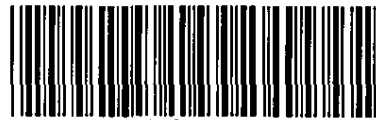


**A & P GREENFIELD LIMITED**  
**TRADING AS CHICHESTER OFFICE SUPPLIES**  
**ABBREVIATED ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31 AUGUST 2011**

MONDAY



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COMPANIES HOUSE

**A & P GREENFIELD LIMITED**  
**TRADING AS CHICHESTER OFFICE SUPPLIES**  
**ABBREVIATED BALANCE SHEET**

**AS AT 31 AUGUST 2011**

	Notes	2011 £	£	2010 £	£
<b>Fixed assets</b>					
Intangible assets	2		21,000		24,000
Tangible assets	2		4,460		5,738
			<u>25,460</u>		<u>29,738</u>
<b>Current assets</b>					
Stocks		15,398		15,979	
Debtors		12,003		13,992	
Cash at bank and in hand		310		310	
		<u>27,711</u>		<u>30,281</u>	
<b>Creditors amounts falling due within one year</b>	3	<u>(71,728)</u>		<u>(63,800)</u>	
<b>Net current liabilities</b>			<u>(44,017)</u>		<u>(33,519)</u>
<b>Total assets less current liabilities</b>			<u>(18,557)</u>		<u>(3,781)</u>
<b>Creditors amounts falling due after more than one year</b>	4		<u>(15,031)</u>		<u>(17,702)</u>
			<u>(33,588)</u>		<u>(21,483)</u>
<b>Capital and reserves</b>					
Called up share capital	5		2		2
Profit and loss account			<u>(33,590)</u>		<u>(21,485)</u>
<b>Shareholders' funds</b>			<u>(33,588)</u>		<u>(21,483)</u>

**A & P GREENFIELD LIMITED**  
**TRADING AS CHICHESTER OFFICE SUPPLIES**  
**ABBREVIATED BALANCE SHEET (CONTINUED)**

**AS AT 31 AUGUST 2011**

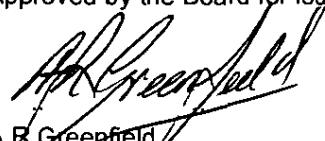
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For the financial year ended 31 August 2011 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

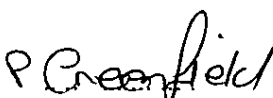
The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board for issue on 15<sup>th</sup> December 2011



A R Greenfield  
Director



P D Greenfield  
Director

Company Registration No 06657847

**A & P GREENFIELD LIMITED**  
**TRADING AS CHICHESTER OFFICE SUPPLIES**  
**NOTES TO THE ABBREVIATED ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2011**

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**1 Accounting policies**

**1.1 Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

**1.2 Compliance with accounting standards**

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated)

**1.3 Turnover**

Turnover represents amounts receivable for goods and services net of VAT and trade discounts

**1.4 Goodwill**

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life of 10 years

**1.5 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Land and buildings Leasehold	Over the remaining period of the lease
Fixtures, fittings & equipment	25% Reducing balance

**1.6 Leasing**

Rentals payable under operating leases are charged against income on a straight line basis over the lease term

**1.7 Stock**

Stock is valued at the lower of cost and net realisable value and after making allowance for obsolete and slow moving items

**A & P GREENFIELD LIMITED**  
**TRADING AS CHICHESTER OFFICE SUPPLIES**  
**NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2011**

**2 Fixed assets**

	<b>Intangible assets £</b>	<b>Tangible assets £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 September 2010 & at 31 August 2011	30,000	9,262	39,262
<b>Depreciation</b>			
At 1 September 2010	6,000	3,524	9,524
Charge for the year	3,000	1,278	4,278
At 31 August 2011	9,000	4,802	13,802
<b>Net book value</b>			
At 31 August 2011	21,000	4,460	25,460
At 31 August 2010	24,000	5,738	29,738

**3 Creditors amounts falling due within one year**

The aggregate amount of creditors for which security has been given amounted to £6,870 (2010 - £6,064)

**4 Creditors: amounts falling due after more than one year**

**Analysis of loans repayable in more than five years**

Total amounts repayable by instalments which are due in more than five years

<b>2011 £</b>	<b>2010 £</b>
5,683	11,634

The aggregate amount of creditors for which security has been given amounted to £15,031 (2010 - £17,702)

**5 Share capital**

**Allotted, called up and fully paid**  
2 Ordinary shares of £1 each

<b>2011 £</b>	<b>2010 £</b>
2	2