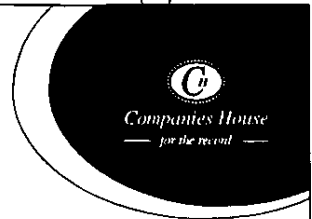


# SH19

## Statement of capital

300004/10



A fee is payable with this form  
Please see 'How to pay' on the last page

☒ **What this form is for**  
You may use this form as a statement of capital for a private limited company reducing its capital supported by a solvency statement, or for a private or public limited company reducing its capital supported by a court order

☐ **What this form is for**  
You cannot use this form to complete a statement of capital for a company re-registering from unlimited to limited.

SATURDAY



A18 27/04/2013 #195  
COMPANIES HOUSE

### 1 Company details

Company number 06871618  
Company name in full MYCOMPLETEOFFICE LIMITED

→ **Filling in this form**  
Please complete in typescript or in bold black capitals  
All fields are mandatory unless specified or indicated by \*

### Statement of capital

Section 2 (also Section 3 and Section 4 if appropriate) should reflect the company's share capital as reduced by the resolution

### 2 Statement of capital (Share capital in pound sterling (£))

Please complete the table below to show any class of shares held in pound sterling  
If all your issued capital is in sterling, only complete Section 2 and then go to Section 5

Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share ①	Amount (if any) unpaid on each share ①	Number of shares ②	Aggregate nominal value ③
ORDINARY	£1		100	£ 100
				£
				£
				£
Totals			100	£ 100

### 3 Statement of capital (Share capital in other currencies)

Please complete the table below to show any class of shares held in other currencies  
Please complete a separate table for each currency

Currency				
Class of shares (E.g. Ordinary / Preference etc.)	Amount paid up on each share ①	Amount (if any) unpaid on each share ①	Number of shares ②	Aggregate nominal value ③
Totals				

① Including both the nominal value and any share premium

② Number of shares issued multiplied by nominal value of each share

③ Total number of issued shares in this class

**Continuation pages**  
Please use a Statement of Capital continuation page if necessary

# SH19

## Statement of capital

Currency				
Class of shares (E g Ordinary/Preference etc )	Amount paid up on each share ❶	Amount (if any) unpaid on each share ❶	Number of shares ❷	Aggregate nominal value ❸
<b>Totals</b>				
❶ Including both the nominal value and any share premium		❷ Number of shares issued multiplied by nominal value of each share		<b>Continuation pages</b> Please use a Statement of Capital continuation page if necessary
❸ Total number of issued shares in this class				

### 4 Statement of capital (Totals)

	Please give the total number of shares and total aggregate nominal value of issued share capital	❶ <b>Total aggregate nominal value</b> Please list total aggregate values in different currencies separately For example £100 + €100 + \$10 etc
Total number of shares	100	
Total aggregate ❶ nominal value	£100	

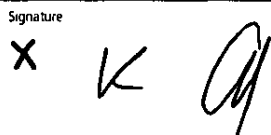
### 5 Statement of capital (Prescribed particulars of rights attached to shares)

	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in <b>Section 2</b> and <b>Section 3</b>	<b>❶ Prescribed particulars of rights attached to shares</b> The particulars are a particulars of any voting rights, including rights that arise only in certain circumstances, b particulars of any rights, as respects dividends, to participate in a distribution, c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), and d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder and any terms or conditions relating to redemption of these shares  A separate table must be used for each class of share  Please use a Statement of capital continuation page if necessary
Class of share	ORDINARY	
Prescribed particulars ❶	<ul style="list-style-type: none"> <li>• ENTITLED TO RECEIVE NOTICE TO ATTEND AND VOTE IN GENERAL MEETING OF THE COMPANY</li> <li>• ENTITLED TO PARTICIPATE IN DIVIDEND DISTRIBUTIONS OF THE COMPANY</li> <li>• ENTITLED TO FULLY PARTICIPATE IN ANY DISTRIBUTION OR REALISATION OF THE ASSETS OF THE COMPANY INCLUDING ON A WINDING UP</li> </ul>	
Class of share		Please use a Statement of capital continuation page if necessary
Prescribed particulars ❶		

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## Statement of capital

Class of share		<b>① Prescribed particulars of rights attached to shares</b> The particulars are a particulars of any voting rights, including rights that arise only in certain circumstances, b particulars of any rights, as respects dividends, to participate in a distribution, c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), and d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder and any terms or conditions relating to redemption of these shares  A separate table must be used for each class of share  Please use a Statement of capital continuation page if necessary
Prescribed particulars ①		
Class of share		
Prescribed particulars ①		

6	<b>Signature</b>		<b>② Societas Europaea</b> If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership  <b>③ Person authorised</b> Under either section 270 or 274 of the Companies Act 2006
	I am signing this form on behalf of the company		
	Signature	Signature 	
	This form may be signed by Director ②, Secretary, Person authorised ③, CIC manager		

SH19

## Statement of capital

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **AARON WIDDOWS**

Company name **PRICE BAILEY LLP**

Address **20 CENTRAL AVENUE**

**ST ANDREWS BUSINESS PARK**

**THORPE ST ANDREW**

Post town **NORWICH**

County/Region **NORFOLK**

Postcode **N R 7 0 H R**

Country **ENGLAND**

DX

Telephone **01603 709330**

**Checklist**

**We may return forms completed incorrectly or with information missing**

**Please make sure you have remembered the following**

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the relevant sections of the statement of capital
- ☐ You have signed the form
- ☐ You have enclosed the correct fee

**Important information**

**Please note that all information on this form will appear on the public record**

**How to pay**

**A fee of £10 is payable to Companies House to reduce the share capital by Court Order or by Solvency Statement**

Make cheques or postal orders payable to 'Companies House'

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below**

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**