

THE ROYAL PINNER SCHOOL FOUNDATION
(a company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2014

THURSDAY



A38FPFIZ

A30

22/05/2014

#108

COMPANIES HOUSE

THE ROYAL PINNER SCHOOL FOUNDATION

I N D E X

Year ended 31 March 2014

	Page
General information	2
Trustees' annual report	3
Auditors' report	10
Statement of financial activities	11
Balance sheet	12
Accounting policies	13
Notes to the financial statements	14

THE ROYAL PINNER SCHOOL FOUNDATION

GENERAL INFORMATION

Year ended 31 March 2014

Patron	Her Majesty The Queen
Trustees	Jill Grant Chairman and Grants Committee Chairman Annette Spencer MA MBA MCIPR Deputy Chairman Anthony Fowler Finance Committee Chairman Gillian Brookes BA Duncan Cashmore James Dye BA ATT Christopher Lane LLB Edward Mason Graham Paterson BSc CEng FIET FRAeS Jane Pool Yvonne Rowe Stephen Wilson MA
Company Secretary	David Crawford
Assistant Secretary	Jane Crawford
Registered office and operational address	110 Old Brompton Road South Kensington London SW7 3RB Telephone: 020 7373 6168 Email: admin@royalpinner.co.uk
Registered charity number	1128414
Company number	6805043
Bankers	Barclays Bank plc 114 Gloucester Road South Kensington London SW7 4SE
Investment Managers	Cazenove Capital Management Ltd 12 Moorgate London EC2R 6DA
Solicitors	Devonshires 30 Finsbury Circus London EC2M 7DT
Auditors	Dixon Wilson 22 Chancery Lane London WC2A 1LS

THE ROYAL PINNER SCHOOL FOUNDATION

TRUSTEES' ANNUAL REPORT

Year ended 31 March 2014

The Trustees present their report and accounts for the year ended 31 March 2014. The financial statements have been prepared in accordance with the accounting policies set out therein and comply with the charity's trust deed, the Charities Act 2011 and the Statement of Recommended Practice Accounting and Reporting by Charities 2005. The Royal Pinner School Foundation is a company limited by guarantee and is exempt from using the word limited under section 60 of the Companies Act 2006.

Constitution

The Charity is constituted as a company limited by guarantee, incorporated on 29th January 2009 and is governed by its memorandum and articles of association.

The Charity's objects are the promotion of the education of the children of commercial travellers, with a preference for children who have not attained the age of twenty-five years, and primarily of the destitute orphans of deceased and the children of necessitous commercial travellers ("beneficiaries") in one or more of the following ways:

- i) in awarding the beneficiaries exhibitions, bursaries, maintenance allowances or grants tenable at any school, university, college of education or other place of learning approved by the Board of Trustees;
- ii) in providing financial assistance, outfits, clothing, tools, instruments or books to help beneficiaries on leaving school, university or other educational establishment to prepare for, or to assist their entry into, a profession, trade or calling;
- iii) in awarding scholarships, or maintenance allowances to assist beneficiaries to travel, whether in this country or abroad, in order to further their education;
- iv) in providing financial assistance to enable beneficiaries to study music or other arts; and
- v) in otherwise promoting the education (including social and physical training) of beneficiaries.

Structure, Governance and Management

The Board of Trustees consists of up to a maximum of fifteen members, who have been elected for a period of four years and are eligible for re-election for two further periods of four years. After that they may only be re-elected after an absence of one year, unless all the other Trustees unanimously agree otherwise.

New Trustees are identified for the contribution they can make to the Foundation's affairs - in particular, we need a range of skills and experience including knowledge and experience of commercial travelling, education, special educational needs and finance. Each Trustee is interviewed before recommendation for election to the Board.

The Board normally meets three times a year as well as at the Annual Meeting. The main work of the Foundation is conducted by two committees. The Grants Committee, which is chaired by Jill Grant, meets around five times a year and is responsible for the assessment of all new applications and the annual review of awards when the amount of each grant for the following year is agreed. The Finance Committee, which is chaired by Anthony Fowler, meets as necessary during the year and is responsible for setting expenditure guidelines, managing the relationship with the auditors and investment managers and making recommendations to the Board on such matters as risk management and the appointment of investment managers.

All new Trustees participate in an induction programme in order that they may understand both how the Foundation works and also the commitment required of them. Trustees are regularly informed of developments in and publications on best practice and regulations for charities.

Appointment

We are pleased to report that Mrs Annette Spencer, who joined the Board of Trustees in 2011, has been elected Deputy Chairman of the Foundation.

THE ROYAL PINNER SCHOOL FOUNDATION

TRUSTEES' ANNUAL REPORT (continued)

Year ended 31 March 2014

Obituary

The Board of Trustees reports with deep regret that our former President **Miss Peggy E Hyne** passed away on 2 June 2013, shortly after her 97th birthday. Miss Hyne had been a pupil at "Pinner" from 1923 to 1932, along with her older sister Marjory (1923-1930) and their younger brother Jack (1927-1934). Miss Hyne became an active member of The Old Mercurians Association of which she was President in 1964 and Joint-President with her brother Jack in 1978. In 1983 Miss Hyne joined the Board of Management of The Royal Commercial Travellers' Schools and, following their closure in 1967, she was a founder member of the Foundation's Grants Committee. She was a director of the Trust Company, served on the Finance Committee and was elected President in 1996. Although she retired as a Trustee in 2009, Miss Hyne continued to be a generous supporter of the Foundation. Throughout her long association first of all with the Schools, and subsequently with the Foundation, Miss Hyne followed with interest the progress and achievements of our children and students. Peggy will be remembered with much affection.

Public Benefit

Our constitution and objects, as detailed on page 3, records that our Foundation has been established in order to assist with the education of the children of commercial travellers where there is a measure of need. The aim of the Foundation is the promotion of education for a beneficiary class, and people in poverty are specifically included within our eligibility criteria. The Trustees, having regard to the public benefit guidance published by the Charity Commission in accordance with section 17 of the Charities Act 2011, consider that the purpose and activities of the charity satisfy the requirements of the public benefit test set out in Section 4 of the same Act, as demonstrated in the following paragraphs.

Activities, Achievements and Performance

The Foundation is managed by the Secretary, supported by one assistant. They organise the day to day running of the office and spend much of their time in contact with and in visiting the grant applicants, beneficiaries and their families. Through a home visit the accuracy of an application can be verified and the extent of the hardship experienced can be assessed. It is not unusual to find that applicants, in their written requests, have not felt able to reveal the full extent of their difficulties, while in other cases the hardship may not be as severe as implied in the application. Pastoral care is an integral part of the work of the Foundation, but it is through our grants that we help to alleviate the financial hardships encountered by our beneficiaries.

The Foundation's ongoing aims and objects are described on page 3.

Potential beneficiaries find us through commercial travellers' associations, the trade press, schools, other charities, the Educational Trusts' Forum and the internet. Our aim, as far as is possible within the limits of our resources, is to assist all applicants who meet our eligibility criteria, namely that a beneficiary must be the son or daughter of a commercial traveller where there is also an element of hardship in the family. We are very pleased that this objective continues to be achieved. The grants which have been agreed are listed under several headings in the table below. This financial help is supplemented by home visits made by the Secretary and his assistant Jane Crawford.

THE ROYAL PINNER SCHOOL FOUNDATION
TRUSTEES' ANNUAL REPORT (continued)
Year ended 31 March 2014

Grants Awarded

In the twelve months to 31 March 2014 the total amount payable was £438,957 compared with £412,834 in the previous financial year.

The number of children helped and the grants awarded in each of the past four years is given below.

2013-2014	163	£438,957
2012-2013	163	£412,834
2011-2012	176	£410,120
2010-2011	176	£416,674

During the year 163 children from 97 families (last year 163 children from 101 families) were assisted by the Foundation. The table below shows the purposes for which the grants were made, the number who benefited and the respective expenditure. Some beneficiaries received grants in more than one category.

Purpose	Number of Grants		Expenditure	
	2014	2013	£ 2014	£ 2013
Assistance towards				
• Children at day and boarding schools	102	97	242,973	230,624
• Students at universities and colleges of higher and further education	66	60	126,732	117,778
• special educational needs, dance, drama, travel and outfitting grants	45	54	69,252	64,432
TOTAL	213	211	438,957	412,834

For many years the number of eligible applications we have received has declined, with a consequent reduction in the number of children for whom grants have been awarded. Bearing in mind that our grants to an individual cease on the completion of their education, usually after their graduation or on leaving school, plus the reality that there are fewer commercial travellers, sales representatives and agents "on the road" than there were in the past, the declining trend has been understandable. During the last year, however, we received an unusual number of applications from families who had experienced a range of unexpected traumatic events which, in trying to help ease the situation, has resulted in a higher amount of grants awarded for the children of school age, including several with complicated special educational needs. The increased expenditure for students at university includes those who have undertaken their post-graduate professional qualifications.

The amount of grants payable also reflects the policy of the Board of Trustees that support for eligible applicants should not be withheld for purely budgetary reasons merely to retain funds to be used for a similar purpose at a later date.

At present we consider that our level of expenditure on grants is sustainable and it remains our policy that no eligible child in real need should be denied the assistance required. We therefore aim to support our children and families in a similar way for the foreseeable future.

THE ROYAL PINNER SCHOOL FOUNDATION

TRUSTEES' ANNUAL REPORT (continued)

Year ended 31 March 2014

Range of grants awarded - There is in reality a wide variation in the amount of the grants made as all awards are considered on an individual basis. Many of the grants relate to children who attend state schools, for whom age-related grants may be awarded, starting at £450 per annum for children at primary school, £750 per annum at secondary school and £900 per annum when in the sixth form. Where appropriate, contributions are made towards independent school fees, for which grants have ranged from £200 to £4,000 per term. Our basic grant for students at university or college has been £600 per term during the 2013-14 academic year, although higher amounts have been agreed for some students after reviewing their individual circumstances.

For most of our families Pinner is the only educational trust directly helping them, but especially in view of the annual rise in the level of school fees, we have appreciated the co-operation and liaison with fellow members of the **Educational Trusts' Forum** (ETF). Through this informal association of educational trusts, arrangements can be made to share the cost of school fees between the parents, the trusts and the schools involved. Each trust will have been established for a specific purpose with its own eligibility criteria, but when there is common ground with another trust, or sometimes with several trusts, the combined contributions through the ETF can be very effective in helping to resolve the difficulties faced by the families and children concerned.

As all of our grants are for educational purposes we can be helping children from the beginning of their education until the completion of their full-time professional studies. Applications can be received at any stage of education and awards are usually agreed for one year at a time, as the family circumstances plus the student's progress are carefully re-assessed each year, when subsequent grants can be increased, reduced or may no longer be required. Some families may only require support for a relatively short period of time, after redundancy or when a student is already at university. For other families, whose circumstances are unlikely to improve, including those with young children who have lost a mother or father, support could be required for a lengthy period of time.

When the Schools at Pinner were open nearly all the pupils had lost either their mother or father. Today the hardships which our children face can also include a parent's redundancy, sudden drop in earnings, special educational needs or a lost opportunity to develop a talent when there is a need for specialist tuition for ballet, drama, music and other arts. Nevertheless, even today, over a third of our beneficiaries have had to come to terms with the death or long-term illness of a parent.

Achievements of our beneficiaries - As we are non-selective in an academic sense, and several of our children have special educational needs, there is a wide range of abilities among our beneficiaries. In spite of their health or family circumstances the achievements of many of our beneficiaries have been impressive.

We have seen good GCSE results this year with one boy being awarded 7 A* grades, while at A2 level two pupils were awarded 2 A grades plus a B. Many of our university students have achieved very good degrees, including two who achieved First Class Honours, one in Mathematics and one in Physics, plus a student who gained a Pass with Distinction for his MSc degree in International Marketing, while another student was awarded a Distinction for his Masters degree in Applied Design in Architecture.

Students - We are aware that in many cases the amount of a government student loan does not even cover the cost of accommodation. In order to be eligible for an award our beneficiaries have already suffered some adversity and being conscious that the high level of student debt is an extra burden our student grants are considered on an individual basis.

This year we have supported students at universities and colleges throughout the UK including Aberdeen, Glasgow, Aberystwyth, Cardiff, Newcastle, Leeds, East Anglia, Exeter, Plymouth, Bristol, Oxford, King's College London, Tring Park School for the Performing Arts and the Central Ballet School. The degrees and diplomas have also covered a wide range of subjects including Economics, French and History, Engineering Design, Environmental Science, Building Surveying, Art and Design, Medicine and Professional Dance and Performance.

THE ROYAL PINNER SCHOOL FOUNDATION

TRUSTEES' ANNUAL REPORT (continued)

Year ended 31 March 2014

Comment on grants and achievements

We are delighted by what our beneficiaries have achieved and feel that our support has helped them to deal with their hardships and difficulties and to achieve their own individual potential.

The financial support through our grants, combined with the pastoral care of our home visits and contact with families, has helped to alleviate some of the hardships experienced by our beneficiaries and their families and has in many cases made a real difference to their lives. Nearly all of our students succeed in gaining employment on the completion of their courses and we believe that our financial and pastoral support has been effective and supportive in helping them.

Financial Review

The Foundation's investment fund is managed by Cazenove Capital Management Ltd and invested mainly in Cazenove's own managed Common Investment Funds for Charities. Although Schroders Plc acquired Cazenove Capital Management Ltd during 2013, the wealth management businesses of both firms are being combined and the name of Cazenove Capital Management is being retained.

The investment fund is allocated to asset classes and Cazenove manage these investments, in order to achieve the optimum total return in keeping with the risk averse nature of the Foundation, within an agreed minimum and maximum range for each asset class.

A bespoke benchmark has been agreed with Cazenove. The actual performance of each asset class, after Cazenove's management fees, is measured against the agreed mid-point of the range using an appropriate recognised index.

The net gain on our investment funds was £76,616 this year compared with a net gain of £466,311 in the previous year.

Investment income totalled £183,888 compared with £186,945 the previous year.

We made commitments for £438,957 of grants payable to our beneficiaries this year, which is £26,123 higher than the previous year, as detailed above under Grants Awarded.

The income for the year includes a three-year grant amounting to £540,000 from The Leverhulme Trade Charities Trust (LTCT). This is the eighth three-year grant from the LTCT and is included as income receivable in the financial year; the first tranche of this grant amounting to £180,000 was received in the financial year. We remain indebted to the Leverhulme Trustees for their generosity over many years, which has enabled us to maintain support for so many more children and their families than would otherwise have been the case.

The excess of incoming resources over resources expended in the financial year amounted to £196,694 compared with net outgoing resources of £333,705 in the previous year.

Unrestricted funds increased by £273,310 to £5,391,322 at the end of the year.

Although we have continued to spend more than our income received since 1991-1992, this followed many earlier years of income surpluses and cumulative capital gains. As a result of continuing accumulated net capital gains, we have been able to maintain the real value of the Foundation's assets, thereby preserving our ability to continue supporting those children who need us now as well as being able to meet expected needs in the future.

This approach is in line with the Board's policy of using reserves to meet the needs of existing beneficiaries. Our policy on reserves is dictated by our decision to respond to children who urgently need our help now. We have so far been able to help all those who apply to us and who merit and qualify for assistance. We may however need to change this reserves policy if it impacts on our long-term ability to maintain the real value of our investments.

Risk

The Trustees continue to review the Foundation's activities and identify the major risks to which it is exposed. We have established procedures to mitigate those risks and continue to monitor the position and to confirm the adequacy of such action by reviewing the situation each year.

THE ROYAL PINNER SCHOOL FOUNDATION

TRUSTEES' ANNUAL REPORT (continued)

Year ended 31 March 2014

Legacies

The Trustees record with gratitude the receipt during the financial year of the following legacies:

		£
Mr A J Howlett		2,258
Miss Peggy E Hyne	(pupil at "Pinner" 1923-1932)	5,000
Dr H F Kay	(pupil at "Pinner" 1932-1941)	5,792
Mr Alan J Waterman-Smith	(father of three former beneficiaries)	10,000

Connected Charities

There are no connected charities.

Trustees

The Trustees, who are directors for the purpose of company law, who held office during the period and at 31 March 2014, are as shown on page 2.

Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare the financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

So far as each Trustee is aware, there is no relevant audit information of which the company's auditors are unaware.

Each Trustee has taken all reasonable steps that he ought to have taken as a Trustee in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Special Provisions

This report is prepared in accordance with the provisions applicable to companies subject to the small companies regime in Part 15 of the Companies Act 2006.

THE ROYAL PINNER SCHOOL FOUNDATION

TRUSTEES' ANNUAL REPORT (continued)

Year ended 31 March 2014

Accounts

The accounts set out on pages 11 to 16 have been drawn up in accordance with the relevant provisions of the Companies Act 2006, and with the Statement of Recommended Practice (revised 2005) 'Accounting and Reporting by Charities'.

Appreciation

The Board of Trustees acknowledges with gratitude the efforts of all who have continued the work of the Foundation during the year and in particular the members of the Grants and Finance Committees and the office staff. We are very grateful to David and Jane Crawford for their dedication, commitment and concern for the beneficiaries and for being part of the vital continuity of knowledge which is important to the Foundation. Their pastoral care and home visits are much appreciated by the Trustees and the families concerned.

Friends of The Royal Pinner School Foundation

The "Friends of The Royal Pinner School Foundation" (Friends) has been established in order to provide an active link between the Foundation and all its supporters, former beneficiaries and their parents, plus the annual subscribers and life members of the Foundation while it was an unincorporated association. The "Friends" is an integral part of the Foundation which enables the Foundation, as a registered charity, to gain the benefit of Gift Aid on subscriptions and donations to the "Friends".

Through providing a link between the Foundation and its supporters a network is being developed between the former beneficiaries and other "Friends" of the Foundation. This has also established a source of potential new Trustees for the future. All "Friends" are most welcome to come to the Annual Meeting as detailed below.

Old Mercurians' Reunion – 11 October 2014

The Old Mercurians' Reunion will be held this year on Saturday 11 October 2014 in the Elliott Hall, which is now part of the Harrow Arts Centre. The evening meal will be preceded by a service in St Anselm's Church. Members of the Foundation, including Trustees plus past and present beneficiaries, have again been invited to participate in the Reunion.

Annual Meeting

For a number of years some of our current students and their parents have been invited to attend our Annual Meeting. After the brief formalities of the meeting itself, the Trustees have enjoyed the opportunity to meet the guests and "Friends" who in turn have welcomed the chance to meet and talk to the Trustees. The Annual Meeting will be held this year on Tuesday 15 July 2014.

By order of the Trustees



Jill Grant
Trustee

13 May 2014



Annette Spencer
Trustee

13 May 2014

THE ROYAL PINNER SCHOOL FOUNDATION

AUDITORS' REPORT

Year ended 31 March 2014

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE ROYAL PINNER SCHOOL FOUNDATION

We have audited the financial statements of The Royal Pinner School Foundation for the year ended 31 March 2014 which comprise the Statement of Financial Activities, the Balance Sheet, the Accounting Policies and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice applicable).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement on page 8, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatement or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report, and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Steven Wakefield (Senior statutory auditor)

For and on behalf of Dixon Wilson, Statutory Auditor, 22 Chancery Lane, London WC2A 1LS

20 May 2014

THE ROYAL PINNER SCHOOL FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an income and expenditure account)

Year ended 31 March 2014

	Note	2014 Unrestricted funds £	2013 Unrestricted funds £
Incoming resources			
<i>Incoming resources from generated funds</i>			
Voluntary income	1	564,920	935
Investment income	2	183,888	186,945
Total incoming resources		<u>748,808</u>	<u>187,880</u>
Resources expended			
<i>Costs of generating funds</i>			
Investment management costs		4,654	3,279
Charitable activities	3	525,355	496,801
Governance costs	4	22,105	21,505
Total resources expended		<u>552,114</u>	<u>521,585</u>
Net incoming/(outgoing) resources for the year		196,694	(333,705)
Other recognised gains			
Gains on investment assets	5	76,616	466,311
Net movement on funds		<u>273,310</u>	<u>132,606</u>
Funds brought forward at 1 April 2013		<u>5,118,012</u>	<u>4,985,406</u>
Funds carried forward at 31 March 2014		<u>5,391,322</u>	<u>5,118,012</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

Company number: 6805043

At 31 March 2014

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements on pages 11 to 16 were approved by the Trustees on **13 MAY** 2014.

J. Cramer

JILL GRANT

Al Spencer.

ANNETTE SPENCER

Members of the Board of Trustees

THE ROYAL PINNER SCHOOL FOUNDATION

A C C O U N T I N G P O L I C I E S

Year ended 31 March 2014

Accounting convention

The financial statements are prepared under the historical cost convention, as modified by the revaluation of fixed asset investments to market value.

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice (Revised 2005) - Accounting and Reporting by Charities, and with the Charities Act 2011 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Investment income

Investment income is included in the period for which it is receivable.

Grants payable

Grants payable are recognised in the financial statements when a specific commitment has been made to the recipient and the charity has retained no discretion to terminate.

Grants receivable

Grants receivable are recognised in the financial statements when they are promised subject to no conditions other than those under the charity's control.

Reallocation of costs

Governance and support costs include those items of expenditure that relate exclusively to those categories, as well as an allocation of expenditure involving more than one category, based on an assessment of time and effort devoted by staff to the different activities. In accordance with this approach, overhead costs attributable to more than one category are allocated 85% to support costs and 15% to governance costs.

Depreciation

Small items of expenditure on the leasehold property or office equipment are written off in the year in which they are incurred.

Fixed asset investments

These are revalued at the year end to market value. All realised and unrealised gains and losses are reported in the Statement of Financial Activities.

Leases

Rentals applicable to operating leases are charged to the Statement of Financial Activities in equal amounts over the periods of the leases.

THE ROYAL PINNER SCHOOL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 March 2014

1. Voluntary income	2014	2013
	£	£
Subscriptions and donations	1,870	935
Legacies	23,050	-
Grants received	540,000	-
	<u>564,920</u>	<u>935</u>

2. Investment income	2014	2013
	£	£
Income from listed investments	183,108	186,418
Interest on cash held as part of the investment portfolio	780	527
	<u>183,888</u>	<u>186,945</u>

3. Charitable activities	2014	2013
	£	£
Grants payable to individuals for educational purposes	438,957	412,834
Support costs (note 4)	86,398	83,967
	<u>525,355</u>	<u>496,801</u>

A description of grants payable is given in the Trustees' Annual Report.

4. Allocation of overheads	Governance costs	Support costs associated with payment of grants	2014 Total	2013 Total
	£	£	£	£
Staff costs (note 9)	11,867	67,240	79,107	78,311
General expenses	1,801	10,203	12,004	10,221
Printing, stationery and postage	493	2,796	3,289	3,148
Rent, rates and insurance	1,088	6,159	7,247	6,996
Trustees' expenses	893	-	893	826
Repairs	-	-	-	108
Auditors' remuneration	5,963	-	5,963	5,862
	<u>22,105</u>	<u>86,398</u>	<u>108,503</u>	<u>105,472</u>

THE ROYAL PINNER SCHOOL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 March 2014

5. Fixed asset investments	2014	2013
	£	£
Market value		
At 1 April 2013	5,219,470	4,937,968
Additions at cost	665,325	-
Disposals proceeds	(652,687)	(397,799)
Net gain on investments	76,616	466,311
Movement in short term deposits in year	(195,678)	212,990
At 31 March 2014	<u>5,113,046</u>	<u>5,219,470</u>
The portfolio is structured as follows:		
Listed investments	4,861,974	4,772,721
Short term deposits	251,072	446,749
	<u>5,113,046</u>	<u>5,219,470</u>
UK assets	4,279,832	4,797,870
Overseas assets	833,214	421,600
	<u>5,113,046</u>	<u>5,219,470</u>

The historic cost of listed investments is £4,414,295 (2013 - £4,357,689)

All investments are held in the name of Chase Nominees Limited.

The following holdings are material in the opinion of the Trustees:

	Market value	%
	£	of market value
Cazenove Capital Management Limited		
Cazenove Equity Income Trust for Charities	1,991,024	39
Cazenove Growth Trust for Charities	635,165	13

6. Debtors	2014	2013
	£	£
Grant receivable	360,000	-
Accrued income	1,103	1,459
	<u>361,103</u>	<u>1,459</u>

7. Creditors	2014	2013
	£	£
Grants payable	150,115	146,620
Accrued expenses	6,000	5,800
	<u>156,115</u>	<u>152,420</u>

THE ROYAL PINNER SCHOOL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 March 2014

8. Remuneration of Trustees

The Trustees receive no remuneration for their services. Directly incurred expenses are reimbursed if claimed. In the year to 31 March 2014 trustees' expenses totalled £893 (2013 - £826). Five Trustees (2013 - five) received reimbursement for expenses incurred in travelling to board meetings.

9. Employees

	2014	2013
	£	£
Salaries and wages	65,613	64,925
Employers national insurance	6,932	6,893
Pension contributions	6,562	6,493
	<u>79,107</u>	<u>78,311</u>

The average number of employees for the year ended 31 March 2014 was 2 (2013 - 2).

No employee had emoluments greater than £60,000.

The Foundation contributes 10% of eligible employees' salaries to personal pension schemes.

10. Commitments

The Foundation currently has the following annual commitment in respect of a lease of land and buildings expiring:

	2014	2013
	£	£
After more than five years	<u>4,750</u>	<u>4,750</u>

11. Taxation

As a charity, The Royal Pinner School Foundation is exempt from tax on income and gains to the extent these are applied to its charitable objects.

12. Funds

	General fund	Revaluation fund	Total
	£	£	£
Balance at 1 April 2013	4,702,980	415,032	5,118,012
Net incoming resources for the year	196,694	-	196,694
Realised and unrealised gains/(losses) on investment assets	(37,386)	114,002	76,616
Fund movement on realised gains and losses	81,355	(81,355)	-
Balance at 31 March 2014	<u>4,943,643</u>	<u>447,679</u>	<u>5,391,322</u>