

MYCOMPLETEOFFICE LTD

**Company Registration Number:
06871618 (England and Wales)**

Abbreviated (Unaudited) Accounts

Period of accounts

Start date: 01st July 2012

End date: 30th June 2013

SUBMITTED

MYCOMPLETEOFFICE LTD

Company Information for the Period Ended 30th June 2013

Director:	Kevin Greenwood
Registered office:	Meadow Way Threehammer Common Neatishead Norfolk NR12 8BP GBR
Company Registration Number:	06871618 (England and Wales)

MYCOMPLETEOFFICE LTD

Abbreviated Balance sheet As at 30th June 2013

	Notes	2013 £	2012 £
Fixed assets			
Intangible assets:	5	1,960	2,672
Tangible assets:	6	603	242
Total fixed assets:		<u>2,563</u>	<u>2,914</u>
Current assets			
Debtors:	7	270	13,935
Cash at bank and in hand:		617	15,492
Total current assets:		<u>887</u>	<u>29,427</u>
Creditors			
Creditors: amounts falling due within one year		6,784	21,551
Net current assets (liabilities):		<u>(5,897)</u>	<u>7,876</u>
Total assets less current liabilities:		(3,334)	10,790
Provision for liabilities:		-	48
Total net assets (liabilities):		<u>(3,334)</u>	<u>10,742</u>

The notes form part of these financial statements

MYCOMPLETEOFFICE LTD

Abbreviated Balance sheet As at 30th June 2013 continued

	Notes	2013 £	2012 £
Capital and reserves			
Called up share capital:	8	100	10,000
Profit and Loss account:		(3,434)	742
Total shareholders funds:		<u>(3,334)</u>	<u>10,742</u>

For the year ending 30 June 2013 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors on 26 March 2014

SIGNED ON BEHALF OF THE BOARD BY:

Name: Kevin Greenwood

Status: Director

The notes form part of these financial statements

MYCOMPLETEOFFICE LTD

Notes to the Abbreviated Accounts for the Period Ended 30th June 2013

1. Accounting policies

Basis of measurement and preparation of accounts

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover policy

Turnover comprises revenue recognised by the company in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

Tangible fixed assets depreciation policy

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis: Plant and machinery - 33% on cost

Intangible fixed assets amortisation policy

Intangible fixed assets represents the cost less amortisation of website and software expenditure to date. It is amortised to the Profit and Loss Account over its estimated economic life of 3 years.

MYCOMPLETEOFFICE LTD

Notes to the Abbreviated Accounts for the Period Ended 30th June 2013

5. Intangible assets

	Total
Cost	£
At 01st July 2012:	5,205
Additions:	268
	<u>5,473</u>
Amortisation	£
At 01st July 2012:	2,533
Provided during the period:	980
At 30th June 2013:	<u>3,513</u>
Net book value	£
At 30th June 2013:	<u>1,960</u>
At 30th June 2012:	<u>2,672</u>

MYCOMPLETEOFFICE LTD

Notes to the Abbreviated Accounts for the Period Ended 30th June 2013

6. Tangible assets

	Total
Cost	£
At 01st July 2012:	2,119
Additions:	662
At 30th June 2013:	2,781
Depreciation	
At 01st July 2012:	1,877
Charge for year:	301
At 30th June 2013:	2,178
Net book value	
At 30th June 2013:	603
At 30th June 2012:	242

MYCOMPLETEOFFICE LTD

Notes to the Abbreviated Accounts for the Period Ended 30th June 2013

7. Debtors

trade debtors for 2013 is £270

MYCOMPLETEOFFICE LTD

Notes to the Abbreviated Accounts for the Period Ended 30th June 2013

8. Called up share capital

Allotted, called up and paid

Previous period			2012
Class	Number of shares	Nominal value per share	Total
Ordinary shares:	10,000	1.00	10,000
Total share capital:			<u>10,000</u>
Current period			2013
Class	Number of shares	Nominal value per share	Total
Ordinary shares:	100	1.00	100
Total share capital:			<u>100</u>

MYCOMPLETEOFFICE LTD

Notes to the Abbreviated Accounts for the Period Ended 30th June 2013

10 . Transactions with directors

all director loans repaid
