

Charity Registration No. 1130227

Company Registration No. 06761002 (England and Wales)

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)**

COMPANY LIMITED BY GUARANTEE

MANAGEMENT COMMITTEE'S REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2012

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**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Management Committee

R C C Taylor
D P Clarke
R C A Thom
C A L Hayward

Charity number

1130227

Company number

06761002

Principal address

Marsh Lane
Bootle
Merseyside
L20 4JQ

Independent Examiner

Lesley Malkin BA FCA
BWMacfarlane LLP
Castle Chambers
43 Castle Street
Liverpool
L2 9SH

Bankers

Lloyds TSB
7 South John Street
Liverpool
L1 8BN

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
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**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
MANAGEMENT COMMITTEE'S REPORT
FOR THE YEAR ENDED 31 MARCH 2012**

The Management Committee present their report and accounts for the year ended 31 March 2012

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005

Structure, governance and management

Brunswick Youth And Community Centre is a company limited by guarantee. The company was incorporated on 28 November 2008, and on 31 March 2009 the net assets of the charity 'Brunswick Youth Club' (an unincorporated charitable trust) were transferred to the company.

The charitable trust had originally been established in 1947 by ex-Prisoners of War of Oflag 79 Brunswick, Germany.

The Management Committee, who are also the trustees, and the directors for the purpose of company law, and who served during the year were:

R C C Taylor (Chairman)
D P Clarke (Hon Treasurer)
R C Thom
C A L Hayward

Presidents

A W Shone (President)
P B S Johnson (Vice President)
S D Lewis (Vice President)
I R Short (Vice President)
W B Stoddart (Vice President)

Ladies' Committee

Mrs S McCormick (Chairman)
Mrs H Mullen
Mrs S Syvret

Youth Leader

Keith Lloyd

Assistant Youth Leader

Cathie Chambers

None of the Management Committee has any beneficial interest in the company. All of the Management Committee are members of the company and guarantee to contribute £1 in the event of a winding up.

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
MANAGEMENT COMMITTEE'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2012**

There have been no changes to the trustees for a number of years. All are highly experienced in the running and general operation of the Club.

Management Committee Responsibilities

To provide and manage a centre for use as a youth centre conducted in conformity with principles and objectives of the Merseyside Youth Association Limited.

The Management Committee is responsible for the supervision of the Club Leader and his Deputy, who are responsible for the daily implementation of policies.

The Management Committee has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to manage exposure to the major risks.

Objectives and activities

The charity's objects are to provide a programme of activities for the youth of Bootle using the Club's premises and equipment to their maximum potential.

The aims of the Club are to help persons under the age of 25 years through leisure time activities to develop their physical and spiritual capabilities so that they may grow to full maturity as individuals and members of society.

Policies adopted -

Reviewing and maintaining the Club's facilities. Employing staff to provide a daily programme of activities for young people aged 11 to 18. Running an After School Club for children aged 4 to 8. Providing full time provision during five weeks of the school summer holiday and providing the same when necessary at half term or during the winter and spring school holidays. Providing trips outside the immediate locality both in UK and overseas. Ensuring that the Club has sufficient income to cover the overheads incurred.

There have been no material changes in policies following incorporation.

The Management Committee have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities they should undertake.

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
MANAGEMENT COMMITTEE'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2012**

Achievements and performance

The Club has been used on a daily basis by an average of 30 young people (11 to 18) for the regular evening sessions of sport, art, drama and computer studies. During the school term time an average of 35 younger children have attended the After School Club between the hours of 3.30 and 6.30 p.m. for supervised play activities. The club throughout the year has complied with the requirements of Ofsted re quality control and has also complied with the requirements of the Service Level Agreement with Sefton Youth Service. Programmes have been arranged for the Duke of Edinburgh Scheme.

The club has widened its activities to further embrace the local community by running a weekly jobclub open to all, and it is also now regularly used by a local pensioners' group. In recognition of these additional activities the name of the Club was changed in April 2012 to Brunswick Youth and Community Centre.

The Outreach Project operates 5 nights a week and works in partnership with key stakeholders to engage with young people who might otherwise fall into anti-social behaviour. The project contacts an average 70 young people each week and offers a variety of diversionary activities. This provision has again been recognised by the local police and councillors for achieving excellence in serving the community of Sefton.

The club has transformed waste ground at the rear of the premises by developing it into a garden. This has facilitated the running of several intergenerational projects promoting community cohesion and better understanding between older and younger members of the community.

Unpaid volunteers assist the paid staff and paid volunteers on a casual basis and the Management Committee provide their time on a strictly charitable basis. Intangible income and donations of services are negligible.

Financial review

We would like to acknowledge the following donors for their generous support throughout the year

	£
Maud Beattie Murchie Fund	100 00
N C Taylor	10 50
K C Cook	25 00
P B S Johnson	50 00
L Southworth	1,000 00
R J Cock	25 00
Mr & Mrs D M Behrend	200 00
The Selwyn Lloyd Charitable Trust	250 00
The Edward Bibby Fund	300 00
Anonymous	5,300 00
Mrs E M Bibby	100 00
G L Corlett	100 00
Hancock Cash & Carry	104 25
Merseyside Youth Association	100 00
	<u>7,614 75</u>

There was total income of £158,642 for the year, as shown in the Statement of Financial Activities. Expenditure totalled £170,121 leaving funds carried forward of £46,294 at 31 March 2012. The analysis of Restricted Funds is shown at note 14.

On behalf of the board of Management Committee


R C C Taylor

DIRECTOR

Dated 4 December 2012

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
INDEPENDENT EXAMINER'S REPORT**

**TO THE MANAGEMENT COMMITTEE OF BRUNSWICK YOUTH AND COMMUNITY
CENTRE (FORMERLY BRUNSWICK YOUTH CLUB)**

I report on the accounts of the for the year ended 31 March 2012, which are set out on pages 5 to 12

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my examination, for this report, or for the opinions I have formed.

Respective responsibilities of Management Committee and examiner

The Management Committee, who are also the directors of Brunswick Youth And Community Centre (Formerly Brunswick Youth Club) for the purposes of company law, are responsible for the preparation of the accounts. The Management Committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- (i) examine the accounts under section 145 of the 2011 Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- (iii) to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view. The report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (a) which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities,have not been met, or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lesley Malkin BA FCA
BWMacfarlane LLP
Castle Chambers
43 Castle Street
Liverpool
L2 9SH

Dated 4 December 2012

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2012**

	Notes	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
<u>Incoming resources</u>					
Incoming resources from generated funds					
Donations and legacies	2	7,615	-	7,615	6,501
Investment income	3	246	-	246	-
		<u>7,861</u>	<u>-</u>	<u>7,861</u>	<u>6,501</u>
Incoming resources from charitable activities	4	82,261	68,520	150,781	178,958
Total incoming resources		<u>90,122</u>	<u>68,520</u>	<u>158,642</u>	<u>185,459</u>
<u>Resources expended</u>	5				
Charitable activities					
Direct charitable expenditure		91,679	-	91,679	120,483
After School Club/Outreach Project		-	77,416	77,416	74,420
Development fund		-	-	-	6,465
		<u>91,679</u>	<u>77,416</u>	<u>169,095</u>	<u>201,368</u>
Total charitable expenditure		<u>91,679</u>	<u>77,416</u>	<u>169,095</u>	<u>201,368</u>
Governance costs		1,026	-	1,026	938
Total resources expended		<u>92,705</u>	<u>77,416</u>	<u>170,121</u>	<u>202,306</u>
Net expenditure for the year/ Net movement in funds		<u>(2,583)</u>	<u>(8,896)</u>	<u>(11,479)</u>	<u>(16,847)</u>
Fund balances at 1 April 2011		<u>45,018</u>	<u>12,755</u>	<u>57,773</u>	<u>74,620</u>
Fund balances at 31 March 2012		<u><u>42,435</u></u>	<u><u>3,859</u></u>	<u><u>46,294</u></u>	<u><u>57,773</u></u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET**

AS AT 31 MARCH 2012

	Notes	2012 £	£	2011 £	£
Fixed assets					
Tangible assets	9		4,750		9,500
Investments	10		1		1
			<u>4,751</u>		<u>9,501</u>
Current assets					
Debtors	11	1,103		6,167	
Cash at bank and in hand		57,066		63,528	
		<u>58,169</u>		<u>69,695</u>	
Creditors amounts falling due within one year	12	(16,626)		(21,423)	
Net current assets			<u>41,543</u>		<u>48,272</u>
Total assets less current liabilities			<u>46,294</u>		<u>57,773</u>
Income funds					
Restricted funds	13		3,859		12,755
Unrestricted funds			<u>42,435</u>		<u>45,018</u>
			<u>46,294</u>		<u>57,773</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2012. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts were approved by the Board on 4 December 2012.


R C C Taylor

Company Registration No. 06761002

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2012

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006

1.2 Incoming resources

Voluntary Income is received by way of donations and gifts and is included in full in the statement of financial activities when receivable. The value of services provided by volunteers has not been included

Grants are recognised in full in the statements of financial activities in the year in which they are receivable

1.3 Resources expended

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts

1.4 Tangible fixed assets and depreciation

All fixed assets costing more than £500 are capitalised at cost

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Freehold buildings	10% straight line basis
Fixtures, fittings & equipment	50% straight line basis
Motor vehicles	25% straight line basis

1.5 Investments

Fixed asset investments are stated at market value

1.6 Taxation

The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income and gains falling within these exemptions

The charity is not able to recover Value Added Tax. Expenditure is recorded in the accounts inclusive of VAT

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2012**

2 Donations and legacies

	2012	2011
	£	£
Donations and gifts	<u>7,615</u>	<u>6,501</u>

3 Investment income

	2012	2011
	£	£
Interest receivable	<u>246</u>	<u>-</u>

4 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
Sefton MBC Grant, Hall Hire & After School Club	65,113	39,871	104,984	123,543
Ladies Committee & Outreach Project	12,381	28,649	41,030	41,515
Garden project & Outside fundraising	4,767	-	4,767	9,700
Other incoming resources	-	-	-	4,200
	<u>82,261</u>	<u>68,520</u>	<u>150,781</u>	<u>178,958</u>

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2012**

5 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Grant funding £	Total 2012 £	Total 2011 £
Charitable activities						
<u>Direct charitable expenditure</u>						
Activities undertaken directly	47,257	-	5,020	-	52,277	78,139
Grant funding of activities	-	-	-	38,350	38,350	41,169
Support costs	-	-	1,052	-	1,052	1,175
Total	47,257	-	6,072	38,350	91,679	120,483
<u>After School Club/Outreach Project</u>						
Activities undertaken directly	51,392	4,750	21,274	-	77,416	74,420
<u>Development fund</u>						
Activities undertaken directly	-	-	-	-	-	6,465
	<u>98,649</u>	<u>4,750</u>	<u>27,346</u>	<u>38,350</u>	<u>169,095</u>	<u>201,368</u>
Governance costs	<u>-</u>	<u>-</u>	<u>1,026</u>	<u>-</u>	<u>1,026</u>	<u>938</u>
	<u>98,649</u>	<u>4,750</u>	<u>28,372</u>	<u>38,350</u>	<u>170,121</u>	<u>202,306</u>

Governance costs relate solely to Independent Examiner's fees

6 Support costs

	2012 £	2011 £
Bank charges	1,052	1,175
	<u>1,052</u>	<u>1,175</u>

7 Management Committee

None of the Management Committee (or any persons connected with them) received any remuneration during the year or was reimbursed expenses during the year

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2012**

8 Employees

Number of employees

The average weekly number of employees during the year was

	2012 Number	2011 Number
Youth leaders and assistants	10	10

Employment costs

	2012 £	2011 £
Wages and salaries	98,649	119,408

There were no employees whose annual remuneration was £60,000 or more

9 Tangible fixed assets

	Land and buildings £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost				
At 1 April 2011 and at 31 March 2012	48,255	8,504	19,000	75,759
Depreciation				
At 1 April 2011	48,255	4,252	9,500	62,007
Charge for the year	-	4,252	4,750	9,002
At 31 March 2012	48,255	8,504	14,250	71,009
Net book value				
At 31 March 2012	-	-	4,750	4,750
At 31 March 2011	-	-	9,500	9,500

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2012**

10 Fixed asset investments

	£
Market value at 1 April 2011 and at 31 March 2012	<u>1</u>
Historical cost	
At 31 March 2012	<u>1</u>
At 31 March 2011	<u>1</u>

The Fixed Asset investment consists of a Premium Bond

11 Debtors	2012	2011
	£	£
Prepayments and accrued income	<u>1,103</u>	<u>6,167</u>

12 Creditors: amounts falling due within one year	2012	2011
	£	£
Accruals	<u>16,626</u>	<u>21,423</u>

**BRUNSWICK YOUTH AND COMMUNITY CENTRE
(FORMERLY BRUNSWICK YOUTH CLUB)
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2012**

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes

	Balance at 1 April 2011	Movement in funds		Balance at 31 March 2012
	£	Incoming resources	Resources expended	£
After School Club	5,443	39,871	(44,549)	765
Outreach Project	7,312	28,649	(32,867)	3,094
	<u>12,755</u>	<u>68,520</u>	<u>(77,416)</u>	<u>3,859</u>

After School Club

The After School Club is a self-financing facility offered daily to younger children of school age whose parents are working. There is a daily charge for the collection and care of the children.

Outreach Project

The aim of the Outreach Project is to engage with disaffected young people and signpost them to facilities that are tailored to their individual interests and needs, such as those at the Brunswick Youth And Community Centre.

14 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 March 2012 are represented by			
Tangible fixed assets	1,656	3,094	4,750
Investments	1	-	1
Current assets	57,404	765	58,169
Creditors amounts falling due within one year	(16,626)	-	(16,626)
	<u>42,435</u>	<u>3,859</u>	<u>46,294</u>