

AA01

Change of accounting reference date

form produced by

PC Share Register

Ver 16 02

You can use the WebFiling service to file this form online

Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to change the accounting
reference date relating to
either the current, or the
immediately previous,
accounting period

☐ **What this form is NOT for**
You cannot use this form
- change a period for which
accounts are already open
- extend a period beyond
months unless the company
is in administration

FRIDAY



A28 *A13DIO2B* #387
COMPANIES HOUSE

1 Company details

Company number

0 6 6 8 9 5 2 2

Company name in full

The Paddocks (Newcastle) Management Company Limited

→ Filling in this form

Please complete in typescript
or in bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Date of accounting reference period

Please enter the end date of the current, or the immediately previous,
accounting period ①

Accounting period
ending on

d 3 0 m 0 9 y 2 0 y 1 2

① Date of period you wish to change

The current period means the
present accounting period
which has not yet come to
an end

The immediately previous period
means the period immediately
preceding your present
accounting period

3 New accounting reference date ②

Has the accounting reference period been shortened or extended?

→ **Shortened** Please complete 'Date shortened so as to end on'

→ **Extended** Please complete 'Date extended so as to end on'

Please enter the date the accounting reference period has been shortened to

Date **Shortened**
so as to end on

d d m m y y y y

or

Please enter the date the accounting reference period has been extended to

Date **Extended**
so as to end on

d 3 1 m 1 2 y 2 0 y 1 2

② New accounting reference date

If you wish to move the end of
your current, or immediately
previous, reference period to
an earlier date, please insert
the required date in the box
marked 'Shortened'

If you wish to move the end of
your current, or immediately
previous, reference period to
a later date, please insert
the required date in the box
marked 'Extended'

You cannot change a period for
which the accounts are
overdue

You cannot extend a period
beyond 18 months unless the
company is in administration

AA01

Change of accounting reference date

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Extending more than once in five years ^①

Have you extended the accounting reference period more than once in five years?

- **Yes** Please complete the section below
→ **No** Please go to **Section 5**

Extending more than once in five years

You **may not** extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box

- ☐ The company is in administration
☐ You have specific approval from the Secretary of State (please enclose a copy)
☐ You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area
☐ You are submitting the form on behalf of an overseas company

① Extending more than once in five years

You only need to complete this section if you have extended your accounting reference period more than once in five years

5

Signature

I am signing this form on behalf of the company

Signature

Signature

X

Cosec Management
Services Ltd.

X

② Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership

③ Person authorised

Under either section 270 or 274 of the Companies Act 2006

This form may be signed by

Director ^②, Secretary, Person Authorised ^③ Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	SARA GODFREY-WHITE				
Company name	Cosec Management Services Ltd (North)				
Address	Suite D Global House, Shrewsbury Business Park				
Post town	Shrewsbury				
County/Region	Shropshire				
Postcode	S	Y	2	6	L G
Country	United Kingdom				
DX					
Telephone	01743 271432				

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed section 2
- ☐ You have entered the new accounting reference date in section 3
- ☐ You have completed section 4 (if appropriate)
- ☐ You have signed the form
- ☐ You have checked your filing deadline through WebCheck at www.companieshouse.gov.uk

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk