

AP03

Appointment of secretary

BLUEPRINT**2000**

Please go to www.companieshouse.gov.uk

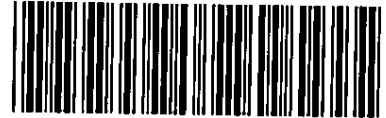
☒ **What this form is for**

You may use this form to appoint an individual as a secretary



You cannot use this form if you are appointing a corporate secretary
To do this, please use form AP04
'Appointment of corporate secretary'

TUESDAY



PM1R7HKB

PC5

16/02/2010

154

COMPANIES HOUSE

1

Company number

6799579

Company name in full

24 BRAMFIELD ROAD MANAGEMENT
COMPANY LIMITED

Filling in this form

Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by *

2

Date of secretary's appointment

Date of appointment

05 02 2010

3

New secretary's details

Title*

MISS

Full forename(s)

LAWRA SAMANTHA

Surname

DIDDLECOMBE

Former name(s) ¹

N/A.

1 Former name(s)

Please provide any previous names which have been used for business purposes in the past 20 years

Married women do not need to give former names unless previously used for business purposes

Continue in section 6 if required

4

New secretary's service address ²

Please complete your service address below

Building name/number

24

Street

BRAMFIELD ROAD

Post town

LONDON

County/Region

Postcode

SW116RB

Country

2 Secretary's service address

This is the address that will appear on the public record. This does not have to be your usual residential address

Please state 'The Company's Registered Office' if your service address is recorded in the company's register of secretaries as the company's registered office

If you provide your residential address here it will appear on the public record

Appointment of secretary

Signatures

New secretary's
signature

Signature

X

Is Ischke

X

Authorising signature

Signature _____

X

X

This form may be signed and authorised by
Director ¹ Secretary, Person authorised ² Administrator, Administrative Receiver,
Receiver, Receiver manager, Charity commission receiver and manager,
CIC manager, Judicial factor

❶ Societas Europaea

If the form is being filed on behalf of a **Societas Europaea (SE)** please delete 'director' and insert details of which organ of the SE the person signing has membership

② *Person authorised*

Under either section 270 or 274 of the Companies Act 2006

Additional former names (continued from Section 3)

Former names ³

③ Additional former names

Use this space to enter any additional names

AP03

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

company secretarial team

Company name

Bruce Laphorn

Address

New Kings Court

Tollgate

Chandler's Ford

Post town

Eastleigh

County/Region

Hampshire

Postcode

SO53 349

Country

UK

DX

155850 Eastleigh7

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following.

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the date of appointment
- ☐ You have provided the service address
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ The new secretary has signed the form
- ☐ You have provided an authorising signature

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk