

THE RAHAB PROJECT
Company Limited by Guarantee
Registered Charity
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2019

Charity Registration Number 1132250
Company Number 06820663



THE RAHAB PROJECT
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YEAR ENDED 31ST MARCH 2019

CONTENTS	Page
Reference and administrative details	1
Trustees' report	2 - 4
Independent Examiners' report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 12

THE RAHAB PROJECT

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees: Reverend Matthew Blake OCD
Sister Antonia Lopez Arroyo
Sister Doly Mathew
Timothy Drake
Kevin Hyland
Antony Northrop

Registered office: Rahab Project
PO Box 50492
London
W8 9EU

Independent Examiners: Adam Halsey FCA
Haysmacintyre LLP
Chartered Accountants
10 Queen Street Place
London
EC4R 1AG

Bankers: HSBC
94 Kensington High Street
Kensington
London
W8 5SH

Solicitors: Potheary Witham Weld
70 St George's Square
London
SW1V 3RD

Charity information: The Rahab Project is both a company registered in England under Registration No. 06820663 and a registered charity under Registration No. 1132250

The company is limited by guarantee not having a share capital.

Governing Deed: Memorandum and Articles of Association

THE RAHAB PROJECT

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2019

The Trustees, who are the Directors of The Rahab Project present their report and audited financial statements for the year ended 31 March 2019. The information on page 1 forms part of this report.

VISION

To inspire a new generation called to support women affected by prostitution and human trafficking for the purpose of sexual exploitation.

MISSION

- Inspiring – upholding and defending their value and dignity challenging any exploitation of vulnerability or abuse of power.
- Liberating – embracing their humanity encouraging the process of self-discovery that leads to inner freedom and wholeness.
- Transforming – facilitating opportunities for change journeying alongside with compassion and understanding.

OBJECTIVES AND ACTIVITIES

The Charity's objects that form its aims and objectives are:

- a) The relief of those in need by reason of social or economic disadvantage and in particular those at risk of, involved in or affected by sexual exploitation;
- b) The advancement of education for the public benefit in the following subjects and related issues:
 - i. Social and economic disadvantage
 - ii. Sexual exploitation and its impact in society
- c) The promotion of such other exclusive charitable purposes as are recognised by the law from time to time as the Trustees shall determine.

Activities

The Charity provides holistic care for women affected by prostitution and human trafficking for the purpose of sexual exploitation.

The Charity's client group are predominantly women who have experienced sustained patterns of exploitation, abuse and violence and find themselves in high-risk/ high vulnerability situations but fall below eligibility thresholds of other services.

The organisation works with a broad range of statutory and other agencies to offer a 'one stop shop' service i.e. a safe environment where women can receive comprehensive, specialist support to help heal from the impact and effects of what they have been through and access opportunities for change.

Core activities can be summarised as follows:

- **Outreach** – weekly welfare visits to the women where they work, sometimes live and in a range of other settings (e.g prisons, immigration detention centres). Focus on health, personal safety and wellbeing.
- **Micaela's Home** – temporary safe accommodation for women in crisis or transition, where they can experience 'everyday life' whilst receiving practical support towards independent living.
- **Case work** – individualised care framed within Rehab's five pillars:
 - *Environment & situation* – accommodation, material support, support accessing housing and legal support (regularised and legal proceedings), learning, volunteering & employment opportunities, life skills development.
 - *Physical health* – access to physical therapies, medical and healthcare services.

THE RAHAB PROJECT

TRUSTEES' REPORT (continued)

YEAR ENDED 31 MARCH 2019

- *Emotional & psychological wellbeing* – access to counselling & psychotherapy, alternative therapies, emotional support, befriending.
- *Community* – relational support & friendship, social support, family support & reconnection.
- *Spirituality* – pastoral care & spiritual support.

Christian/religious inspiration of the Charity

Rehab's ethos is inspired by the Christian faith and the values by which it operates are founded on Christian beliefs. These are shared by many people of different backgrounds and the Charity welcomes the contribution to its work from those who are of different faiths or none provided they are in sympathy with its vision and mission.

ACHIEVEMENTS AND PERFORMANCE

Funding received from the Big Lottery Women and Girls Initiative over the last three years and donations from private benefactors has enabled the organisation to significantly develop its capacity and infrastructure and reach more women than previously over a comparative timeframe i.e. April 2016 – March 2019: 608 women from 41 nationalities across 20 London Boroughs (84% within Royal Borough of Kensington and Chelsea, Westminster and Hammersmith and Fulham).

The Charity has delivered a more integrated, flexible approach for women to be able to transition between the different types of support they need relative to their individual circumstances and choices. A number of new professional relationships with key organisations with complimentary skills base have also been developed, helping the organisation to improve the effectiveness of responses provided.

Women have been supported to stabilise their situation as well as received help to resolve longer term issues. Women have also participated in the project beyond being beneficiaries providing valuable feedback to help inform how the Charity evolves as an organisation, but also as volunteers helping to deliver the project and provide peer support.

The charity does not engage in any fundraising activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is incorporated under Company law and is governed by its memorandum and articles of association.

New trustees are appointed upon recommendation and taking into account the necessary skills required within the Charity's Board of Trustees.

Staff and Volunteers

The Charity employs four staff who are supported by a dedicated team of circa 35 + active volunteers at any one time. Volunteers come from a range of professional and personal backgrounds, contributing their skills, talents and abilities to help deliver the project. The Charity considers training of volunteers a very important part of its work and all volunteers undergo a bespoke 10-month volunteer training programme to equip them with the skills and knowledge they need to undertake their roles effectively.

FINANCIAL REVIEW AND RESERVES POLICY

The financial position is set out in the Statement of Financial Activities, together with the Balance Sheet and Notes to the Financial Statements.

RESERVES POLICY

The trustees have assessed the charity's requirements and consider that between 6 and 9 months running costs which amounts to between £40,000 to £63,000 should be retained in reserves. At 31 March 2019 unrestricted funds amounted to £89,628 which is currently above the target range. Given the Trustees' budget for 2019/20 includes increased spending, reserves are anticipated to reduce.

THE RAHAB PROJECT

TRUSTEES' REPORT (continued)

YEAR ENDED 31 MARCH 2019

RISK ASSESSMENT

The Trustees have active involvement in the day to day running of the Charity. This involvement ensures that they are fully aware of the risks and required action to sufficiently mitigate those risks.

PUBLIC BENEFIT

The Trustees, in this report, describe how those activities undertaken by the charity further its charitable purposes for the public benefit. The Trustees confirm that they comply with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance.


TRUSTEES' RESPONSIBILITIES STATEMENT

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company for that year. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then applied them consistently;
- Observe the methods and principles of the Charities SORP;
- Made judgments and estimates that are reasonable and prudent;
- Prepared the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Board of Trustees has responsibility for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Companies Act 2006. It also has responsibility for safeguarding the assets of the charity and hence for taking reasonable steps to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD OF TRUSTEES



Sr Doly Mathew
Trustee

Date: 03/09/19

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

THE RAHAB PROJECT

I report on the financial statements of the company for the year ended 31 March 2019 which comprise the Statement of Financial Activities and Balance Sheet, with the related notes.

This report is made solely to the company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Adam Halsey FCA
Haysmacintyre LLP
Chartered Accountants
10 Queen Street Place
London
EC4R 1AG

Date: 3 September 2019

THE RAHAB PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

FOR YEAR ENDED 31 MARCH 2019

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2019 £	Total 2018 £
Income from:					
Donations and legacies		-	65,031	65,031	62,235
Investments		-	34	34	10
Charitable activities		216,338	-	216,338	140,097
Total income		<u>216,338</u>	<u>65,065</u>	<u>281,403</u>	<u>202,342</u>
Expenditure on:					
Charitable Activities		157,341	34,400	188,741	185,370
Total expenditure	4	<u>157,341</u>	<u>31,400</u>	<u>188,741</u>	<u>185,370</u>
Net income and net movement in funds	8	58,997	33,665	92,662	16,973
Reconciliation of funds:					
Funds bought forward at 31 March 2018		<u>875</u>	<u>55,963</u>	<u>56,838</u>	<u>39,865</u>
Funds carried forward at 31 March 2019	8	<u>59,872</u>	<u>89,628</u>	<u>149,500</u>	<u>56,838</u>

- All transactions are derived from continuing activities.
- All recognised gains and losses are included in the Statement of Financial Activities.

BALANCE SHEET

AT 31 MARCH 2019

	Notes	£	2019 £	£	£	2018 £	£
FIXED ASSETS							
Tangible assets	6			-			-
CURRENT ASSETS							
Cash at bank and in hand			147,622			59,701	
Debtors – sundry debtors			3,594			-	
			<u>151,216</u>			<u>59,701</u>	
CREDITORS: amounts falling due within one year							
Accruals		1,040			2,217		
Other Creditors		676			646		
			<u>(1,716)</u>		<u>(2,863)</u>		
NET CURRENT ASSETS				149,500			56,838
NET ASSETS				<u>149,500</u>			<u>56,838</u>
FUNDS AND RESERVES							
General funds	7			89,628			55,963
Restricted funds	8			59,872			875
				<u>149,500</u>			<u>56,838</u>

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the period in question in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which accord with the accounting records of the company as at 31 March 2019 and of its profit or loss for the period then ended in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements were approved and authorised for issue by the Board of the Trustees on 31/9/19 and were signed below on its behalf by:



 Sr Doly Mathew

THE RAHAB PROJECT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due

Cash Flow Statement

The Trustees have taken advantage of the provisions of FRS102 (SORP2015) for smaller charities and have chosen not to prepare a cash flow statement.

Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the trustees in furtherance of the general charitable objectives.

Restricted funds are those funds which are to be used in accordance with specific instructions imposed by the donor or trust deed.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Charitable income represents grants receivable.

THE RAHAB PROJECT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES (continued)

Income (continued)

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Expenditure

Expenditure including irrecoverable VAT is charged to the Statement of Financial Activities on an accruals basis.

Charitable expenditure comprises expenditure directly attributable or allocated to the principal activity of the charity.

Grants payable are accounted for on an accruals and commitment basis with amounts committed but not paid included within creditors.

Governance costs comprise those costs that cannot be directly attributed to charitable activities. These costs are incurred in connection with the compliance with constitutional and statutory requirements.

Foreign currency

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are retranslated at the rate of exchange ruling at the balance sheet date. Any gain or loss arising from a change in exchange rates subsequent to the date of the transaction is reported as an exchange gain or loss in the profit and loss account.

Fixed assets

Tangible fixed assets costing over £500 are capitalised. Fixed assets are disclosed at historical cost.

Depreciation is provided on all tangible fixed assets at the rates calculated to write off the cost on a straight-line basis over the estimated useful economic lives as follows:

Leasehold improvements	-	20% on cost
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Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes bank accounts, cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

THE RAHAB PROJECT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES (continued)

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Critical accounting estimates and areas of judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. There were no estimates or assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Critical areas of judgement

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

2. NET INCOME	2019 £	2018 £
This is stated after charging:		
Independent Examiner's fee	1,040	1,040

3. TRUSTEES' REMUNERATION AND REIMBURSED EXPENSES

No trustee received remuneration or reimbursed expenses during the year or in the previous year. The charity's key management personnel are its trustees who are unremunerated.

4. ANALYSIS OF EXPENDITURE	Direct Costs	
	2019 £	2018 £
Costs of activities:		
-Staff costs	117,234	117,809
-Other costs	70,467	66,521
Governance costs	1,040	1,040
	188,741	185,370

5. SALARIES	2019 £	2018 £
Wages and salaries	108,160	108,750
Social security costs	7,414	7,803
Pension Costs	1,660	1,256
	117,234	117,809

No staff earned over £60,000 in the year (2018 – the same).
The average number of staff in the year is 4 (2018 – the same).

THE RAHAB PROJECT

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2019

6. FIXED ASSETS

	Leasehold improvements £	Total £
Cost		
At 1 April 2018	17,317	17,317
Additions		
At 31 March 2019	<u>17,317</u>	<u>17,317</u>
Depreciation		
At 1 April 2018	17,317	17,317
Charge for year		
At 31 March 2019	<u>17,317</u>	<u>17,317</u>
Net book value		
At 31 March 2019	<u>-</u>	<u>-</u>
At 31 March 2018	<u>-</u>	<u>-</u>

7. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Fund balances at 31 March 2019 are represented by:				
Tangible assets	-	-	-	-
Current assets	91,344	59,872	151,216	59,701
Current liabilities	(1,716)	-	(1,716)	(2,863)
Net assets	<u>89,628</u>	<u>59,872</u>	<u>149,500</u>	<u>56,838</u>

8. RESTRICTED FUNDS

	Brought forward £	Income £	Expenditure £	Carried forward £
Big Lottery Fund	875	216,338	(157,341)	59,872
	<u>875</u>	<u>216,338</u>	<u>(157,341)</u>	<u>59,872</u>

Big Lottery Fund

Big Lottery funding is for the purposes of supporting the expansion the capacity and operational infrastructure to deliver increased support and impact. The funding is for the creation of a safe accommodation, extending the outreach programme and the existing team along with other agreed activities. Rahab reports to the British National Lottery on yearly basis providing an update on the progress and impact of the project, how the funds were spent and outlook.

THE RAHAB PROJECT

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2019

9. TAXATION

The Rahab Project is a registered Charity and therefore is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as they fall within the exemptions available to registered charities.

10. LIABILITY OF MEMBERS

The charity is constituted as a company limited by guarantee and has no share capital. The liability of each of the six members is limited to the sum of £1 per member.

11. STATEMENT OF FINANCIAL ACTIVITIES - 2018

	Restricted Funds £	Unrestricted Funds £	Total 2018 £
Income from:			
Donations and legacies	1,901	60,334	62,235
Investments	-	10	10
Charitable activities	140,097	-	140,097
Total income	141,998	60,344	202,342
Expenditure on:			
Charitable Activities	141,123	44,247	185,370
	141,123	44,247	185,370
Net income and net movement in funds			
Reconciliation of funds:			
Funds bought forward at 31 March 2017	-	39,865	39,865
Funds carried forward at 31 March 2018	875	55,963	56,838

12. FINANCIAL INSTRUMENTS

	2019 £	2018 £
Financial assets measured at amortised cost	3,594	-
Financial liabilities measured at amortised cost	676	646

Financial assets measured at amortised cost consist of sundry debtors.

Financial liabilities measured at amortised cost consist of sundry creditors.