |
| Activities in furtherance of charities |       |         |         |
| objectives                             |       | 46,458  | 39,020  |
| TOTAL FUNDS                            |       | AC ACC  | 70.020  |
| TOTAL FUNDS                            |       | 46,458  | 39,020  |

continued...

Balance Sheet – continued At 31 July 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to subsidiary charitable companies for the year ended July 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 July 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statement which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 28 February 2017 and were signed on its behalf by:

# Francois-Xavier CADINOUCHE

Digitally signed by Francois-Xavier CADINOUCHE DN: cn=Francois-Xavier CADINOUCHE, o=123 Soleil PLC, ou=Tresorier,

email=tresorerie@123soleil.co.uk, c=GB

Reason: Lattest to the accuracy and integrity of this

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Francois-Xavier Cadinouche - Trustee

The notes form part of these financial statements

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Notes to the Financial Statements for the Year Ended 31 July 2016

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales, (revised June 2008) (The SORP). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies act 2006, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

#### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

The financial statements are prepared, on a going concern basis, under the historical cost convention.

#### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when the funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

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#### · 1.2.3. Soleil

Notes to the Financial Statements- continued for the Year Ended 31 July 2016

#### 2. ACTIVITIES FOR GENERATING FUNDS

| 2. ACTIVITIES FOR GENERATING FUNDS |               |         |
|------------------------------------|---------------|---------|
|                                    |               | Period  |
|                                    |               | 13.7.09 |
|                                    | Year Ended    | to      |
|                                    | 31.7.16       | 31.7.15 |
|                                    | Total         | Total   |
|                                    | funds         | funds   |
|                                    | £             | £       |
|                                    | I.            | £       |
| Operation of French School         | 107,740       | 80,895  |
| 3. INVESTMENT MANAGEMENT COSTS     |               |         |
|                                    |               | Period  |
|                                    |               | 13.7.09 |
|                                    | Year Ended    | to      |
|                                    | 31.7.16       | 31.7.15 |
|                                    | Total         | Total   |
|                                    | funds         | funds   |
|                                    | £             | £       |
|                                    | _             | -       |
| Fixed Asset depreciation           | 17            | -       |
| Rent collection                    | 25,978        | 23,977  |
| Insurance                          | 453           | 870     |
| nisurance                          | <del></del>   |         |
|                                    | 26,448        | 24,847  |
|                                    |               |         |
| 4. CHARITABLE ACTIVITIES COSTS     |               | Period  |
|                                    |               | 13.7.09 |
|                                    | Voor Endod    |         |
|                                    | Year Ended    | to      |
|                                    | 31.7.16       | 31.7.15 |
|                                    | Total         | Total   |
|                                    | funds         | funds   |
|                                    | £             | £       |
| Operation of French School         | <u>15,821</u> | 12,528  |

Notes to the Financial Statements- continued for the Year Ended 31 July 2016

#### 5. SUPPORT COSTS

| 5. SUPPORT COSTS                                      |            |                     |
|---|------------|---------------------|
|   |            | Period              |
|   |            | 13.7.0 <del>9</del> |
|   | Year Ended | to                  |
|   | 31.7.16    | 31.7.15             |
|   | Total      | Total               |
|   | funds      | funds               |
|   | £          | £                   |
| Operation of French School                            | 15,821     | 12,528              |
| Support costs, included in the above, are as follows: |            |                     |
| Support costs, moraded in the above, are as follows.  |            | Period              |
| Other   | Year Ended | 13.7.09             |
| Other   | 31.7.16    | 13.7.09<br>to       |
|   | Operation  | 31.7.15             |
|   | of French  | Total               |
|   | School     | activities          |
|   | £          | £                   |
|   | +          | E                   |
| Telephone   | 91         | _                   |
| Postage and stationery                                | 3,628      | 961                 |
| Accountancy and payroll fees                          | 4,120      | 4,058               |
| School books and materials                            | 2,709      | 255                 |
| Xmas present to pupils                                | 151        |                     |
| Service fee for software                              | 162        | 56                  |
| Travel  | 712        | 114                 |
| Consultancy fees                                      | 4,200      | 6,696               |
| Professional fees                                     | 48         | 388                 |
|   |            |                     |
|   | 15,821     | 12,528              |
| 6. GOVERNANCE COSTS                                   |            |                     |
|   |            | Period              |
|   |            | 13.7.09             |
|   | Year Ended | to                  |
|   | 31,7.16    | 31.7.15             |
|   | Total      | Total               |
|   | funds      | funds               |
|   | £          | £                   |
|   |            | _                   |
| Independent Examiner's Fees                           | 1,440      | 1,100               |
|   |            |                     |

Notes to the Financial Statements- continued for the Year Ended 31 July 2016

#### 7.TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2016 nor the period ended 31 July 2015

Francois-Xavier Cadinouche has been paid for consultancy work at the charity of £4,200 for all branches.

#### Trustees' expenses

The charity has not met any individual expenses incurred by trustees for services provided to the charity except where the trustees acted as agents for the charity and made purchases on its behalf and were reimbursed for this expenditure.

#### 8. STAFF COSTS

|                | Period                                       |   |
|----------------|--|---|
|                | 13.7.09                                      | , į   |
| Year Ended     | to   |   |
| 31.7.16        | 31.7.15                                      |   |
| £              | £  |   |
| _              | 46,568                                       | ü.  |
|                |  | , !   |
|                |  |   |
| acting tutors. |  |   |
|                |  |   |
|                | 13.7.09                                      |   |
| Year Ended     | to   | :   |
| 31.7.16        | 31.7.15                                      |   |
|                | _  |   |
| £              | £  |   |
|                | 31.7.16<br>£<br>acting tutors.<br>Year Ended | 13.7.09 Year Ended to 31.7.16 31.7.15 £ £  - 46,568  acting tutors.  Period 13.7.09 Year Ended to |

No employees received emolument in excess of £60,000 in 2015

#### 9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|            | Period  |
|------------|---------|
|            | 13.7.09 |
| Year Ended | to      |
| 31.7.16    | 31.7.15 |
| £          | £       |
|            |         |
| 2,688      | 7,613   |
|            |         |

Notes to the Financial Statements- continued for the Year Ended 31 July 2016

#### 10. MOVEMENT IN FUNDS

|  | At 1.8.15<br>£ | Net<br>movement<br>in funds<br>£ | At 31.7.16<br>£ |
|--|----------------|----------------------------------|-----------------|
| Total funds  |                |                                  |                 |
| Activities in furtherance of charities objectives  | 39,020         | 7,438                            | 46,458          |
| TOTAL FUNDS  | 39,020         | 7,438                            | 46,458          |
| Net movement in funds, included in the above are a | s follows:     |                                  |                 |
|  | Incoming       | Resources                        | Movement        |
|  | resources      | expended                         | in funds        |
|  | £              | £                                | £               |
| Total funds  |                |                                  |                 |
| Activities in furtherance of charities objectives  | 117,554        | (110,116)                        | 7,438           |
| TOTAL FUNDS  | 117,554        | (110,116)                        | 7,438           |

## Detailed Statement of Financial Activities for the Year Ended 31 July 2016

|   | Year Ended |                    |
|---|------------|--------------------|
|   | 31.7.16    |                    |
|   | Total      | Year Ended 13.7.09 |
|   | funds      | Total funds        |
|   | £          | £                  |
| INCOMING RESOURCES                                      |            |                    |
| Activities for generating funds                         |            |                    |
| Operation of French School                              | 107,740    | 80,895             |
| Incoming resources from charitable activities           | ·          | •                  |
| French Embassy Subsidy/Donations                        | 500        | 6,898              |
| Manuals sold  | 2,370      | 170                |
| Membership Fees   | 6,894      | 2,450              |
| Fund raising scheme                                     | 50         | •                  |
|   | 9,814      | 9,518              |
|   |            |                    |
| Total incoming resources                                | 117,554    | 90,413             |
|   |            |                    |
| RESOURCES EXPENDED                                      |            |                    |
| Fundraising trading: cost of goods sold and other costs |            |                    |
| Wages/subcontracting tutors                             | 64,110     | 46,568             |
| Fund raising costs                                      | 350        | 548                |
| Cost of goods sold                                      | 1,947      |                    |
|   | 66,407     | 47,116             |
| Investment management costs                             |            |                    |
| Rent collection   | 25,978     | 23,977             |
| Insurance   | 453        | 870                |
| Depreciation provision                                  | 17         | -                  |
|   | 26,448     | 24,847             |
| Governance costs  |            |                    |
| Independent examiner's fees                             | 1,440      | 1,100              |
| ·   |            | , F.               |
| Support costs   |            |                    |
| Other 4   |            |                    |
| Telephone   | 91         | ٤                  |
| Postage and stationery                                  | 3,628      | 961                |
| Accountancy and payroll                                 | 4,120      | 4,058              |
| School books and materials                              | 2,709      | 255                |
| Xmas presents to pupils                                 | 151        | -                  |
| Service fees for software                               | 162        | 56                 |
| Travel & subsistence                                    | 712        | 114                |
| Carried forward   | 11,573     | 5,444              |
|   |            |                    |

This page does not form part of the statutory financial statements

## Detailed Statement of Financial Activities for the Year Ended 31 July 2016

|                          | Year Ended |                    |
|--------------------------|------------|--------------------|
|                          | 31.7.16    | <i>:</i>           |
|                          | Total      | Year Ended 13.7.09 |
|                          | funds      | Total funds        |
|                          | £          | £                  |
| Other 4                  |            |                    |
| Brought forward          | 11,573     | 5,444              |
| Consultancy fees         | 4,200      | 6,69 <del>6</del>  |
| Professional fees        | 48         | 388                |
|                          | 15,821     | 12,528             |
| Total resources expended | 110,116    | 85,591             |
| Net income               | 7,438      | 4,822              |

This page does not form part of the statutory financial statements