In accordance with Rule 6.28 of the Insolvency (England & Wales) Rules 2016 and Section 106(3) of the Insolvency Act 1986.

LIQ14 Notice of final account prior to dissolution in CVL





09/08/2018 COMPANIES HOUSE

1	Company details	
Company number	0 6 8 3 1 6 2 3	→ Filling in this form Please complete in typescript or in
Company name in full	FP BREWING LTD	bold black capitals.
	T/A FIREBRAND BAR & RESTAURANT	
2	Liquidator's name	
Full forename(s)	GILES RICHARD	
Surname	FRAMPTON	
3	Liquidator's address	
Building name/number	53	
Street	FORE STREET	
		· · ·
Post town	IVYBRIDGE	
County/Region	DEVON	
Postcode	P L 2 1 9 A E	
Country	UK	
4	Liquidator's name •	
Full forename(s)	HAMISH MILLEN	Other liquidator Use this section to tell us about
Surname	ADAM	another liquidator.
5	Liquidator's address ø	
Building name/number	53	Other liquidator Use this section to tell us about
Street	FORE STREET	another liquidator.
Post town	IVYBRIDGE	
County/Region	DEVON	
Postcode	P L 2 1 9 A E	
Country	UK	

,	LIQ14 Notice of final account prior to dissolution in CVL
6	Liquidator's release
	☐ Tick if one or more creditors objected to liquidator's release.
7	Final account
	☑ I attach a copy of the final account.
8	Sign and date
Liquidator's signature	Signature X
Signature date	

Liquidators' Final Account to Creditors and Members

FP Brewing Limited – In Liquidation Formerly trading as Firebrand Brewery and Firebrand Bar & Restaurant

8 August 2018

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- 2 Receipts and Payments
- 3 Work undertaken by the Liquidator
- 4 Outcome for Creditors
- 5 Liquidators' Remuneration & Expenses
- 6 Conclusion

APPENDICES

- A Receipts and Payments Account from 27 October 2017 to 8 August 2018
- B Cumulative Receipts and Payments Account for Period from 27 October 2016 to 8 August 2018
- C Time Analysis for the period 27 October 2017 to 8 August 2018
- D Cumulative Time Analysis for the Period from 27 October 2016 to 8 August 2018
- E Additional Information in Relation to the Liquidators' Fees, Expenses & Disbursements
- F A Summary of Actual Expenses and Disbursements

1 Introduction

- 1.1 I, Hamish Millen Adam together with my partner Giles Richard Frampton of Richard J Smith & Co, 53 Fore Street, Ivybridge, Devon, PL21 9AE, was appointed as Joint Liquidator of FP Brewing Ltd (the Company) on 27 October 2016. The affairs of the Company are now fully wound-up, and this is my final account of the liquidation which cover the period since the last progress report.
- 1.2 The principal trading addresses of the Company were 5-7 Southgate Street, Launceston, Cornwall PL15 9DP and Inner Trenarrett, Altarnum. The business traded under the names Firebrand Brewery and Firebrand Bar & Restaurant.
- 1.3 The registered office of the Company has been changed to Richard J Smith & Co, 53 Fore Street, Ivybridge, Devon, PL21 9AE and its registered number is 06831623.

2 Receipts and Payments

2.1 At Appendix A, I have provided an account of my Receipts and Payments for the Period compared to the directors' statement of affairs, together with a cumulative account since my appointment at Appendix B, which provides details of the remuneration charged and expenses incurred and paid by the Liquidators during the liquidation.

3 Work undertaken by the Liquidator

- 3.1 This section of the report provides creditors with an overview of the work undertaken in the liquidation since the date of my last annual progress report, together with information on the overall outcome of the liquidation.
- 3.2 Creditors will recall from my annual progress report for the period ended 26 October 2017, that the Liquidators were reviewing the book debt ledger provided by the Company's factoring company. In addition, the Liquidators were continuing to monitor the balance of payments due following the sale of the Company's business and assets to the directors. Full details of the sale were set out in my progress report.
- Following a review of the surplus book debts provided, it was established that a large majority were not actually recoverable. This followed a review of the information provided, which did not include any sales invoices, and discussions with the directors and agents instructed by the Liquidators to pursue the amounts owed.
- 3.4 The balance of the amount owed for the purchase of the Company's business and assets totalling circa £14,667 was received in November 2017 and January 2018. An amount of circa £1,200 in respect of interest had not be paid as the former directors have claimed that they have insufficient funds to pay it. As a result, the Liquidators have agreed to deduct the interest from the dividend payment due to one of the directors in respect of his claim in the liquidation.

Administration (including statutory compliance & reporting)

3.5 As you may be aware, the Liquidators must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation. Details about the work I anticipated undertaking in this regard was outlined previously and I would confirm that in this period of the liquidation, the only matters that have affected the costs to any particular extent are those as set out at 3.2 to 3.4 above.

- 3.6 Where the costs of statutory compliance work or reporting to creditors exceeded the initial estimate, it will usually be because the duration of the case has taken longer than anticipated, possibly due to protracted asset realisations, which have in turn placed a further statutory reporting requirement on the Liquidators.
- 3.7 As noted in my initial fees estimate/information, this work has not necessarily brought any financial benefit to creditors, but is work required on every case by statute.

Realisation of Assets

- From the Receipts and Payments Account at Appendix B, you will note that total realisations since the commencement of the liquidation amounts to £79,270.18, of which £25,798.22 has been received since my last progress report, as set out at Appendix A.
- 3.9 At the date of liquidation, the assets set out in the director's Statement of Affairs including any equity on charged assets had an overall estimated value of £76,460.
- 3.10 The assets at the date of liquidation included equity in the Company vehicles estimated at £2,860, book debts including the surplus of factored debts estimated at £41,700, plant and equipment and stock estimated at £30,000 and shares in the Beer Cellar estimated at £1,500.

Book Debts

3.11 The combined book debts realisations amount to £30,253.57, of which £19,553.57 represents the surplus factored book debts. In addition, there were further book debts on the final schedule provided by Lloyds Commercial Finance of circa £56,000. Following a review of the schedule provided it was established that a large majority of the surplus book debts were not actually recoverable. Non-factored book debts realisations amount to £10,600. No further realisations are expected as the debtors are disputing the amounts due and the Liquidators have taken the view that the potential costs of recovery including potential legal fees could outweigh any benefit received into the estate if the claims were successful. The liquidators have also established that there is no supporting documentation such as invoices or delivery notes to support any such action.

Brewery Assets, Restaurant Assets and Vehicles

- 3.12 The combined value of the assets was estimated to realise £32,860 in the director's Statement of Affairs. Following the liquidation of the Company and following legal advice and agent's recommendations, the above assets were sold to companies operated by the directors of FP Brewing Limited for a combined sum of £36,000, in December 2016.
- 3.13 In accordance with Statement of Insolvency Practice 13, I would advise of the following:

Brewery Assets

3.14 In December 2016, a sale of the Company's former brewery assets including the fixtures and fittings, stock, van, trade mark and goodwill were sold for a combined sum of £22,425 to Altarnum Brewery Limited, a company operated by the former directors of FP Brewing Limited. The sale was agreed following recommendations from our agents. The terms of the sale allowed for deferred consideration, after the initial deposit, of £1,800 per month. The agreed purchase price has now been paid.

Restaurant Assets

3.15 In December 2016, a sale of the Company's former restaurant assets including the fixtures, fittings and stock, were sold for a combined sum of £12,075 to Firebrand Bar & Restaurant Limited, a company operated by the former directors of FP Brewing Limited. The sale was agreed following recommendations from our agents. The terms of the sale allowed for deferred consideration, after the initial deposit, of £1,046 per month. The agreed purchase price has now been paid.

Shares in the Beer Cellar

3.16 In December 2016, a sale of the Company's shares in the Beer Cellar, were sold to the former directors for £1,500. The sale was agreed following recommendations from our agents. The shares have been paid for in full.

Creditors (claims and distributions)

- 3.17 Further information on the outcome for creditors in this case can be found at section 4 of this report. A liquidator is not only required to deal with correspondence and claims from unsecured creditors, but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture as well as dealing with the general handling of communications with stakeholders, such as customers and suppliers.
- 3.18 The above work will not necessarily bring any financial benefit to creditors generally and the more creditors there are on an assignment, the higher the resultant cost will usually be. However, a liquidator is required by statute to undertake this work.
- 3.19 Claims from preferential creditors typically involve employee claims and payments made on behalf of the Company by the Redundancy Payments Service following dismissal. I would confirm that in this case preferential claims totally £288.36 were paid in full in January 2018.

Investigations

- 3.20 You may recall from my first progress report to creditors that some of the work the Liquidator is required to undertake is to comply with legislation such as the Company Directors' Disqualification Act 1986 (CDDA 1986) and Statement of Insolvency Practice 2 Investigations by Office Holders in Administration and Insolvent Liquidations and may not necessarily bring any financial benefit to creditors, unless these investigations reveal potential asset recoveries that the Liquidator can pursue for the benefit of creditors.
- 3.21 My report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy under the CDDA 1986 was submitted during the first year of the liquidation and is confidential.
- 3.22 Since my last progress report, I would advise that no further asset realisations have come to light that may be pursued by me for the benefit of creditors.

4 Outcome for Creditors

Secured Creditors

4.1 Lloyds Bank Commercial Finance held a fixed charge over the Company's Book Debts. At the date of the liquidation the indebtedness to the secured creditor was estimated at £68,300. The debt to the bank has now been paid in full, from factored book debt realisations.

Preferential Creditors

Preferential claims estimated in the Statement of Affairs at the date of liquidation were £711.13 in respect of Holiday Pay. A claim totalling £288.36 was received and paid in full in January 2018.

Unsecured Creditors

- I have received claims totalling £453,936 from 36 creditors. In addition, there are amounts listed as owed from 12 creditors the amounts of which are less than £1,000, totalling £3,696. These amounts have been included for dividend purposes. 3 creditors whose debts total £9,800 as set out on the Statement of Affairs have been excluded for dividend purposes. Included in the claims received is a director's loan claim of £170,000. However, after a review of the records the liquidators took the view to reduce this claim for dividend purposes to £166.565.
- 4.4 A first and final dividend of 4.69 pence in the pound is included with this report.
- 4.5 No further distributions will be paid as the remaining funds have been used to meet the costs and expenses of the liquidation.

5 Liquidators' Remuneration & Expenses

- 5.1 The basis of the Liquidators' remuneration was fixed by the time properly spent by them and their staff in managing the Liquidation.
- 5.2 Time costs for the Period are £12,266. This represents 84.80 hours at an average rate of £144.65 per hour. Attached as Appendix C is a Time Analysis which provides details of the activity costs incurred by staff grade during the Period in respect of the costs fixed by reference to time properly spent by me in managing the liquidation.
- 5.3 A narrative explanation of the work undertaken by the Liquidators during the Period can be found at section 3 of this report and I would confirm that £6,928 has been drawn during the Period on account of my accrued time costs.
- 5.4 I would confirm that £31,928 has been drawn against my total time costs since my appointment and that no further amounts will be drawn in the liquidation.
- Also attached as Appendix D is a cumulative Time Analysis for the period from 27 October 2016 to 8 August 2018 which provides details of my time costs since the commencement of the liquidation. These time costs total £42,635.50 representing 326.60 hours at an average rate of £130.54 per hour.
- You will recall that I provided creditors with my fees estimate prior to the agreement of the basis of my remuneration as time costs.
- 5.7 The approved fees estimate currently in force imposes an overall cap on my fees of £31,928 Although my time costs exceed this amount, I am not proposing to draw any further fees.
- 5.8 Attached as Appendix E is additional information in relation to the Liquidators' fees and the expenses and disbursements incurred in the liquidation. At Appendix F are details of the actual costs and expenses mincurred.
- 5.9 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from: www.richardjsmith.com/creditors-guides

6 Conclusion

6.1 This final account will conclude my administration of this case. The Notice accompanying this account explains creditors rights on receipt of this information and when I will vacate office and obtain our release as Joint Liquidators.

Yours faithfully For and on behalf of FP Brewing Limited

H M Adam Joint Liquidator

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND IN THE MATTER OF FP BREWING LTD SUMMARY OF THE LIQUIDATOR'S RECEIPTS AND PAYMENTS FOR THE PERIOD FROM 27 OCTOBER 2016 TO 8 AUGUST 2018

		Estimated as per S of A	Realisations 27/10/16 to 26/10/17		Reporting Year Realisations 27/10/17 to 8/8/18	Realisations to date	
Receipts	Notes	£	£		£	£	
Assets subject to Finance							
Peugeot Vehicle	1	3,600					
Less: Finance Company		(740)	_				
		2,860	-				
Brewery/Kitchen Equipment		53,750					
Less: Finance Company	-	(79,935)	-				
Assets subject to Fixed Charges							
Factored Book Debts		87,000					
Less: Lloyds Commercial Finance		(68,300)					
·		18,700				19,553.57	
Assets Subject to Floating Charges							
Plant, Machinery & Equipment		30,000		_			
Restaurant plant, machinery & stock		,	4,334.75	Ţ	14,667.21	19,001.96	
Brewery plant, machinery & stock			7,757.79	}	7,740.25	15,498.04	
3rd interest - The Beer Cellar		1,500			,	1,500.00	
Non Factored Book Debts		23,000			100.00	10,700.00	
Cash at Bank		400				3,260.09	
Bank Interest			5.30		8.83	14.13	
VAT			6,460.46		3,418.95	9,879.41	
	_	76,460	53,471.96		25,935.24	79,407.20	
Payments							
Admin & Preparation Costs (S98)			5,000.00			5,000.00	
Pre Liquidation Disbursements			164.12			164.12	
Liquidators Remuneration			25,000.00		6,928.00	31,928.00	
Liquidators Disbursements			580.69		222.90	803.59	
Liquidators Bond			250.00			250.00	
Storage Costs			46.71		210.43	257.14	
Hire of Meeting Room			101.66			101.66	
Statutory Advert			317.60			317.60	
Agents Cost			5,700.00			5,700.00	
Accountants Costs			200.00			200.00	
Insurance			275.00			275.00	
Solicitors Costs			4,600.00		75.00	4,675.00	
Corporation Tax			1.06		1,88	2.94	
VAT			8,392.16 50,629.00		1,487.25 8,925.46	9,879.41 59,554.46	
Creditors			30,029.00		0,823.40	39,004.40	
100p/£ to 1 Preferential Creditor					288.36	288.36	17-Jan-18
1st/Final dividend to 47 creditors of 4.6	9p/£ - £2	91,066.10			13,651.69	13,651.69	05-Jun-18
1st/Final dividend to 1 creditor of 3.55p.	•				5,912.69	5,912.69	05-Jun-18
Balance Held on Account							
Current Account	2		2,842.96		(2,842.96)		
			53,471.96		25,935.24	79,407.20	

Dated this 8th day of August 2018

H M Adam Joint Liquidator

Notes

1. The vehicle sales proceeds are contained within the Brewery plant, and equipment figure.

Time Analysis for the Period 27 October 2017 to 8 August 2018

		Hours						
Classification of work function	Partner	Manager	Other Senior Professionals	Cashier	Assistants & Support Staff	Total Hours	Time Costs	Average hourly rate
Admin & Planning	0.50	9.50	0.70	0.00	0.80	11.50	1,942.50	168.91
Reporting & Meetings	0.00	7.30	1.80	1.40	8.00	18.50	2,333.50	126.14
Investigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Forensic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assets (Fixed)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assets (Floating/Other)	0.80	1.00	0.10	0.00	0.00	1.90	388.00	204.21
Book Debts	1.20	9.80	0.00	0.20	0.30	11.50	2,065.00	179.57
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monitoring	0.60	0.70	0.00	0.00	0.00	1.30	272.50	209.62
Finance Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Preferential Creditors	0.40	1.40	0.00	0.10	0.00	1.90	358.00	188.42
HMRC/Crown Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unsecured Creditors	0.00	13.20	0.50	0.00	7.40	21.10	2,967.00	140.62
Employees & Pensions	0.40	0.60	0.20	0.00	0.00	1.20	231.00	192.50
Estate Cashiering	0.10	0.10	0.00	8.00	1.00	9.20	1,162.50	126.36
Other/General Typing	0.00	0.00	0.00	0.20	6.50	6.70	546.00	81.49
Total hours	4.00	43.60	3.30	9.90	24.00	84.80	12,266.00	144.65

Total fees claimed (£) 1,000.00 7,630.00 429.00 1,287.00 1,920.00 12,266.00

Time incurred in Period

Total: 12,266.00

Time Analysis for the Period 27 October 2016 to 8 August 2018

4,570.50 19,590.00

Total fees claimed (£)

		Hours						
Classification of work function	Partner	Manager	Other Senior Professionals	Cashier	Assistants & Support Staff	Total Hours	Time Costs	Average hourly rate
Admin & Planning	2.50	22.00	17.50	0.00	18.30	60.30	7,725.50	128.12
Reporting & Meetings	3.10	11.50	13.20	4.20	10.60	42.60	5,567.00	130.68
Investigation	0.40	6.00	0.30	0.00	14.90	21.60	2,104.00	97.41
Forensic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assets (Fixed)	1.30	1.80	3.60	0.00	0.60	7.30	1,028.50	140.89
Assets (Floating/Other)	6.70	17.30	15.10	0.00	0.00	39.10	6,091.50	155.79
Book Debts	2.20	32.50	1.00	0.70	1.10	37.50	6,383.50	170.23
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monitoring	0.60	1.30	0.00	0.00	0.00	1.90	377.50	198.68
Finance Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Preferential Creditors	0.40	1.70	0.00	0.10	0.00	2.20	403.00	183.18
HMRC/Crown Creditors	0.00	1.40	2.20	0.00	0.80	4.40	563.00	127.95
Unsecured Creditors	0.00	18.80	12.90	0.00	19.00	50.70	6,216.50	122.61
Employees & Pensions	0.40	2.60	6.30	0.00	1.20	10.50	1,324.00	126.10
Estate Cashiering	1.30	0.10	0.00	17.10	2.20	20.70	2,708.50	130.85
Other/General Typing	0.00	0.00	0.00	1.50	26.30	27.80	2,143.00	77.09
Total hours	18.90	117.00	72.10	23.60	95.00	326.60	42,635.50	130.54

Total: 42,635.50

Invoiced:

31,928.00

Un-Invoiced: 10,707.50

	Time invoiced	in Period	Time incurre	d in Period	Cumulative	
	£	Hours	£	Hours	£	Hours
Year 1	25,000.00	205.50	30,369.50	241.80		
Year 2	6,928.00	48.70	12,266.00	84.80	42,635.50	326.60
Year 3	0.00	0.00	0.00	0.00	0.00	0.00
Year 4	0.00	0.00	0.00	0.00	0.00	0.00
Year 5	0.00	0.00	0.00	0.00	0.00	0.00
Year 6	0.00	0.00	0.00	0.00	0.00	0.00

8,564.50

3,006.50

6,904.00

42,635.50

Additional Information in Relation to the Liquidator's Fees, Expenses & Disbursements

1 Staff Allocation and the Use of Sub-Contractors

- 1.1 The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.
- 1.2 The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.
- 1.3 We have not utilised the services of any sub-contractors in this case.

2 Professional Advisors

2.1 On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Lambert Smith Hampton (valuation and disposal advice)	Commission and disbursements
AUA Insolvency Risk Service (insurance)	Premium
Stephens Scown LLP (legal advice)	Hourly rate and disbursements
Name of Professional Advisor	Basis of reg Arrangement

2.2 Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

3 Liquidator's Expenses & Disbursements

3.1 The estimate of expenses (including disbursements) which were anticipated at the outset of the Liquidation was provided to creditors when the basis of my fees was approved. A summary of the actual expenses and disbursements incurred is attached at Appendix F.

Summary of Liquidator's expenses

- 3.2 Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.
- 3.3 Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Details of Category 2 disbursements charged by this firm (where appropriate) were provided at the time the Liquidators' fees were approved by creditors.

4 Charge-Out Rates

4.1 Richard J Smith & Co's current charge-out rates effective from 1 January 2017 are detailed below. Please note this firm records its time in minimum units of 6 minutes.

Senior Partner	300
Partner	250
Manager	175
Assistant Manager	150
Administrator	130
Secretarial Support	80

Expenses & Disbursements Analysis for the Period 27 October 2016 to 8 August 2018

	Estimated	Parë in prior	Pale in the		
	(Fee	* * Kerlod * * * * * * * * * * * * * * * * * * *		anna kameri ng 2 mga 18 mangga perse di melakasan	THE TO THE PURE OF THE COMMENSATION
			tharegon		
2 · 是 · · · · · · · · · · · · · · · · ·	李章 董章 · · · · · · · · · · · · · · · · · ·	E	transfer	- 14	第二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十
Expenses					
Agents Costs/Commissions	4,750.00	5,700.00			5,700.00
Solicitors Costs	4,350.00	4,600.00	75.00		4,675.00
Accountants Costs	200.00	200.00			200.00
Insurance	500.00	275.00			275.00
External Storage of books & records	210.00	46.71	210.43		257.14
Hire of Meeting Room	102.00	101.66			101.66
Re-direction of Post	175.00				-
Statutory Advertising	397.00	317.60	T T		317.60
Bond	250.00	250.00			250.00
Total Expenses:	10,934.00	11,490.97	285.43		11,776.40

Category 1 Disbursements

Category i Disbursements				
Case related Travel/Subsistence				-
IVA/CVA Registration				-
Postage 1	114.89	97.42	-	212.31
Postage 2	85.12	9.86	-	94.98
Searches	3.00	1.00	-	4.00
Parking & Toll	4.50	-		4.50
Monthly Bank Charges	-	-	-	-
Virtual Cabinet Software Charges	-	44.12	-	44.12
Sundry Disbursements	82.38	-	-	82.38
Total:	- 289.89	152.40	-	442.29

Category 2 Disbursements

Faxes IN/OUT		0.42	-	-	0.42
Photocopying		8.85	4.95	-	13.80
Business Mileage		116.78	-	-	116.78
Stationery		164.75	65.55	-	230.30
Total:	-	290.80	70.50	-	361.30

,					
Total of Category 1 & 2 Disbursements	-	580.69	222.90	-	803.59

LIQ14

Notice of final account prior to dissolution in CVL

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name **KEN COLE** RICHARD J SMITH & CO LLP FORE STREET **IVYBRIDGE** DEVON Country UK ĐΧ 01752 690101 Checklist We may return forms completed incorrectly or

with information missing.

You have signed the form.

following:

Please make sure you have remembered the

The company name and number match the information held on the public Register.
 You have attached the required documents.

Important information

All information on this form will appear on the public record.

✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse