Company Registration Number: 06756456 (England and Wales)

# Report of the Directors and Unaudited Financial Statements

#### Period of accounts

Start date: 01st December 2011

End date: 30th November 2012

**SUBMITTED** 

# Contents of the Financial Statements for the Period Ended 30th November 2012

**Company Information** 

**Report of the Directors** 

**Profit and Loss Account** 

**Gains and Losses** 

**Balance sheet** 

**Notes to the Financial Statements** 

# Company Information for the Period Ended 30th November 2012

**Director:** Mrs P C Jekyll

Company secretary: P W Coulson

**Registered office:** 44 The Green

Dartford Kent DA2 6JT

**Company Registration Number:** 06756456 (England and Wales)

### **Directors' Report Period Ended 30th November 2012**

The directors present their report with the financial statements of the company for the period ended 30th November 2012

#### Principal activities

The principal activity of the company in the period under review was: Conference management and logistics consultancy

#### **Directors**

The directors shown below have held office during the whole of the period from 01st December 2011 to 30th November 2012 Mrs P C Jekyll

#### Political and charitable donations

During the year the company did not make any political or charitable contributions.

The above report has been prepared in accordance with the special provisions in part 15 of the Companies Act 2006

This report was approved by the board of directors on 08 July 2013 And Signed On Behalf Of The Board By:

Name: Mrs P C Jekyll Status: Director

### **Profit and Loss Account**

### for the Period Ended 30th November 2012

	Notes	2012 £	2011 €
Turnover:	2	84,793	84,310
Cost of sales:		9,171	10,985
Gross profit or (loss):		75,622	73,325
Administrative expenses:	4,	23,394	21,966
Operating profit or (loss):	3	52,228	51,359
Interest receivable and similar income:		31	27
Tax on profit or loss on ordinary activities:	,	52,259	51,386
Tax on profit or (loss) on ordinary activities:		10,758	10,668
Profit or (loss) for the financial year:		41,501	40,718

# Statement of total recognised gains and losses 30th November 2012

# Statement of total recognised gains and losses

The company does not have any gains and losses other than Profit and Loss for the period to report.

### Balance sheet As at 30th November 2012

	Notes	2012 £	2011 £
Fixed assets			
Tangible assets:	5	2,073	2,025
Total fixed assets:		2,073	2,025
Current assets			
Debtors:	6	26,610	9,405
Cash at bank and in hand:		21,496	28,887
Total current assets:		48,106	38,292
Creditors: amounts falling due within one year	7	17,343	17,572
Net current assets (liabilities):		30,763	20,720
Total assets less current liabilities:		32,836	22,745
Total net assets (liabilities):		32,836	22,745

# Balance sheet As at 30th November 2012 continued

	Notes	2012 £	2011 £
Capital and reserves			
Called up share capital:	8	1	1
Profit and Loss account:	9	32,835	22,744
Total shareholders funds:		32,836	22,745

For the year ending 30 November 2012 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors on 08 July 2013

#### SIGNED ON BEHALF OF THE BOARD BY:

Name: Mrs P C Jekyll Status: Director

# Notes to the Financial Statements for the Period Ended 30th November 2012

#### 1. Accounting policies

#### Basis of measurement and preparation of accounts

The accounts have been prepared under the historical cost convention.

#### **Turnover policy**

Turnover represents net invoiced sales of services, excluding Value Added Tax.

#### Tangible fixed assets depreciation policy

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life: Fixtures, fittings and equipment :- 25% on reducing balance.

#### Intangible fixed assets amortisation policy

Intangible fixed assets (including purchased goodwill and patents) are amortised at rates calculated to write off the assets over their estimated useful economic lives. Impairment of intangible assets is only reviewed when circumstances indicate that the carrying value of an asset may not be fully recoverable.

# Notes to the Financial Statements for the Period Ended 30th November 2012

### 2. Turnover

None of the turnover was attributable to geographical markets outside of the UK in either of the last two financial years.

# Notes to the Financial Statements for the Period Ended 30th November 2012

# 3 . Operating profit or (loss)

Operating profit or (loss) before tax as stated after charging the following.

	2012	2011
	£	£
Depreciation - owned assets:	691	675

# Notes to the Financial Statements for the Period Ended 30th November 2012

### 4. Directors' remuneration

	2012	2011
	£	£
Directors' remuneration:	7,488	7,072
TOTAL:	7,488	7,072

# Notes to the Financial Statements for the Period Ended 30th November 2012

# 5. Tangible assets

	Land and buildings	Plant Machinery	Fixtures and fittings	Office Equipment	Motor vehicles	Total
Cost	£	£	£	£	£	£
At 01st December 2011:	-	-	3,761	-	-	3,761
Additions:	-	-	739	-	-	739
At 30th November 2012:			4,500			4,500
Depreciation						
At 01st December 2011:	-	-	1,736	-	-	1,736
Charge for year:	-	-	691	-	-	691
At 30th November 2012:			2,427			2,427
Net book value						
At 30th November 2012:			2,073			2,073
At 30th November 2011:			2,025			2,025

# Notes to the Financial Statements for the Period Ended 30th November 2012

### 6. Debtors

	2012	2011
	£	£
Trade debtors:	26,610	9,199
Other debtors:	0	206
Total:	26,610	9,405

# Notes to the Financial Statements for the Period Ended 30th November 2012

# 7. Creditors: amounts falling due within one year

	2012	2011
	£	£
Trade creditors:	1,381	1,531
Taxation and social security:	10,758	10,668
Other creditors:	5,204	5,373
Total:	17,343	17,572

# Notes to the Financial Statements for the Period Ended 30th November 2012

# 8. Called up share capital

Allotted, called up and paid

Previous period			2011
Class	Number of shares	Nominal value per share	Total
Ordinary shares:	1	1.00	1
Total share capital:			1
Current period			2012
Class	Number of shares	Nominal value per share	Total
Ordinary shares:	1	1.00	1
Total share capital:			1

# Notes to the Financial Statements for the Period Ended 30th November 2012

### 9. Profit and loss account

	2012	2011
	£	£
Opening balance:	22,744	13,706
Profit or (loss) for the period:	41,501	40,718
Equity dividends paid:	31,410	31,680
Retained profit:	32,835	22,744

# Notes to the Financial Statements for the Period Ended 30th November 2012

### 10. Capital commitments

There were no capital commitments either contracted for or authorised by the director but not contracted for at 30 November 2012 (2011: £nil).

# Notes to the Financial Statements for the Period Ended 30th November 2012

# 11. Contingent liabilities

	2012	2011
	£	£
Amount of contingent liabilities:	0	0

# Notes to the Financial Statements for the Period Ended 30th November 2012

12	Post	ha	ance	sheet	events
14.	1 031	T/A	uance	SHOOL	CILLIO

There were no significant post balance sheet events.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.