

BARKING & DAGENHAM SOMALI WOMEN'S ASSOCIATION

(Limited by Guarantee)

COMPANY NO.: 06934326

CHARITY NO.: 1144357

REPORT AND UNAUDITED ACCOUNTS

**for the year ended
31 March 2017**

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COMPANIES HOUSE

Barking & Dagenham Somali Women's Association

Status: Company Limited by Guarantee No. 06934326
Charity registration No. 1144357
The Company's governing document is its Memorandum and Articles of Association
Also known as B&DSWA

**Secretary
Registered Office:** Rhoda Ashur
13 London Road
Barking
Essex IG11 8AA

**Management
Committee:** Fatima Asker ---Chair
Rhoda Ashur----Secretary
Fahima Jama-----Treasurer
Fatha Ali
Rukayat Suleman
Edna Ashley- Brown

Barking & Dagenham Somali Women's Association

COMPANY NO.: 06934326

Trustees' Report
for the year ended
31 March 2017

The trustees present their report and the financial statements for the year ended 31 March 2017. This is a directors' report required by s417 of the Companies Act 2006 and all trustees are directors. The financial statements comply with current statutory requirements and the requirements of the Memorandum & Articles of Association.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Barking & Dagenham Somali Women Association is registered charity organisation governed by its Constitution.

Appointment of trustees

At the annual general meeting all the trustees shall retire from office and at every subsequent annual general meeting one-third of the trustees who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one third shall retire from office; but, if there is only one trustee who is subject to retirement by rotation, he/she shall retire. As set out in the Constitution the chair of the trustees is nominated by B&DSWA, one new or same trustee is elected annually by the members of the charitable company attending the Annual General Meeting and another one to be co-opted.

Trustees' induction and training:

Management Committee Members receive an induction pack detailing their responsibilities, Code of Conducts, meeting timetable, conflict of interest policy and declaration forms, CC3 (Responsibilities of Charity Trustees) paper and equal opportunity policies. Management Committee Members volunteering for personnel, day to day activities and financial subcommittees. Induction of new Management Committee members will wherever possible be undertaken by the two most senior office holders and most senior staff members who have already undergone the induction procedure (the inductors). Induction of new Management Committee members will wherever possible take place at the B&DSWA offices no later than ten working days after the election of the new Management Committee member.

c. The new Management Committee member will be introduced to other Management Committee members and B&DSWA employees and volunteers and be given a description of the work each of them undertakes.

d. The new Management Committee member will be shown round the B&DSWA Premises and offices and will be expected to familiarise themselves with the services provided and who takes the lead in providing those services.

e. The inductors will provide the new Management Committee member with the following documents:

The most up to date Charity Commission booklets outlining their roles and responsibilities

The Constitution

The Policies and Procedures File

The Annual Report

The minutes of Trustees meetings

The contact details of all other Management Committee members.

Barking & Dagenham Somali Women's Association

COMPANY NO.: 06934326

Trustees' Report
for the year ended
31 March 2017

Notes from the Trustees of Barking and Dagenham Somali Women's Association

Overview Report

Our mission is to improve the quality of life for women and their families, and to promote community cohesion and integration to wider society in Barking and Dagenham and surrounding boroughs. We hope to fulfil this by continuing to provide practical, social, and educational and community support to those that are living in poverty and illness, particularly within minority ethnic communities in Barking and Dagenham and surrounding boroughs.

The Community Café will promote health and wellness for women and Girls, as well as providing training and volunteering opportunity for women and girls.

Trustees have been carrying on ongoing training of governance, financial management and capacity building development with Big Society Funding.

We have had increase work on Health and Social wellbeing and FGM, the chair and secretary are both health professionals and were able to contribute and facilitate some of the work streams and chair sub groups in order to gather the needs of the community and put together action plan of service delivery to meet their needs, and put together health and wellbeing project.

The trustees also acknowledge we need trustee that can lead financial strategy and bid writing to fundraise the charity as we have lost most of our funding stream. As the council have not funded us in the last couple of years, and we do not have core funding, the rent needs to be funded by cost recovery of the projects or unrestricted fund as we do not have core funding.

One of the Trustees need to lead fundraising and identify possible funders and Rhoda is nominated to take the lead for this and she has been working with Big Society Funding for bid writing

Public Benefit

The Trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning activities and setting policies and priorities for the year ahead.

Financial Review

The Charity's total incoming resources for the year were £72,978 (2016:£23,136). Its net income at the year end stood at £26,360 (2016: net expenditure of £399)

At the year end, the Charity had total reserves of £27,758, (2016: £1,398). Of the total reserves £830 (2016: £1,398) were unrestrcited and £26,928 (2016: nil) were restricted reserves. The trustees believe that necessary funds will be raised as and when required and the charity is a going concern. The trustees are in the process of setting up a reserve policy.

Barking & Dagenham Somali Women's Association

COMPANY NO.: 06934326

Trustees' Report
for the year ended
31 March 2017

Statement of Trustees' Responsibilities

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgments and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report, which has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, was approved by the Board on 14/9/17 and signed on its behalf.

FATMA ASKER 

Trustee Name:

Independent Examiner's Report to the Trustees of Barking & Dagenham Somali Women's Association

I report on the accounts of the company for the year ended 31 March 2017 which are set out on pages 6 to 15.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

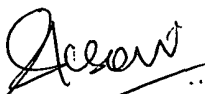
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Shruti Soni ACCA
Shruti Soni Ltd
Chislehurst Business Centre
1 Bromley Lane
BR7 6LH
Date 15/09/17

Barking & Dagenham Somali Women's Association
Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2017

	Note	Unrestricted £	Restricted £	2017 Total £	Unrestricted £	Restricted £	2016 Total £
Income from:							
Donations and legacies	2	3,129	69,549	72,678	3,135	9,000	12,135
Charitable activities							
Somali Women Welbeing	3	-	-	-	2,657	-	2,657
Other trading activities	4	300	-	300	8,344	-	8,344
Total income		3,429	69,549	72,978	14,136	9,000	23,136
Expenditure on:							
Charitable activities							
Somali Women Welbeing	5	3,997	42,621	46,618	14,535	9,000	23,535
Total expenditure		3,997	42,621	46,618	14,535	9,000	23,535
Net income / (expenditure) for the year		(568)	26,928	26,360	(399)	-	(399)
Net movement in funds		(568)	26,928	26,360	(399)	-	(399)
Reconciliation of funds:							
Total funds brought forward		1,398	-	1,398	1,797	-	1,797
Total funds carried forward		830	26,928	27,758	1,398	-	1,398

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 13 to the financial statements.

Barking & Dagenham Somali Women's Association
Balance sheet

Company no. 06934326

As at 31 March 2017

	Note	£	2017 £	2016 £
Fixed assets:				
Tangible assets	9		<u>1,360</u>	<u>1,813</u>
			1,360	1,813
Current assets:				
Cash at bank and in hand		<u>26,928</u>	<u>460</u>	
		26,928	460	
Liabilities:				
Creditors: amounts falling due within one year	11	<u>530</u>	<u>875</u>	
Net current assets / (liabilities)			26,398	(415)
Total assets less current liabilities			27,758	1,398
Total net assets			27,758	1,398
The funds of the charity:	13			
Restricted income funds			26,928	-
Unrestricted income funds:				
General funds		<u>830</u>	<u>1,398</u>	
Total unrestricted funds			830	1,398
Total charity funds			27,758	1,398

For the year ending the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

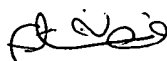
Trustees' Responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476
- The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements, which have been prepared in accordance with the special provisions relating to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), were approved by the Board on

14/9/17 and signed on its behalf by:

FATMA ASICER



Name
Trustee

Barking & Dagenham Somali Women's Association
Statement of cash flows

For the year ended 31 March 2017

	Note	2017 £	£	2016 £	£
Cash flows from operating activities	14				
Net cash provided by / (used in) operating activities			26,468		455
			<hr/>		<hr/>
Change in cash and cash equivalents in the year			26,468		455
Cash and cash equivalents at the beginning of the year			460		5
			<hr/>		<hr/>
Cash and cash equivalents at the end of the year	15		26,928		460
			<hr/> <hr/>		<hr/> <hr/>

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

Other Statutory Information

Barking & Dagenham Somali Women's Association is a charitable company limited by guarantee registered in England with registration number 06934326. Its registered office address is 13 London Road, Dagenham, Essex, RM9 5AF. The accounts are presented in GBP rounded to £1.

b) Reconciliation with previously Generally Accepted Accounting Practice (GAAP)

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was required. The transition date was 1 April 2014. The trustees believe that no such restatement is considered necessary.

c) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

d) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

g) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

For the year ended 31 March 2017

1 Accounting policies (continued)

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of delivering services and other activities undertaken to further the purposes of the charity and their associated support costs
- Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity.

- | | |
|-------------------------|-----|
| ● Charitable activities | 99% |
| ● Governance costs | 1% |

j) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

k) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £100. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Where fixed assets have been revalued, any excess between the revalued amount and the historic cost of the asset will be shown as a revaluation reserve in the balance sheet.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

- | | |
|----------------------|----------------------|
| ● Computer equipment | 25% reducing balance |
|----------------------|----------------------|

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

Barking & Dagenham Somali Women's Association
Notes to the financial statements

For the year ended 31 March 2017

1 Accounting policies (continued)

n) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2 Income from donations and legacies

	Unrestricted £	Restricted £	2017 total Total £	2016 Total £
Grants and donations				
Trust for London	-	6,750	6,750	9,000
Awards for All	-	9,992	9,992	-
FSJ Trust	-	2,500	2,500	-
The Church Urban Fund	-	3,000	3,000	-
Big Lottery Fund	-	47,307	47,307	-
Small Donation and Grants	3,129	-	3,129	3,135
	<u>3,129</u>	<u>69,549</u>	<u>72,678</u>	<u>12,135</u>

3 Income from charitable activities

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Invoices services and ither charitable income	-	-	-	1,400
University of East London	-	-	-	1,257
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,657</u>

4 Income from other trading activities

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Fundraising activities	-	-	-	7,144
Room hire	300	-	300	1,200
	<u>300</u>	<u>-</u>	<u>300</u>	<u>8,344</u>

Barking & Dagenham Somali Women's Association
Notes to the financial statements

For the year ended 31 March 2017

5 Analysis of expenditure

	Cost of raising funds	Charitable activities Somali Women Wellbeing	Governance costs	Support costs	2017 Total	2016 Total
	£	£	£	£	£	£
Staff costs (Note 6)	-	14,216	-	-	14,216	8,322
[Direct cost 5]	-	-	-	-	-	-
Accounts preparation	-	-	-	-	-	250
Advertising and promotion	292	-	-	-	292	-
Café equipment, repair and maintenance	-	4,325	-	-	4,325	-
Cleaning	-	-	-	840	840	-
Consultancy & Professional fees	-	-	450	2,475	2,925	280
Depreciation	-	-	-	453	453	604
Insurance	-	-	-	803	803	599
Light and heat	-	-	-	1,878	1,878	1,050
Office and staff related expenses	-	-	-	1,964	1,964	-
Office equipment and maintenance	-	-	-	3,924	3,924	-
Printing, postage and stationery	-	-	-	364	364	-
Rent and Rates	-	-	-	11,291	11,291	11,000
Telephone and internet	-	-	-	950	950	930
Training	1,100	-	-	-	1,100	-
Volunteer exp	-	1,293	-	-	1,293	500
	1,392	19,834	450	24,942	46,618	23,535
Support costs	-	24,693	249	(24,942)	-	-
Governance costs	-	699	(699)	-	-	-
Total expenditure 2017	1,392	45,226		-	46,618	23,535
Total expenditure 2016	-	23,535	-	-	23,535	

Of the total expenditure, £ 3,997 was unrestricted (2016: £14,535) and £42,621 was restricted (2016: £9,000).

Barking & Dagenham Somali Women's Association

Notes to the financial statements

For the year ended 31 March 2017

6 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2017 £	2016 £
Salaries and wages	14,176	8,322
Social security costs	40	-
	14,216	8,322

No employee earned more than £60,000 during the year (2016: nil).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2016: £nil). No charity trustee received payment for professional or other services supplied to the charity (2016: £nil).

No trustees were reimbursed any trustees expenses for travel or accommodation during the year (2016:nil)

7 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

	2017 No.	2016 No.
Charitable activities	1.0	1.0
	1.0	1.0

8 Related party transactions

There are no related party transactions to disclose for 2017 (2016: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

9 Tangible fixed assets

	Computer equipment £	Total £
Cost		
At the start of the year	4,296	4,296
At the end of the year	4,296	4,296
Depreciation		
At the start of the year	2,483	2,483
Charge for the year	453	453
At the end of the year	2,936	2,936
Net book value		
At the end of the year	1,360	1,360
At the start of the year	1,813	1,813

All of the above assets are used for charitable purposes.

Barking & Dagenham Somali Women's Association**Notes to the financial statements****For the year ended 31 March 2017****10 Taxation**

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Creditors: amounts falling due within one year

	2017 £	2016 £
Taxation and social security	80	–
Accruals and other creditors	450	875
	<u>530</u>	<u>875</u>

12 Analysis of net assets between funds

	General unrestricted £	Designated £	Restricted £	Total funds £
Tangible fixed assets	1,360	–	–	1,360
Net current assets	(530)	–	–	(530)
Net assets at the end of the year	<u>830</u>	<u>–</u>	<u>–</u>	<u>830</u>

13 Movements in funds

	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
Restricted funds:					
Trust for London	–	6,750	(6,750)	–	–
Awards for All	–	9,992	(7,494)	–	2,498
FSJ Trust	–	2,500	(2,500)	–	–
The Church Urban Fund	–	3,000	–	–	3,000
Big Lottery Fund	–	47,307	(25,877)	–	21,430
Total restricted funds	<u>–</u>	<u>69,549</u>	<u>(42,621)</u>	<u>–</u>	<u>26,928</u>
Unrestricted funds:					
General funds	<u>1,398</u>	<u>3,429</u>	<u>(3,997)</u>	<u>–</u>	<u>830</u>
Total unrestricted funds	<u>1,398</u>	<u>3,429</u>	<u>(3,997)</u>	<u>–</u>	<u>830</u>

Barking & Dagenham Somali Women's Association

Notes to the financial statements

For the year ended 31 March 2017

Purposes of restricted funds

Trust for London fund is for advice and indormation about welfare benefit.
Awards for All grant is for Ready to Work Programme for Women to develop personal and IT skills
FSJ Trust grant is to cover Community Café project costs
The Church Urban Fund is for Stronger together – Barking Big Socity Community Hub project
Big Lottery Fund grant is for East London Ethnic Minority Women's Health & Welbeing Project

14 Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2017 £	2016 £
Net income / (expenditure) for the reporting period (as per the statement of financial activities)	26,360	(399)
Depreciation charges	453	604
Increase/(decrease) in creditors	(345)	250
Net cash provided by / (used in) operating activities	26,468	455

15 Analysis of cash and cash equivalents

	At 1 April 2016 £	Cash flows £	Other changes £	At 31 March 2017 £
Cash in hand	460	26,468	-	26,928
Total cash and cash equivalents	460	26,468	-	26,928

16 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods

	Property 2017 £	2016 £	Equipment 2017 £	2016 £
One to five years	11,000	11,000	-	-
	11,000	11,000	-	-

17 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.